

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Adjourned Regular Meeting
Wednesday, April 26, 2017
2:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

Shari L. Horne
Mayor

Carol Moore
Mayor Pro Tem

Cynthia Conners
Councilmember



Bert Hack
Councilmember

Noel Hatch
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

This meeting may be recorded, televised, and made publically available.

Public Comments: Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council regularly meets on the third Wednesday of each month at 2 p.m.

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 02-33, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

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FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535, cityhall@cityoflagunawoods.org, or 24264 El Toro Road, Laguna Woods, California 92637.

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, Deputy City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 02-33, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.



YOLIE TRIPPY, Deputy City Clerk

4-21-17

Date

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 Foundation of Laguna Woods Village – 20th Anniversary

Recommendation: Approve and present the commendation.

4.2 Heroes Hall at the OC Fair & Event Center Presentation

Recommendation: Receive and file.

4.3 OC Human Relations Commission Annual Report

Recommendation: Receive and file.

V. PUBLIC COMMENTS

About Public Comments: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to State law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

VI. CONSENT CALENDAR

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

VII. PUBLIC HEARINGS

VIII. CITY COUNCIL BUSINESS

8.1 Orange County Food to Families – Food Waste to Energy Organics Recycling Program

Recommendation: Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AUTHORIZING THE CITY'S PARTICIPATION IN THE "ORANGE COUNTY FOOD TO FAMILIES – FOOD WASTE TO ENERGY ORGANICS RECYCLING PROGRAM" AND GRANT APPLICATION FOR THE COUNTY OF ORANGE'S FOURTH CYCLE REGIONAL RECYCLING AND WASTE REDUCTION GRANT PROGRAM, AND MAKING RELATED AUTHORIZATIONS

8.2 Fiscal Year 2016-17 Budget Update

Recommendation: Receive and file.

8.3 Fiscal Years 2017-19 Budget and Work Plan Development

Recommendation: Discuss and provide direction to staff.

8.4 Unfunded Retirement Liability

Recommendation: Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, INCREASING THE ADOPTED FISCAL YEAR 2016-17 BUDGET FOR THE GENERAL FUND FOR PURPOSES RELATED TO MAKING A LUMP SUM PAYMENT TO PAY OFF THE CITY'S CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) UNFUNDED ACCRUED LIABILITY AS OF JUNE 30, 2015, AND MAKING RELATED AUTHORIZATIONS

IX. CITY COUNCIL REPORTS AND COMMENTS

About City Council Comments and Reports: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at

the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

- 9.1 Coastal Greenbelt Authority
Councilmember Conners; Alternate: Mayor Horne
- 9.2 Orange County Fire Authority
Councilmember Hatch
- 9.3 Orange County Library Advisory Board
Mayor Pro Tem Moore; Alternate: Mayor Horne
- 9.4 Orange County Mosquito and Vector Control District
Mayor Horne
- 9.5 San Joaquin Hills Transportation Corridor Agency
Councilmember Hack; Alternate: Councilmember Conners
- 9.6 South Orange County Watershed Management Area
Mayor Pro Tem Moore; Alternate: Councilmember Hatch
- 9.7 Other Comments and Reports

X. CLOSED SESSION

XI. CLOSED SESSION REPORT

XII. ADJOURNMENT

Next Regular Meeting: Wednesday, May 17, 2017 at 2 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, California 92637

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4.1

**COMMENDATION – FOUNDATION OF
LAGUNA WOODS VILLAGE – 20TH
ANNIVERSARY**

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Certificate of Commendation
City of Laguna Woods
Foundation of Laguna Woods Village
20th Anniversary

WHEREAS, the Foundation of Laguna Woods Village was established in 1997 by a small group of residents who saw a need to provide temporary financial assistance to qualified, economically disadvantaged residents of Laguna Woods Village; and

WHEREAS, the Foundation of Laguna Woods Village provides emergency assistance to qualifying residents in the form of supermarket cash cards; prescription payments; bill payments for utility, medical, dental, caregiver, and respite care services; taxi vouchers for travel to health care providers in Orange County; and, gas cards; and

WHEREAS, the Foundation of Laguna Woods Village also supports programs such as Meals on Wheels and recently provided start-up funds to Alzheimer's Orange County to begin a respite program for residents; and

WHEREAS, over the course of its history, the Foundation of Laguna Woods Village has provided more than \$2 million in financial assistance to vulnerable residents; and

WHEREAS, it is fitting to recognize and commemorate momentous anniversaries of clubs and organizations that provide services to Laguna Woods residents.

NOW, THEREFORE, BE IT RESOLVED that the Laguna Woods City Council does hereby congratulate the Foundation of Laguna Woods Village, and its all-volunteer Board of Directors, on the occasion of its 20th Anniversary.

Dated this 26th day of April, 2017

Shari L. Horne
Mayor

Attest: Yolie Trippy
Deputy City Clerk

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4.2
HEROES HALL AT THE OC FAIR & EVENT
CENTER PRESENTATION
(NO REPORT)

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4.3
OC HUMAN RELATIONS COMMISSION
ANNUAL REPORT
(NO REPORT)

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8.1

**ORANGE COUNTY FOOD TO FAMILIES –
FOOD WASTE TO ENERGY ORGANICS
RECYCLING PROGRAM**

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City of Laguna Woods Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

FOR: April 26, 2017 Adjourned Regular Meeting

SUBJECT: Orange County Food to Families – Food Waste to Energy Organics Recycling Program

Recommendation

Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AUTHORIZING THE CITY'S PARTICIPATION IN THE "ORANGE COUNTY FOOD TO FAMILIES – FOOD WASTE TO ENERGY ORGANICS RECYCLING PROGRAM" AND GRANT APPLICATION FOR THE COUNTY OF ORANGE'S FOURTH CYCLE REGIONAL RECYCLING AND WASTE REDUCTION GRANT PROGRAM, AND MAKING RELATED AUTHORIZATIONS

Background

The County of Orange is currently accepting applications for its Fourth Cycle Regional Recycling and Waste Reduction Grant. That competitive grant provides potential recipients with a \$3 million grant opportunity to develop and implement sustainable programs that support compliance with state-mandated waste diversion goals and promote increased regional recycling and diversion efforts.

Eligible applicants for the Fourth Cycle Regional Recycling and Waste Reduction Grant include Orange County cities, unincorporated areas, special districts, and non-profit organizations. Private entities, including solid waste management firms, may partner with eligible applicants, but are not eligible to apply on their own.

Discussion

Today's meeting is an opportunity for City Council action, as well as public input, on the proposal to partner with the cities of Irvine, Laguna Beach, Mission Viejo, and Santa Ana, the unincorporated areas served by Waste Management, Inc., the Orange County Sanitation District, Waste Management, Inc., and the non-profit WasteNot OC Coalition, on a program and grant application for the Fourth Cycle Regional Recycling and Waste Reduction Grant entitled "Orange County Food to Families – Food Waste to Energy Organics Recycling Program".

The Orange County Food to Families – Food Waste to Energy Organics Recycling Program is designed to recover consumable food from restaurants, grocery stores, schools, and entertainment venues throughout Orange County and deliver it to food pantries to help feed vulnerable populations. Food that cannot be consumed would be recovered and recycled into energy through Waste Management's Centralized Organic Recycling equipment (CORe®), which is a proprietary process that uses food waste to create an Engineered BioSlurry (EBS) that can be used to generate renewable, green energy through co-digestion at wastewater treatment plants.

Currently, Waste Management's CORe®-produced EBS is being used by the Sanitation Districts of Los Angeles County (LACSD) at their Joint Water Pollution Control Plant in the City of Carson. The Orange County Food to Families – Food Waste to Energy Organics Recycling Program would allow EBS to be collected and processed locally, and then delivered to the Orange County Sanitation District, where it would be used to generate electricity. The Program would also help to meet the State of California's goal of 75% landfill diversion by 2020, as well as organics waste recycling mandates.

If approved, the City's participation in the Orange County Food to Families – Food Waste to Energy Organics Recycling Program would allow the same, if funded, to be conducted and offered within City limits.

Fiscal Impact

The City's participation in the Orange County Food to Families – Food Waste to Energy Organics Recycling Program would not include a financial contribution.

Attachment: A – Proposed Resolution

RESOLUTION NO. 17-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AUTHORIZING THE CITY'S PARTICIPATION IN THE "ORANGE COUNTY FOOD TO FAMILIES – FOOD WASTE TO ENERGY ORGANICS RECYCLING PROGRAM" AND GRANT APPLICATION FOR THE COUNTY OF ORANGE'S FOURTH CYCLE REGIONAL RECYCLING AND WASTE REDUCTION GRANT PROGRAM, AND MAKING RELATED AUTHORIZATIONS

WHEREAS, the California Integrated Waste Management Act of 1989 ("Assembly Bill 939") mandates that cities and counties reduce the amount of waste disposed in landfills by 50% or potentially incur fines of up to \$10,000 per day; and

WHEREAS, on April 18, 2006, the Orange County Board of Supervisors approved the Assembly Bill 939 Surcharge on all self-hauled waste to support regional compliance with Assembly Bill 939; and

WHEREAS, Assembly Bill 341 (2011) established an increased solid waste diversion goal of 75%; and

WHEREAS, Assembly Bill 1826 (2014) requires the recycling of organic materials generated at commercial facilities; and

WHEREAS, Senate Bill 1383 (2016) establishes targets to reduce landfill disposal of organics by 50% by 2020 and 75% by 2025; and

WHEREAS, the County of Orange has released its Fourth Cycle Regional Recycling and Waste Reduction Grant ("County Grant"); and

WHEREAS, the County Grant aims to enhance regional partnerships with local cities, special districts, non-profit organizations, and private entities; and

WHEREAS, the County Grant opportunity has placed focus on commercial and residential recycling, organics recycling, composting, and education and outreach programs; and

WHEREAS, the State of California has required local municipalities and jurisdictions to develop local markets for diverted and recycled materials; and

WHEREAS, the cities of Irvine, Laguna Beach, Laguna Woods, Mission Viejo, and Santa Ana, and the Orange County unincorporated areas served by Waste Management, Inc., intend to partner with the Orange County Sanitation District, Waste Management, Inc., and the non-profit WasteNot OC Coalition, a fiscal project of OneOC, (collectively, “Parties”) on a program and grant application for the County Grant entitled “Orange County Food to Families – Food Waste to Energy Organics Recycling Program”; and

WHEREAS, the Orange County Food to Families – Food Waste to Energy Organics Recycling Program will serve more than two million Orange County residents and thousands of Orange County businesses; and

WHEREAS, the Orange County Food to Families – Food Waste to Energy Organics Recycling Program will divert consumable food to the hungry and food insecure, while recycling food that is not consumable, and converting food waste into renewable energy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The City agrees to participate in the “Orange County Food to Families – Food Waste to Energy Organics Recycling Program” by allowing the same, if funded, to be conducted and offered within City limits.

SECTION 2. The lead applicant for the Parties, is authorized to submit a grant application for funding under the Fourth Cycle Regional Recycling and Waste Reduction Grant for the Orange County Food to Families – Food Waste to Energy Organics Recycling Program, inclusive of the City’s participation.

SECTION 3. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2017.

SHARI L. HORNE, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 17-XX** was duly adopted by the City Council of the City of Laguna Woods at an adjourned regular meeting thereof, held on the XX day of XX 2017, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

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8.2
FISCAL YEAR 2016-17 BUDGET UPDATE
(NO REPORT)

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8.3

**FISCAL YEARS 2017-19 BUDGET AND WORK
PLAN DEVELOPMENT**

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City of Laguna Woods

Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

FOR: April 26, 2017 Adjourned Regular Meeting

SUBJECT: Fiscal Years 2017-19 Budget and Work Plan Development

Recommendation

Discuss and provide direction to staff.

Discussion

Today's meeting is one of several opportunities for the City Council to receive public input and provide direction to staff on the development of the Fiscal Years 2017-19 Budget and Work Plan.

Fiscal Years 2017-19 Budget and Work Plan Meeting Schedule (tentative and subject to change)	
Wednesday, April 26, 2017 at 2 p.m.	– <i>kick-off workshop, discussion and development</i>
Wednesday, May 17, 2017 at 2 p.m.	– <i>discussion and development</i>
Wednesday, June 21, 2017 at 2 p.m.	– <i>discussion and development</i>
Wednesday, June 28, 2017 at 2 p.m.	– <i>consideration of adoption</i>

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8.4 UNFUNDED RETIREMENT LIABILITY

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City of Laguna Woods Agenda Report

TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
FOR: April 26, 2017 Adjourned Regular Meeting
SUBJECT: Unfunded Retirement Liability

Recommendation

Approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, INCREASING THE ADOPTED FISCAL YEAR 2016-17 BUDGET FOR THE GENERAL FUND FOR PURPOSES RELATED TO MAKING A LUMP SUM PAYMENT TO PAY OFF THE CITY'S CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) UNFUNDED ACCRUED LIABILITY AS OF JUNE 30, 2015, AND MAKING RELATED AUTHORIZATIONS

Background

Like many local governments in California, the City contracts with the California Public Employees' Retirement System (CalPERS) to provide pension benefits for retirees. The City makes annual required contributions to CalPERS that are based on a variety of assumptions including, but not limited to, rates of return on pooled investments managed by CalPERS. The difference between the sum of the City's annual required contributions and the total projected cost of earned pension benefits is referred to as the City's unfunded accrued liability.

CalPERS produces an annual valuation report for each city's pension plans based on information available as of June 30 of the preceding year. The valuation reports include the annual required contributions for the coming fiscal year, a projection of

the annual required contributions for the following fiscal year, calculations of plan funded/unfunded status, and related information.

The City's most current valuation reports are based on information as of June 30, 2015. The City's total unfunded accrued liability is calculated at \$486,899. Annual required contributions will total \$24,275 for Fiscal Year 2017-18 and are projected to total \$33,102 for Fiscal Year 2018-19.

On December 21, 2016, the CalPERS Board of Administration voted to lower their discount rate (assumed rate of return on investments) from 7.5 to 7%, over the next three years, beginning in Fiscal Year 2017-18. CalPERS advises that cities should anticipate increases of up to 3% in annual required contributions over that three-year period, as well as increases of up to 40% in unfunded accrued liability.

In 2017, the CalPERS Board of Administration will initiate a review of its asset allocation mix and discount rate. That review is expected to be complete in early 2018 and may include recommendations for further reductions of the discount rate, which would result in even greater near- and long-term costs to cities.

Discussion

Today's meeting is an opportunity for City Council action, as well as public input, on the proposal to make a lump sum payment to pay off the City's CalPERS unfunded accrued liability as of June 30, 2015. Such a payment would be in the amount of \$486,899 and would cause the City's pension plans to be fully funded according to the most current actuarial projections. It would also help to reduce annual required contributions and mitigate impacts of lower discount rates.

Fiscal Impact

The proposed lump sum payment would result in a savings of approximately \$594,753 over the next 30 years. That savings would increase if CalPERS elects to further reduce discount rates in the future.

The City's unassigned General Fund balance totals more than \$8 million. Sufficient funds are available to make the proposed lump sum payment.

Report Prepared With: Margaret Cady, CPA, Administrative Services Director/City Treasurer

Attachment: A – Proposed Resolution

RESOLUTION NO. 17-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, INCREASING THE ADOPTED FISCAL YEAR 2016-17 BUDGET FOR THE GENERAL FUND FOR PURPOSES RELATED TO MAKING A LUMP SUM PAYMENT TO PAY OFF THE CITY'S CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) UNFUNDED ACCRUED LIABILITY AS OF JUNE 30, 2015, AND MAKING RELATED AUTHORIZATIONS

WHEREAS, the Fiscal Year 2016-17 Budget was adopted by the City Council on June 29, 2016; and

WHEREAS, City Council action is required to increase fund-level budget appropriations adopted as a part of the Fiscal Year 2016-17 Budget; and

WHEREAS, the City Council also approves department-level budget appropriations within the General Fund; and

WHEREAS, the City contracts with the California Public Employees' Retirement System ("CalPERS") to provide pension benefits for retirees; and

WHEREAS, CalPERS has calculated the City's unfunded accrued liability as of June 30, 2015 at \$486,899, inclusive of both the "classic" and California Public Employees' Pension Reform Act ("PEPRA") plans; and

WHEREAS, making a lump sum payment to pay off the City's CalPERS unfunded accrued liability will result in both near- and long-term savings; and

WHEREAS, an increase in the General Fund budget is necessary in order to accommodate additional expenses related to making a lump sum payment to pay off the City's CalPERS unfunded accrued liability.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The Fiscal Year 2016-17 budget appropriation authorized, on a fund level, for the General Fund is hereby increased by \$486,899 from \$5,461,115 to \$5,948,014.

SECTION 2. The Fiscal Year 2016-17 budget appropriation authorized, on a department level, within the General Fund’s General Government Department is hereby increased by \$486,899 from \$800,178 to \$1,287,077. The amount of the increase shall be considered non-operating and used to make a lump sum payment to pay off the City’s CalPERS unfunded accrued liability as of June 30, 2015. The City Manager and Administrative Services Director/City Treasurer are authorized to make such a payment.

SECTION 3. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2017.

SHARI L. HORNE, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 17-XX** was duly adopted by the City Council of the City of Laguna Woods at an adjourned regular meeting thereof, held on the XX day of XX 2017, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk