

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Regular Meeting
Wednesday, July 20, 2016
2:00 p.m.

Laguna Woods Village Community Center
Board Room
24351 El Toro Road
Laguna Woods, California 92637

Noel Hatch
Mayor

Shari L. Horne
Mayor Pro Tem

Cynthia Conners
Councilmember



Bert Hack
Councilmember

Carol Moore
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

This meeting may be recorded, televised, and made publically available.

Public Comments: Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 Clown Week – August 1-7, 2016

Recommendation: Approve and present the proclamation.

V. PUBLIC COMMENTS

About Public Comments: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to State law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

VI. CONSENT CALENDAR

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

6.1 City Council Minutes

Recommendation: Approve the City Council meeting minutes for the regular meeting on June 15, 2016 and the adjourned regular meeting on June 29, 2016.

6.2 City Treasurer's Report

Recommendation: Receive and file the City Treasurer's Report for the month of June 2016.

6.3 Warrant Register

Recommendation: Approve the warrant register dated July 20, 2016 in the amount of \$423,567.77.

6.4 Fiscal Year 2016-17 Budget Adjustments

Recommendation: Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, MODIFYING THE COMMITTED FUND BALANCES FOR THE PAID LEAVE CONTINGENCY FUND AND THE GENERAL FUND CONTINGENCY FUND FOR FISCAL YEAR 2016-17

VII. PUBLIC HEARINGS

VIII. CITY COUNCIL BUSINESS

8.1 Appointment of League of California Cities 2016 Annual Business Meeting Delegate and Alternate Delegates

Recommendation: Appoint members of the City Council to serve as the delegate, first alternate, and second alternate at the League of California Cities 2016 Annual Business Meeting.

IX. CITY COUNCIL REPORTS AND COMMENTS

About City Council Comments and Reports: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

9.1 Coastal Greenbelt Authority
Councilmember Connors; Alternate: Mayor Pro Tem Horne

9.2 Orange County Fire Authority
Mayor Hatch

9.3 Orange County Library Advisory Board
Councilmember Moore; Alternate: Mayor Pro Tem Horne

9.4 Orange County Mosquito and Vector Control District
Mayor Pro Tem Horne

- 9.5 San Joaquin Hills Transportation Corridor Agency
Councilmember Hack; Alternate: Councilmember Conners
- 9.6 South Orange County Watershed Management Area
Councilmember Moore; Alternate: Mayor Hatch
- 9.7 Other Comments and Reports

X. CLOSED SESSION

- 10.1 The City Council will meet in closed session under the authority of California Government Code sections 54956.9(d)(2) and (e)(1) to discuss potential exposure to litigation in two cases.
- 10.2 The City Council will meet in closed session under the authority of California Government Code Section 54957(b)(1) to consider the following: Public Employee Performance Evaluation – City Manager.

XI. CLOSED SESSION REPORT

XII. ADJOURNMENT

Next Regular Meeting: Wednesday, August 17, 2016 at 2 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, California 92637

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4.1

**PROCLAMATION –
CLOWN WEEK – AUGUST 1-7, 2016**

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**Proclamation
City of Laguna Woods
Clown Week
August 1-7, 2016**

WHEREAS, President Nixon, acting on a request from the United States Congress, proclaimed August 1-7, 1971 as “National Clown Week”; and

WHEREAS, clowns have long been known as ambassadors of joy and good will; and

WHEREAS, clown organizations often provide wholesome entertainment, emotional support, and countless hours of charitable service; and

WHEREAS, the Laguna Woods Senior Clown Alley continues to bring smiles and joy to various organizations and functions, including South County Adult Day Services, numerous assisted living facilities, Kiwanis Vocational Vision for disabled adults, Elks Club party for disabled children, Orange County Firefighter’s picnic, Laguna Woods Village Grandparents Day, and Camp Pendleton Welcome Home Marines event.

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby proclaim August 1-7, 2016 as “Clown Week” in the City of Laguna Woods and recognizes the contributions made by clowns in helping to lift the spirits, boost the morale, and meet the needs of Laguna Woods residents.

Dated this 20th day of July, 2016

Noel Hatch
Mayor

Attest: Yolie Trippy
Deputy City Clerk

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6.1-6.4
CONSENT CALENDAR SUMMARY

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City of Laguna Woods

Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

FOR: July 20, 2016 Regular Meeting

SUBJECT: Consent Calendar Summary

Recommendation

Approve all proposed actions on the July 20, 2016 Consent Calendar by single motion and City Council action.

Background

All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

Summary

The July 20, 2016 Consent Calendar contains the following items:

- 6.1 Approval of the City Council meeting minutes for the regular meeting on June 15, 2016 (Attachment A) and the adjourned regular meeting on June 29, 2016 (Attachment B).
- 6.2 Approval of a motion to receive and file the City Treasurer's Report for the month of June 2016.
- 6.3 Approval of the warrant register dated July 20, 2016 in the amount of \$423,567.77. A list of warrants is included in the agenda packet; detailed information about individual warrants is available at City Hall.

- 6.4 Approval of a resolution modifying the committed fund balances for the Paid Leave Contingency Fund and the General Fund Contingency Fund for Fiscal Year 2016-17. In accordance with Administrative Policy 2.9, the Fiscal Year 2016-17 Budget was adopted with an estimate of the committed fund balance for the Paid Leave Contingency Fund, subject to finalization by City Council action after fiscal-year-end calculations are available. The proposed resolution would increase and finalize the committed fund balance for the Paid Leave Contingency Fund by \$1,800 and decrease the committed fund balance for the General Fund Contingency Fund by \$1,800. The City's total committed and assigned reserves would remain unchanged at \$2,630,500.

6.1
CITY COUNCIL MINUTES

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
June 15, 2016
2:00 P.M.
Laguna Woods Village Community Center Board Room
24351 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Hack, Moore, Horne, Hatch
 ABSENT: -

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, Administrative Services Director/City Treasurer Cady, Deputy City Clerk Trippy

III. PLEDGE OF ALLEGIANCE

Councilmember Conners led the flag salute.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

Mayor Hatch commented on commercial vacancies and activities at the Willow Tree Center.

4.1 World Elder Abuse Awareness Day – June 15, 2016

Councilmembers made comments.

Moved by Councilmember Moore, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to approve and present the proclamation for World Elder Abuse Awareness Day.

4.2 Immigrant Heritage Month – June 2016

Ed Tao, resident, and Natalie Taksar, resident, made comments.

Councilmember Hack read a story of immigration submitted by James Tung, resident.

Moved by Councilmember Moore, seconded by Mayor Pro Tem Horne, and carried

unanimously on a 5-0 vote, to approve and present the proclamation for Immigrant Heritage Month.

4.3 National Adopt-A-Cat Month – June 2016

Jim Beres, Laguna Beach Animal Services, made comments.

Moved by Mayor Pro Tem Horne, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve and present the proclamation for National Adopt-A-Cat Month.

4.4 Informational Presentation – Assembly Bill 15, End of Life Option Act – Compassion & Choices

Stephanie Campbell, Compassion & Choices, provided an overview of Assembly Bill 15, End of Life Option Act.

Councilmembers made comments and Ms. Campbell answered related questions.

V. PUBLIC COMMENT

Rudy Padrol, Laguna Woods Safe Access, inquired about the City’s medical marijuana-related moratorium. Staff advised Mr. Padrol to contact the City Manager with questions pertaining to the moratorium.

VI. CONSENT CALENDAR

Mayor Pro Tem Horne requested that Item 6.12 be pulled for separate discussion.

Moved by Councilmember Hack, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to approve Consent Calendar Items 6.1 – 6.11.

6.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on May 18, 2016.

6.2 City Treasurer’s Report

Received and filed the City Treasurer’s Report for the month of May 2016.

6.3 Warrant Register

Approved the warrant register dated June 15, 2016 in the amount of \$582,598.75.

6.4 Building Inspection and Permit Counter Services

Approved an extension of the agreement with CivilSource, Inc. for building inspection and permit counter services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

6.5 Building Official Services

Approved an extension of the agreement with Lilley Planning Group for building official services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

6.6 Certified Access Specialist (CAsp) and Building Plan Review Services

Approved an extension of the agreement with CSG Consultants, Inc. for Certified Access Specialist (CAsp) and building plan review services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

6.7 Code Enforcement Services

Approved an extension of the agreement with AndersonPenna Partners, Inc. for code enforcement services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

6.8 Landscape Maintenance Inspection Services

Approved an extension of the agreement with AndersonPenna Partners, Inc. for landscape maintenance inspection services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

6.9 Water Quality Services

Approved an extension of the agreement with Charles Abbott Associates, Inc. for water quality services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

6.10 Animal Control and Shelter Services

Approved an agreement with the City of Laguna Beach for animal control and shelter services and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

6.11 Pavement Management Plan

Adopted a Pavement Management Plan for Fiscal Years 2016-17 through 2022-23, as recommended by the City Engineer/City Traffic Engineer, and directed the City Engineer/City Traffic Engineer to execute and submit the Pavement Management Plan to the Orange County Transportation Authority as required to maintain Measure M2

eligibility.

Mayor Pro Tem Horne expressed her appreciation for the Orange County Transportation Authority's (OCTA) continued support of the Senior Mobility Program and noted that the OCTA Board of Directors recently approved a five-year funding extension for the City.

Moved by Mayor Pro Tem Horne, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to approve Consent Calendar Item 6.12.

6.12 Senior Mobility Program

Authorized staff to take actions to continue the Senior Mobility Program for Fiscal Year 2016-17 with no change in travel voucher prices and direction to allow refunds and exchanges of unused travel vouchers that were purchased for use during Fiscal Year 2016-17 through July 31, 2017.

VII. PUBLIC HEARINGS – None

VIII. CITY COUNCIL BUSINESS

8.1 Budgeting, Reserves, and Reporting Policy

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Moore, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING REVISIONS TO ADMINISTRATIVE POLICY 2.9 PERTAINING TO BUDGETING RESERVES, AND REPORTING

8.2 Fiscal Year 2016-17 Budget and Work Plan Development

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

By consensus, the City Council expressed support for the draft budget and work plan.

8.3 Ad Hoc Audit Committee Appointments

Mayor Hatch introduced the item.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Hack, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to appoint Councilmember Conners and Councilmember Moore to an Ad Hoc Audit Committee beginning immediately through December 31, 2016 to work with the City's independent auditors on matters related to the Fiscal Year 2015-16 audit.

8.4 Laguna Woods Civic Support Fund Appointments

Mayor Hatch summarized the agenda report.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Hack, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to appoint Mayor Hatch and Councilmember Moore to the Board of Directors for the Laguna Woods Civic Support Fund.

IX. CITY COUNCIL REPORTS AND COMMENTS

9.1 Coastal Greenbelt Authority

Councilmember Conners provided a report.

Councilmembers commented on the report.

9.2 Orange County Fire Authority

Mayor Hatch provided a report.

9.3 Orange County Library Advisory Board

Councilmember Moore stated that there had been no meeting since the last meeting.

9.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem Horne provided a report.

Councilmembers commented on the report.

Juanita Skillman, resident, commented on the report.

9.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Hack provided a report.

Mayor Hatch commented on the report.

9.6 South Orange County Watershed Management Area

Councilmember Moore stated that there had been no meeting since the last meeting.

9.7 Other Comments and Reports

Councilmember Moore expressed her support for the LGBT community.

Mayor Pro Tem Horne requested that staff look into the issue of signage and safety of pedestrians and golf carts on the City's multi-modal trails.

Mayor Pro Tem Horne reported on a recent California Commission on Aging meeting.

X. CLOSED SESSION

10.1 The City Council met in closed session under the authority of California Government Code sections 54956.9(d)(2) and (e)(1) to discuss potential exposure to litigation in two cases.

XI. CLOSED SESSION REPORT

The City Council reconvened in open session at 5:01 p.m. City Attorney Cosgrove stated there was no reportable action under Government Code Section 54957.1.

XII. ADJOURNMENT

The meeting was adjourned at 5:01 p.m. The next adjourned regular meeting will be at 2:00 p.m. on Wednesday, June 29, 2016 at Laguna Woods Village Community Center Board Room, 24351 El Toro Road, Laguna Woods, CA 92637. The next regular meeting will be at 2:00 p.m. on Wednesday, July 20, 2016 at Laguna Woods Village Community Center Board Room, 24351 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, Deputy City Clerk

Adopted: July 20, 2016

NOEL HATCH, Mayor

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
ADJOURNED REGULAR MEETING
June 29, 2016
2:00 P.M.
Laguna Woods Village Community Center Board Room
24351 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Adjourned Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Hack, Moore, Horne, Hatch
 ABSENT: -

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, Administrative
 Services Director/City Treasurer Cady, Deputy City Clerk Trippy

III. PLEDGE OF ALLEGIANCE

Councilmember Hack led the flag salute.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

Mayor Hatch commented on a recent newspaper article that highlighted the lives of two Laguna Woods residents and spoke to the richness of the community's life experiences.

4.1 Pride Month – June 2016

Councilmembers and Larry Delira, Rainbow Club, made comments.

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to approve and present the proclamation for Pride Month.

V. PUBLIC COMMENT – None

VI. CONSENT CALENDAR

Moved by Mayor Pro Tem Horne, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to approve Consent Calendar Items 6.1 – 6.9.

6.1 Fiscal Year 2015-16 Budget Adjustments

Approved a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, INCREASING THE ADOPTED FISCAL YEAR 2015-16 BUDGETS FOR THE GENERAL FUND AND SENIOR MOBILITY FUND AND AUTHORIZING EXPENDITURES FROM THE COMPENSATED ABSENCES RESERVE

6.2 Employee Positions, Compensation, and Benefits

1. Approved a Customer Service Representative job classification.

AND

2. Approved a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ESTABLISHING A COMPENSATION SCHEDULE AND BENEFITS FOR CITY EMPLOYEES

6.3 As Needed Financial Consulting Services

Approved an agreement with Irwin B. Bornstein for as needed financial consulting services and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

6.4 Household Hazardous Waste, Sharps, and Medicine Waste Handling Services

Approved an agreement with WM Curbside, LLC for household hazardous waste, sharps, and medicine waste handling services and authorized the City Manager to execute the agreement, subject to approval as to form by the City Attorney.

6.5 As Needed Landscape Architecture and Forestry Services

Approved an extension of the agreement with NUVIS for as needed landscape architecture and forestry services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

6.6 Senior Mobility Program Funding

Approved an amendment to the cooperative agreement between the City and the Orange County Transportation Authority for the Senior Mobility Program, and authorized the City Manager to execute the amendment, subject to approval as to form by the City Attorney.

6.7 Streetlight Maintenance Services

Approved an extension of the agreement with Peak Lighting & Electric for streetlight maintenance services and authorized the City Manager to execute the extension, subject to approval as to form by the City Attorney.

6.8 Landscape Maintenance Services

Approved an extension and amendment of the agreement with Nieves Landscape, Inc. for landscape maintenance services and authorized the City Manager to execute the extension and amendment, subject to approval as to form by the City Attorney.

6.9 General Municipal Election

Approved resolutions entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

AND

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE ELECTION CODE

VII. PUBLIC HEARINGS – None

VIII. CITY COUNCIL BUSINESS

8.1 Fiscal Year 2016-17 Budget & Work Plan

Mayor Hatch introduced the item.

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Betsy Martin, resident, thanked the City Council and staff for their work on the budget.

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING THE FISCAL YEAR 2016-17 BUDGET COMMENCING JULY 1, 2016 AND ENDING JUNE 30, 2017

with acknowledgement of the addition of the unexpended balance at year-end for the temporary relocation, repair, and reconfiguration of City Hall's second floor to the list of Fiscal Year 2016-17 Carryovers from Fiscal Year 2015-16 (Anticipated).

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A SEVEN-YEAR CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2016-17 THROUGH 2022-23 IN COMFORMANCE WITH MEASURE M2 REQUIREMENTS

Moved by Councilmember Hack, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-17 COMMENCING JULY 1, 2016 AND ENDING JUNE 30, 2017

IX. CITY COUNCIL REPORTS AND COMMENTS

9.1 Coastal Greenbelt Authority

Councilmember Conners stated that there had been no meeting since the last meeting.

9.2 Orange County Fire Authority

Division Chief Adams, Orange County Fire Authority, provided an update on recent fires and reminded the public to be aware of potential fire hazards.

Division Chief Adams responded to questions from Councilmembers.

Mayor Hatch provided a report.

9.3 Orange County Library Advisory Board

Councilmember Moore stated that there had been no meeting since the last meeting.

9.4 Orange County Mosquito and Vector Control District

Mayor Pro Tem Horne provided a report.

9.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Hack provided a report.

9.6 South Orange County Watershed Management Area

Councilmember Moore stated that there had been no meeting since the last meeting.

9.7 Other Comments and Reports

Councilmember Moore reported on a recent FirstNet Subcommittee meeting.

Councilmember Connors commented on the amounts of property tax and sales tax that the City receives.

Mayor Pro Tem Horne noted that press releases from the Orange County Mosquito and Vector Control District and presentations from the Senior Citizens Advisory Council are available on the City's website.

Councilmember Hack called for a moment of silence in memory of former Assistant City Manager Doug Reilly and asked that the meeting be adjourned in his memory.

X. CLOSED SESSION

- 10.1 The City Council met in closed session under the authority of California Government Code sections 54957(b)(1) to consider the following: Public Employee Performance Evaluation – City Manager.

XI. CLOSED SESSION REPORT

The City Council reconvened in open session at 3:50 p.m. City Attorney Cosgrove stated there was no reportable action under Government Code Section 54957.1.

XII. ADJOURNMENT

The meeting was adjourned in the memory of Doug Reilly at 3:50 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, July 20, 2016 at Laguna Woods Village Community Center Board Room, 24351 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, Deputy City Clerk

Adopted: July 20, 2016

NOEL HATCH, Mayor

6.2
CITY TREASURER'S REPORT

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City of Laguna Woods
City Treasurer's Report
For the Month Ended June 30, 2016

ITEM 6.2

INVESTMENTS AND CASH ON HAND

	Beginning Balances As of 5/31/16	Earnings & Receipts	Disbursements	Other Adjustments	Ending Balances As of 6/30/16
Investments - Interest and Income Bearing					
Local Agency Investment Fund (LAIF) (Notes 1 and 2)	\$ 10,964,030	\$ -	\$ (200,000)	\$ -	\$ 10,764,030
Other Portfolio Investments - None this period	-	-	-	-	-
Total Investments	\$ 10,964,030	\$ -	\$ (200,000)	\$ -	\$ 10,764,030
Cash and Cash Equivalents					
Analyzed Checking Account	\$ 268,315	\$ 577,025	\$ (448,688)	\$ -	\$ 396,652
Petty Cash	845		(78)	-	767
Total Cash and Cash Equivalents	\$ 269,160	\$ 577,025	\$ (448,766)	\$ -	\$ 397,419
TOTAL INVESTMENTS, CASH AND CASH EQUIVALENTS	\$ 11,233,190	\$ 577,025	\$ (648,766)	\$ -	\$ 11,161,449

Summary of Total Investments, Cash and Cash Equivalents:

	General Fund	Special Revenue	Totals
LAIF	\$ 10,320,409	\$ 443,621	\$ 10,764,030
Analyzed Checking	\$ (518,270)	\$ 914,922	\$ 396,652
Petty Cash	\$ 767	\$ -	\$ 767
Totals	\$ 9,802,906	\$ 1,358,543	\$ 11,161,449

Notes:

Note 1 - LAIF / During this period there was a transfer of \$200,000 from the LAIF account to the City's checking account.

Note 2 - LAIF / LAIF reports interest earnings quarterly. Interest for the quarter of April 2016 through June 2016 will post in July 2016.



City of Laguna Woods
City Treasurer's Report
For the Month Ended June 30, 2016

ITEM 6.2

OTHER FUNDS - HELD IN TRUST

	Beginning Balances As of 5/31/16	Contributions / (Withdrawals)	Administrative Fees & Investment Expense	Unrealized Gain / (Loss)	Ending Balances As of 6/30/16
Other Post-Employment Benefits (OPEB) Trust					
Held in and administered by the CalPERS California Employers' Retiree Benefit Trust (CERBT)	\$ 63,649	\$ -	\$ (4)	\$ 1,170	\$ 64,815
Total Other Funds - Held in Trust	<u>\$ 63,649</u>	<u>\$ -</u>	<u>\$ (4)</u>	<u>\$ 1,170</u>	<u>\$ 64,815</u>

City Treasurer's Certification

I, Margaret A. Cady, City Treasurer, do hereby certify:

- That all investment actions executed since the last report have been made in full compliance with the City's Investment of Financial Assets Policy; and
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months.

Margaret A Cady
Margaret A. Cady, City Treasurer

7/13/16
Dated

6.3 WARRANT REGISTER

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CITY OF LAGUNA WOODS
WARRANT REGISTER
7/20/2016

ITEM 6.3

Number	Date	Vendor Name	Description	Amount
Automatic Bank Debits				
Debit	6/15/2016	ADP PAYROLL SERVICES	Payroll / Pay Period Ended 6/10/2016	\$25,787.72
Debit	6/15/2016	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 6/10/2016	2,071.52
Debit	6/24/2016	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 6/10/2016	145.97
Debit	7/01/2016	CALPERS - HEALTH	Employee Benefit Program / July 2016	3,651.84
Debit	6/29/2016	ADP PAYROLL SERVICES	Payroll / Pay Period Ended 6/24/2016	30,544.15
Debit	6/29/2016	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 6/24/2016	2,071.52
Debit	7/8/2016	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 6/24/2016	150.94
Warrants:				
118030	06/08/2016	JEANEE ARNOLD	Taxi Voucher Refund	14.00
118031	06/08/2016	AT&T	Telephone / 458-3487 / May 2016	34.92
118032	06/08/2016	AT&T	Telephone / 452-0600 / May 2016	809.45
118033	06/08/2016	AT&T	Telephone / 639-0500 / May 2016	204.68
118034	06/08/2016	AT&T	Telephone / 770-9359 / May 2016	18.60
118035	06/08/2016	CAA	Water Quality Consulting Services / May 2016	3,312.00
118036	06/08/2016	CIVIL SOURCE	Traffic & Engineering Services / April 2016	8,667.50
118037	06/08/2016	COASTLINE CONSTRUCTION	City Hall Second Floor Repair Work	50.00
118038	06/08/2016	COPYFORCE	Business Cards / Maintenance Programs Analyst	48.60
118039	06/08/2016	COUNTY OF ORANGE	Automated Fingerprint ID System / May 2016	440.75
118040	06/08/2016	EASY TURF	Dog Park Cleaning	237.50
118041	06/08/2016	EL TORO WATER DISTRICT	Ridge Route Dog Park Irrigation / May 2016	23.55
118042	06/08/2016	ESTELLE HOLMES	Taxi Voucher Refund	50.00
118043	06/08/2016	KONICA MINOLTA	Copier Lease / June 2016	483.84
118044	06/08/2016	RUTH MALCOM	Taxi Voucher Refund	25.00
118045	06/08/2016	MICHAEL BAKER INTERNATIONAL	General Plan Comprehensive Update Project / April 2016	6,486.75
118046	06/08/2016	MOVIE LICENSING USA	Copyright Compliance Site License / FY 2016-17	369.00
118047	06/08/2016	NIEVES LANDSCAPE, INC.	Ridge Route Dog Park Irrigation Maintenance	205.00
118047	06/08/2016	NIEVES LANDSCAPE, INC.	Landscape Maintenance Services	2,325.00
118047	06/08/2016	NIEVES LANDSCAPE, INC.	City Hall Landscape Maintenance / June 2016	325.00
118048	06/08/2016	RUTAN & TUCKER, LLP	Legal Services / April 2016	180.00
118049	06/08/2016	SADDLEBACK WINDOWS AND DOORS	CDBG Energy Efficiency & Improvement Program / FY 2015-16	12,719.00
118050	06/08/2016	ROSALIND SCHOENBERG	Taxi Voucher Refund	150.00
118051	06/08/2016	SIEMENS INDUSTRY, INC.	See Payment on Check 118052. Check 118051 Stub Used for Invoice Disclosure.	0.00
118052	06/08/2016	SIEMENS INDUSTRY, INC.	Traffic Signal Maintenance / November 2015 - April 2015	1,503.70
118053	06/08/2016	SOUTHERN CALIFORNIA EDISON	Irrigation Controllers / May 2016	99.54
118054	06/08/2016	SOUTHERN CALIFORNIA EDISON	Irrigation Controllers / May 2016	26.31
118055	06/08/2016	SOUTHERN CALIFORNIA EDISON	Residential Streetlights / May 2016	1,679.39

**CITY OF LAGUNA WOODS
WARRANT REGISTER
7/20/2016**

ITEM 6.3

Number	Date	Vendor Name	Description	Amount
118056	06/08/2016	SOUTHERN CALIFORNIA EDISON	Ridge Route Dog Park / May 2016	50.42
118057	06/08/2016	ETTA SPEVAK	Taxi Voucher Refund	64.00
118058	06/08/2016	STAPLES	General Office Supplies	544.60
118059	06/08/2016	FRANCES STOCKMAN	Taxi Voucher Refund	50.00
118060	06/08/2016	TEAM ONE MANAGEMENT	Janitorial Services / May 2016	890.00
118061	06/08/2016	CHRISTINA TSANG	Taxi Voucher Refund	12.00
118062	06/08/2016	UNITED STORM WATER, INC.	Catch Basin Maintenance / January 2016	2,226.00
118063	06/08/2016	VETERAN ED'S, INC.	City Hall Second Floor Repair Work	15,158.81
118064	06/08/2016	LEANNA WHEAT	Taxi Voucher Refund	25.00
118065	06/15/2016	ALLIANT INSURANCE SERVICES	Insurance Renewal - Crime Policy / FY 2016-17	700.00
118066	06/15/2016	ANAHEIM COMMUNITY PUBLISHING	Graphic Design / Community Outreach Materials	887.25
118067	06/15/2016	AT&T	White Pages / June 2016	4.53
118068	06/15/2016	BALLIET, MICHAEL	Waste & Recycling Consulting Services / May - June 2016	3,123.75
118069	06/15/2016	JOANN BETTS	Taxi Voucher Refund	25.00
118070	06/15/2016	CALEB CONSTRUCTION	Waste Diversion Deposit Refund	250.00
118071	06/15/2016	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / April - May 2016	26,091.00
118072	06/15/2016	CAPTIONING UNLIMITED	Closed Captioning / City Council Meetings	500.00
118073	06/15/2016	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / June 2016	8,156.25
118074	06/15/2016	COPYFORCE	Printing Services - Building Permits	797.04
118075	06/15/2016	CAROL EHRENBERG	Taxi Voucher Refund	50.00
118076	06/15/2016	WILLIAM GRIFFIN	Public Safety & CDBG Consulting Services / April 2016	2,106.00
118077	06/15/2016	ANNE HOWARD	Taxi Voucher Refund	50.00
118078	06/15/2016	KONE, INC.	City Hall Elevator Maintenance / June 2016	246.98
118079	06/15/2016	WOLFGANG KUTTER	Taxi Voucher Refund	25.00
118080	06/15/2016	LILLEY PLANNING GROUP	Building Official Services / May 2016	6,708.00
118081	06/15/2016	MYKATON CONSTRUCTION	Waste Diversion Deposit Refund	250.00
118082	06/15/2016	NUVIS	Landscape Architecture Services / May 2016	110.00
118083	06/15/2016	ONE WAY CONSTRUCTION	Waste Diversion Deposit Refund	250.00
118084	06/15/2016	ORKIN	City Hall Fumigation	15,749.00
118085	06/15/2016	PROTEL COMMUNICATIONS, INC.	Telephone System Maintenance	179.00
118086	06/15/2016	MARY REARDON	Taxi Voucher Refund	50.00
118087	06/15/2016	RUTAN & TUCKER, LLP	Legal Services / April - May 2016	17,657.99
118088	06/15/2016	ROBERT STAIT	Taxi Voucher Refund	50.00
118089	06/15/2016	MARY TAYLOR	Taxi Voucher Refund	50.00
118090	06/15/2016	THE GAS COMPANY	City Hall Utilities / May 2016	30.60
118091	06/15/2016	WM CURBSIDE, LLC	HHW, Medicine, and Sharps Collection Program / May 2016	3,638.50
118092	06/22/2016	ANDERSONPENNA PARTNERS, INC.	Code Enforcement Services / May 2016	3,016.00
118092	06/22/2016	ANDERSONPENNA PARTNERS, INC.	Landscape Inspection Services / May 2016	5,025.00

**CITY OF LAGUNA WOODS
WARRANT REGISTER
7/20/2016**

ITEM 6.3

Number	Date	Vendor Name	Description	Amount
118093	06/22/2016	AT&T	Telephone / 581-3974 / June 2016	85.72
118094	06/22/2016	AT&T	Telephone / 583-1105 / June 2016	18.13
118095	06/22/2016	GLORIA BOHRER	Taxi Voucher Refund	34.00
118096	06/22/2016	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / May 2016	1,232.50
118097	06/22/2016	CALIFORNIA JPIA	Liability & Workers Compensation Annual Policy Renewal / FY 2016-17	59,294.00
118098	06/22/2016	CALIFORNIA YELLOW CAB	Taxi Voucher Services / May 2016	14,865.00
118099	06/22/2016	COUNTY OF ORANGE	Automated Fingerprint ID System / June 2016	440.75
118100	06/22/2016	COUNTY OF ORANGE	Newport Bay Watershed Cost-Share / FY 2015-16	7,043.33
118101	06/22/2016	DICKINSON ELECTRIC	Electrician Services / City Hall	1,565.00
118102	06/22/2016	ROSELLA ELKIND	Taxi Voucher Refund	33.00
118103	06/22/2016	GEORGE FITZGERALD	Taxi Voucher Refund	30.00
118104	06/22/2016	JEAN GROSSMAN	Taxi Voucher Refund	50.00
118105	06/22/2016	ESTELLE HOLMES	Taxi Voucher Refund	24.50
118106	06/22/2016	NANCI LANZA	Taxi Voucher Refund	25.00
118107	06/22/2016	MARION LEBOWITZ	Taxi Voucher Refund	122.50
118108	06/22/2016	TIRSO LIBUNAO	Taxi Voucher Refund	25.00
118109	06/22/2016	MARTIN & CHAPMAN	Election Materials	540.40
118110	06/22/2016	NIEVES LANDSCAPE, INC.	Landscape Maintenance Services	1,538.50
118111	06/22/2016	NOTARY SUPER STORE	Notary Journals	71.70
118112	06/22/2016	PRACTICAL DATA SOLUTIONS	IT Services / May 2016	1,300.00
118113	06/22/2016	RUTAN & TUCKER, LLP	Legal Services / January 2016	5,467.50
118114	06/22/2016	JEANNE SHLASKO	Taxi Voucher Refund	35.00
118115	06/22/2016	SIEMENS INDUSTRY, INC.	Traffic Signal Maintenance / May 2016	1,080.00
118116	06/22/2016	STAPLES	Office Supplies	47.51
118117	06/22/2016	TALIMAR SYSTEMS, INC.	Cubicle Workstations / City Hall	8,534.16
118118	06/22/2016	BERYL YAHR	Taxi Voucher Refund	20.00
118119	06/29/2016	GLORIA ARTIANO	Taxi Voucher Refund	50.00
118120	06/29/2016	SHIRLEY BOWERS	Taxi Voucher Refund	17.00
118121	06/29/2016	LILLIAN CHEESE	Taxi Voucher Refund	17.50
118122	06/29/2016	CIVIL SOURCE	Traffic & Engineering Services / May 2016	10,982.50
118123	06/29/2016	NORMA CONTE	Taxi Voucher Refund	15.00
118124	06/29/2016	COPYFORCE	Printing Services - Building & Planning Forms	108.00
118125	06/29/2016	COUNTY OF ORANGE - SHERIFF	Supplemental Law Enforcement Services / May 2016	5,773.14
118126	06/29/2016	CSG CONSULTANTS, INC.	Plan Check Services / May 2016	1,657.50
118127	06/29/2016	JULIE DAVIS	Taxi Voucher Refund	20.00
118128	06/29/2016	JANET DEBEIXEDON	Taxi Voucher Refund	47.50
118129	06/29/2016	EL TORO WATER DISTRICT	Fire Code Requirement - Backflow - City Hall / June 2016	28.00
118130	06/29/2016	EL TORO WATER DISTRICT	City Hall Water & Sewer Services / June 2016	115.51

CITY OF LAGUNA WOODS
WARRANT REGISTER
7/20/2016

ITEM 6.3

Number	Date	Vendor Name	Description	Amount
118131	06/29/2016	INGRID MCDONALD	Taxi Voucher Refund	15.00
118132	06/29/2016	BARBARA METSELAAR	Taxi Voucher Refund	16.00
118133	06/29/2016	MICHAEL BAKER INTERNATIONAL	Planning Services & Commercial Zoning Update Project / April - May 2016	9,576.25
118133	06/29/2016	MICHAEL BAKER INTERNATIONAL	General Plan Comprehensive Update Project / May 2016	7,491.25
118134	06/29/2016	NIEVES LANDSCAPE, INC.	Right of Way Landscape Maintenance / June 2016	10,725.41
118135	06/29/2016	ROY PIAZZA	Taxi Voucher Refund	50.00
118136	06/29/2016	PV MAINTENANCE, INC.	City Hall & Street Maintenance Services / March - May 2016	31,467.22
118137	06/29/2016	SIEMENS INDUSTRY, INC.	Traffic Signal Maintenance / May 2016	286.00
118138	06/29/2016	MARGARET SILBAR	Taxi Voucher Refund	22.50
118139	06/29/2016	BERNARD SLIVERMAN	Taxi Voucher Refund	35.00
118140	06/29/2016	FAY SMITH	Taxi Voucher Refund	50.00
118141	06/29/2016	SOUTHERN CALIFORNIA EDISON	Irrigation Controller / May 2016	28.27
118142	06/29/2016	SOUTHERN CALIFORNIA EDISON	Irrigation Controller / June 2016	101.48
118143	06/29/2016	SOUTHERN CALIFORNIA EDISON	Right of Way / May 2016	2,173.25
118144	06/29/2016	SOUTHERN CALIFORNIA EDISON	Traffic Signal Control / April-May 2016	834.15
118145	06/29/2016	EMIL STEMPEL	Taxi Voucher Refund	25.00
118146	06/29/2016	SUZANNE SWANSON	Taxi Voucher Refund	50.00
118147	06/29/2016	THE GVILI TRUST	Waste Diversion Deposit Refund	250.00
118148	06/29/2016	THE LIFETRENDS GROUP	AED Program Management Annual Renewal	420.00
118149	06/29/2016	WAGE WORKS	Section 125 Cafeteria Plan Administration Fee / May 2016	100.00
118150	07/01/2016	Check Void	Printing Error	0.00
118151	07/01/2016	Check Void	Printing Error	0.00
118152	07/01/2016	Check Void	Printing Error	0.00
118153	07/01/2016	DEPARTMENT OF THE TREASURY	Amended Payroll Tax Return / 941-X / 2013 Q1	1,206.06
118154	07/01/2016	DEPARTMENT OF THE TREASURY	Amended Payroll Tax Return / 941-X / 2013 Q2	1,662.90
118155	07/01/2016	DEPARTMENT OF THE TREASURY	Amended Payroll Tax Return / 941-X / 2013 Q3	1,904.40
118156	07/01/2016	DEPARTMENT OF THE TREASURY	Amended Payroll Tax Return / 941-X / 2013 Q4	7.05
118157	07/01/2016	DEPARTMENT OF THE TREASURY	Amended Payroll Tax Return / 941-X / 2014 Q1	1,656.00
118158	07/01/2016	DEPARTMENT OF THE TREASURY	Amended Payroll Tax Return / 941-X / 2014 Q2	2,012.64
118159	07/01/2016	DEPARTMENT OF THE TREASURY	Amended Payroll Tax Return / 941-X / 2014 Q3	1,537.25
118160	07/01/2016	DEPARTMENT OF THE TREASURY	Amended Payroll Tax Return / 941-X / 2014 Q4	1,176.41
118161	07/01/2016	DEPARTMENT OF THE TREASURY	Amended Payroll Tax Return / 941-X / 2015 Q1	1,335.33
118162	07/01/2016	DEPARTMENT OF THE TREASURY	Amended Payroll Tax Return / 941-X / 2015 Q2	2,140.06
118163	07/01/2016	DEPARTMENT OF THE TREASURY	Amended Payroll Tax Return / 941-X / 2015 Q3	1,813.60
118164	07/01/2016	EMPLOYMENT DEVELOPMENT	Amended Payroll Tax Return / DE 9ADJ-I / 2013 Q1	107.74
118165	07/01/2016	EMPLOYMENT DEVELOPMENT	Amended Payroll Tax Return / DE 9ADJ-I / 2013 Q2	120.21
118166	07/01/2016	EMPLOYMENT DEVELOPMENT	Amended Payroll Tax Return / DE 9ADJ-I / 2013 Q3	139.22
118167	07/01/2016	EMPLOYMENT DEVELOPMENT	Amended Payroll Tax Return / DE 9ADJ-I / 2014 Q1	252.84

**CITY OF LAGUNA WOODS
WARRANT REGISTER
7/20/2016**

ITEM 6.3

Number	Date	Vendor Name	Description	Amount
118168	07/01/2016	EMPLOYMENT DEVELOPMENT	Amended Payroll Tax Return / DE 9ADJ-I / 2014 Q2	250.73
118169	07/01/2016	EMPLOYMENT DEVELOPMENT	Amended Payroll Tax Return / DE 9ADJ-I / 2014 Q3	122.63
118170	07/01/2016	EMPLOYMENT DEVELOPMENT	Amended Payroll Tax Return / DE 9ADJ-I / 2015 Q1	88.35
118171	07/01/2016	EMPLOYMENT DEVELOPMENT	Amended Payroll Tax Return / DE 9ADJ-I / 2015 Q2	116.06
118172	07/01/2016	EMPLOYMENT DEVELOPMENT	Amended Payroll Tax Return / DE 9ADJ-I / 2015 Q3	58.87
Total Bank Debits and Warrants:				<u><u>\$423,490.44</u></u>

Credit Card Statement Detail / May 6 - June 5, 2016

No Credit Card Transactions During This Time Period

Total Credit Cards: -

Petty Cash Expenditure Detail

The Home Depot	Office Supplies	36.63
Fedex Express	Mailing Services	40.70
Total Petty Cash:		<u><u>77.33</u></u>

TOTAL **\$423,567.77**

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6.4
FISCAL YEAR 2016-17
BUDGET ADJUSTMENTS

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RESOLUTION NO. 16-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, MODIFYING THE COMMITTED FUND BALANCES FOR THE PAID LEAVE CONTINGENCY FUND AND THE GENERAL FUND CONTINGENCY FUND FOR FISCAL YEAR 2016-17

WHEREAS, the Fiscal Year 2016-17 Budget (“Budget”) was adopted by the City Council on June 29, 2016; and

WHEREAS, the Budget includes three contingency funds for paid leave, self-insurance, and General Fund purposes; and

WHEREAS, in accordance with Administrative Policy 2.9, the Budget was adopted with an estimate of the committed fund balance for the Paid Leave Contingency Fund, subject to finalization by City Council action after fiscal-year-end calculations are available; and

WHEREAS, fiscal-year-end calculations for the Paid Leave Contingency Fund are now available and staff has recommended an increase in its committed fund balance based on actual accrued paid leave balances for City employees as of June 30, 2016; and

WHEREAS, in accordance with Administrative Policy 2.9, modification of the committed fund balance for the Paid Leave Contingency Fund also affects the committed fund balance for the General Fund Contingency Fund.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Section 4 of Resolution No. 16-23 is hereby amended, in its entirety, to read as follows:

The General Fund committed and assigned reserves authorized are:

<i><u>FISCAL YEAR 2016-17</u></i>	
PAID LEAVE CONTINGENCY FUND	\$ 81,608
SELF-INSURANCE CONTINGENCY FUND	\$ 50,000
GENERAL FUND CONTINGENCY FUND	\$ <u>2,498,892</u>
TOTAL	\$ <u>2,630,500</u>

Committed and assigned reserves shall be maintained, administered, and expended in accordance with Administrative Policy 2.9.

SECTION 2. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2016.

NOEL HATCH, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 16-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2016, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

8.1

**APPOINTMENT OF LEAGUE OF CALIFORNIA
CITIES 2016 ANNUAL BUSINESS MEETING
DELEGATE AND ALTERNATE DELEGATES**

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City of Laguna Woods

Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

FOR: July 20, 2016 Regular Meeting

SUBJECT: Appointment of League of California Cities 2016 Annual Business Meeting Delegate and Alternate Delegates

Recommendation

Appoint members of the City Council to serve as the delegate, first alternate, and second alternate at the League of California Cities 2016 Annual Business Meeting.

Background

The League of California Cities is hosting its annual conference from October 5 to 7, 2016 in Long Beach. Each year, participating cities select a delegate and up to two alternate delegates to represent and vote on behalf of their cities at the annual business meeting portion of the annual conference. The delegates consider and take action on resolutions that establish League of California Cities policy.

Discussion

The League of California Cities has requested that the City Council appoint a delegate and up to two alternate delegates for its 2016 Annual Business Meeting. Mayor Hatch, Mayor Pro Tem Horne, and Councilmember Moore currently plan to attend.

Fiscal Impact

Expenses associated with the League of California Cities' annual conference and business meeting can be accommodated in the City's budget.

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