

# CITY of LAGUNA WOODS DOG PARK ADVISORY GROUP AGENDA

Regular Meeting  
Tuesday, August 14, 2018  
3:00 p.m.

Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637



***Welcome to a meeting of the Laguna Woods Dog Park Advisory Group!***

***This meeting may be recorded, televised, and made publically available.***

Public Comments: Persons wishing to address the Dog Park Advisory Group are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the Advisory Group on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the Dog Park Advisory Group on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods Dog Park Advisory Group regularly meets on the second Tuesdays of February, April, June, August, October, and December at 3 p.m.

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AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 17-30, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

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FOR ADDITIONAL INFORMATION

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS   )

I, Yolie Trippy, Deputy City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.

  
\_\_\_\_\_  
YOLIE TRIPPY, Deputy City Clerk

  
\_\_\_\_\_  
Date

**I. CALL TO ORDER**

**II. ROLL CALL**

- Cohen, David (Chair)
- Sanchez, Barbara (Vice Chair)
- Drauden, Ron
- Hall, Gina
- Klampert, Jay
- Prater, Charlie

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENTS**

About Public Comments: This is the time and place for members of the public to address the Dog Park Advisory Group on items *not* appearing on this agenda. Pursuant to State law, the Dog Park Advisory Group is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

**V. ADVISORY GROUP BUSINESS**

5.1 Advisory Group Minutes

*Recommendation:* Approve the Dog Park Advisory Group meeting minutes for the regular meeting on June 12, 2018.

5.2 Dog Park Rules and Regulations

*Recommendation:* Receive and file a report from staff.

5.3 “A Place for Paws” Dog Park Relocation Project

*Recommendation:*

1. Receive and file a report from staff on the “Dog Park Relocation Project,” inclusive of phases one and two.

AND

2. Provide input to staff.

#### 5.4 Grand Opening Celebration

*Recommendation:* Provide input to staff.

#### 5.5 Fundraising to Support the Dog Park

*Recommendation:*

1. Receive and file a report from staff on the Founders Wall fundraising program.

AND

2. Provide input to the Laguna Woods Civic Support Fund Board of Directors and staff on potential fundraising programs to support the dog park.

#### 5.6 Future Advisory Group Agenda Items

- “A Place for Paws” Dog Park Relocation Project updates
- Fundraising
- Maintenance program
- Safety, security, and access control
- Who to contact in the event of an emergency or incident
- Dispute resolution process for dog park users and neighbors
- Founders Wall dedication ceremony
- Potential future capital improvements

*Recommendation:* Receive and file.

### **VI. ADVISORY GROUP MEMBER COMMENTS**

### **VII. ADJOURNMENT**

Next Regular Meeting: Tuesday, October 9, 2018 at 3 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, California 92637

*All agenda items relate to “A Place for Paws” Dog Park.*

**DOG PARK ADVISORY GROUP  
MINUTES  
REGULAR MEETING  
June 12, 2018  
3:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

Chair Cohen called the Regular Meeting of the Dog Park Advisory Group of the City of Laguna Woods to order at 3:04 p.m.

**II. ROLL CALL**

ADVISORY GROUP:           PRESENT:   Cohen, Drauden, Prater, Sanchez  
  ABSENT:   Hall, Klampert

STAFF:                        PRESENT:   City Manager Macon, Deputy City Clerk Trippy,  
  Maintenance Programs Analyst Baumgarten

**III. PLEDGE OF ALLEGIANCE**

Chair Cohen led the pledge of allegiance.

**IV. PUBLIC COMMENTS – None**

**V. ADVISORY GROUP BUSINESS**

5.1 Advisory Group Minutes

Moved by Member Drauden, seconded by Member Prater, and carried unanimously on a 4-0 vote with members Hall and Klampert absent, to approve the Dog Park Advisory Group meeting minutes for the regular meeting on April 10, 2018.

5.2 “A Place for Paws” Dog Park Relocation Project

City Manager Macon made a presentation and responded to related questions on the “A Place for Paws” Dog Park Relocation Project, which included a review of the project timeline, the status of construction bidding and contracting, and budget information. City Manager Macon noted that on May 31, 2018, the City Council approved a supplemental appropriation of \$170,000, which increased the total project budget to \$495,000.

Members of the Dog Park Advisory Group inquired as to the impact of construction on use

of the existing dog park parking lot.

City Manager Macon responded that the contractor's use of the parking lot will be limited. Access west of the parking lot will not be possible due to the location of construction.

City Manager Macon stated that staff is actively exploring concepts for the second phase of the Dog Park Relocation Project, including a separate small/timid dog area. On June 20, 2018, staff will recommend that the City Council appropriate initial design funding as part of the adoption of a capital improvement program and budget adjustments.

### 5.3 Umbrella Selections for the Dog Park

City Manager Macon explained that this item was included on the agenda due to interest expressed by members of the Dog Park Advisory Group at the April 10, 2018 meeting.

City Manager Macon made a presentation and responded to related questions on umbrella selections for the dog park and solicited input on colors thereof. City Manager Macon noted that on April 10, 2018, the members of the Dog Park Advisory Group were of general consensus in support of umbrellas without tilt adjustment features. The members of the Dog Park Advisory Group reaffirmed their support for umbrellas without tilt adjustment features and were of general consensus in support of pacific blue, followed by forest green, for umbrella colors.

### 5.4 Dog Park Rules and Regulations

City Manager Macon explained that this item was included on the agenda due to interest expressed by members of the Dog Park Advisory Group at the April 10, 2018 meeting.

City Manager Macon made a presentation and responded to related questions on the current draft of proposed dog park rules and regulations, as well as a tentative schedule for the City Council's consideration of the same.

With a goal of promoting safety, the members of the Dog Park Advisory Group reaffirmed their support for the prohibition of strollers; were of general consensus to propose the inclusion of a requirement that all dogs using the dog park be spayed or neutered; and, were of general consensus in support of prohibiting spike collars, but allowing prong collars.

Members of the Dog Park Advisory Group also discussed the potential of extended hours of operation to facilitate use of the dog park by individuals who work during the day.

City Manager Macon advised that extended dog park hours could be considered in the future, but that lighting would have to be addressed before extending hours past dark.

### 5.5 Fundraising to Support the Dog Park

City Manager Macon requested that the Dog Park Advisory Group (1) provide input to the

Laguna Woods Civic Support Fund Board of Directors on a potential annual “friends of” fundraising program to support the operation and maintenance of the dog park, and (2) provide input to the Laguna Woods Civic Support Fund Board of Directors and staff on potential fundraising programs to support the dog park.

Chair Cohen expressed an interest in meeting the members of the Laguna Woods Civic Support Fund Board of Directors.

The members of the Dog Park Advisory Group were of general consensus that while a “friends of” fundraising program may be advantageous, other fundraising programs should be promoted first in connection with the dog park’s relocation. If a “friends of” fundraising program is offered in the future, members of the Dog Park Advisory Group suggested not using the terms “membership” or “members” since the dog park is open to the public, and offering something of value to individuals who choose to contribute.

Potential fundraising ideas suggested by members of the Dog Park Advisory Group, and briefly discussed at the meeting, included:

- The placement of a donation box in the dog park for loose change
- “Donation days” where donations are solicited at the dog park or other public areas
- The sale of coupon books with discounts to local businesses
- The sale of a calendar – members discussed the possibility of selling both calendars and the inclusion of dog pictures and birthdays thereon
- The sale of dog park-branded tags, collars, leashes, t-shirts, and blankets – members suggested that, if offered for sale, leashes be of a flat nylon, six-foot variety
- Business sponsor advertising in the dog park
- Memorial plaques and/or tiles of varying sizes
- Raffles/opportunity drawings and silent auctions

The members of the Dog Park Advisory Group discussed the potential for a “founders wall” fundraising program and were of general consensus in support of the same, as well as contribution levels of \$50, \$100, \$150, and \$250. City Manager Macon advised that the Laguna Woods Civic Support Fund Board of Directors will consider a potential “founders wall” fundraising program at their next meeting on July 10, 2018.

#### 5.6 Future Advisory Group Agenda Items

City Manager Macon reviewed the list of future Dog Park Advisory Group agenda items that was provided on the agenda.

### **VI. ADVISORY GROUP MEMBER COMMENTS – None**

### **VII. ADJOURNMENT**

The meeting was adjourned at 4:50 p.m. The next regular meeting will be at 3:00 p.m. on Tuesday, August 14, 2018 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods,

CA 92637.

Other 2018 Regular Meetings:           Tuesday, October 9, 2018 at 3 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, California 92637

  Tuesday, December 11, 2018 at 3 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, California 92637

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YOLIE TRIPPY, Secretary

Approved: August 14, 2018

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DAVID COHEN, Chair



# CITY OF LAGUNA WOODS DOG PARK



## FOUNDERS WALL

“A Place for Paws” Dog Park is on the move! Be a part of history and help to commemorate the relocation of our beloved dog park by adding your name to the founders wall. Individuals and businesses who contribute by **October 31, 2018** will be recognized on a plaque inside the dog park. This is a great opportunity to leave a lasting legacy, while also supporting the operation and maintenance of the dog park.

**For more information, please contact the Laguna Woods Civic Support Fund at (949) 639-0524 or [contact@lwcivicsupportfund.com](mailto:contact@lwcivicsupportfund.com).**

*Please add my name to the  
“A Place for Paws” Dog Park Founders Wall!*



Please make checks payable to “**Laguna Woods Civic Support Fund.**”  
Contributions are tax-deductible to the extent provided by law.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_



### INDIVIDUAL CONTRIBUTION

- Bronze (\$50)
- Silver (\$100)
- Gold (\$150)
- Platinum (\$250)
- Diamond (\$500)

### BUSINESS CONTRIBUTION

- Platinum (\$250)
- Diamond (\$500)



Laguna Woods  
CIVIC SUPPORT FUND

Please return this form no later than

**October 31, 2018**

Laguna Woods City Hall,  
24264 El Toro Road,  
Laguna Woods, CA 92637