

AGENDA of THE LAGUNA WOODS CITY COUNCIL

**Regular Meeting
June 15, 2011
2:00 P.M.**

**Council Chambers
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, CA 92637**

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice, to members of the public, of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff or a particular Committee's recommendation. The City Council may take any action, which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action. Any person wishing to address the City Council on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. Whenever possible, lengthy testimony should be presented to the City Council in writing (8 copies) and only pertinent points presented orally. Requests to speak to items on the agenda shall be heard at the appropriate point on the agenda; requests to speak about subjects not on the agenda will be heard during the Public Comment section of the meeting.

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

COUNCILMEMBERS: Rhodes Ring Robbins
 Connors, Mayor Pro Tem Hack, Mayor

IV. PRESENTATIONS

None

V. CITY PROCLAMATIONS

None

VI. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

6.1 City Council Minutes

RECOMMENDED ACTION: Approve the minutes from the May 4, 2011 adjourn meeting and May 18, 2011 regular meeting.

6.2 Approve the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

RECOMMENDED ACTION: Waive reading of ordinances and resolutions.

6.3 Treasurer's Report

RECOMMENDED ACTION: Receive and File the May 2011 monthly Treasurer's Report.

6.4 Warrant Register

RECOMMENDED ACTION: Approve the June 15, 2011 Warrant Register in the amount of \$663,305.22.

6.5 OCTA Cooperative Agreement for Senior Mobility Program

RECOMMENDED ACTION: Approve an agreement with the orange County Transportation Authority (OCTA) for the receipt of measure M2 funding for the senior mobility subsidized taxi voucher program; and authorize the City Manager to execute the agreement subject to approval as to form by the City Attorney.

VII. PUBLIC HEARINGS

None

VIII. CITY COUNCIL

8.1 John Wayne Airport Corridor Coalition

RECOMMENDED ACTION: Approve a resolution supporting the John Wayne Airport Corridor Coalition, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, IN SUPPORT OF THE JOHN WAYNE AIRPORT CORRIDOR CITY COALITION AND POSITION STATEMENT

IX. CITY MANAGER

9.1 Fiscal Year 2011-12 Annual Budget

RECOMMENDED ACTION: Discuss and provide input to staff.

X. COMMITTEE REPORTS

10.1 Transportation Corridor Agencies (Mayor Hack)

10.2 Orange County Library Board (Councilmember Robbins)

10.3 Orange County Fire Authority (Councilmember Rhodes)

10.4 Southern California Water Committee (Mayor Hack)

10.5 Coastal Greenbelt Authority (Mayor Pro Tem Conners)

10.6 Laguna Canyon Foundation (Councilmember Rhodes)

10.7 Vector Control District Board (Councilmember Robbins)

XI. PUBLIC COMMENTS

XII. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

12.1 Reports on Meetings Attended per Government Code §53232.3

State law requires Councilmembers to provide a report on all meetings or events they attend for which the City pays fees, travel or other expenses. These are informational reports and no action is taken on the item.

None

12.2 Other Meetings, Comments and Announcements

XIII. CLOSED SESSION

None

XIV. ADJOURNMENT

The meeting will be adjourned to an adjourn meeting of the City Council at 2:00 p.m. on Wednesday, June 29, 2011 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

AMERICANS WITH DISABILITIES ACT: In compliance with Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at (949) 639-0500 (Voice) or, TDD (949) 639-0535 or the California Relay Service at (800) 735-2929 if you have a TDD or (800) 735-2922 if you do not have a TDD. Notification 48 hours prior to the meeting should enable the City to make reasonable arrangements to assure accessibility to the meeting.

AGENDA: The City Council agenda and agenda back-up materials are available from the Office of the City Clerk, after 4:30 p.m., on the Friday prior to the City Council meeting. The office of the City Clerk is located at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. Copies of the agenda are provided at no cost. Agenda back-up materials are available at City Hall for inspection and copies are available at no charge prior to the meeting. A per page copy cost does apply after the meeting. If you wish to be added to the e-mail or regular mail list to receive a copy of the agenda, a request must be made to the City Clerk in writing. Copies of the agenda are mailed only if stamped, self-addressed envelopes are provided. The City of Laguna Woods mailing address is 24264 El Toro Road, Laguna Woods, CA 92637. Phone: (949) 639-0500, FAX (949) 639-0591.

6.1-6.5
CONSENT CALENDAR SUMMARY

City of Laguna Woods Agenda Report

FOR: June 15, 2011 City Council Meeting
TO: Honorable Mayor and Councilmembers
FROM: Leslie A. Keane, City Manager 
Agenda Item: Consent Calendar

Recommendation:

Approve all proposed actions on the June 15, 2011 Consent Calendar by single motion and Council action.

Discussion:

In general, the Consent Calendar contains routine matters or matters that have already been discussed by Council. It is adopted in total with a single motion and Council action. However, if any councilmember or member of the public has questions or wishes to discuss an item further, it may be removed from the Consent Calendar and placed later in the agenda for discussion and action. The way to remove an item from the Consent Calendar is to request its removal, by agenda item number, immediately prior to the adoption of the Consent Calendar. Members of the public may fill out a request to speak on the item they wish removed and the City Clerk will note the item. No reason need be given with the request. Items pulled from the Consent Calendar are not discussed at the time they are pulled; they are scheduled for discussion immediately after action on the balance of the Consent Calendar.

The June 15th Consent Calendar contains the following five items:

- 6.1 Approval of the minutes from the May 4, 2011 adjourned regular meeting and the May 18, 2011 regular City Council meeting, as submitted.

ITEMS 6.1 – 6.5

- 6.2 Approval of a motion to allow reading proposed ordinances and resolutions by title only – this is a standard practice in cities. If this motion is not approved, all ordinances and resolutions must be read out loud in their entirety during the Council Meeting.
- 6.3 Approval of a motion to receive and file the May 2011 Treasurer's Report. This report identifies the City's current liquid assets and their location. At the end of May, the City had approximately \$9.6 million in cash on hand and in other liquid assets.
- 6.4 Approval of the June 15, 2011 Warrant Register, as submitted, in the amount of \$663,305.22. A list of all warrants is included in the agenda packet; detailed information about individual warrants is available in the Finance Manager's office. This warrant register also contains some corrections to prior warrant registers – instances where actual bills and checks issued exceeded the amount placed on a warrant register. All actual checks were correctly issued based on properly submitted and approved bills. Recent revisions to warrant register policy and new accounting system features should prevent this situation from occurring in the future.
- 6.5 Approval of a three year agreement with the Orange County Transportation Authority for Measure M funding for the City's senior mobility subsidized taxi voucher program. This agreement fixes the grant funding available to the City at \$128,998 per year during the term of the agreement. Funding will be provided in equal monthly increments, rather than an advance lump sum as was the practice in past agreements.

The above matters are routine and/or have been reviewed by the Council on other occasions. Staff recommends that they be approved as part of the June 15, 2011 Consent Calendar.

If you have questions about any of the above items, feel free to call me prior to the meeting so that I may provide additional information.

**6.1
MINUTES
ADJOURN AND REGULAR MEETINGS**

**CITY OF LAGUNA WOODS, CALIFORNIA
CITY COUNCIL MINUTES
ADJOURNED REGULAR MEETING
May 4, 2011
2:00 P.M.**

I. CALL TO ORDER

Mayor Hack called the Adjourned Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. FLAG SALUTE

Councilmember Rhodes led the flag salute.

III. ROLL CALL

COUNCILMEMBERS: PRESENT: Rhodes, Ring, Robbins, Conners, Hack
 ABSENT: None

STAFF PRESENT: City Manager Keane; Assistant City Manager Reilly; Deputy City Clerk Trippy; City Attorney Cosgrove

IV. CITY MANAGER

4.1 Fiscal Year 2011-12 Budget Work Plan and Meeting Schedule

City Manager Keane reviewed the Fiscal Year 2011-12 work plan and meeting schedule; projected General Fund revenues and expenditures for Fiscal Year 2010-11; and proposed General Fund base budget projections for Fiscal Year 2011-12. She noted that continuation of all existing General Fund programs would result in a \$180,159 deficit.

Mayor Pro Tem Conners asked if both incidents and citations are down for the red light camera program.

City Manager Keane responded that they are. She noted that the red light camera program fines are set by the State, not the City, and that the City operates the program at a net loss of revenue.

Mayor Pro Tem Conners asked if property tax revenues are down as a result of a decrease in the number of homes sold and their lower assessed values.

City Manager Keane responded that they are.

Mayor Hack asked if completion of the landscaping along Moulton Parkway and El Toro Road is included in the FY 2011-12 work plan.

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City Manager Keane responded that the landscaping associated with the intersection portion of this project is included in the existing capital improvement program budget.

Councilmember Robbins asked if the City Council provided the 18 month notice required to reinstitute the cable franchise fee.

City Manager Keane responded that the City did provide notice.

Councilmember Rhodes asked for clarification on the City's business licensing practices.

City Manager Keane explained that the City licenses only certain businesses. She noted that staff anticipates proposing a Certificate of Occupancy requirement in the future due to the impact of new businesses on parking, but that fees for this program would not generate revenue, only cover program costs.

Mayor Hack proposed modifying the cost of the airport taxi voucher program.

Councilmember Robbins supported increasing the cost of airport taxi vouchers to \$25 to eliminate some of the deficit and noted many residents are happy with the program.

Mayor Hack agreed that it is a wonderful service that the City can no longer afford at the current price.

Councilmember Robbins concurred with Mayor Hack that residents can still afford to purchase airport taxi vouchers without such a large subsidy.

City Manager Keane confirmed that California Yellow Cab was the only contractor who submitted a bid proposal. Their proposed rates remain the same with exception of a \$2 per trip increase to the Irvine Transportation Center.

Mayor Pro Tem Connors concurred with Councilmember Robbins that the City should provide services where the need is greatest. She proposed increasing the cost of airport taxi vouchers to \$30.

Mayor Hack and Councilmember Robbins agreed that preserving the non-emergency medical taxi vouchers is more important than the airport taxi vouchers.

City Manager Keane discussed the cost of the program and noted that the City can no longer charge staff time to the grant due to insufficient funds. If the City Council chooses to increase airport vouchers to \$30, the City would be able to charge some staff time.

Councilmember Rhodes suggested staff look elsewhere for savings.

Mayor Hack asked if Councilmember Rhodes had any suggestions where and why.

Councilmember Rhodes stated that he would like to continue the taxi voucher services that residents appreciate. He noted that the cost of public safety was not discussed.

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City Manager Keane explained that the City's police services are already at a minimum. The only possibility would be to eliminate the deputy assigned to the red light camera program, which would require ending the program, as well.

Councilmember Rhodes asked if the red light camera program is included in the budget.

City Manager Keane responded that it is and that costs for this program have increased, particularly with respect to legal services.

Councilmember Rhodes proposed lowering the economic uncertainties reserve to 3%.

City Manager Keane noted that the City dipped into the existing economic uncertainties reserve by more than 3% due to increased costs for legal services.

Councilmember Robbins opposed reducing the amount of the reserve.

Councilmember Rhodes asked if the cable franchise fee could be partially reinstated.

City Manager Keane responded that it could only be fully reinstated to 5%, unless the City Council wishes to pursue a ballot measure for a higher rate.

Mayor Hack stated that he would not support a ballot measure.

Councilmember Ring supported increasing the airport taxi vouchers to \$30. He asked for more information on the community services grant program.

City Manager Keane explained that \$150,000 is typically awarded for grants, which includes \$75,000 in competitive funding and \$75,000 for Age Well Senior Services.

Mayor Hack supported keeping Age Well's grant amount at \$75,000 due to the breadth of services they provide.

Councilmember Ring concurred with Mayor Hack and suggested that the competitive grant amount could be reduced by \$15,000-\$25,000.

The City Council reached consensus to increase the cost of the airport taxi vouchers to \$30 and to maintain the current prices for other vouchers.

Councilmember Rhodes preferred an increase to \$25; however he stated that that he does not oppose \$30. He believes that residents will perceive it as a 100% increase.

Mayor Hack stated that the option to purchase airport taxi vouchers is still available and that reducing the City's loss is what is being proposed.

City Manager Keane estimated that with the changes to the airport taxi voucher program, the deficit is now approximately \$160,000. She noted that the City Council can choose to reduce the community services grant amount to any amount they wish and that the cable franchise fee would yield approximately \$160,000 in revenue.

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Mayor Pro Tem Conners stated that she would prefer to reinstitute the cable franchise fee rather than reduce the community services grants. She estimated that the cost of the cable franchise fee per resident would be approximately \$1.50 per month and asked who would collect the fee.

City Manager Keane stated that GRF provides the payment to the City and could collect the fee at their discretion. Cox Communications will also be required to remit the fee for its subscribers.

Mayor Hack noted that the County had always collected the cable franchise fee, until the City incorporated and decided not to. He reiterated that the City Council did not waive the fee, but instead chose not to collect the fee.

City Manager Keane noted that the City Council has not expressed a desire to discontinue paying the electric bills for street lights in Third Mutual; however, they could do so.

Mayor Hack proposed holding the issue for a separate discussion, at a later date, due to possible liability concerns.

Councilmember Robbins stated that it is prudent to collect the cable franchise fee in order to provide services most needed by the community. He noted that the City Council could reconsider doing so at a later date.

Councilmember Rhodes asked if residents outside of Laguna Woods Village would be subject to the fee and what the estimated cost would be for residents.

City Manager Keane responded that it would apply to all cable television services in the City.

Mayor Hack stated that the estimated cost is \$18 per year or \$1.50 per month for Village residents.

Councilmember Rhodes concurred that \$1.50 per month is a reasonable amount. He also supports reducing the community services grants by \$15,000-\$20,000 so that cuts are made in a variety of areas.

Councilmember Ring stated his belief that the City has no alternative to reinstituting the cable franchise fee.

Mayor Hack stated that it is City Council's consensus to reinstitute the cable franchise fee.

Mayor Pro Tem Conners thanked City Manager Keane and staff for having the foresight to provide advance notice on reinstituting the cable franchise fee.

Community Services Manager Foley identified the 2011 community services grant recipients, the services that they provide, and the amount of funding awarded to each.

Mayor Pro Tem Conners explained that it is not the City Council's intent to determine

ITEM 6.1

which organizations are more deserving of grant funding. The Community Services Committee will continue to consider all applications and make recommendations. She acknowledged that it would be hard to recommend reductions in funding.

Mayor Hack stated that none of the current funding seems wasteful and that he would like to see Age Well Senior Services continue to receive \$75,000.

Councilmember Rhodes supported reducing the community services grants by \$20,000 and reserving \$75,000 for Age Well. He believes that reductions should be made in a variety of areas and that when the economy improves, they can be reconsidered.

Community Services Manager Foley stated that grant applications are accepted in August and presented to the City Council for award consideration in October/November.

Councilmember Robbins stated that he does not want to cut any more than \$20,000 and is wavering on his decision until other budget items have been presented.

Mayor Pro Tem Conners stated that large cuts to the Community Services grants may not be necessary after the City Council's decisions regarding the cable franchise fee and the airport taxi vouchers have been implemented.

Mayor Hack stated that it is the consensus of Councilmembers Robbins, Conners, and himself to delay reducing community services grants until later in the year.

City Manager Keane stated that staff does not anticipate having new projections by June, but that better projections can be made in October in time for award of the grants.

Mayor Pro Tem Conners asked if it would be easier to budget less and add more later, or vice-versa.

City Manager Keane stated that it would be easier to budget less now and add more later, if additional funding becomes available.

Mayor Hack stated that it is the City Council's consensus to reduce the community service grants by \$20,000 to a total of \$130,000, with an option to increase at a later date if funding becomes available.

Mayor Hack introduced a discussion of continuing the red light camera program.

Mayor Pro Tem Conners stated that Los Angeles County has had ongoing discussions on the effectiveness of camera programs and that they pay more than the City does to support their program.

Councilmember Rhodes discussed an opinion he heard regarding the effectiveness and safety of the program. He is supportive of the program and believes that it has made him a more contentious driver.

Mayor Hack stated that unless statistics are factual, they can be considered hearsay.

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Councilmember Ring stated that he has always been a proponent of the program, but he is not enthusiastic about the constant legal battles. He suggested keeping the cameras as a deterrent but eliminating the citations. He acknowledged that it may not be practical.

Mayor Hack agreed that without compunction, it would serve no purpose.

Councilmember Rhodes stated his belief that the public's attitude towards the program is that they agree with its effectiveness and safety, but do not like being cited. He asked Chief of Police Services Rudy if he had any information to share.

Chief of Police Services Rudy stated that he has not yet had an opportunity to review the City's statistics. He suggested that he could provide the City with statistical information, at a later date, as to the effectiveness of the City's and other city's programs.

City Manager Keane suggested that the Public Safety Committee review the information during their June or July meetings and make a recommendation to the City Council.

Mayor Hack noted that the City Council's primary concern has always been safety and that it has never been intended to be a revenue generator for the City.

City Manager Keane noted that questions of revenue neutrality and technical issues, such as the City Attorney's right to prosecute cases and chain of evidence, are the most commonly raised in court. The two companies that provide the service in the state are seeking legislation to clarify the technical issues.

City Attorney Cosgrove acknowledged a rise in challenging violations and the number of defenses raised are only limited by the imagination of the attorneys that present them. He concurred with Councilmember Ring that the cost will continue to increase. Ultimately, it is the City Council's decision whether to continue the program.

Mayor Hack discussed similarities with the myriad of defenses raised in DUI cases. He concurred with Councilmember Ring that costs are likely to increase and questioned whether the City can sustain the program. Mayor Hack noted that Redflex is considering reducing their fees.

City Manager Keane discussed the costs of the program and the reasons for the increased expenditures, which relate to legal fees. She asked the City Attorney about the danger of ending the program in the midst of pending litigation.

City Attorney Cosgrove stated that City Manager Keane raised a valid point that the City will have to defend lawsuits on what has already been done. He indicated that actions taken now would not be permissible for litigation raised on what has already been done.

Mayor Pro Tem Connors discussed her recent request to Assemblyman Don Wagner for support and legislation associated with continuing the red light camera program. She was told to submit a letter of request and asked for staff's assistance in drafting the letter.

City Manager Keane stated that staff can provide a letter.

Mayor Hack stated that Redflex may choose to do traditional lobbying.

Councilmember Rhodes asked why the City would have to eliminate the program now, as part of the budget process, and asked if the issue could be returned at a later time.

City Manager Keane clarified that no one is suggesting terminating the program today.

Councilmember Rhodes suggesting leaving the program as-is for now.

Mayor Hack stated that is the City Council's consensus.

City Manager Keane noted that the proposed budget assumes that the City Council will implement some minimal increases to building permit fees during a public hearing at its May 18, 2011 meeting. She discussed some of the discrepancies between the current and actual costs for permits that could lead to a \$10,000 loss in the budget, if the City Council does not act on the issue. City Manager Keane noted that additional fee issues will be presented during the year.

City Manager Keane concurred with Mayor Hack that based on the actions taken by the City Council, she is confident that the Fiscal Year 2011-12 budget can be balanced.

Councilmember Rhodes asked that a Certificate of Occupancy program be implemented immediately before it becomes a problem.

City Manager Keane noted that it is not necessarily a revenue generator and agreed that certain new businesses could cause parking problems.

City Manager Keane thanked Special Projects Manager Macon and Finance Manager Jones for assisting with the budget process.

V. PUBLIC COMMENTS

None

VI. CLOSED SESSION

The City Council met in closed session to confer with legal counsel regarding one matter of litigation: City of Laguna Woods vs. Raintree Realty LLC, Case No. 05 CC 09350 pursuant to the provisions of Government Code Section 54956.9(a).

The City Council reconvened in open session at 4:14 p.m. City Attorney Cosgrove advised that there was no reportable action.

VII. ADJOURNMENT

The meeting was adjourned at 4:14 p.m. The next regular meeting will be at 2:00 p.m. on May 18, 2011 at the Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, Deputy City Clerk

Adopted: JUNE 15, 2011

BERT HACK, Mayor

**CITY OF LAGUNA WOODS, CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
May 18, 2011
2:00 P.M.**

I. CALL TO ORDER

Mayor Pro Tem Conners called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. FLAG SALUTE

Councilmember Ring led the flag.

III. ROLL CALL

COUNCILMEMBERS: PRESENT: Rhodes, Ring, Robbins, Conners
 ABSENT: Hack

STAFF PRESENT: City Manager Keane; Assistant City Manager Reilly; Building
 Official Gates; Deputy City Clerk Trippy; City Attorney Cosgrove

IV. PRESENTATIONS – None

V. CITY PROCLAMATIONS

Moved by Councilmember Robbins, seconded by Councilmember Ring, and carried unanimously to approve City Proclamations 5.1-5.4, entitled:

- 5.1 Building and Safety Month, May 2011
- 5.2 National Military Appreciation Month, May 2011
- 5.3 Older Americans Month, May 2011
- 5.4 Water Awareness Month, May 2011

VI. CONSENT CALENDAR

Councilmember Rhodes removed Item 6.5 for further discussion.

Moved by Councilmember Robbins, seconded by Councilmember Ring, and carried unanimously to approve Consent Calendar Items 6.1-6.4.

- 6.1 City Council Minutes

Approved the minutes from the April 20, 2011 regular meeting.

6.2 Approved the reading by title of all ordinances and resolutions. Said ordinances and resolutions that appear on the public agenda shall be determined to have been read by title only and further reading waived.

6.3 Treasurer's Reports

Received and filed the May 2011 monthly and Fiscal Year 2010-11 Third Quarter Treasurer's Reports.

6.4 Warrant Register

Approved the May 18, 2011 warrant register in the amount of \$959,926.79.

6.5 Golf Cart Use on El Toro Multimodal Trail/Sidewalk

City Manager Keane summarized the proposed resolution and noted that the Santa Maria multimodal trail will not be available for use until construction is complete.

Councilmember Rhodes discussed the history of the El Toro sidewalk and the rationale for designating it as a golf cart path for a three-month trial period.

Mayor Pro Tem Conners noted that an article in the Orange County Register inaccurately stated that golf carts are already allowed to drive on the two sidewalks.

Councilmember Robbins discussed the distinction between golf carts and golf cars.

Mayor Pro Tem Conners stated that she hopes that golf car owners are already aware of the distinction and that golf cars are not allowed on multimodal trails.

City Manager Keane stated that golf car drivers must meet certain requirements from the Department of Motor Vehicles. The City has one path behind the Lutheran Church that allows both golf carts and golf cars.

Moved by Councilmember Rhodes, seconded by Councilmember Robbins, and carried unanimously to approve Resolution No. 11-08 designating golf cart paths along Santa Maria Road and El Toro Road, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
LAGUNA WOODS, CALIFORNIA, DESIGNATING GOLF CART
PATHS IN THE PUBLIC RIGHT-OF-WAY

VII. PUBLIC HEARING

7.1 Planning and Building and Safety Fees

City Manager Keane summarized the agenda report and distributed calculations

supporting the proposed fees.

Councilmember Rhodes stated that the City has accepted photos of water heaters in the past in lieu of an onsite inspection and asked if this would continue.

City Manager Keane clarified that staff is not proposing changes to this program at this time; however, Mayor Hack has asked that it be agendaized for discussion in June.

Mayor Pro Tem Conners opened the public hearing.

Corkey Eley, resident, discussed elder abuse concerns.

Mayor Pro Tem Conners clarified that the public hearing relates only to the agenda item and that public comment is reserved for a latter part of the agenda.

Ms. Eley asked if the contractor or the homeowner is responsible for obtaining a building permit and whether a separate permit is required by Laguna Woods Village.

City Manager Keane stated that homeowners or contractors can obtain building permits and that the City's permit requirements are in addition to what HOAs require.

There being no other requests to speak, the public hearing was closed.

City Manager Keane noted two typographical errors in the proposed resolution that should be corrected as follows:

- Section 1: "...Building and Safety Fee Schedules..." instead of "...Building and Safety Fee Table..."
- Section 1: "Permit Issuance/Revision" instead of "Plan Issuance/Revision"

Councilmember Ring asked for clarification on the differences between the staff report and the supplemental page.

City Manager Keane clarified that the supplemental page lists calculations to justify the proposed fees. The calculations have been rounded for the proposed resolution.

Moved by Councilmember Robbins, seconded by Councilmember Rhodes, and carried unanimously to approve Resolution No. 11-09 modifying certain building permit fees, as amended, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, MODIFYING CERTAIN EXISTING BUILDING PERMIT FEES AND ESTABLISHING DEPOSITS FOR WATER QUALITY PROGRAMS

VIII. CITY COUNCIL – None

IX. CITY MANAGER

9.1 Fiscal Year 2011-12 Transportation and Grants Funds Budget

Assistant City Manager Reilly summarized the staff report and discussed the 2010 Census and its effects on the City's Transportation Fund. Staff is proposing to use the balance of the Fiscal Year 2010-11 Coastal Area Roadway Intersection Traffic Signal (CARITS) funds for traffic signal maintenance and operation.

City Manager Keane asked for clarification why staff is proposing to use CARITS funds.

Assistant City Manager Reilly stated that the use of CARITS funds would be for one year and that the City's appeal to the US Census and expected economic improvement should cause revenues to increase in future fiscal years.

Mayor Pro Tem Conners asked about the status of funding for the final phase of the Moulton Smart Street project.

City Manager Keane stated that the City's most recent application for funding was not successful. The City will continue to apply for additional funding as it becomes available. The project is not included in the Fiscal Year 2011-12 budget.

City Manager Keane stated that the figures presented today are not expected to change between now and the June budget meetings.

The City Council expressed consensus agreement for the proposals presented.

X. COMMITTEE REPORTS

10.1 Transportation Corridor Agencies (Mayor Hack)

Mayor Hack was not present to provide a report.

10.2 Orange County Library Board (Councilmember Robbins)

Councilmember Robbins reported that the Library Board will meet on May 26, 2011 to discuss budget cuts. He will provide an update at the next City Council meeting.

10.3 Orange County Fire Authority (Mayor Pro Tem Conners)

Mayor Pro Tem Conners reported on accounting changes related to OCFA's allocation of retirement contributions. OCFA's budget deficit was reduced by \$8 million.

10.4 Southern California Water Committee (Mayor Hack)

Mayor Hack was not present to provide a report.

10.5 Coastal Greenbelt Authority (Mayor Pro Tem Conners)

Mayor Pro Tem Conners announced that a meeting is scheduled on May 19, 2011 at 5:30

p.m. at City Hall. At that time, she will be sworn in as a voting member of the Coastal Greenbelt Authority. The public is invited to attend the meeting and celebration.

10.6 Laguna Canyon Foundation (Councilmember Rhodes)

Councilmember Rhodes reported that there was no meeting last month and that the following projects are nearing completion at the Nix Nature Center: a new geological exhibit, a new entry corridor slideshow, and a new video display. The next meeting will on June 2, 2011 at 4 p.m. at the Nix Nature Center.

10.7 Vector Control District Board (Councilmember Robbins)

Councilmember Robbins reported that the next meeting is on May 19, 2011. He attended two budget committee workshops and reported that the Board will continue to provide current service levels for the next fiscal year. A recent press release announced that ticks, which are known to carry deadly diseases, are prevalent at this time of year and cautioned the public to stay away from trails with heavy vegetation.

XI. PUBLIC COMMENTS

Corkey Eley, resident, discussed her concerns regarding the rights of residents who live in Laguna Woods Village as they relate to the actions of the Golden Rain Foundation.

Marilyn Sortino, resident, asked that City Council consider instituting term limits for City Councilmembers. She stated that doing so would avoid a costly referendum.

XII. CITY COUNCIL COMMENTS AND ANNOUNCEMENTS

12.1 Reports on Meetings Attended per Government Code §53232.3 – None

12.2 Other Meetings, Comments and Announcements

Councilmember Rhodes discussed the Senior Games held by Laguna Woods Village.

Mayor Pro Tem Conners clarified that the Senior Games are presented by Laguna Woods Village and that no City funds are used.

Councilmember Rhodes discussed the recent Laguna Woods Goods Exchange event and thanked staff and volunteers for their contributions. He also reported on a meeting that he had with Assemblyman Wagner on various issues including the Assemblyman's request for a letter of support from the City to repeal the sunset clause for the Elder Abuse Act.

City Manager Keane requested a consensus from the City Council to have staff submit a letter.

Mayor Pro Tem Conners stated that it is the City Council's consensus that a letter of support to repeal the sunset clause for the Elder Abuse Act be submitted to Assemblyman Wagner's office.

Councilmember Rhodes commented on the lack of legislation that would support City red light camera programs.

City Manager Keane concurred with Councilmember Rhodes' comments and noted that there are bills that would halt or make it more difficult for red light camera programs.

Councilmember Rhodes reported on an El Toro Water District Advisory Group meeting that he attended, as well as the Interfaith Council Breakfast. He announced that OCFA is competing in the Pepsi Refresh Project for a \$50,000 grant that would support OCFA's Smoke Alarm Program. Anyone with questions on how to vote may contact Councilmember Rhodes at (949) 829-8714. The City and OCFA have successfully installed smoke detectors in 24 Laguna Woods homes with 13 more to be completed.

Mayor Pro Tem Connors discussed the City and OCFA's Smoke Alarm Pilot Program. She attended and presented a proclamation at the annual Orange County Donate Life 5k Walk and encouraged the public to consider being an organ donor. She also reported on a meeting she attended at the San Onofre Nuclear Generating Station and a recent Waste Management Commission meeting.

XIII. CLOSED SESSION

City Manager Keane announced that a closed session is not necessary at this time and that the June 1, 2011 Adjourned Regular Meeting has been cancelled.

XIV. ADJOURNMENT

The meeting was adjourned at 3:23 p.m. to a meeting at 2:00 p.m. on Wednesday, June 15, 2011 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, Deputy City Clerk

Adopted: June 15, 2011

BERT HACK, Mayor

6.2

**WAIVE READING OF ORDINANCES AND
RESOLUTIONS
(No Report)**

6.3
TREASURER'S REPORT

City of Laguna Woods
Monthly Treasurer's Report
May 31, 2011

CASH ON HAND1. Investments/General Fund

Local Agency Investment Fund	\$	8,356,315
Subtotal	\$	8,356,315

2. Investments/Transportation Fund

Local Agency Investment Fund	\$	228,326
Subtotal	\$	228,326

3. Other Interest & Non-Interest Bearing/General & Transportation

Petty Cash Funds	\$	540
Analyzed Checking Account	\$	1,025,680
Subtotal	\$	1,026,220

TOTAL	\$	9,610,861
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Note: LAIF reports interest earnings quarterly.

6.4
WARRANT REGISTER

CITY OF LAGUNA WOODS
WARRANT REGISTER
June 15, 2011

Check Number	Check Date	Vendor Name	Check Description	Amount
PREPAID WARRANTS:				
		<i>Automatic Bank Debits</i>		
Debit	05/11/2011	ADP PAYROLL SERVICES	Payroll 05/06/11	29,228.64
Debit	05/25/2011	ADP PAYROLL SERVICES	Payroll 05/20/11	29,534.46
Debit	05/18/2011	ADP PAYROLL SERVICES	Processing Charges-Payroll 05/06/11	113.12
Debit	06/02/2011	ADP PAYROLL SERVICES	Processing Charges-Payroll 05/20/11	113.12
Debit	05/12/2011	ICMA RETIREMENT CORPORATION	401 Contribution-Payroll 05/06/11	1,594.03
Debit	05/26/2011	ICMA RETIREMENT CORPORATION	401 Contribution-Payroll 05/20/11	1,594.03
		<i>Other</i>		
* 110306	05/18/2011	BALLIET, MICHAEL	Waste Consulting - April 2011	4,812.50
* 110309	05/18/2011	CAA	Water Quality Consulting/Feb 2011	2,380.00
110310	05/18/2011	CALIFORNIA YELLOW CAB	Taxi Voucher Services/April 2011	23,888.00
* 110324	05/18/2011	O.C. TREASURER-STREETS	Road Maintenance/Feb 2011	11,071.00
* 110336	05/18/2011	VERRALL, SANDRA	Mileage Reimbursement/Mar-Apr 2011	220.78
110337	05/18/2011	IRAJ ZEDEH	Waste Diversion Deposit Refund	1,200.00
110338	05/19/2011	EL TORO WATER DISTRICT	City Hall/Landscape Irrigation/April 2011	1,553.23
110339	05/31/2011	AFLAC	Employee Benefit Program/June 2011	310.80
110340	05/31/2011	AT&T	Telephone/581-3974/April 2011	76.67
110341	05/31/2011	AT&T	Telephone/583-1105/April 2011	15.52
110342	05/31/2011	CAA	Water Quality Consulting - April 11	1,636.00
110343	05/31/2011	CALPERS - HEALTH	Employee Benefit Program - June 2011	3,206.59
110344	05/31/2011	CALPERS - RETIREMENT	Retirement Contribution 5/06/2011	4,678.23
110345	05/31/2011	CALPERS - RETIREMENT	Retirement Contribution 5/20/2011	4,684.33
110346	05/31/2011	CAPTIONING UNLIMITED	Captioning/Council Meeting- May 2011	400.00
110347	05/31/2011	COUNTY OF ORANGE	Moulton Smart Street - Feb 2011	88,752.25
110348	05/31/2011	COUNTY OF ORANGE - WATER QUALITY	Watershed Cost-Share	3,675.00
110349	05/31/2011	D&E ELECTRICAL CONTRACTORS, INC	Street Light Maintenance/Oct 10-May11	8,370.00

**CITY OF LAGUNA WOODS
WARRANT REGISTER
June 15, 2011**

Check Number	Check Date	Vendor Name	Check Description	Amount
110350	05/31/2011	EL TORO WATER DISTRICT	City Hall Utility - April 2011	28.00
110351	05/31/2011	EL TORO WATER DISTRICT	City Hall Utility - April 2011	92.54
110352	05/31/2011	FIRST DEBRIS	Waste Diversion Deposit Refund	900.00
110353	05/31/2011	FLEX ONE	AFLAC Program Fees - May 2011	50.00
110354	05/31/2011	FOLEY, PATRICK	Employee Benefit Program	256.00
110355	05/31/2011	MARGARET HARRIS	Taxi Voucher Refund	40.00
110356	05/31/2011	I.A. CONSTRUCTION INC	Waste Diversion Deposit	6,000.00
110357	05/31/2011	MADISON MATERIALS	E-Waste Disposal	414.96
110358	05/31/2011	MANAGED HEALTH NETWORK	Employee Benefit Program - June 2011	22.23
110359	05/31/2011	NIEVES LANDSCAPE, INC.	Landscaping - May 2011	10,605.41
VOID			Meeting/June/Keane, Macon	0.00
110360	05/31/2011	OCCMA	IT Services/April 2011	1,080.00
110361	05/31/2011	PRACTICAL DATA SOLUTIONS	Employee Benefit Program - June 2011	457.67
110362	05/31/2011	PRINCIPAL FINANCIAL GROUP	Redlight Camera/February 2011	25,000.00
110363	05/31/2011	REFLEX TRAFFIC SYSTEMS	Redlight Camera/April 2011	25,000.00
110364	05/31/2011	REFLEX TRAFFIC SYSTEMS	CDBG Energy Efficiency Program	12,091.00
110365	05/31/2011	SADDLEBACK WINDOWS AND DOORS	Water Quality Lab Testing	680.00
110366	05/31/2011	SIERRA ANALYTICAL	Alarm Monitoring - June 2011	55.50
110367	05/31/2011	SONITROL	Telephone System Maintenance	62.50
110368	05/31/2011	STANDARD TEL	Retirement Contributions/May 2011	1,150.00
110369	05/31/2011	VANTAGEPOINT TRANSFER AGT-457	Employee Benefit Program - June 2011	167.53
110370	05/31/2011	VISION SERVICE PLAN OF AMERICA	E-Waste Disposal	399.00
110371	05/31/2011	WARE DISPOSAL	Waste Diversion Deposit	1,200.00
110372	05/31/2011	ZHU INTERNATIONAL RESEARCH	Telephone/458-3487/May 2011	31.44
110373	06/01/2011	AT&T	City Centre Park-Progress Payment #2	66,935.25
110374	06/01/2011	ATOM, INC.	Taxi Voucher Refund	32.00
110375	06/01/2011	MARGUERITE BLAGOVICH	Waste Diversion Deposit Refund	810.00
110376	06/01/2011	DAVID V. MUNYER CONSTRUCTION	Employee Benefit Program - June 2011	591.77
110377	06/01/2011	DELTA DENTAL PLAN OF CA	Landscaping Irrigation/May 2011	237.21
110378	06/01/2011	EL TORO WATER DISTRICT		

**CITY OF LAGUNA WOODS
WARRANT REGISTER
June 15, 2011**

Check Number	Check Date	Vendor Name	Check Description	Amount
110379	06/01/2011	EL TORO WATER DISTRICT	Landscape Irrigation/May 2011	15.48
110380	06/01/2011	MC FADDEN CONSTRUCTION	Waste Diversion Deposit Refund	1,800.00
110381	06/01/2011	MC FADDEN CONSTRUCTION	Waste Diversion & Fee Refund	924.00
110382	06/01/2011	TERESE S OLIVER	Legal Services	1,950.00
110383	06/01/2011	JUDITH PETRASOVITS	Taxi Voucher Refund	17.60
110384	06/01/2011	SOUTHERN CALIFORNIA EDISON	City Hall/May 2011	1,250.32
110385	06/01/2011	SOUTHERN CALIFORNIA EDISON	Residential Streetlights/United/May 2011	1,644.44
110386	06/01/2011	SOUTHERN CALIFORNIA EDISON	Irrigation Controllers/May 2011	92.38
110387	06/01/2011	SOUTHERN CALIFORNIA WATER	Annual Dues/May 2011-June 2012	1,000.00
110388	06/01/2011	THE GAS COMPANY	City Hall/May 2011	59.48
110389	06/01/2011	TONY'S LOCKSMITH & SAFE	Building Maintenance	270.94
110390	06/01/2011	JOSEPH WHITE	Taxi Voucher Refund	20.80
110391	06/06/2011	EL TORO WATER DISTRICT	City Hall Landscape - April 11	2,146.34
110392	06/06/2011	HOGLE-IRELAND	Planning & Inspection Services/Mar 2011	10,205.50
110393	06/06/2011	KEANE, LESLIE A.	Auto Allowance/June 2011	450.00
110394	06/06/2011	LOS ANGELES TIMES	Newspaper Delivery	45.20
110395	06/06/2011	OFFICE DEPOT	Office Supplies	380.70
110396	06/06/2011	REILLY, DOUGLAS C.	Employee Benefit Program/May 2011	130.50
110397	06/06/2011	SOUTHERN CALIFORNIA EDISON	Ridge Route Park/May 2011	22.57
110398	06/06/2011	VERRALL, SANDRA	Cell Phone Reimbursement/May 2011	25.00
110399	06/08/2011	AT & T	White Pages Listing/June 2011	3.77
110400	06/08/2011	BURKE WILLIAMS & SORENSEN	Transfer of Files	93.05
110401	06/08/2011	DICKSONS, INC.	CDBG Energy Efficiency Program	1,536.00
110402	06/08/2011	GARY GATES	Employee Benefit Program- May 2011	604.65
110403	06/08/2011	ICC ORANGE EMPIRE CHAPTER	Building Seminar/Gates	20.00
110404	06/08/2011	JONES, ERNESTINE	Employee Benefit Program- May 2011	516.43
110405	06/08/2011	NIEVES LANDSCAPE, INC.	Landscape Maintenance/Extra Work	795.00
Total Prepaid Warrants				<u>403,518.46</u>

**CITY OF LAGUNA WOODS
WARRANT REGISTER
June 15, 2011**

Check Number	Check Date	Vendor Name	Check Description	Amount
110406	06/08/2011	AT & T	Telephone/452-0600/May 2011	251.92
110407	06/08/2011	AT & T	Telephone/639-0500/May 2011	179.12
110408	06/08/2011	AT & T	Telephone/770-9359/May 2011	15.60
110409	06/08/2011	BANK OF AMERICA- CREDIT CARD	See Below	274.85
110410	06/08/2011	CAA	Water Quality Inspection/March 2011	78.00
110411	06/08/2011	COMMPRO	Website Hosting Services/June 2011	295.00
110412	06/08/2011	CYNTHIA CONNERS	June 2011 Compensation	300.00
110413	06/08/2011	COUNTY OF ORANGE-SIGNALS	Signal Maintenance/Oct.-Dec. 2010	15,576.72
VOID	110414	VOID		0.00
VOID	110415	VOID		0.00
110416	06/08/2011	DENNIS D. NELSON, PE	Professional Services/Mar. - Apr.	92,838.85
110417	06/08/2011	AILEEN GOODSON	Taxi Voucher Refund	40.00
110418	06/08/2011	GREAT CLEANING SERVICE	Janitorial Services/May 2011	495.00
110419	06/08/2011	HACK, BERT	June 2011 Compensation	300.00
110420	06/08/2011	LYNN CAPOUYA	Ridge Route Park/January - May 2011	3,273.00
VOID	110421	VOID		0.00
110422	06/08/2011	NIEVES LANDSCAPE, INC	Landscape Maintenance/Extra Work	5,698.82
110423	06/08/2011	NIEVES LANDSCAPE, INC	Landscape Maintenance/June 2011	10,605.41
110424	06/08/2011	OFFICEMAX, INC.	Office Supplies	232.62
110425	06/08/2011	TERESE S. OLIVER	Attorney Services	2,509.40
110426	06/08/2011	O.C. TREASURER-SHERIFF	Sheriff Services - May 2011	111,075.92
110427	06/08/2011	ORKIN	Pest Control/June 2011	84.49
110428	06/08/2011	PRACTICAL DATA SOLUTIONS	IT/Laptop Repair	148.77
110429	06/08/2011	PWC	Moulton Smart Street	3,500.00
110430	06/08/2011	RALPH LERMAN PLUMBING, INC.	Building Maintenance/City Hall	1,027.00
110431	06/08/2011	MARTIN RHODES	June 2011 Compensation	300.00
110432	06/08/2011	RING, ROBERT	June 2011 Compensation	300.00

REGULAR WARRANTS:

CITY OF LAGUNA WOODS
WARRANT REGISTER
June 15, 2011

Check Number	Check Date	Vendor Name	Check Description	Amount
110433	06/08/2011	ROBBINS, MILTON	June 2011 Compensation	300.00
110434	06/08/2011	TONY'S LOCKSMITH & SAFE	Building Maintenance/City Hall	291.00
110435	06/08/2011	WM CURBSIDE, LLC	Waste Management Services/April 2011	9,795.27
Total Regular Warrants				<u>259,786.76</u>
Warrant Register Total				<u>663,305.22</u>

*Note: New process for Warrant Register. Future check numbers will be consecutive.

June Credit Card Statement Detail

Debit	Debit	USPS Postal Service	Stamps	221.00
Debit	Debit	Orange County Register	Newspaper Subscription Renewal	35.89
Debit	Debit	Overnite Express	Delivery Charges	17.96

Warrant Register Reconciliation:

(As we do each year, we reconcile to make sure that actual bills match the warrant register. These bills came in higher or were not previously ratified.)

Check Number	Date	Vendor Name	Description	Previous Warrant Amount	Corrected Warrant Amount	Variance
109089	7/14/2010	Yolie Trippy	Employee Benefit Program-June 2010	500.00	524.00	24.00
109435	9/15/2010	OC Register-Notices	Public Notice-August 2010	468.36	468.46	0.10
109506	10/6/2010	Shirley Levin	Taxi Voucher Refund	14.20	15.20	1.00
109556	10/20/2010	Douglas Reilly	Mileage Reimbursement- Jul- Oct. 2010	-	193.25	193.25
109565	10/20/2010	Vantagepoint	457 Plan Contribution-Oct. 2010	2,522.84	3,122.84	600.00
109579	10/25/2010	Hogle-Ireland	Staffing Services-Aug. 2010	-	13,345.00	13,345.00
109583	10/25/2010	Practical Data Solutions	IT Services	-	405.00	405.00
109607	11/3/2010	Ernestine Jones	Employee Benefit Program-Oct. 2010	266.34	349.93	83.59
109738	12/15/2010	CalPers-Retirement	1771-Period End 12/3/10	4,580.54	4,580.64	0.10
109782	12/21/2010	Ernestine Jones	GFOA Class Registration	-	333.00	333.00
109792	12/21/2010	S.K. Sang	Waste Diversion Deposit Refund	-	900.00	900.00
109926	1/26/2011	Sierra Installation	Change Out Banners	1,920.00	3,840.00	1,920.00
109969	2/9/2011	Ernestine Jones	Employee Benefit Program-Jan. 2011	266.34	359.62	93.28
110034	2/23/2011	Ernestine Jones	Employee Benefit Program-Feb. 2011	266.34	359.62	93.28
110152	3/23/2011	Principal Financial Group	Employee Benefit Program- Mar. 2011	450.49	474.65	24.16

6.5
OCTA COOPERATIVE AGREEMENT FOR
SENIOR MOBILITY PROGRAM

1 COOPERATIVE AGREEMENT C-1-2480

2 BETWEEN

3 THE ORANGE COUNTY TRANSPORTATION AUTHORITY

4 AND

5 THE CITY OF LAGUNA WOODS

6 FOR

7 SENIOR MOBILITY PROGRAM

8 THIS AGREEMENT is made and entered into this _____ day of _____, 2011
9 by and between the Orange County Transportation Authority, 550 South Main Street, P.O. Box 14184,
10 Orange, California 92863-1584, a public corporation of the state of California (hereinafter referred to as
11 "AUTHORITY"), and the City of Laguna Woods, 24264 El Toro Road, Laguna Woods, California 92637
12 (hereinafter referred to as "CITY"). Herein, AUTHORITY and CITY are sometimes individually referred
13 to as the "PARTY" and collectively as the "PARTIES."

14 RECITALS

15 WHEREAS, CITY is desirous of obtaining transportation services for seniors of the City of
16 Laguna Woods; and

17 WHEREAS, AUTHORITY and CITY agree to enter into the Senior Mobility Program (SMP)
18 concerning senior transportation services; and

19 WHEREAS, this Cooperative Agreement defines the roles and responsibilities of AUTHORITY
20 and CITY in executing a Senior Mobility Program for senior transportation; and

21 WHEREAS, AUTHORITY and CITY agree to comply with all relevant elements of Orange
22 County Local Transportation Authority Ordinance No. 3; and

23 WHEREAS, AUTHORITY's Board of Directors approved this Cooperative Agreement on
24 February 14, 2011;

25 NOW, THEREFORE, it is mutually understood and agreed by AUTHORITY and CITY as
26 follows:

1 **ARTICLE 1. COMPLETE AGREEMENT**

2 A. This Agreement, including all exhibits and documents incorporated herein and made
3 applicable by reference, constitutes the complete and exclusive statement of the term(s) and
4 condition(s) of the agreement between AUTHORITY and CITY and it supersedes all prior
5 representations, understandings and communications. The invalidity in whole or in part of any term or
6 condition of this Agreement shall not affect the validity of other term(s) or condition(s).

7 B. AUTHORITY's failure to insist in any one or more instances upon CITY's performance of
8 any term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of
9 AUTHORITY's right to such performance or to future performance of such term(s) or condition(s) and
10 CITY's obligation in respect thereto shall continue in full force and effect. Changes to any portion of this
11 Agreement shall not be binding upon AUTHORITY except when specifically confirmed in writing by an
12 authorized representative of AUTHORITY by way of a written amendment to this Agreement and issued
13 in accordance with the provisions of this Agreement.

14 **ARTICLE 2. RESPONSIBILITIES OF AUTHORITY**

15 A. AUTHORITY agrees to provide funds per the following guidelines:

16 1. Services provided under the Senior Mobility Program are available to individuals
17 60 years of age and older.

18 2. Funds for the program are identified as 1% of Renewed Measure M (M2) net
19 sales tax revenue and will be allocated to all local jurisdictions based upon the participating entity's
20 respective percentage of the senior population for the entire county.

21 3. Senior population will be determined by using the most current official
22 decennial Census information provided by the U.S. Census Bureau.

23 4. All active participants will receive their portion of funding on a bi-monthly
24 basis.

25 B. In the event that the amount of M2 funding provided for this program is less than the
26 amount allocated for this program in fiscal year (FY) 2010-11 as illustrated in Exhibit B, "Senior Mobility

1 Program Allocation," AUTHORITY will allocate Transportation Development Act (TDA) Article 4.5 funds
2 to CITY in an amount no greater than FY 2010-11 funding levels less M2 SMP revenues for up to three
3 (3) years. Disbursement of TDA funds will occur with the last bi-monthly distribution of M2 funds during
4 the fiscal year.

5 C. Agree that Net Revenues allocated shall be expended or encumbered within three years
6 of receipt. AUTHORITY may grant an extension to the three-year limit, but extensions shall not be
7 granted beyond a total of five (5) years from the date of the initial funding allocation.

8 D. In the event the time limits for use of Net Revenues are not satisfied, then any retained
9 Net Revenues that were allocated to an Eligible Jurisdiction and interest earned thereon shall be
10 returned to AUTHORITY and these Net Revenues and interest earned thereon shall be available for
11 allocation to any project within the same source program at the discretion of AUTHORITY.

12 E. AUTHORITY may provide, at AUTHORITY's sole discretion, a refurbished surplus
13 paratransit vehicle, at no cost to CITY and no further responsibility to AUTHORITY after vehicle
14 donation. CITY may purchase additional vehicle(s) in excess of their vehicle allocation at a cost of Five
15 Thousand Dollars (\$5,000) per vehicle, subject to vehicle availability.

16 **ARTICLE 3. RESPONSIBILITIES OF CITY**

17 A. CITY agrees that all funds received from AUTHORITY as specified in Article 2A
18 above will be used exclusively for providing accessible senior transportation services that do not
19 duplicate AUTHORITY's services as specified in Exhibit A entitled "Scope of Work."

20 B. CITY must satisfy all M2 eligibility criteria in order to receive their formula allocation for
21 this program.

22 C. CITY agrees that Net Revenues allocated shall be expended or encumbered within
23 three (3) years of receipt. AUTHORITY may grant an extension to the three-year limit, but extensions
24 shall not be granted beyond a total of five (5) years from the date of the initial funding allocation.

25 D. In the event the time limits for use of Net Revenues are not satisfied, any retained Net
26 Revenues that were allocated to an Eligible Jurisdiction and interest earned thereon shall be returned to

1 AUTHORITY and these Net Revenues and interest earned thereon shall be available for allocation to
2 any project within the same source program at the discretion of AUTHORITY.

3 E. CITY agrees to match twenty percent (20%) of the total annual formula allocation.
4 Local match may be made up of cash-subsidies, fare revenues, or in-kind contributions.

5 F. CITY may contract with a third-party service provider to provide senior transportation
6 services provided that:

- 7 1. Contractor is selected using a competitive procurement process; and
- 8 2. Wheelchair accessible vehicles are available and used when requested.

9 G. CITY shall procure and maintain insurance coverage during the entire term of this
10 Agreement. Coverage shall be full coverage or subject to self-insurance provisions. CITY shall
11 provide the following insurance coverage:

12 1. Commercial General Liability, to include Products/Completed Operations,
13 Independent Contractors', Contractual Liability, and Personal Injury Liability with a minimum limit of
14 \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate.

15 2. Automobile Liability Insurance to include owned, hired and non-owned autos with a
16 combined single limit of \$1,000,000.00 each accident;

17 3. Workers' Compensation with limits as required by the State of California including a
18 waiver of subrogation in favor of AUTHORITY, its officers, directors, employees or
19 agents;

20 4. Employers' Liability with minimum limits of \$1,000,000.00; and

21 5. Professional Liability with minimum limits of \$1,000,000.00 per claim.

22 H. Proof of such coverage, in the form of an insurance company issued policy
23 endorsement and a broker-issued insurance certificate, must be received by AUTHORITY prior to
24 commencement of any work. Proof of insurance coverage must be received by AUTHORITY within ten
25 (10) calendar days from the effective date of this Agreement with AUTHORITY, its officers, directors,
26 employees and agents designated as additional insured on the general and automobile liability. Such

1 insurance shall be primary and non-contributive to any insurance or self-insurance maintained by
2 AUTHORITY.

3 I. CITY shall include on the face of the Certificate of Insurance the Cooperative Agreement
4 Number C-1-2480; and, the Senior Contract Administrator's Name, Pia Veesapen.

5 J. CITY agrees to provide AUTHORITY with monthly summary reports of CITY's Senior
6 Mobility Program. CITY shall submit monthly summary report within fifteen (15) calendar days as
7 specified in Exhibit C "Senior Mobility Program Monthly Reporting Form," included in this
8 Agreement, which is incorporated into and made part of this Agreement.

9 K. CITY shall adopt an annual Expenditure Report to account for Net Revenues and
10 funds expended by the Eligible Jurisdiction, which satisfy the Maintenance of Effort requirements.
11 The Expenditure Report shall be submitted by the end of six (6) months following the end of the
12 jurisdiction's fiscal year and include the following:

- 13 1. All Net Revenue fund balances and interest earned.
- 14 2. Expenditures identified by type (i.e. capital, operations, administration, etc.) and
15 program or project.

16 L. In the event CITY obtains a retired AUTHORITY vehicle for Senior Mobility Program
17 services, CITY agrees to transfer vehicle title and registration within fourteen (14) calendar days
18 from taking possession of the vehicle. CITY also agrees to provide documentation to AUTHORITY
19 confirming transfer of vehicle title and registration from AUTHORITY to CITY within thirty (30)
20 calendar days from taking possession of the vehicle.

21 **ARTICLE 4. TERM OF AGREEMENT**

22 This Agreement shall commence on July 1, 2011 and shall continue in full force and effect
23 through June 30, 2016, unless earlier terminated or extended as provided in this Agreement.
24 AUTHORITY, at its sole discretion, retains the right to extend this Agreement through June 30, 2021.

25 /

26 /

ARTICLE 5. NOTICES

All Notices pertaining to this Agreement and any communications from the PARTIES may be made by delivery of said notices in person or by depositing said notices in the U.S. Mail, registered or certified mail, return receipt requested, postage prepaid and addressed as follows:

To CITY:	To AUTHORITY:
City of Laguna Woods	Orange County Transportation Authority
24264 El Toro Road	550 South Main Street
	P.O. Box 14184
Laguna Woods, California 92637	Orange, California 92863-1584
ATTENTION: Doug Reilly	ATTENTION: Pia Veesapen
(949) 639 - 0561	(714) 560 - 5619

ARTICLE 6. FEDERAL, STATE AND LOCAL LAWS

AUTHORITY and CITY agree that in performance of their obligations under this Agreement, they shall comply with all applicable federal, California state and local laws, statutes and ordinances and all lawful orders, rules and regulations promulgated thereunder.

ARTICLE 7. ORDER OF PRECEDENCE

Conflicting provisions hereof, if any, shall prevail in the following descending order of precedence: (1) the provisions of this Agreement, including all exhibits; (2) all other documents, if any, cited herein or incorporated by reference.

ARTICLE 8. AUDIT AND INSPECTION OF RECORDS

CITY shall provide AUTHORITY, or other agents of AUTHORITY, such access to CITY's accounting books, records, payroll documents and facilities as AUTHORITY deems necessary. CITY shall maintain such books, records, data and documents in accordance with generally accepted accounting principles and shall clearly identify and make such items readily accessible to such parties during CITY's performance hereunder and for a period of four (4) years from the date of final payment by CITY. AUTHORITY's right to audit books and records directly related to this Agreement shall also

1 extend to all first-tier subcontractors. CITY shall permit any of the foregoing parties to reproduce
2 documents by any means whatsoever or to copy excerpts and transcriptions as reasonably necessary.

3 **ARTICLE 9. TERMINATION**

4 AUTHORITY or CITY may, for its own convenience, terminate this Agreement at any time in
5 whole or in part by giving the other PARTY written notice thereof of not less than ninety (90) days in
6 advance of the specified date of termination.

7 **ARTICLE 10. INDEMNIFICATION**

8 A. CITY shall indemnify, defend and hold harmless AUTHORITY, its officers, directors,
9 employees and agents from and against any and all claims (including attorney's fees and
10 reasonable expenses for litigation or settlement) for any loss or damages, bodily injuries, including
11 death, damage to or loss of use of property caused by the negligent acts, omissions, or willful
12 misconduct by CITY, its officers, directors, employees, agents, subcontractors or suppliers in
13 connection with or arising out of the performance of this Cooperative Agreement .

14 B. CITY shall maintain adequate levels of Insurance, or self-insurance to assure full
15 indemnification of AUTHORITY.

16 **ARTICLE 11. ALCOHOL AND DRUG POLICY**

17 A. CITY agrees to establish and implement an alcohol and drug program that complies with
18 41 U.S.C. sections 701-707, (the Drug Free Workplace Act of 1988), which is attached to this
19 Agreement as Exhibit D. CITY agrees to produce any documentation necessary to establish its
20 compliance with sections 701-707.

21 B. Failure to comply with this Article may result in nonpayment or termination of this
22 Agreement.

23 **ARTICLE 11. CONFLICT OF INTEREST**

24 CITY agrees to avoid organizational conflicts of interest. An organizational conflict of interest
25 means that due to other activities, relationships or contracts, CITY is unable, or potentially unable to
26 render impartial assistance or advice to AUTHORITY; CITY's objectivity in performing the work

1 identified in the Scope of Work is or might be otherwise impaired; or CITY has an unfair competitive
2 advantage. CITY is obligated to fully disclose to AUTHORITY in writing Conflict of Interest issues as
3 soon as they are known to CITY. All disclosures must be submitted in writing to AUTHORITY
4 pursuant to the Article 5. Notices provision herein. This disclosure requirement is for the entire term
5 of this Agreement.

6 **ARTICLE 12. CODE OF CONDUCT**

7 CITY agrees to comply with the AUTHORITY's Code of Conduct as it relates to Third-Party
8 contracts, which is hereby referenced and by this reference is incorporated herein. CITY agrees to
9 include these requirements in all of its subcontracts.

10 **ARTICLE 13. FORCE MAJEURE**

11 Either PARTY shall be excused from performing its obligations under this Agreement during
12 the time and extent that it is prevented from performing by a cause beyond its control, including, but
13 not limited to: any incidence of fire, flood; acts of God; commandeering of material products, plants
14 or facilities by the federal state or local government; national fuel shortage; or a material act of
15 omission by the other PARTY; when satisfactory evidence of such cause is presented to the other
16 PARTY, and provided further that such nonperformance is unforeseeable, beyond the control and is
17 not due to the fault or negligence of the PARTY not performing.

18 /
19 /
20 /
21 /
22 /
23 /
24 /
25 /
26 /

1 Upon execution by both PARTIES, this Cooperative Agreement shall be made effective on
2 July 1, 2011.

3 IN WITNESS WHEREOF, the PARTIES hereto have caused this Cooperative Agreement No.
4 C-1-2480 to be executed on the date first above written.

5 CITY OF LAGUNA WOODS

ORANGE COUNTY TRANSPORTATION AUTHORITY

6 By _____
7 Leslie A. Keane
8 City Manager

By _____
Will Kempton
Chief Executive Officer

9 ATTEST:

APPROVED AS TO FORM:

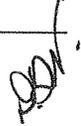
10 By _____
11 Yolie Trippy
12 Deputy City Clerk

By 
Kennard R. Smart, Jr.
General Counsel

13 APPROVED AS TO FORM:

APPROVED:

14 By _____
15 David B. Cosgrove
16 City Attorney

By 
Beth McCormick
General Manager, Transit 

Scope of Work

Senior Mobility Program

1. The City of Laguna Woods (City) shall utilize funding provided by OCTA and its local match to provide its residents with the following subsidized taxi services:

General Travel Vouchers

Residents 60 years and older may purchase a book containing \$100 worth of taxi bucks at a cost of \$50. These vouchers can be used anywhere in Orange County as long as a trip begins or ends in the City of Laguna Woods except for John Wayne Airport which requires a Special Destination voucher.

Special Destination Vouchers

The City offers single Special Destination vouchers for the following locations:

- Irvine Transit Center or Irvine Spectrum \$6 each way
Residents must be 60 years and older.
- John Wayne Airport Only - \$30 each way
Residents must be 70 years of age to use these vouchers and are limited to 4 round trips (total 8 vouchers) per address per fiscal year.
- Non-Emergency Medical Transportation
The City's non-emergency medical voucher program provides services to medical appointment-doctors, dentists, vision care specialists, physical therapy, medical treatments, etc. at deeply discounted fares. It is available to all residents 60 years and older.

The Taxi Voucher service is contracted, door-to-door, on demand transportation provided by a licensed and OCTAP certified Taxi Company. Taxis transport residents within Orange County and to specified destinations in the region based on a fixed fee schedule. Service is available seven (7) days a week, (24) twenty four hours a day. The City allocates the annual funding from OCTA outlined in Exhibit B of the agreement for a portion of the city's costs for the contracted taxi voucher services and to subsidize fares for those residents that meet the criteria previously stated above.

2. The City shall follow competitive procurement practices in the selection of a vendor for all services, which it does not provide using its own workforce. Any Request for Proposals (RFP) for services will specify the use of vehicles meeting ADA accessibility standards.
3. The City does not wish to obtain any OCTA ACCESS vehicles at this time.

AGREEMENT NO. C-1-2480
EXHIBIT A

4. The City requires the contracted vendor to maintain maintenance records for each vehicle for 5 years and to cooperate fully in annual Motor coach carrier terminal inspections conducted by the California Highway Patrol.
5. The City shall ensure that its operators, or its contracted vendor's operators, are properly licensed and trained to proficiency to perform their duties safely, and in a manner which treats its riders with respect and dignity. Disability awareness and passenger assistance are included in this training.
6. The City shall submit a monthly report to OCTAS's Community Transportation Services which includes, at a minimum, a monthly and fiscal year-to-date summary of service and expenditures as illustrated in Exhibit C.
7. The City shall participate in OCTA marketing and outreach efforts to encourage use of fixed-route transit services by older adults.
8. The City shall note OCTA sponsorship in any promotional material for service funded under this agreement and will display the OCTA Senior Wheels program logo on vehicles used in this program, excluding taxis.
9. The City shall ensure that it maintains adequate oversight and control over all aspects of the services provided by a contract vendor.



Senior Mobility Program Allocation

FY 2010-11 Transportation Development Act Article 4.5 Funds

Local Jurisdictions	FY 2010-11 OCTA Contribution	
Anaheim	\$	194,204
Brea	\$	37,766
Buena Park	\$	49,457
Costa Mesa	\$	83,053
Garden Grove	\$	183,225
Huntington Beach	\$	164,622
Irvine	\$	93,151
La Habra	\$	52,413
Laguna Hills	\$	34,226
Laguna Niguel	\$	46,533
Laguna Woods	\$	128,998
Lake Forest	\$	45,677
Newport Beach	\$	111,163
Placentia	\$	38,104
Rancho Santa Margarita	\$	14,403
San Clemente	\$	50,698
Santa Ana	\$	167,850
Seal Beach	\$	69,114
Westminster	\$	66,902
Yorba Linda	\$	40,913
Total (Current Participants)	\$	1,672,472



Senior Mobility Program Monthly Reporting Form

Monthly Reporting E-Form

Program Information

Service for the Month/Years of: [dropdown] [dropdown]

Program Name: _____

City or Organization: _____

Contact Person: _____

Contact Number: _____

Details

Trip Category	One-Way Passenger Trip	Vehicle Service Hours	Vehicle Service Miles
Nutrition Trips:			
Medical trips:			
Shopping trips:			
Other trips: (Please specify trip type below**)			
Totals:	0	0	0

Summary

OCTA Monthly Contribution Amount:	
City Monthly Contribution Amount:	
Total Operation Cost for Month:	
Source of City Contributions:	

**Please specify other trip types being provided to seniors in this space:

[Empty box for specifying other trip types]

Please provide the requested information and submit the completed form to OCTA.

Attention: Jessica Deakyne/Community Transportation Coordinator, by email to jdeakyne@octa.net or by FAX to (714)560-5927.

By the 15th day of the month following the reporting month

Please contact Jessica Deakyne at (714) 560-5802 if you have any questions or require assistance with the completion of this form.

Comments:

[Empty box for comments]



DRUG-FREE WORKPLACE ACT OF 1988

THE FEDERAL LAW

This law, enacted November 1988, with subsequent modification in 1994 by the Federal Acquisition Streamlining Act, (*raising the contractor amount from \$25,000 to \$100,000*), requires compliance by all organizations contracting with any U. S. Federal agency in the amount of \$100,000 or more that does not involve the acquisition of commercial goods via a procurement contract or purchase order, and is performed in whole in the United States. It also requires that *all* organizations receiving federal grants, regardless of amount granted, maintain a drug-free workplace in compliance with the Drug-Free Workplace Act of 1988. The Law further requires that all *individual* contractors and grant recipients, regardless of dollar amount/value of the contract or grant, comply with the Law.

Certification that this requirement is being met must be done in the following manner:

By publishing a statement informing all covered employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the covered workplace, and what actions will be taken against employees in the event of violations of such statement.

By providing **ALL** covered employees with a copy of the above-described statement, including the information that as a condition of employment on the Federal contract or grant, the employee must abide by the terms and conditions of the policy statement.

For Federal contractors this encompasses employees involved in the performance of the contract. For Federal grantees all employees must come under this requirement as the act includes all "direct charge" employees (those whose services are directly & explicitly paid for by grant funds), and "indirect charge" employees (members of grantee's organization who perform support or overhead functions related to the grant and for which the Federal Government pays its share of expenses under the grant program).

Among "indirect charge" employees, those whose impact or involvement is insignificant to the performance of the grant are exempted from coverage. Any other person, who is on the grantee's payroll and works in any activity under the grant, even if not paid from grant funds, is also considered to be an employee.

AGREEMENT NO. C-1-2480
EXHIBIT D

Temporary personnel and consultants who are on the grantee's payroll are covered. Similar workers, who are not on the grantee's payroll, but on the payroll of contractors working for the grantee, are not covered even if physical place of employment is in the grantee's workplace.

By establishing a continuing, drug-free awareness program to inform employees of the dangers of drug abuse; the company's drug-free workplace policy; the penalties for drug abuse violations occurring in the workplace; the availability of any drug counseling, rehabilitation, and/or employee assistance plans offered through the employer.

By requiring each employee directly involved in the work of the contract or grant to notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not less than five (5) calendar days after such conviction.

By notifying the Federal agency with which the employer has the contract or grant of any such conviction within ten (10) days after being notified by an employee or any other person with knowledge of a conviction.

By requiring the imposition of sanctions or remedial measures, including termination, for an employee convicted of a drug abuse violation in the workplace. These sanctions may be participation in a drug rehabilitation program if so stated in the company policy.

By continuing to make a "good-faith" effort to comply with all of the requirements as set forth in the Drug-Free Workplace Act.

All employers covered by the law are subject to suspension of payments, termination of the contract or grant, suspension or debarment if the head of the contracting or granting organization determines that the employer has made any type of false certification to the contracting or grant office, has not fulfilled the requirements of the law, or has excessive drug violation convictions in the workplace. Penalties may also be imposed upon those employing a number of individuals convicted of criminal drug offenses as this demonstrates a lack of good faith effort to provide a drug-free workplace. The contract or grant officer may determine the number on a case-by-case basis. Employers who are debarred are ineligible for other Federal contracts or grants for up to five (5) years. Compliance may be audited by the Federal agency administering the contract or grant.

The Drug-free Workplace Act does not require employers to establish an employee assistance program (EAP) or to implement drug testing as a part of the program.

Source: Federal Registers April 11, 1988 & May 25, 1990 & the Federal Acquisition Streamlining Act of 1994 (FASA).

8.1
JOHN WAYNE AIRPORT CORRIDOR
COALITION

City of Laguna Woods
Agenda Report

DATE: June 15, 2011 City Council Meeting
TO: Honorable Mayor and City Councilmembers
FROM: Leslie A. Keane, City Manager 
AGENDA ITEM: John Wayne Airport Corridor Coalition

Recommendation

Approve a resolution supporting the John Wayne Airport Corridor Coalition, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, IN SUPPORT OF THE JOHN WAYNE AIRPORT CORRIDOR CITY COALITION AND POSITION STATEMENT

Background

John Wayne Airport (JWA) is owned and operated by the County of Orange and is the only commercial service airport in Orange County. It is located between the cities of Costa Mesa, Irvine, Santa Ana and Newport Beach. The service area includes three (3) million people within the 34 cities and unincorporated areas of Orange County. In 2009, nearly nine (9) million passengers were served.

One of only two airports in the County that accommodates general aviation, JWA is served by three fixed-base operators and is home to approximately 600 general aviation aircraft. Two runways serve aircraft: a 5,700-foot main runway for commercial flights and a 2,887-foot general aviation runway. Statistics regarding JWA operations are listed in Attachment 1.

In 1985, the City of Newport Beach entered into a Settlement Agreement with the County of Orange, the Airport Working Group (AWG) and Stop

Polluting Our Newport (SPON) to resolve a lawsuit involving the adequacy of the County's Environmental Impact Report (EIR) evaluating a new terminal and increases in commercial air carrier operations at JWA. The Settlement Agreement established limits on the following: the number of nosiest commercial aircraft at 73 daily; the number of annual passengers at 8.4 million annual passengers (MAP); the number of loading bridges at 14; and 337,000 square feet of terminal facilities.

Two existing County of Orange noise ordinances (covering commercial and general aviation) serve as, in effect, a curfew that prohibits louder flights from:

- Departing between: 10 PM - 7 AM*
 - Arriving between: 11 PM - 7 AM*
- * except Sundays when the prohibition lasts to 8:00 a.m.

In 2002, the four parties involved in the original agreement entered into an Amended Settlement Agreement that included the following terms: increased the maximum number of average daily departures of the nosiest aircraft departing JWA daily from 73 to 85; increased the MAP to 10.3 until 2011 and then to 10.8 through 2015; increased the number of loading bridges from 14 to 20; and eliminated the limitation on facility size. The 2002 amendments to the Settlement Agreement were actively supported by the six "Corridor Cities" — Costa Mesa, Newport Beach, Santa Ana, Tustin, Anaheim, and Orange.

Discussion

The City of Newport Beach has requested that the City of Laguna Woods participate in the Corridor City efforts and formally adopt its Position Statement. The Coalition is an informal entity that meets quarterly to discuss common issues surrounding JWA. Generally, the meetings are attended by the city manager and other staff of each represented city. Past meetings have discussed an OCTA Study that concerned JWA, as well as a briefing on an air quality study surrounding the environs of JWA. There is no fee associated with being a member of the Corridor Cities.

To date, the Coalition has adopted seven (7) principles. The Corridor Cities believe adopting the principles listed below are necessary to protect residents impacted by JWA:

- Oppose any expansion of JWA beyond its current (2007) footprint;
- Oppose a second air carrier runway or extension of the existing runway;
- Oppose any significant reduction in general aviation operations/facilities;
- Oppose any change to air carrier or general aviation noise ordinances;
- Ensure that regional plans are consistent with the legal and practical constraints on air carrier service at JWA;
- Oppose any attempt by out-of-county entities to assume any ownership of, or operational control over, JWA;
- In cooperation with the Board of Supervisors and other public agencies, actively support development and implementation of proposals that enable Orange County residents and businesses to conveniently access underused out-of-county airports using roadway improvements and air passenger rail links.

The operational and service level restrictions in the 2002 JWA Settlement Agreement remain in effect at least until January 1, 2016; provisions related to the curfew remain in effect until at least January 1, 2021. However, it is the Coalition's intent to begin discussions as soon as possible to extend the Settlement Agreement between the County and the impacted Corridor Cities.

Fiscal Impact

There is no financial impact associated with the adoption of this Resolution or becoming a member of the Coalition. However, if future negotiations regarding JWA aircraft arrivals and departures require litigation, there may be a cost associated with defending the adopted principles. The City would have the option at that time to participate or not in any cost sharing.

Conclusion

Adoption of the proposed Resolution will identify the City of Laguna Woods as a member of the Corridor Cities Coalition, in support of its unifying principles. The City would have the opportunity to participate in future discussions on the impacts of airport operations at JWA.

Attachments: Resolution
 JWA Airport Operational Statistics (June 2010)

RESOLUTION 11-XX

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF LAGUNA WOODS, CALIFORNIA, IN
SUPPORT OF THE JOHN WAYNE AIRPORT
CORRIDOR CITY COALITION AND POSITION
STATEMENT

WHEREAS, the City of Laguna Woods believes that cities need to work cooperatively with one another, with the Board of Supervisors and with other communities to ensure that decisions regarding John Wayne Airport (JWA) facilities and operations are consistent with principles that preserve and protect their constituents' quality of life; and

WHEREAS, the cities of Anaheim, Costa Mesa, Orange, Santa Ana, Tustin and Newport Beach are communities that have worked together, as a coalition (JWA Coalition), to obtain amendments to the JWA Settlement Agreement;

WHEREAS, these cities were joined by the cities of Irvine and Laguna Beach in 2010, along with the communities of Emerald Bay and the Foothill area in support of the Coalition and its principles; and

WHEREAS, all cities proximate to John Wayne Airport (JWA), including the City of Laguna Woods, are impacted by noise, traffic and aircraft emissions generated by air carriers operating in the John Wayne Airport (JWA) arrival and departure corridors; and

WHEREAS, future air transportation demands in Orange County and the Southern California region may result in pressure to modify and expand John Wayne Airport (JWA) or the rules and protections related to aircraft operations; and

WHEREAS, to effectively advocate on behalf of all impacted communities, the JWA Coalition has drafted a "Position Statement" that reflects the basic principles of these aligned cities regarding JWA facilities and operations, as well as regional plans and transportation solutions that address air transportation issues throughout Southern California; and

WHEREAS, it is in the interest of the City of Laguna Woods and its residents to be actively engaged on this important issue;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DOES HEREBY RESOLVE, DETERMINE, FIND AND ORDER AS FOLLOWS:

SECTION 1. The City Council formally endorses the John Wayne Airport Corridor City Coalition and the Position Statement attached hereto as Exhibit 1, and authorizes the listing of the City of Laguna Woods as a supporter.

SECTION 2. The City Council hereby authorizes the City Manager to engage actively with the JWA Corridor City Coalition to explore ways in which Laguna Woods might support the interests outlined in the Corridor City Coalition Position Statement.

PASSED, APPROVED AND ADOPTED this ** day of June 2011.

BERT HACK, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 11-XX** was duly adopted

by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the ** day of June 2011, by the following vote:

AYES:

NOES:

ABSENT:

YOLIE TRIPPY, Deputy City Clerk

Exhibit 1

CORRIDOR CITY COALITION POSITION STATEMENT**INTRODUCTION**

The cities of Anaheim, Costa Mesa, Irvine, Laguna Beach, Orange, Santa Ana, Tustin and Newport Beach can be the communities most directly impacted by noise generated by air carriers operating in the John Wayne Airport (JWA) arrival and departure corridors. In 2000, some of these cities became known as the Corridor City Coalition (Coalition) because of their collective support for amendments of the JWA Settlement Agreement.

The Coalition believes that continued involvement in decisions related to JWA and regional air transportation service is essential to maintain the high quality of life currently enjoyed by their residents.

BACKGROUND

JWA is, and will always be, incapable of serving all Orange County (County) air transportation demand and there is no viable site in the County for a second commercial airport. Air transportation demand in the County and the Southern California region now exceeds supply and that shortfall is likely to grow over time. The Coalition commends the Board of Supervisors and Airport Director for operating JWA in a manner that balances the County's air transportation needs with residents' quality of life. However, the Coalition must always be prepared to respond to any proposal to expand JWA and must be proactive in the search for ways to satisfy more of Orange County's air transportation demand without any expansion of JWA.

UNDERSTANDING

The Coalition agrees these actions are necessary to protect their residents:

- Oppose any expansion of JWA beyond its current (2007) footprint;
- Oppose a second air carrier runway or extension of the existing runway;
- Oppose any significant reduction in general aviation operations/facilities;
- Oppose any change to air carrier or general aviation noise ordinances;
- Ensure that regional plans are consistent with the legal and practical constraints on air carrier service at JWA;
- Oppose any attempt by out-of county entities to assume any ownership of, or operational control over, JWA;

- In cooperation with the Board and other public agencies, actively support development and implementation of proposals that enable Orange County residents and businesses to conveniently access underused out-of-county airports using roadway improvements and air passenger rail links.

OTHER AGENCIES

While Coalition members may be the communities most impacted by airport noise, all Orange County cities have a significant interest in JWA service levels and impacts. The Coalition encourages these communities to become “Coalition Supporters” by adopting this Position Statement. The Coalition will communicate regularly with, and seek input from all Coalition Supporters.

Attachment 1

JOHN WAYNE AIRPORT OPERATIONAL STATISTICS**John Wayne Airport
Monthly Airport Statistics - June 2010**

	June 2010	June 2009	% Change	YTD 2010	YTD 2009	% Change
Total passengers	772,155	785,878	-1.7%	4,243,320	4,136,350	2.6%
Enplaned passengers	385,520	393,276	-2.0%	2,117,673	2,062,402	2.7%
Deplaned passengers	386,635	392,602	-1.5%	2,125,647	2,073,948	2.5%
Air Cargo Tons*	1,192	1,246	-4.3%	7,342	7,547	-2.7%
Tower Operations	17,003	19,201	-11.4%	101,550	106,303	-4.5%
General Aviation Operations	9,884	10,884	-9.2%	59,026	59,874	-1.4%
Air Carrier Operations	6,801	7,193	-5.4%	40,392	40,566	-0.4%
Air Taxi Operations	310	1,114	-72.2%	2,108	5,839	-63.9%
Military Operations	8	10	-20.0%	24	24	0.0%
* All-Cargo Carriers: 1,060 tons Passenger Carriers (incidental belly cargo): 132 tons (Current cargo tonnage figures in this report are for May 2010)						

Historical Commercial Passenger Volume

<u>Year</u>	<u>Passengers</u>	<u>% Change</u>
2009	8,705,199	-3.2
2008	8,989,603	-9.9
2007	9,979,699	+3.8
2006	9,613,480	-0.1
2005	9,627,032	+3.8
2004	9,272,394	+8.6
2003	8,535,130	+8.0
2002	7,903,066	+7.9
2001	7,324,557	-5.7

General Information

Acres	500.82
Runways	2
Commercial Runway	5,700 feet
General Aviation Runway	2,887 feet

Air Carriers

Commercial	10
Commuter	2
All Cargo	2

General Aviation

Aircraft Parking Spaces	approx. 600
-------------------------	-------------

Parking

Public Parking Structures/Lots	5
Parking Spaces	7,101
Curbside Valet Parking Spaces	622

9.1
FISCAL YEAR 2011-12 ANNUAL BUDGET



City of Laguna Woods

City Manager's Proposed Fiscal Year 2011-12 All Funds Budget

July 1, 2011 – June 30, 2012

City Manager's Proposed Fiscal Year All Funds Budget

INDEX

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June 15, 2011

Honorable Mayor and City Council and Residents
City of Laguna Woods, California

SUBJECT: City Manager's Proposed Fiscal Year 2011-12 City Budget

I am pleased to provide the proposed Budget and Work Program for Fiscal Year 2011-12. The budget, as proposed, is a \$9.6 million package of services, programs and projects for the benefit of Laguna Woods' residents and businesses. This proposal contains \$7.6 million of current year programs and \$2 million of capital improvement project funding carried forward from the prior fiscal years. The proposed budget is balanced and in conformance with City budget policies.

Goals

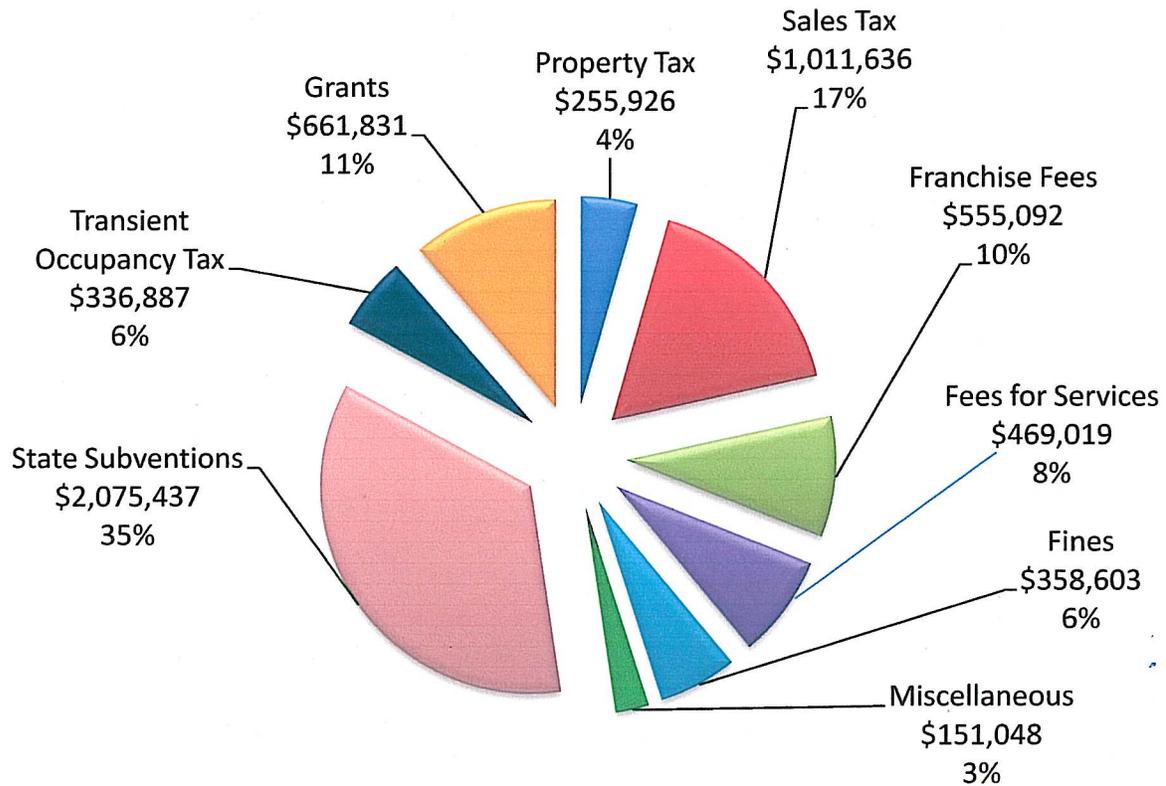
The proposed Fiscal Year 2011-12 budget anticipates the following work plan:

- Continue all existing programs at current service levels.
- Revise and update purchasing, special events, administrative citation and business license regulations.
- Improve website appearance and content, adding current events and additional informational articles about City functions.
- Automate planning and building permit deposit account tracking.
- Review planning and building fees and implement modifications.
- Complete a local hazard mitigation plan.
- Complete acquisition of City Hall and energy efficiency and accessibility modifications.
- Complete City Centre Park and Ridge Route Linear Park improvements.
- Complete Santa Maria median construction and street resurfacing.
- Rebid consulting contracts, including street and traffic signal maintenance, city engineering, building inspection and planning
- Implement requirements of new NPDES permits.

Revenues

The Fiscal Year 2011-12 budget estimates new revenue for all funds will total \$5,875,479, which represents a \$675,031, or 10.3% decrease when compared to Fiscal Year 2010-11 anticipated actual receipts. This decrease incorporates a 2.2% increase to the General Fund, a 60.7% decrease to the Transportation Funds and a 17.7% increase to Special Funds.

Fiscal Year 2011-12 Revenues \$5,875,479



General Fund

General Fund revenues are projected to increase by \$97,799 or 2.2%. This increase anticipates the continued reduction in property taxes and state subventions and modest sales tax and transient occupancy tax increases during the first and second quarters of the year. Interest revenue continues to decrease; although the interest rate shows a slight increase during the year, the General Fund balance is and has decreased significantly as final payments for the acquisition of City Hall have been processed. Per prior City Council action, the re-implementation of the cable television franchise fee, effective October 1, 2011 has been included in the proposed budget.

Transportation Fund

Transportation Funds are anticipated to decrease by \$899,976 or 60.7%. The majority of this decrease relates to one-time Measure M and Coastal Area Road Improvements/Traffic Signals (CARITS) revenues received in Fiscal Year 2010-11. In addition, however, both ongoing Measure M turnback and gas tax funds are also anticipated to decrease in Fiscal Year 2011-12 due to the City's

2010 census population numbers and the continued state of the economy. The majority of the City's Gas Tax receipts are distributed on a population basis – census numbers represent a 14% drop in the number used in Fiscal Year 2010-11. Measure M turnback funding is a function of: 1) sales tax (both the City and the region's); 2) City population as a component of regional population; and 3) City lane miles.

Self Insurance Fund

Self Insurance Fund revenues consist of a \$131,572 transfer from the General Fund for insurance premiums and the California Joint Powers Insurance Authority retrospective deposit. This amount represents a \$2,946, or 2.2% decrease over the prior year transfer. The decrease reflects the City's positive workers compensation experience.

Special Funds

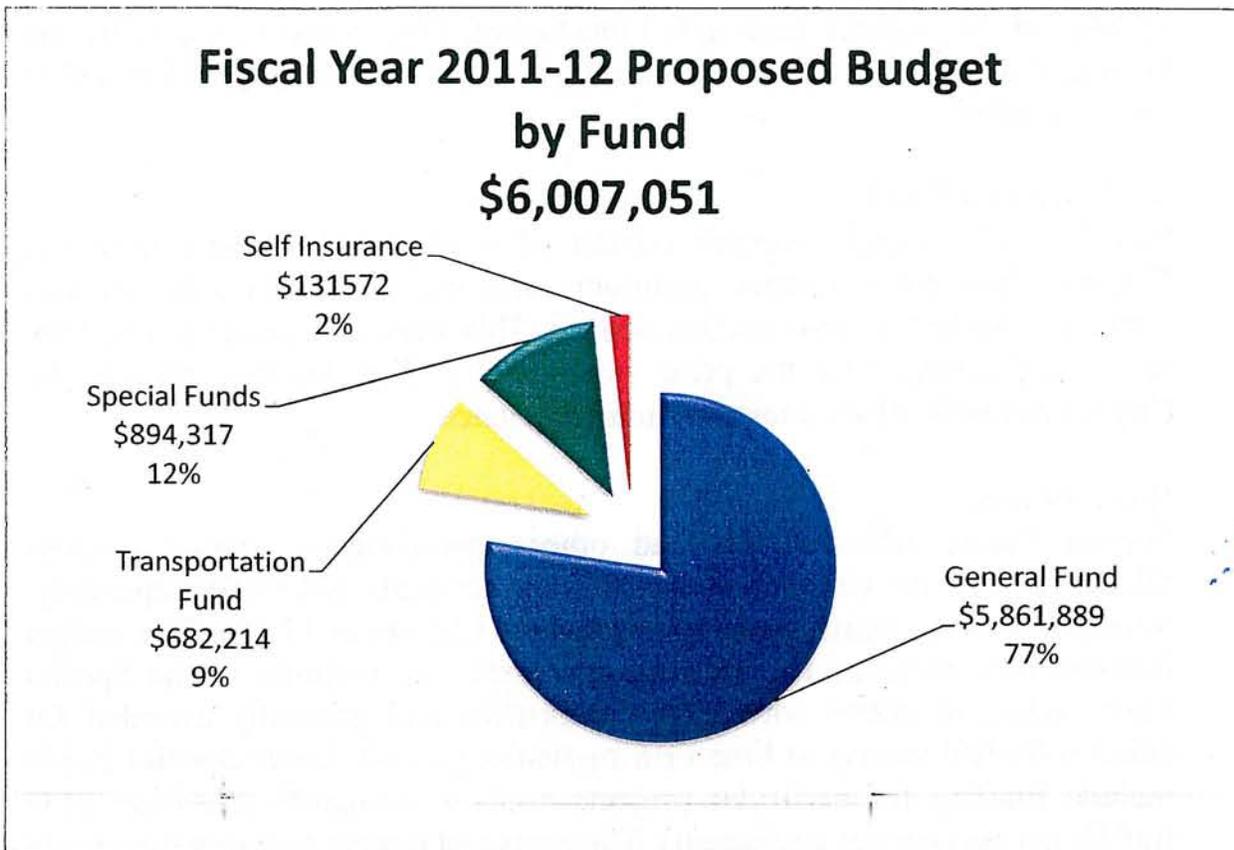
Special Funds include grant and other miscellaneous special purpose allocations that the City holds in individual accounts and tracks separately. Special Funds are anticipated to increase by \$127,146 or 17.5%. This budget includes new revenues to nine separate funds. The majority of the Special Funds relate to grants which are competitive and generally awarded for either a limited period of time or a particular project. Other Special Funds include funding for particular projects such as the cable television PEG (public access channel equipment). The proposed budget includes the receipt of additional competitive Community Development Block Grant funding and approval of new Disaster Recovery Initiative money. The projection also includes the loss of state Supplemental Law Enforcement funding and a reduction in emergency management funding.

Fiscal Year 2011-12 revenue projections anticipate no new taxes; however, they do include re-implementation of the full cable television franchise fee in October 2011. Chart A summarizes Fiscal Year 2011-12 revenue projections and compares them to budgeted and anticipated actual Fiscal Year 2010-11 receipts. Percentage changes represent a comparison of Fiscal Year 2010-11 anticipated actual receipts and 2011-12 projections.

Expenditures

The proposed Fiscal Year 2011-12 expenditure budget totals \$7,569,992, which represents a \$2,517,234, or 24.9%, decrease in proposed expenditures when compared to the approved 2010-11 budget. This decrease is a combination of

general expenditure reductions for ongoing programs and a reduction of monies committed to capital improvements.



City Budget Policies

The Fiscal Year 2011-12 budget was prepared with the following City budget policies in mind:

1. With the exception of transfers to capital projects, current year General Fund expenditures should not exceed current year revenues. The proposed budget, including the reserve for economic uncertainties and the council contingency account, is \$26,012 less than projected revenues.
2. The General Fund budget should include a 5 - 10% reserve for economic uncertainties. This year's budget proposal includes \$203,587, a 5% reserve.
3. The unbudgeted fund balance in the General Fund should be reserved for special one-time projects or capital improvements. The proposed budget includes no expenditures from the Fund Balance.

The proposed budget includes a \$1,450,000 transfer from the unreserved General Fund balance for the city hall acquisition project.

4. Annually, the City should allocate an amount of money for competitive community services grants for not-for-profit organizations that provide services to residents. The Fiscal Year 2011-12 budget includes \$130,000 for this program.

5. The City should maintain a \$500,000 reserve in the Self Insurance Fund; this budget includes maintenance of that reserve.

6. Capital Improvement Projects are budgeted on a multi-year basis. Once allocated, funds remain with a project until the project is complete or the monies are re-prioritized by the City Council. This budget proposes a \$50,000 allocation to continue the City's annual slurry seal program; no other new or modified projects are included.

7. Grant Funds are often distributed on a reimbursement basis. The General Fund unencumbered Fund Balance may be used for temporary "loans" until reimbursements are received. These "loans" are not reflected in the budget.

8. Transportation and Special Funds budgets should assure that monies are spent and/or obligated within required timeframes. The proposed budget will meet all such timeframes.

9. The City should reserve an amount annually for uncompensated employee absences (accrued annual leave). The proposed budget includes \$135,098 and is based on the prior year's financial audit.

General Fund

The proposed General Fund budget, which contains the majority of the City's operating and discretionary funds, totals \$5,861,889, and includes: 1) a \$203,587 reserve for economic uncertainties; 2) a \$50,000 council contingency account; 3) a \$131,572 transfer to the Self-Insurance Fund, 4) a \$5,000 transfer to the Senior Mobility taxi voucher program and 5) a \$1.45 million transfer for the city hall acquisition. Excluding the city hall transfer, the proposed budget represents a \$26,189, or .6%, decrease when compared to the approved Fiscal Year 2010-11 budget. This budget continues all existing staff and services at current levels and reflects Councilmember discussion at April and May 2011 meetings. It should be noted that in Fiscal Year 2010-11, the City's legal service budget was significantly over spent

due primarily to the redlight camera program. The 14.8% increase in the proposed administrative services department budget reflects an increase in this line item based on current year experience.

Transportation Fund :

The Transportation Fund utilizes revenues that are restricted to public right-of-way construction, rehabilitation and maintenance. The proposed Fiscal Year 2011-12 Transportation Fund budget totals \$682,214 and contains expenditures from three separate revenue sources: 1) Gas Taxes (Fuel tax and Proposition 42); 2) Measure M turnback (local sales tax) and 3) Coastal Area Road Improvements/Traffic Signals (CARITS). The Fiscal Year 2010-11 budget included \$500,000 in grant funding for the construction of the Santa Maria multimodal trail; although potential state, federal and local grants for capital improvements may be available during the new fiscal year, they have not been included in this budget proposal.

Staff is recommending that the majority (\$632,214) of the City's Gas Tax and Measure M turnback funds be used for public right-of-way maintenance. The proposed budget also includes the use of a portion of remaining CARITS funds for traffic signal maintenance. The use of CARITS funding is suggested for Fiscal Year 2011-12 only and anticipates that the City will be successful in its appeal of 2010 Census population numbers used to allocate gas tax.

The proposed Fiscal Year 2011-12 Transportation Fund budget also includes \$50,000 for continuation of the City's annual slurry seal program.

As proposed, the portion of the Transportation Fund budget committed to maintenance represents an \$11,940, or 6%, decrease over current year anticipated expenditures. The recent completion of improvements along Moulton Parkway at the intersections of El Toro Road and Santa Maria should reduce cost in these areas for the next two years. In addition, a recent change in the landscape maintenance contract is expected to lower routine maintenance expenses.

Self Insurance Fund

The Self Insurance Fund is used to account for deposits to the California Joint Powers Insurance Authority Pool and the purchase of liability and property insurance. Revenue to this Fund consists of a \$131,572 transfer from the General Fund, which represents a 7.3% decrease when compared to the Fiscal Year 2010-11 budget. This reduction reflects the City's continued lack of workers compensation claims.

Special Funds

The Special Funds budget includes programs, whose revenues are restricted to specific purposes and which must be tracked separately. The proposed Fiscal Year 2011-12 Special Funds budget contains eleven distinct programs and totals \$894,317. This budget represents a \$50,015, or 5.9% increase when compared to the Fiscal Year 2010-11 budget and contains funds for support of emergency management planning, continuation of the taxi voucher program, energy efficiency equipment retrofit program, city hall accessibility improvements, purchase of equipment to support the City's television channel, purchase of recycling trash bins for businesses and educational recycling material (recycled oil and beverage cans). New programs include a storm drain study, citywide hazard mitigation plan and abandoned vehicle abatement.

As noted above, the Special Funds budget includes continuation of the City's subsidized taxi voucher program. With the exception of travel to and from John Wayne airport, all fares for this program will remain the same for the next year. The fare for the taxi voucher program is proposed to increase from the current \$22 to \$30 each way.

Chart B summarizes proposed expenditures by Fund and Department and compares them to budgeted and anticipated actual Fiscal Year 2010-11 expenditures. Percentage changes on the chart represent a comparison of budget to budget.

Capital Improvement Program Fund

Capital Improvement Projects are budgeted on a multi-year basis. Once allocated, funds remain with a project until it is complete or until the monies are re-programmed by the City Council. Often, it takes several years to compile sufficient funding to complete a project. Chart C identifies currently funded open projects and the proposed Fiscal Year 2011-12 budget increment for a total of 1,791,445.

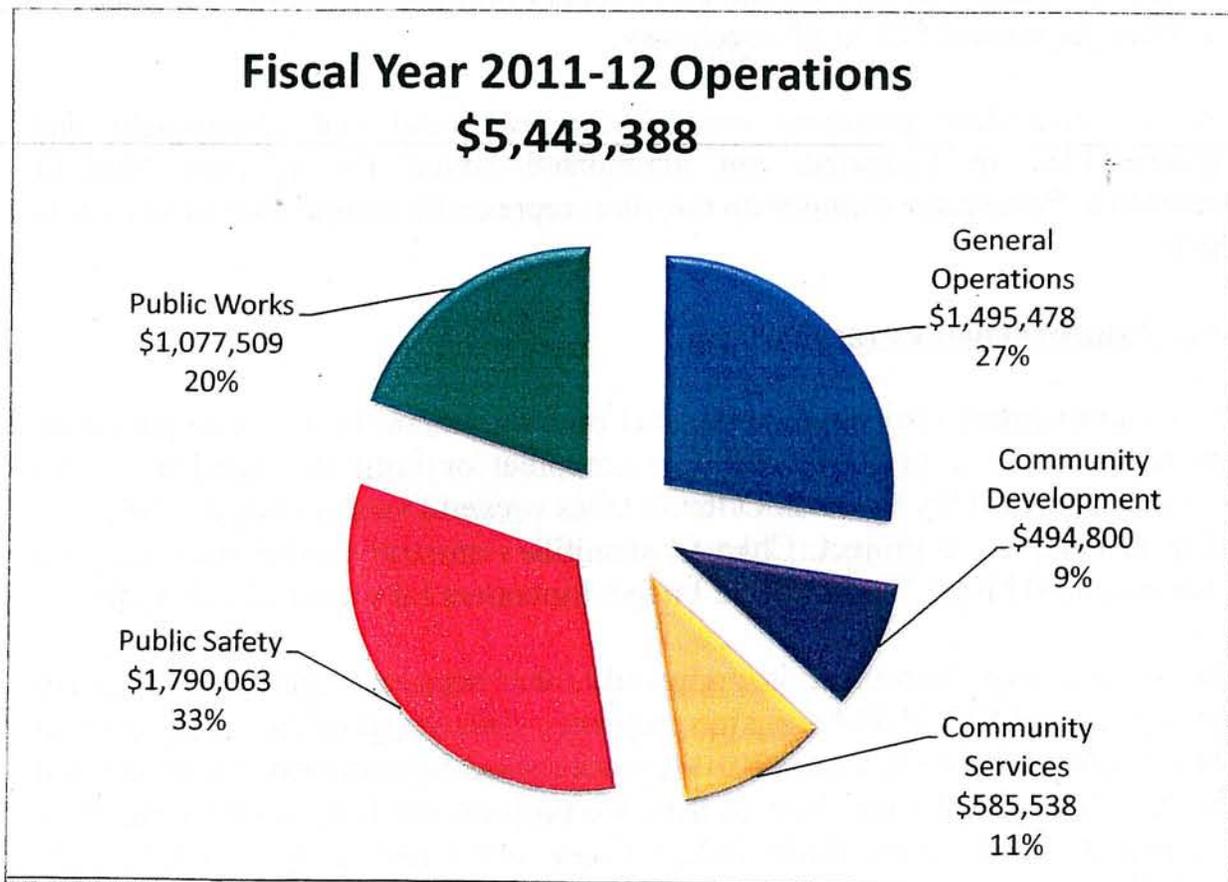
If the current year increment is approved, the budgeted capital improvement program will total \$3,853,974 and nine projects. Although all of these projects will not be completed in Fiscal Year 2010-11, work should be underway before the end of the upcoming fiscal year. Two of the nine projects are funded by Community Development Block Grant funds (Aliso Creek watershed study and City Hall accessibility improvements) and one is funded with General Funds (City Hall acquisition); the remaining projects are funded with Transportation Funds.

Each year, the City prepares and adopts a seven year capital improvement program that identifies funding required for its long range infrastructure and facility improvement projects. Only items in the first year of the plan are included in the annual budget. Chart D summarizes the proposed Capital Improvement Program for the Fiscal Years 2011-12 through 2017-18. As proposed, this program includes only current capital improvement projects and continuation of the City's slurry seal program.

Chart E summarizes current unfunded and underfunded capital improvement projects. Staff will be seeking grant funding for these projects.

Operations Budget

The City budgets on a fund basis depending on revenue sources and restrictions; expenditures for annual ongoing operations can be found in several different funds. The proposed Fiscal Year 2011-12 operations budget totals \$5.3 million and is allocated as follows:



Staff Reorganization

This budget proposal includes a staff reorganization designed to improve the efficiency and effectiveness of City functions. Nine positions are maintained and the attached organization chart identifies position assignments and reporting responsibilities. To assure that public safety activities (police, fire, emergency services, code enforcement and water quality) have adequate staff commitment, the proposed budget includes the reclassification of the special projects manager to public safety director. The additional cost for this position will be funded for three years through a Disaster Recovery Initiative grant.

The following full time staffing positions are included in the proposed budget:

- 1 Administrative Coordinator
- 1 Assistant City Manager (Public Works Director/City Treasurer)
- 1 Building Official
- 1 City Manager (City Clerk/Community Development Director)
- 1 Code Enforcement Officer
- 1 Community Services and Facilities Maintenance Manager
- 1 Deputy City Clerk
- 1 Finance Manager
- 1 Public Safety Director

Additional funding for part-time accounting staff has also been included to assure conformance with governmental accounting practices.

Anticipated Fund Balances

It is anticipated that the City of Laguna Woods will have a total Fund Balance of approximately \$8,130,923 as of June 30, 2011. The proposed Fiscal Year 2011-12 budget estimates the June 30, 2012 fund balance will total \$6,538,233. The majority of this amount - \$6,170,035 - will be in the unrestricted General Fund and Self Insurance Fund balances, and does not include \$253,587 in proposed council contingency and reserve for economic uncertainties accounts which are budgeted but might not be spent during the fiscal year. Monies in the unrestricted fund balances may be retained in the fund balance or committed by the Council to programs and/or projects.

Balances in the Transportation and Special Fund balances are restricted for certain activities and fluctuate as those activities are completed by the City.

Chart G summarizes projected fund balances for Fiscal Years 2010-11 and 2011-12.

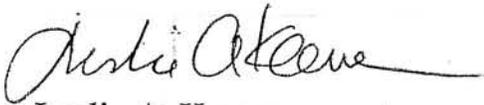
Conclusion

The City of Laguna Woods continues to be fiscally conservative in its budgeting practices and expenditure history. Although currently revenue-challenged due to the local economy and the continued erosion of state subventions, the proposed budget continues all existing programs; most at current service levels.

I want to thank the Assistant City Manager, Finance Manager and Special Program Manager for their assistance in preparing this year's budget. This is a time consuming process which can only be accomplished with teamwork.

Additionally, I would like to take the opportunity to thank the many volunteers who serve the City diligently on its advisory committees and as office volunteers. Their labor on behalf of the City saves many taxpayer dollars and creates the civic fabric that is so unique to Laguna Woods.

Respectfully submitted,



Leslie A. Keane
City Manager

CITY OF LAGUNA WOODS				
Fiscal Year 2011-12 Projected Revenue - All Sources				

Revenue	2010-11 Budget	2010-11 Anticipated	2011-12 Projected	% Change
<u>General Fund</u>				
Property Tax	315,494	262,919	255,926	-2.7%
Property Tax in Lieu	1,860,525	1,875,433	1,846,070	-1.6%
Sales Tax	577,084	606,390	615,486	1.5%
Motor Vehicle Fees	62,709	42,850	42,850	0.0%
Franchise Fees	371,921	384,138	545,092	41.9%
Transient Occupancy Tax	363,484	331,908	336,887	1.5%
Development Processing Fees	278,660	297,260	286,017	-3.8%
Fines	318,790	374,942	358,603	-4.3%
Interest	62,934	46,127	35,632	-22.7%
Miscellaneous	114,996	118,135	115,338	-2.4%
Total	4,326,597	4,340,102	4,437,901	2.2%
<u>Transportation Fund</u>				
Gas Tax	481,442	464,780	410,881	-11.6%
Measure M	741,404	655,947	171,786	-73.8%
CARITS	361,916	361,916	0	-100.0%
Total	1,584,762	1,482,643	582,667	-60.7%

CHART A

Revenue	2010-11 Budget	2010-11 Anticipated	2011-12 Projected	% Change
<u>Self Insurance Fund</u>				
Transfer from General Fund	142,000	134,518	131,572	-2.2%
Total	142,000	134,518	131,572	-2.2%
<u>Special Funds</u>				
Recycled Oil	5,000	5,614	5,000	-12.3%
Beverage Container	5,000	5,101	5,078	-0.4%
Mobile Source Reduction	20,348	21,712	18,747	-13.7%
Supplemental Law Enforcement	100,048	100,079	0	-100.0%
Emergency Management	16,806	16,806	1,235	-92.6%
Disaster Recovery Initiative	0	0	100,000	NA
Community Development Block Grant	153,000	153,000	395,533	158.5%
Senior Mobility	320,375	308,587	312,000	-1.1%
PEG/Cable Television	10,000	10,000	10,000	0.0%
Service Authority for Abandoned Vehicles	3,610	6,929	7,318	5.6%
Park in Lieu	242	521	0	-100.0%
Energy Efficiency	99,416	99,416	0	-100.0%
Total	733,845	727,765	854,911	17.7%
TOTAL ALL REVENUES	6,787,204	6,685,028	6,007,051	-10.1%
LESS INTERFUND TRANSFER	6,645,204	6,550,510	5,875,479	-10.3%

CITY OF LAGUNA WOODS
Fiscal Year 2010-11 Expenditure Budget - All Funds

Expenditure	2011-12 Budget	2010-11 Estimated	2010-11 Proposed	% Change
<u>General Fund</u>				
City Council	\$ 46,073	\$ 35,694	\$ 37,975	-17.5%
Administrative Services	1,018,209	1,110,287	1,169,181	14.8%
Community Development	503,868	473,694	494,800	-1.8%
Community Services	254,850	254,308	157,550	-38.2%
Public Safety	1,674,455	1,635,256	1,681,510	0.4%
Public Works	392,329	386,374	373,964	-4.7%
Non-Departmental	147,309	80,198	156,750	6.4%
Subtotal	\$ 4,037,093	\$ 3,975,811	\$ 4,071,730	0.9%
Reserve for Economic Uncertainties	193,985	0	203,587	4.9%
Transfer to Self Insurance Fund	142,000	134,518	131,572	-7.3%
Transfer to Senior Mobility Program	65,000	65,000	5,000	-92.3%
Transfer to CIP City Hall Acquisition	3,200,000	3,200,000	1,450,000	-54.7%
Total General Fund	\$ 7,638,078	\$ 7,375,329	\$ 5,861,889	-23.2%
<u>Transportation Fund</u>				
Gas Tax				
Operations	\$ 431,442	\$ 414,780	\$ 360,881	-16.3%
Transfer to CIP	50,000	50,000	50,000	0.0%
Subtotal	481,442	464,780	410,881	-14.7%
Measure M				
Operations	241,404	155,947	171,786	-28.8%
Transfer to CIP	500,000	500,000	0	100.0%
Subtotal	741,404	655,947	171,786	-76.8%

Expenditure	CHART B			
	2011-12 Budget	2011-12 Estimated	2011-12 Proposed	% Change
CARITS				
Operations	0	0	99,547	NA
Transfer to CIP	240,000	137,750	0	-100.0%
Total Transportation	\$ 1,462,846	\$ 1,258,477	\$ 682,214	-53.4%
<u>Self Insurance Fund</u>				
Transfer from General Fund	\$ 142,000	\$ 134,518	\$ 131,572	-7.3%
Total	\$ 142,000	\$ 134,518	\$ 131,572	-7.3%
<u>Special Funds</u>				
Recycled Oil	\$ 5,000	\$ 5,000	\$ 5,614	12.3%
Beverage Container	5,000	5,000	25,000	400.0%
Emergency Management	16,806	16,806	1,235	-92.6%
Special Law Enforcement Fund	100,000	100,079	0	-100.0%
Senior Mobility	320,375	308,587	312,000	-2.6%
CBBG				
Operations	125,000	125,000	104,088	-16.7%
Transfer to CIP	28,000	28,000	291,445	940.9%
Energy Efficiency				
Transfer to CIP	99,416	99,416	0	-100.0%
Disaster Recovery Initiative	0	0	100,000	NA
SAVE	0	0	7,318	NA
Mobile Source Reduction				
Transfer to CIP	134,705	134,705	0	-100.0%
OC Recycling Grant	0	0	40,717	NA
PEG	10,000	0	6,900	-31.0%
Park-in-lieu				
Transfer to CIP	0	521	0	-100.0%
Total Special	\$ 844,302	\$ 823,114	\$ 894,317	5.9%
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TOTAL ALL FUNDS	\$ 10,087,226	\$ 9,591,438	\$ 7,569,992	-24.9%

**Capital Improvement Program (CIP)
Open Projects Approved through FY 11-12**

#	PROJECT NAME	FUNDED Prior Years	FUNDED FY 08/09	FUNDED FY 09/10	FUNDED FY 10/11	PROPOSED FY 11/12	TOTAL ALLOCATED	FUTURE FUNDING
1.	City Hall Acquisition ¹	\$4,250,000			3,200,000	\$1,450,000	\$8,900,000	
2.	Moulton Smart Street Widening Project – Road Construction ²	\$5,688,775	\$431,443	2,919,782			\$9,040,000	\$3,100,000 ^a
3.	Ridge Route Linear Park – Phase II			\$75,000			\$75,000	
4.	City Hall Renovations, Maintenance and Accessibility Improvements ³	\$65,000				\$166,540	\$231,540	
5.	El Toro/Aliso Creek Intersection Improvements ⁴	\$706,982	\$500,000		\$500,000		\$1,706,982	
6.	Traffic Signal Right Turn Arrows ⁵				\$37,750		\$37,750	
7.	City Hall State Energy Efficiency Improvements ⁶				\$99,416		\$99,416	

CHART C

#	PROJECT NAME	FUNDED Prior Years	FUNDED FY 08/09	FUNDED FY 09/10	FUNDED FY 10/11	PROPOSED FY 11/12	TOTAL ALLOCATED	FUTURE FUNDING
8.	Aliso Creek Watershed Flood Control Design Alternative – Phase I					\$124,905	\$124,905	
9.	Slurry Seal Program					\$50,000	\$50,000	

1. Remaining balance is \$264,668
2. Remaining balance is \$646,785
3. Remaining balance is \$7,161
4. Remaining balance is \$1,071,690
5. Remaining balance is \$16,569
6. Remaining balance is \$55,656

a. Partial funding committed by the County

**SEVEN YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)
 FY 11/12 through 17/18**

CHART D

Project	Funding	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18
<u>Road Improvements</u>								
Slurry Seal Program	Fuel Tax	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	Total	50,000	50,000	50,000	50,000	50,000	50,000	50,000
<u>Facility Improvements</u>								
City Hall Acquisition	General Fund	1,450,000						
		<u>1,450,000</u>						
City Hall ADA/Accessibility Improvements	CDBG Total	166,540						
		<u>166,540</u>						
Aliso Creek Watershed Flood Control Design Alternative-Ph 1	CDBG Total	124,905						
		<u>124,905</u>						

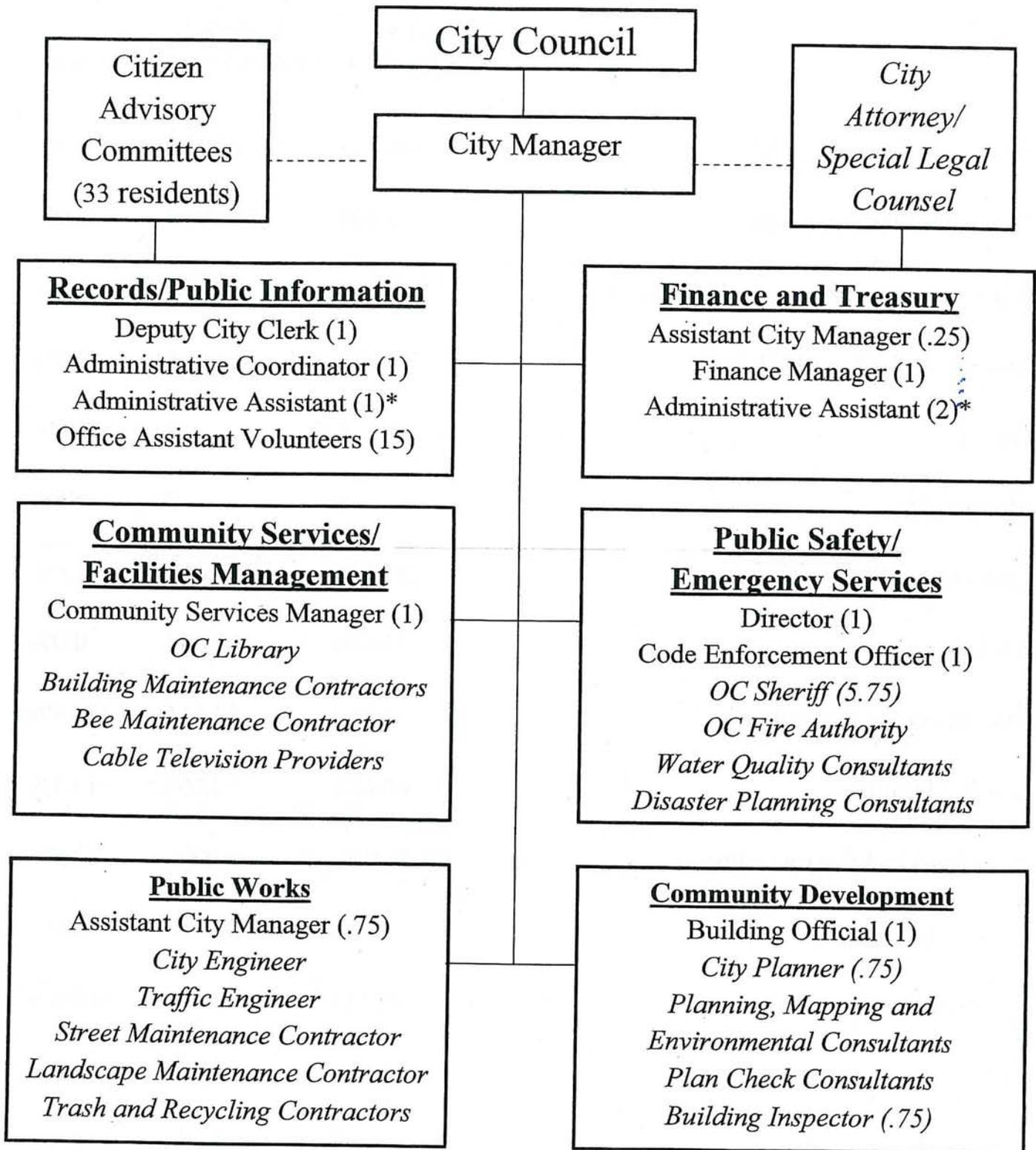
**UNFUNDED or PARTIALLY FUNDED CAPITAL PROJECTS
FY 11/12 through 17/18**

<u>Project</u>	<u>Total Budget</u>	<u>Allocated To Date</u>	<u>Funds Required</u>
<u>Road Improvements</u>			
Moulton Smart Street Widening Project			
Road Work (remainder)	\$ 3,500,000	\$ 3,100,000 ^a	\$ 400,000
Landscape/Mitigation	\$ 2,500,000		\$ 2,500,000
Subtotal			\$ 2,900,000 ^b
<u>Landscaping Improvements</u>			
Moulton Pkwy Landscaping - South City limit to Via Campo Verde	\$ 825,000	\$ -	\$ 825,000
El Toro Road Landscaping - Calle Sonora to Moulton Parkway	\$ 75,000	\$ -	\$ 75,000
<u>Facility Improvements</u>			
City Hall Improvements/Maintenance	\$ 565,000	\$ 231,540	\$ 333,460

a. Partial funding tentatively committed by the County

b. Grant funds available on a competitive basis that the City may or may not receive

CITY OF LAGUNA WOODS
ORGANIZATION CHART



* 3 part time positions, with a total full time equivalent of 1

Italics denotes position/responsibility currently performed by consultant or contractor

CITY OF LAGUNA WOODS Fiscal Year 2011-12 Projected Fund Balances

	2010-11 End Of Year	2011-12 End of Year	% Change
Unreserved General Fund	7,088,563	5,670,035	-20.1%
Reserve for Self Insurance	500,000	500,000	0.0%
Reserve for Uncompensated Absences	141,207	135,998	-3.7%
Reserve for El Toro MM Trail	3,618	3,618	0.0%
Gas Tax	0	0	0.0%
Measure M	0	0	0.0%
CARITS	224,166	124,619	-44.4%
SAAV	15,694	15,694	0.0%
Mobile Source Reduction	1,364	20,111	1374.4%
Senior Mobility	60,660	30,660	-49.4%
Beverage Container Recycling	38,108	18,186	-52.3%
Used Oil Recycling	614	0	-100%
OC Recycling	40,717	0	-100.0%
Cable Television/PEG	16,212	19,312	19.1%
	8,130,923	6,538,233	-19.6%

GENERAL FUND EXPENDITURES - 6/7/2011

<u>6000 (CITY COUNCIL)</u>	<u>FY 10-11</u>	<u>FY 10-11 EST.</u> <u>ACTUAL</u>	<u>FY 11-12</u> <u>PROPOSED</u>
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(7201) Membership & Dues	\$22,623.00	\$14,312.00	\$14,525.00
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(7203) Travel & Conferences	\$5,000.00	\$2,933.00	\$5,000.00
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(7204) Mileage & Parking	\$450.00	\$450.00	\$450.00
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(8102) Salaries - Part-Time	\$18,000.00	\$18,000.00	\$18,000.00
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6000 (City Council)	\$46,073.00	\$35,695.00	\$37,975.00
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<u>6100 (ADMIN SERVICES)</u>	<u>FY 10-11</u>	<u>FY 10-11 EST.</u> <u>ACTUAL</u>	<u>FY 11-12</u> <u>PROPOSED</u>
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(7201) Membership & Dues	\$1,400.00	\$993.00	\$753.00
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(7202) Training & Publications	\$2,150.00	\$1,989.00	\$250.00
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(7203) Travel & Conferences	\$4,500.00	\$1,532.00	\$2,095.00
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(7204) Mileage & Parking	\$10,000.00	\$10,000.00	\$10,000.00
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(7221) Office Supplies	\$8,142.00	\$8,173.00	\$8,750.00
(7222) Printing	\$16,292.00	\$15,598.00	\$15,291.00
(7223) Postage	\$5,400.00	\$4,417.00	\$4,640.00
(7224) Public Notices	\$3,500.00	\$3,619.00	\$3,500.00
(7301) Contract - City Attorney	\$56,244.00	\$178,101.00	\$165,940.00
(7303) Contract - Finance	\$29,250.00	\$28,907.00	\$29,100.00
(7307) Contract - Elections	\$300.00	\$242.00	\$0.00
(7391) Contract - Other	\$28,800.00	\$28,408.00	\$30,250.00
(8101) Salaries - Full-Time	\$586,931.00	\$568,754.00	\$621,052.00
(8102) Salaries - Part-Time	\$14,387.50	\$14,388.00	\$19,287.00
(8110) Fringe Benefits	\$84,000.00	\$84,000.00	\$84,000.00

(8111) Payroll Taxes	\$51,534.00	\$47,801.00	\$53,721.00
(8112) Retirement	\$115,378.00	\$113,365.00	\$120,552.00
6100 (Admin Services)	\$1,018,208.50	\$1,110,287.00	\$1,169,181.00
<u>6400 (COMMUNITY DEVELOPMENT)</u>	<u>FY 10-11</u>	<u>FY 10-11 EST. ACTUAL</u>	<u>FY 11-12 PROPOSED</u>
(7222) Printing	\$750.00	\$744.00	\$2,500.00
(7311) Current Planning	\$105,000.00	\$103,563.00	\$111,250.00
(7312) Contract - Advance Planning	\$54,160.00	\$17,423.00	\$0.00
(7321) Contract - Inspection	\$56,528.00	\$85,821.00	\$80,000.00
(7322) Contract - Bldg Plan Check	\$21,320.00	\$11,813.00	\$22,000.00
(7357) Contract - Water Quality	\$85,000.00	\$73,981.00	\$95,000.00
(8101) Salaries - Full-Time	\$119,678.00	\$120,350.00	\$126,475.00

(8102) Salaries - Part-Time	\$4,672.50	\$4,673.00	\$0.00
(8110) Fringe Benefits	\$24,000.00	\$24,000.00	\$24,000.00
(8111) Payroll Taxes	\$11,217.00	\$10,349.00	\$10,941.00
(8112) Retirement	\$21,542.00	\$20,978.00	\$22,634.00

6400 (Community Development)	\$503,867.50	\$473,695.00	\$494,800.00
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6500 (COMMUNITY SERVICES)

FY 10-11

FY 10-11 EST. ACTUAL

FY 11-12 PROPOSED

(7300) Community Grants	\$224,750.00	\$224,750.00	\$130,000.00
(7330) City Newsletter	\$28,100.00	\$27,558.00	\$26,500.00
(7335) Community Events	\$2,000.00	\$2,000.00	\$1,050.00

6500 (Community Services)	\$254,850.00	\$254,308.00	\$157,550.00
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6590 (NON-DEPARTMENTAL)

FY 10-11

FY 10-11 EST. ACTUAL

FY 11-12 PROPOSED

(7100) Council Contingency	\$50,000.00	\$0.00	\$50,000.00
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(7231) Utilities	\$22,000.00	\$22,361.00	\$23,031.00
(7232) Telephone	\$12,060.00	\$11,322.00	\$11,888.00
(7234) Building Maintenance	\$37,226.00	\$35,246.00	\$39,140.00
(7250) Capital Equipment	\$0.00	\$0.00	\$20,191.00
(7906) Signage	\$16,023.00	\$11,269.00	\$12,500.00
(7990) Economic Uncertainty Reserve	\$193,985.00	\$0.00	\$203,587.00
(9901) Transfers to Other Funds	\$207,000.00	\$199,518.00	\$136,572.00
6590 (Non-Departmental)	\$548,294.00	\$279,716.00	\$496,909.00
<u>6600 (PUBLIC SAFETY)</u>	<u>FY 10-11</u>	<u>FY 10-11 EST. ACTUAL</u>	<u>FY 11-12 PROPOSED</u>
(7351) Contract - Sheriff	\$1,261,722.00	\$1,233,393.00	\$1,338,100.00
(7361) Contract - Animal Services	\$84,233.00	\$82,660.00	\$82,760.00

(7371) Contract - Red Light	\$300,000.00	\$300,000.00	\$240,000.00
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(7381) CERT Training	\$2,500.00	\$2,500.00	\$2,500.00
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(7391) Contract - Other	\$26,000.00	\$16,703.00	\$18,150.00
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6600 (Public Safety)	\$1,674,455.00	\$1,635,256.00	\$1,681,510.00
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6700 (PUBLIC WORKS)

FY 10-11

FY 10-11 EST.
ACTUAL

FY 11-12
PROPOSED

(7236) Street Lighting - Residential	\$93,560.00	\$93,286.00	\$93,560.00
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(7321) Contract - Inspection	\$5,000.00	\$5,000.00	\$5,000.00
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(7331) Contract - Engineering	\$6,000.00	\$6,000.00	\$6,000.00
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(7341) Contract - Landscaping	\$77,769.00	\$77,769.00	\$77,769.00
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(7342) Contract - Special Landscape	\$90,000.00	\$79,319.00	\$70,000.00
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(7349) Contract - Solid Waste	\$65,000.00	\$65,000.00	\$71,635.00
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(7349.0502) E-Waste	\$35,000.00	\$35,000.00	\$35,000.00
(7350) Contract - Waste Enforcement	\$20,000.00	\$25,000.00	\$15,000.00
6700 (Public Works)	\$392,329.00	\$386,374.00	\$373,964.00
TOTAL - GENERAL FUND	\$4,438,077.00	\$4,175,331.00	\$4,411,889.00

**City of Laguna Woods
Proposed Budget
FY 2011/2012**

	FY 10/11 Adopted Budget	FY 10/11 Estimated Actuals	FY 11/12 Proposed Budget
Expense			
02 · Transportation Fund			
100 · Fuel Tax Programs			
6700 · Public Works			
7237 · Street Lighting - Public ROW	33,610	32,856	34,823
7332 · Contract-Traffic Engineering	146,761	146,761	148,257
7341 · Contract-Landscape Maintenance	137,975	137,975	122,387
7343 · Contract-Street Maintenance	0	0	27,729
7346 · Contract-Traffic Signals	113,096	97,188	0
7347 · Contract-Street Sweeping			27,685
Total 6700 · Public Works	431,442	414,780	360,881
6590 · Non-Departmental			
7250 · Capital-Equipment			
7600 · Capital-Transportation Projects			
Transfer to CIP	50,000	50,000	50,000
Total 6590 · Non-Departmental	50,000	50,000	50,000
Total 100 · Fuel Tax Programs	481,442	464,780	410,881
110 · Measure M Programs			
6700 · Public Works			
7343 · Contract-Street Maintenance	215,161	129,704	171,786
7346 · Contract-Traffic Signals	0	0	0
7347 · Contract-Street Sweeping	26,243	26,243	
Total 6700 · Public Works	241,404	155,947	171,786
6590 · Non-Departmental			
TDM Projects			
Total 6590 · Non-Departmental	500,000	500,000	0
Total 110 · Measure M Programs	741,404	655,947	171,786
152 · CARITS			
6700 · Public Works			
7346 · Contract-Traffic Signals			99,547
Total 6700 · Public Works	0	0	99,547

**City of Laguna Woods
Proposed Budget
FY 2011/2012**

	FY 10/11 Adopted Budget	FY 10/11 Estimated Actuals	FY 11/12 Proposed Budget
6590 · Non-Departmental			
7600 · Capital Projects			
Santa Maria Reconstruction	100,000	100,000	
Traffic Signal Right Turn Arrows	140,000	37,750	
Total 152· CARITS	240,000	137,750	99,547
Total 02 · Transportation Fund	1,462,846	1,258,477	682,214
06 · Self Insurance Fund			
6590 · Non-Departmental			
7502 · Misc. Insurance Premiums	1,035	1,035	7,653
8501 · Liability Pool Deposits	109,465	108,370	94,824
8502 · Self Insurance Pool Deposits	11,500	7,885	9,283
8503 · Property Insurance	20,000	17,228	19,812
Total 6590 · Non-Departmental	142,000	134,518	131,572
Total 06 · Self Insurance Fund	142,000	134,518	131,572
09 · Special Fund Programs			
230 · SLEF	100,000	100,079	
232 · Service Authority for Abandoned Vehicles			7,318
237 · 2008 Disaster Recovery initiative			100,000
250 · AB 2766 Mobile Source Reduction	134,705	134,705	
260 · OCTA/Senior Mobility	320,375	308,587	312,000
275 · Park In Lieu	0	521	
290 · Beverage Container Recycling	5,000	5,000	25,000
300 · Recycled Oil	5,000	5,000	5,614
310 · Emergency Mngt Performance	16,806	16,806	1,235
340 · CDBG Program			
Energy Efficiency Improvements	153,000	153,000	104,088
7600 · Capital Projects			
City Hall Accessibility Improvements			166,540
Aliso Creek Watershed Flood Control Design Alternatives-Phase I			124,905
Total 340 · CDBG Program	153,000	153,000	395,533
342 · Energy Efficiency Cons Block Grant	99,416	99,416	
365 · OC Recycling Grants	0	0	40,717
571 · PEG Capital Equipment			6,900
Total 09 · Special Fund Programs	834,302	823,114	894,317