

# CITY of LAGUNA WOODS DOG PARK ADVISORY GROUP AGENDA

Regular Meeting  
Tuesday, February 12, 2019  
3:00 p.m.

Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637



***Welcome to a meeting of the Laguna Woods Dog Park Advisory Group!***

***This meeting may be recorded, televised, and made publically available.***

Public Comments: Persons wishing to address the Dog Park Advisory Group are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the Advisory Group on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the Dog Park Advisory Group on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods Dog Park Advisory Group meets regularly on the second Tuesdays of February, April, June, August, October, and December at 3 p.m.

---

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 17-30, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

---

AGENDA DISTRIBUTION LISTS

Electronic Distribution: The City of Laguna Woods provides notification of agenda posting and availability via email. To register to receive email notifications, please email [cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org) or contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535. Please note that the City is not responsible for, and makes no guaranties or warranties related to, the transmission or receipt of email notifications.

Mail Distribution: The City of Laguna Woods is able to mail agendas and/or agenda materials if provided with advance payment for postage and printing (if applicable). To request mail distribution, please email [cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org) or contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535.

---

FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535, [cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org), or 24264 El Toro Road, Laguna Woods, California 92637.

---

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS    )

I, Yolie Trippy, Deputy City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.

  
\_\_\_\_\_  
YOLIE TRIPPY Deputy City Clerk

2-8-19  
\_\_\_\_\_  
Date

**I. CALL TO ORDER**

**II. ROLL CALL**

- Cohen, David (Chair)
- Sanchez, Barbara (Vice Chair)
- Drauden, Ron
- Hall, Gina
- Prater, Charlie

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENTS**

About Public Comments: This is the time and place for members of the public to address the Dog Park Advisory Group on items *not* appearing on this agenda. Pursuant to State law, the Dog Park Advisory Group is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

**V. ADVISORY GROUP BUSINESS**

5.1 Advisory Group Minutes

*Recommendation:* Approve the Dog Park Advisory Group meeting minutes for the regular meetings on October 9, 2018 and December 11, 2018.

5.2 “A Place for Paws” Dog Park Relocation Project

*Recommendation:*

1. Receive and file a report from staff on the “Dog Park Relocation Project,” inclusive of phases one and two.

AND

2. Provide input to staff.

5.3 Fundraising to Support the Dog Park

*Recommendation:*

1. Receive and file a report from staff on the Founders Wall fundraising program.

AND

2. Provide input to the Laguna Woods Civic Support Fund Board of Directors and staff on potential fundraising programs to support the dog park.

#### 5.4 Dog Park Maintenance Activities

*Recommendation:*

1. Receive and file a report from staff on maintenance activities at the dog park.

AND

2. Provide input to staff.

#### 5.5 Future Advisory Group Agenda Items

- “A Place for Paws” Dog Park Relocation Project updates
- Fundraising
- Maintenance activities
- Safety, security, and access control
- Who to contact in the event of an emergency or incident
- Dispute resolution process for dog park users and neighbors
- Potential newsletter for dog park users
- Potential future capital improvements

*Recommendation:* Receive and file.

## **VI. ADJOURNMENT**

Next Regular Meeting: Tuesday, April 9, 2019 at 3 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, California 92637

*All agenda items relate to “A Place for Paws” Dog Park.*

**DOG PARK ADVISORY GROUP  
MINUTES  
REGULAR MEETING  
October 9, 2018  
3:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

---

**I. CALL TO ORDER**

Chair Cohen called the Regular Meeting of the Dog Park Advisory Group of the City of Laguna Woods to order at 3:02 p.m.

**II. ROLL CALL**

ADVISORY GROUP:           PRESENT:   Cohen, Drauden, Hall, Klampert, Prater, Sanchez  
  ABSENT:   -

STAFF:                        PRESENT:   City Manager Macon, Deputy City Clerk Trippy,  
  Maintenance Programs Analyst Baumgarten

**III. PLEDGE OF ALLEGIANCE**

Chair Cohen led the pledge of allegiance.

**IV. PUBLIC COMMENTS – None**

**V. ADVISORY GROUP BUSINESS**

5.1   Advisory Group Minutes

Moved by Chair Cohen, seconded by Member Klampert, and carried unanimously on a 6-0 vote, to approve the Dog Park Advisory Group meeting minutes for the regular meeting on August 14, 2018.

5.2   “A Place for Paws” Dog Park Relocation Project

City Manager Macon made a presentation and responded to related questions on the “A Place for Paws” Dog Park Relocation Project, which included the status of construction, a review of the project timeline, information regarding changes that have been made to Phase 1 (addition of a gate for future connection to Phase 2; tree and water service modifications; addition of deodorizer and anti-microbial/anti-bacterial infill; and, addition of a hose quick coupler and water service modification), information regarding planned parking lot improvements, and the status of Phase 2.

Members of the Dog Park Advisory Group inquired about and discussed the following:

- The shade provided in the new dog park. – Staff noted that additional trees will be planted, but that it will take time for those trees to mature.
- Project cost. – Staff advised that the budget for the project is currently \$495,000, including Phase 1 design/construction and Phase 2 preliminary design costs.
- The maintenance schedule for the new dog park. – Staff advised that the majority of regular maintenance activities will occur on Tuesdays between 7 a.m. and 1 p.m., while the dog park is closed. Some daily weekday maintenance will also occur, as well as additional, as-needed maintenance. Staff also provided information on the City’s landscape maintenance services request for proposals process.
- Plans for securing the new dog park. – Staff noted that Laguna Woods Village staff will continue to lock and unlock the dog park on a daily basis. The dog park will continue to have six-foot perimeter fences/walls.
- User interest in lighting to allow for expanded hours of operation. – Staff noted that lighting may be considered as a part of future capital improvement projects.

### 5.3 Fundraising to Support the Dog Park

City Manager Macon noted that the Founders Wall fundraising program began on July 19, 2018 and the deadline to contribute is October 31, 2018. As of October 5, 2018, a total of \$4,450 had been received from 25 contributors (by contribution level: seven \$50 contributions, nine \$100 contributions, three \$150 contribution, one \$250 contribution, and five \$500 contributions).

Members of the Dog Park Advisory Group discussed the status of business fundraising and ways to generate increased interest in the Founders Wall fundraising program.

Chair Cohen noted his plans to appear with Mayor Moore on Laguna Woods Village’s This Day television program to discuss the “A Place for Paws” Dog Park Relocation Project and promote the Founders Wall fundraising program.

City Manager Macon stated that the Laguna Woods Civic Support Fund Board of Directors is interested in the Dog Park Advisory Group’s input on a potential commemorative tile fundraising program, particularly desired price point(s) and installation frequency.

Members of the Dog Park Advisory Group suggested and discussed the following, related to a potential commemorative tile fundraising program:

- Standardization in size and appearance. – Members expressed a variety of opinions ranging from a preference for standardization in the interest of fabrication ease and uniformity of appearance, to a desire to allow significant levels of customization. A suggestion was made to consider dog paw shapes.
- Fabrication possibilities. – Members suggested exploring a partnership with Laguna Woods Village clubs to use the kiln in Clubhouse 4 to finish tiles.
- Price points. – Members were of general consensus between \$25 and \$100 per tile.

- Materials. – Members suggested that metal or brick could be used in lieu of tiles.
- Promotion. – Members suggested that the grand opening event for the new dog park could be an opportunity to solicit interest in fundraising programs.
- Installation frequency. – Members were of general consensus that the fabrication and installation of tiles could be “batched” on a quarterly basis.

5.4 Future Advisory Group Agenda Items

City Manager Macon reviewed the list of future Dog Park Advisory Group agenda items that was provided on the agenda.

**VI. ADVISORY GROUP MEMBER COMMENTS**

Member Drauden noted his surprise with the response to the Founders Wall fundraising program.

**VII. ADJOURNMENT**

The meeting was adjourned at 4:28 p.m. The next regular meeting will be at 3:00 p.m. on Tuesday, December 11, 2018 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

---

YOLIE TRIPPY, Deputy City Clerk

Approved: February 12, 2019

---

DAVID COHEN, Chair

*This page is intentionally blank.*

**DOG PARK ADVISORY GROUP  
MINUTES  
REGULAR MEETING  
December 11, 2018  
3:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

---

**I. CALL TO ORDER**

Chair Cohen called the Regular Meeting of the Dog Park Advisory Group of the City of Laguna Woods to order at 3:05 p.m.

**II. ROLL CALL**

ADVISORY GROUP:           PRESENT:   Cohen, Drauden, Hall, Prater, Sanchez  
  ABSENT:   Klampert

STAFF:                        PRESENT:   City Manager Macon, Deputy City Clerk Trippy,  
  Maintenance Programs Analyst Baumgarten

**III. PLEDGE OF ALLEGIANCE**

Chair Cohen led the pledge of allegiance.

**IV. PUBLIC COMMENTS – None**

**V. ADVISORY GROUP BUSINESS**

City Manager Macon noted that due to an inadvertent clerical error, while the Dog Park Advisory Group meeting minutes for the regular meeting on October 11, 2018 were included in the agenda packet, an agenda item to consider approving the same will be on the February 12, 2019 agenda.

**5.1 “A Place for Paws” Dog Park Relocation Project**

City Manager Macon made a presentation and responded to related questions on the “A Place for Paws” Dog Park Relocation Project, which included information regarding the delay in construction, the status of the resumption of construction, a review of the project timeline, and information regarding planned parking lot improvements.

Members of the Dog Park Advisory Group inquired about and discussed the following:

- Communication with residents and Founders Wall donors regarding the delay in construction. – Staff noted that the delay has not resulted in any change to the

improvements planned nor to the City’s commitment to completing the project.

- The condition of the existing dog park as it relates to continued use during the delay in construction. – Staff noted that the damaged portions of the perimeter fence will be repaired, that empty planter areas have been filled with mulch, and that decomposed granite surfaces will be refreshed. In response to a concern regarding empty dog waste bag dispensers, staff asked that City Hall be notified as soon as possible to allow for timely refills. Landscape maintenance contractors (Nieves Landscape through December 19, 2018; BrightView Landscape Services beginning on December 20, 2018) are scheduled to refill dog waste bag dispensers every weekday morning, as-needed. Staff can refill more frequently, if necessary.
- The potential for relocating large rocks from near the driveway entry to the parking lot. – Staff advised that the suggestion will be considered.
- Traffic on Ridge Route Drive as it relates to use of the dog park. – Staff noted that comments made by Dog Park Advisory Group members regarding the speed of traffic on Ridge Route Drive have been relayed to the Orange County’s Sheriff’s Department. Vehicle travel lanes are within the City of Laguna Hills’ jurisdiction.

## 5.2 Fundraising to Support the Dog Park

City Manager Macon noted that the Founders Wall fundraising program began on July 19, 2018 and the deadline to contribute was October 31, 2018. A total of \$9,000 has been received from 54 contributors (by contribution level: seventeen \$50 contributions, fourteen \$100 contributions, ten \$150 contributions, five \$250 contributions, and eight \$500 contributions). Instead of unveiling the Founders Wall plaque after the relocated dog park opens, the plaque will now be installed prior to the grand opening, due to the delay in construction of the “A Place for Paws” Dog Park Relocation Project.

City Manager Macon stated that, at this point, staff anticipates that the Founders Wall plaque will be 18” x 20” cast bronze with a raised border, text, and graphics, as well as a high-durability clear coat. The plaque will be wall-mounted inside the relocated dog park.

Members of the Dog Park Advisory Group suggested that the deadline for Founders Wall contributions be extended through January 31, 2019, due to the delay in construction of the “A Place for Paws” Dog Park Relocation Project. City Manager Macon advised that the deadline would be extended and updated flyers would be made available shortly.

City Manager Macon noted that work on establishing a commemorative tile fundraising program will continue, but that staff’s efforts at this point are focused on resolving the delay in construction of the “A Place for Paws” Dog Park Relocation Project.

City Manager Macon advised that while the Laguna Woods Civic Support Fund does not yet have the ability to accept contributions via credit card, development of that capability using an online application is in-process.

Members of the Dog Park Advisory Group discussed the possibility of selling a dog park-branded item at the grand opening of the relocated dog park (e.g., leashes).

5.3 Dog Park Advisory Group Leadership

Moved by Vice Chair Sanchez, seconded by Member Hall, and carried unanimously on a 5-0 vote with Member Klampert absent, to appoint David Cohen to serve as chair effective immediately through December 2019.

Moved by Member Hall, seconded by Chair Cohen, and carried unanimously on a 5-0 vote with Member Klampert absent, to appoint Barbara Sanchez to serve as chair effective immediately through December 2019.

5.4 Future Advisory Group Agenda Items

City Manager Macon reviewed the list of future Dog Park Advisory Group agenda items that was provided on the agenda and responded to related questions. City Manager Macon noted that maintenance of the dog park will be a standing agenda item beginning with the meeting on February 12, 2019.

Members of the Dog Park Advisory Group commented on thefts from vehicles that have occurred in the dog park parking lot in the past and interest in public safety-related public outreach, as well as security cameras.

Member Hall raised the possibility of starting a newsletter for dog park users.

**VI. ADJOURNMENT**

The meeting was adjourned at 4:35 p.m. The next regular meeting will be at 3:00 p.m. on Tuesday, February 12, 2019 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

---

YOLIE TRIPPY, Deputy City Clerk

Approved: February 12, 2019

---

DAVID COHEN, Chair

*This page is intentionally blank.*