

CITY of LAGUNA WOODS DOG PARK ADVISORY GROUP AGENDA

Regular Meeting
Tuesday, June 11, 2019
3:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637



Welcome to a meeting of the Laguna Woods Dog Park Advisory Group!

This meeting may be recorded, televised, and made publically available.

Public Comments: Persons wishing to address the Dog Park Advisory Group are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the Advisory Group on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the Dog Park Advisory Group on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods Dog Park Advisory Group meets regularly on the second Tuesdays of February, April, June, August, October, and December at 3 p.m.

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

AGENDA DISTRIBUTION LISTS

Electronic Distribution: The City of Laguna Woods provides notification of agenda posting and availability via email. To register to receive email notifications, please email cityhall@cityoflagunawoods.org or contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535. Please note that the City is not responsible for, and makes no guaranties or warranties related to, the transmission or receipt of email notifications.

Mail Distribution: The City of Laguna Woods is able to mail agendas and/or agenda materials if provided with advance payment for postage and printing (if applicable). To request mail distribution, please email cityhall@cityoflagunawoods.org or contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535.

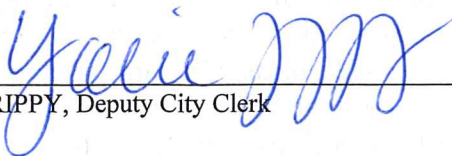
FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535, cityhall@cityoflagunawoods.org, or 24264 El Toro Road, Laguna Woods, California 92637.


AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, Deputy City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.



YOLIE TRIPPY, Deputy City Clerk



Date

I. CALL TO ORDER

II. ROLL CALL

- Cohen, David (Chair)
- Sanchez, Barbara (Vice Chair)
- Christensen, Joanna
- Drauden, Rob
- Hall, Gina
- Prater, Charlie

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

About Public Comments: This is the time and place for members of the public to address the Dog Park Advisory Group on items *not* appearing on this agenda. Pursuant to State law, the Dog Park Advisory Group is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

V. ADVISORY GROUP BUSINESS

5.1 Advisory Group Minutes

Recommendation: Approve the Dog Park Advisory Group meeting minutes for the regular meeting on April 9, 2019.

5.2 “A Place for Paws” Dog Park Relocation Project

Recommendation:

1. Receive and file a report from staff on the “Dog Park Relocation Project,” inclusive of phases one and two.

AND

2. Provide input to staff.

5.3 Dog Park Maintenance Activities

Recommendation:

1. Receive and file a report from staff on maintenance activities at the dog park.

AND

2. Provide input to staff.

5.4 Fundraising to Support the Dog Park

Recommendation:

1. Receive and file a report from staff on fundraising programs to support the dog park, including the Founders Wall fundraising program, the commemorative tile fundraising program, and a potential amenity sponsorship fundraising program.

AND

2. Provide input to the Laguna Woods Civic Support Fund Board of Directors and staff.

5.5 Future Advisory Group Agenda Items

- “A Place for Paws” Dog Park Relocation Project updates [recurring]
- Fundraising [recurring]
- Maintenance activities [recurring]
- Safety, security, and access control
- Who to contact in the event of an emergency or incident
- Dispute resolution process for dog park users and surrounding uses
- Potential newsletter for dog park users

Recommendation: Receive and file.

VI. ADVISORY GROUP MEMBER COMMENTS

VII. ADJOURNMENT

Next Regular Meeting: Tuesday, August 13, 2019 at 3 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, California 92637

All agenda items relate to “A Place for Paws” Dog Park.

**DOG PARK ADVISORY GROUP
MINUTES
REGULAR MEETING
April 9, 2019
3:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Chair Cohen called the Regular Meeting of the Dog Park Advisory Group of the City of Laguna Woods to order at 3:00 p.m.

II. ROLL CALL

ADVISORY GROUP: PRESENT: Cohen, Drauden, Hall, Prater, Sanchez
 ABSENT: -

STAFF: PRESENT: City Manager Macon, Deputy City Clerk Trippy,
 Maintenance Programs Analyst Baumgarten

III. PLEDGE OF ALLEGIANCE

Chair Cohen introduced Joanna Christensen and indicated that she has been appointed by the Laguna Woods Village Dog Club to succeed Jay Klampert on the Dog Park Advisory Group.

Joanna Christensen, resident, led the pledge of allegiance.

IV. PUBLIC COMMENTS

John Miller, resident, expressed disappointment with the existing dog park and interest in the new dog park including a separate area for small dogs.

V. ADVISORY GROUP BUSINESS

5.1 Advisory Group Minutes

Moved by Vice Chair Sanchez, seconded by Member Prater, and carried unanimously on a 5-0 vote, to approve the Dog Park Advisory Group minutes for the regular meeting on February 12, 2019.

5.2 “A Place for Paws” Dog Park Relocation Project

City Manager Macon made a presentation and responded to related questions on the “A

Place for Paws” Dog Park Relocation Project, which included information regarding the budgets for phases one and two, timeline, and current status of construction.

Members of the Dog Park Advisory Group inquired about and discussed the following:

- Member Prater asked whether the current contractor is able to bid on the second phase of the project. City Manager Macon responded affirmatively. The second phase will require competitive bidding.
- Chair Cohen commented on the need for several dog waste bag dispensers in the new dog park. City Manager Macon noted that three stations are planned and that more could be added after the dog park opens, if necessary.
- Whether additional parking might be required to support phase two and concerns regarding employees of nearby businesses parking in the parking lot.
- Vice Chair Sanchez inquired as to the status of relocating the boulders near the parking lot entrance. City Manager Macon noted that they have been relocated.
- Vice Chair Sanchez expressed interest in the Dog Park Advisory Group discussing whether the second phase of the project should be for small or timid dogs.

5.3 Dog Park Maintenance Activities

City Manager Macon provided an overview of recent fence repairs made at the existing dog park. All temporary fencing will be removed with the exception of the fence within the dog park that runs perpendicular to the perimeter fence.

Chair Cohen expressed interest in the addition of a lost and found box. City Manager Macon indicated that staff will look into options for securing and reclaiming lost property.

Member Hall commented on a problem closing the gate latches, particularly on the inside gate. City Manager Macon noted that staff will look into the matter.

Member Prater suggested that the dog waste bag dispensers in the existing park could be moved to the new dog park and asked that the City consider allowing Next Step Service Dogs to use a portion of the existing dog park for training.

5.4 Potential Dog Park Capital Improvement Projects

City Manager Macon made a presentation and responded to related questions regarding the Fiscal Years 2019-21 Budget and Work Plan & Fiscal Years 2019-30 Capital Improvement Program development process. Additional Dog Park Relocation Project work is included in both draft documents. The City Council will consider adoption in June 2019.

5.5 Fundraising to Support the Dog Park

City Manager Macon noted that the Founders Wall fundraising program began on July 19, 2018 and the deadline to contribute was March 15, 2019. A total of \$11,836 was received from 69 contributors (twenty-three \$50 contributions, fifteen \$100 contributions,

eleven \$150 contributions, eight \$250 contributions, and eleven \$500 contributions). The Laguna Woods Civic Support Fund Board of Directors authorized the purchase of the Founders Wall plaque on April 8, 2019.

City Manager Macon noted that the Laguna Woods Civic Support Fund Board of Directors approved the commemorative tile fundraising program on April 8, 2019. Staff intends to unveil the program at the grand opening of the new dog park.

City Manager Macon noted that the Laguna Woods Civic Support Fund Board of Directors requested additional information regarding a potential amenity sponsorship program. Staff will follow-up on that request in the coming months.

Members of the Dog Park Advisory Group discussed the following:

- The need for sustaining fundraising programs
- Opportunities to encourage and incentivize donations from businesses
- Potential fundraising events, both inside and outside of the dog park

5.6 Future Advisory Group Agenda Items

City Manager Macon reviewed the list of future Dog Park Advisory Group agenda items that was provided on the agenda and responded to related questions.

Chair Cohen suggested that the City appear on a local television program to discuss the Dog Park Relocation Project and provide a tour of the construction site.

City Manager Macon noted that Dog Park Advisory Group members will be invited to tour the Dog Park Relocation Project construction site.

City Manager Macon noted that a low-cost pet vaccination clinic will be held at City Hall on Sunday, June 2, 2019.

Member Hall commented on the importance of not placing trash cans near seating areas, movable seating, and trees that don't drop leaves. City Manager Macon noted that trash cans will not be placed near seating areas in the new dog park and that both movable seating and trees that only minimally drop leaves will be included.

Chair Cohen commented on the potential need for a dispute resolution program due to the new dog park's proximity to the Laguna Woods Village golf course.

VI. ADJOURNMENT

The meeting was adjourned at 4:32 p.m. The next regular meeting will be at 3:00 p.m. on Tuesday, June 11, 2019 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, Deputy City Clerk

Approved: April 9, 2019

DAVID COHEN, Chair