

CITY OF LAGUNA WOODS
WARRANT REGISTER
November 18, 2020

ITEM 6.3

This Report Covers the Period 10/01/2020 through 10/31/2020

Date	Vendor Name	Description	Amount
Debit <i>Automatic Bank Debits</i>			
Debit 10/01/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 09/25/2020	1,488.46
Debit 10/02/2020	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / September 2020	468.04
Debit 10/09/2020	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 09/11/2020 and 9/25/2020	368.72
Debit 10/13/2020	CALPERS - HEALTH	Employee Benefit Program / October 2020	6,765.66
Debit 10/14/2020	BUSINESS PLANS	Employee Benefit Program / October 2020	129.18
Debit 10/14/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/11/2020	2,993.56
Debit 10/14/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/11/2020	2,032.21
Debit 10/14/2020	CALPERS - UAL / GASB 68	Annual GASB 68 Reporting Fee	700.00
Debit 10/14/2020	BUSINESS PLANS	Employee Benefit Program / October 2020	416.67
Debit 10/15/2020	ADP TAX	Payroll Taxes / Pay Period Ended 10/09/2020	7,647.21
Debit 10/15/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 10/09/2020	19,320.13
Debit 10/15/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 10/09/2020	1,488.46
Debit 10/15/2020	U.S. BANK	Bank Service Charges / September 2020	204.37
Debit 10/16/2020	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / October 2020	241,139.80
Debit 10/20/2020	BUSINESS PLANS	Employee Benefit Program / October 2020	122.64
Debit 10/21/2020	BUSINESS PLANS	Employee Benefit Program / October 2020	522.50
Debit 10/22/2019	CALPERS - RETIREMENT	Prepay Unfunded Accrued Liability / Retirement Plan 3401	28,628.00
Debit 10/22/2019	CALPERS - RETIREMENT	Prepay Unfunded Accrued Liability / Retirement Plan 27266	1,342.00
Debit 10/27/2020	BUSINESS PLANS	Employee Benefit Program / October 2020	225.39
Debit 10/27/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/25/2020	2,993.56
Debit 10/27/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/25/2020	2,001.45
Debit 10/28/2020	ADP TAX	Payroll Taxes / Pay Period Ended 10/23/2020	7,640.97
Debit 10/28/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 10/23/2020	19,307.67
Debit 10/30/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 10/23/2020	1,488.46
Check <i>Warrants:</i>			
4212 10/06/2020	AT&T	Telephone / 452-0600 / September 2020	1,797.22
4213 10/06/2020	AT&T	Telephone / 458-3487 / September 2020	41.98
4214 10/06/2020	AT&T	Telephone / 639-0500 / September 2020	215.41
4215 10/06/2020	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / August 2020	5,868.75
4216 10/06/2020	BUSINESS PLANS, INCORPORATED	125 Cafeteria Plan Administration / September 2020	100.00
4217 10/06/2020	CALIFORNIA DEPT. OF TAX & FEE ADMINISTRATION	2019 Use Tax Filing	32.47
4218 10/06/2020	CALIFORNIA INTERNET LP	City Hall Internet Service / August 2020	349.00
4219 10/06/2020	CIVIL SOURCE	Building Inspection & Counter Services / August 2020	35,574.00
4220 10/06/2020	EL TORO WATER DISTRICT	City Hall/Public Library Project	200.00
4221 10/06/2020	FLEXBOOKER	Online Scheduling Software	1,711.00
4222 10/06/2020	PACIFIC SHORES	Deposit Permit Refund	1,043.38
4223 10/06/2020	PV MAINTENANCE INC	Streets, City Hall & Park Maintenance / August 2020	22,581.02
4224 10/06/2020	RICOH USA, INC.	Copier Lease / October 2020	214.20
4225 10/06/2020	RUBBER STAMP CHAMP	Office Supplies	48.49
4226 10/06/2020	SAFEGUARD BUSINESS SYSTEMS	Printing Services	373.72
4227 10/06/2020	TALIMAR SYSTEMS, INC	Office Workstation	2,170.10

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4228	10/06/2020	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / October 2020	156.41
4229	10/09/2020	360 BUSINESS CONSULTING	Website Hosting / September 2020	200.00
4230	10/09/2020	ARC DOCUMENT SOLUTIONS, LLC.	Printing Services	199.13
4231	10/09/2020	DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / October 2020	450.05
4232	10/09/2020	MATRIX IMAGING PRODUCTS, INC.	Document Scanning Services	3,389.48
4233	10/09/2020	MICHAEL BAKER INTERNATIONAL	Planning Services / September 2020	3,078.50
4233	10/09/2020	MICHAEL BAKER INTERNATIONAL	General Plan Comprehensive Update Project / September 2020	5,654.25
4234	10/09/2020	PARK CONSULTING GROUP, INC	Software Implementation Services / September 2020	12,031.25
4235	10/09/2020	PETTY CASH	Replenish Petty Cash	-
4236	10/09/2020	PRACTICAL DATA SOLUTIONS	IT Support Services / July - September 2020	12,144.75
4237	10/09/2020	RUBBER STAMP CHAMP	Office Supplies	48.49
4238	10/09/2020	STAPLES	Office Supplies	175.14
4239	10/15/2020	AT&T	White Pages / October 2020	4.49
4240	10/15/2020	BALLIET, MICHAEL	Waste Management Consulting Services / September 2020	2,273.75
4241	10/15/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / September 2020	14,679.57
4242	10/15/2020	CALIBER SIGNS & IMAGING INC	Signage for Dog Park	64.12
4243	10/15/2020	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / July - September 2020	437.40
4244	10/15/2020	CALIFORNIA YELLOW CAB	Taxi Voucher Services / September 2020	509.00
4244	10/15/2020	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / September 2020	2,460.00
4245	10/15/2020	COUNTY OF ORANGE	Automated Fingerprint ID System / October 2020	726.00
4246	10/15/2020	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / July - September 2020	459.81
4247	10/15/2020	EL TORO WATER DISTRICT	Water Service / August 2020	4,754.45
4248	10/15/2020	KEY CODE MEDIA, INC.	City Hall Television Broadcast Improvement Project	60,626.91
4249	10/15/2020	KONE INC.	City Hall Elevator Maintenance / October 2020	225.00
4250	10/15/2020	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	5,233.61
4251	10/15/2020	ORANGE COUNTY REGISTER-NOTICES	Public Notices / September 2020	2,992.00
4252	10/15/2020	PROTEL COMMUNICATIONS, INC	Telephone Maintenance / October 2020	742.18
4253	10/15/2020	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / September 2020	14,310.82
4254	10/15/2020	RICOH USA, INC.	Copier Usage / September 2020	115.33
4255	10/15/2020	SIEMENS MOBILITY, INC.	Traffic Maintenance / August - September 2020	3,229.45
4256	10/15/2020	SOUTHERN CALIFORNIA EDISON	Electric Services / September 2020	6,267.44
4257	10/15/2020	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / September 2020	1,591.88
4258	10/15/2020	SUNSET PROPERTY SERVICES	Street Sweeping Services / September 2020	3,540.00
4259	10/15/2020	THE GAS COMPANY	Gas Service - City Hall / September 2020	16.27
4260	10/15/2020	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / September 2020	3,241.00
4261	10/22/2020	AT&T	Telephone / 583-1105 / September 2020	21.81
4262	10/22/2020	AT&T	Telephone / 581-9821 / September 2020	68.37
4263	10/22/2020	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2019-20	8,000.00
4264	10/22/2020	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / September 2020	5,638.75
4265	10/22/2020	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / September 2020	9,087.17
4266	10/22/2020	COUNTY OF ORANGE	800 MHz Communication Charges / July - September 2020	264.00
4267	10/22/2020	COUNTY OF ORANGE	Aliso Creek Watershed Cost-Share / Fiscal Year 2020-21	4,488.05
4268	10/22/2020	G2 CONSTRUCTION, INC	Catch Basin Cleaning / October 2020	2,200.00
4269	10/22/2020	MERILEE HANNAHS	COVID-19 Home Electric Utility Subsidy Program	181.10

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Date	Vendor Name	Description	Amount	
4271	10/22/2020	S.C. SIGNS AND SUPPLIES LLC	Signs for Golf Cart Crossing Zones	543.06
4272	10/22/2020	WILLDAN ENGINEERING	Code Enforcement Services / September 2020	3,190.00
4272	10/22/2020	WILLDAN ENGINEERING	Building Official Services / August - September 2020	16,800.00
4273	10/29/2020	CAPTIONING UNLIMITED	Closed Captioning / October 2020	300.00
4274	10/29/2020	CIVIL SOURCE	Building Inspection & Counter Services / September 2020	33,936.00
4275	10/29/2020	COUNTY OF ORANGE	800 MHz Communication Charges / October - December 2020	870.00
4276	10/29/2020	DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / November 2020	450.05
4277	10/29/2020	FOREST PRINTING & COPYING INC	Printing Services	59.26
4278	10/29/2020	MANAGED HEALTH NETWORK	Employee Benefits Program / July & November 2020	37.62
4279	10/29/2020	NAVIA BENEFIT SOLUTIONS	125 Cafeteria Plan Administration / October 2020	100.00
4280	10/29/2020	P. F. PETTIBONE & CO.	Office Supplies	223.95
4281	10/29/2020	RICOH USA, INC.	Copier Lease / November 2020	214.20
4282	10/29/2020	RUBBER STAMP CHAMP	Office Supplies	49.42
4283	10/29/2020	VISION SERVICE PLAN OF AMERICA	Employee Benefits Program / November 2020	156.41
			Total Bank Debits and Warrants:	\$ 675,430.08

Petty Cash Expenditures Paid Out (See Note 2)

	City of Laguna Woods	City Hall/Public Library Project	\$43.80
	Thompson Building Supplies	City Hall Refurbishment & Safety Project: Phase 2	\$21.55
			Total Petty Cash:
			\$65.35

TOTAL \$ 675,495.43

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of October 2020, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Rainey.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - No credit card transactions were paid during this time period.

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


Elizabeth Torres, Administrative Services Director/City Treasurer

11/12/20
Dated