

City of Laguna Woods

Schedule of Encroachment Permit Fees

Fee Description		Fee Assuming Full Cost Recovery	Unit	Notes
Minor Projects				
1	Landscape Maintenance	\$248	flat	
2	Temporary Staging	\$248	flat	
3	Traffic Control Only	\$330	flat	
4	Utilities Structure Inspection	\$413	flat	
5	Pole Replacement	\$413	flat	
Major Projects				
6	Major Project			[a]
	a) First Day	\$660	flat	
	b) Each Additional Day	\$248	per day	
7	Projects Greater Than Two Weeks in Duration	\$3,000	deposit	

For service requests, which have no fees listed in this Master Fee Schedule, the City Manager or his/her designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

Fee Description		Fee	Unit	Notes
8	City Engineer	\$165	per hour	
9	Other Staff/Outside Service Providers	100%	of actual costs, plus admin rate	

Notes

[a] Major Projects include ground disturbing activities, projects lasting longer than three days, or projects that require permanent traffic control for the duration of the project (e.g. excavation, trenching, boring, etc.).

* The City Manager may waive encroachment permit fees for activities associated with City projects or contracts.