

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Special Meeting
Thursday, May 31, 2018
2:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

Carol Moore
Mayor

Cynthia Conners
Mayor Pro Tem

Noel Hatch
Councilmember



Shari L. Horne
Councilmember

Joe Rainey
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

This meeting may be recorded, televised, and made publically available.

Public Comments: Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council regularly meets on the third Wednesday of each month at 2 p.m.

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City's website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City's website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

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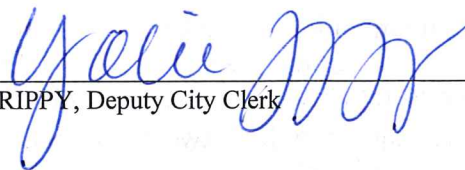
FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535, cityhall@cityoflagunawoods.org, or 24264 El Toro Road, Laguna Woods, California 92637.

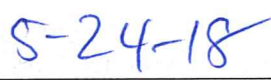
AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, Deputy City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City's website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, as well as delivered, pursuant to California Government Code Section 54956 (Ralph M. Brown Act).



YOLIE TRIPPY, Deputy City Clerk



Date

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PRESENTATIONS AND CEREMONIAL MATTERS
- V. PUBLIC COMMENTS

About Public Comments: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to State law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

VI. CITY COUNCIL BUSINESS

6.1 “A Place for Paws” Dog Park Relocation Project

Recommendation:

1. Approve the “Dog Park Relocation Project: Phase 1” design plans and specifications as recommended by the City Engineer and project architect.

AND

2. Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DETERMINING AND CERTIFYING THAT THE DOG PARK RELOCATION PROJECT: PHASE 1 IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTION 15332 OF TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

AND

3. Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2017-19 BUDGET AND WORK PLAN FOR FISCAL YEAR 2017-18 COMMENCING JULY 1, 2017 AND ENDING JUNE 30, 2018, AND FISCAL YEAR 2018-19 COMMENCING JULY 1, 2018 AND ENDING JUNE 30, 2019, RELATED TO APPROPRIATIONS FOR THE GENERAL FUND AND CAPITAL PROJECTS FUND FOR THE “A PLACE FOR PAWS” DOG PARK RELOCATION PROJECT

AND

4. Award a contract agreement to Line Tech Contractors, Inc. for the construction of the “Dog Park Relocation Project: Phase 1”, in the amount of \$324,940, plus authorized change orders not to exceed 15% of the base amount; and authorize the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

VII. CLOSED SESSION

Prior to convening in closed session, the City Council will hear public comments on items appearing on the closed session agenda.

- 7.1 The City Council will meet in closed session under the authority of California Government Code Section 54956.9(d)(4) to consider the potential initiation of litigation in one case.

VIII. CLOSED SESSION REPORT

IX. ADJOURNMENT

Next Regular Meeting:

Wednesday, June 20, 2018 at 2 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, California 92637

6.1
"A PLACE FOR PAWS" DOG PARK
RELOCATION PROJECT

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City of Laguna Woods Agenda Report

TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
FOR: May 31, 2018 Special Meeting
SUBJECT: “A Place for Paws” Dog Park Relocation Project

Recommendation

1. Approve the “Dog Park Relocation Project: Phase 1” design plans and specifications as recommended by the City Engineer and project architect.
(Available for review at City Hall)

AND

2. Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DETERMINING AND CERTIFYING THAT THE DOG PARK RELOCATION PROJECT: PHASE 1 IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTION 15332 OF TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

(Please refer to Attachment A; the referenced documents prepared by Michael Baker International are available for review at City Hall.)

AND

3. Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2017-19 BUDGET AND WORK PLAN FOR FISCAL YEAR 2017-18 COMMENCING JULY 1, 2017 AND ENDING JUNE 30, 2018,

AND FISCAL YEAR 2018-19 COMMENCING JULY 1, 2018 AND ENDING JUNE 30, 2019, RELATED TO APPROPRIATIONS FOR THE GENERAL FUND AND CAPITAL PROJECTS FUND FOR THE “A PLACE FOR PAWS” DOG PARK RELOCATION PROJECT
(Please refer to Attachment B.)

AND

4. Award a contract agreement to Line Tech Contractors, Inc. for the construction of the “Dog Park Relocation Project: Phase 1”, in the amount of \$324,940, plus authorized change orders not to exceed 15% of the base amount; and authorize the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

Additional Notes

“A Place for Paws” Dog Park Relocation Project (“Project”) is included in the City’s Capital Improvement Program. Bids for the first phase of the Project, which generally consists of construction of a new dog park, were invited from April 19, 2018 through May 17, 2018. 10 bids were received with Line Tech Contractors, Inc. bidding the lowest cost. Bids were also received from Aramexx Group dba Aramexx Construction; Asphalt, Fabric & Engineering; Astra Builders; C.S. Legacy Construction; GMC Engineering; Horizon’s Construction Co Int’l; Kasa Construction; Minako America Corporation dba Minco Construction; and, United Irrigation dba United GLi.

With bidding now complete, a supplemental appropriation of \$170,000 is required in order for the first phase of the Project to be constructed, inclusive of construction administration and inspection, as well as a 15% construction cost contingency. If approved, the proposed supplemental appropriation would be accommodated using unassigned General Fund balance and result in a total project budget of \$495,000. The General Fund has sufficient funds available for this purpose.

Once the first phase of the Project is complete, the final phase of the Project will address the disposition of the existing dog park, which will close once the new dog park opens, as well potential modifications to the new dog park.

Attachments: A – Proposed Resolution (Recommendation #2)
B – Proposed Resolution (Recommendation #3)

RESOLUTION NO. 18-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, DETERMINING AND CERTIFYING THAT THE DOG PARK RELOCATION PROJECT: PHASE 1 IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTION 15332 OF TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

WHEREAS, the “ ‘A Place for Paws’ Dog Park Relocation Project” is included in the City’s Capital Improvement Program; and

WHEREAS, Michael Baker International, under an agreement for consultant services with the City, has prepared a “Laguna Woods Dog Park Relocation Project – Noise Technical Memorandum” (dated May 22, 2018) and “Statement of Findings to Support a Class 32 Categorical Exemption for the Laguna Woods Dog Park Relocation Project” (dated May 22, 2018) for the first phase of the “ ‘A Place for Paws’ Dog Park Relocation Project” (“Project”); and

WHEREAS, staff recommends that the City Council consider the entire project record for the Project and determine and certify that the Project is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15332 of Title 14 of the California Code of Regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. After reviewing the entire project record for the “Dog Park Relocation Project: Phase 1”, the City Council hereby determines and certifies that this project is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15332 of Title 14 of the California Code of Regulations. This project is characterized as in-fill development that (a) is consistent with the applicable General Plan designation and all applicable General Plan policies as well as with applicable zoning designation and regulations; (b) occurs within City limits on a project site of less than five acres substantially surrounded by urban uses; (c) occurs on a project site that has no value as habitat for endangered, rare, or threatened species; (d) would not result in any significant effects relating to traffic, noise, air quality, or water quality; and, (e) occurs on a project site that can be adequately served by all required utilities and public services. The City Council

relies, in part, on the “Laguna Woods Dog Park Relocation Project – Noise Technical Memorandum” (dated May 22, 2018) and “Statement of Findings to Support a Class 32 Categorical Exemption for the Laguna Woods Dog Park Relocation Project” (dated May 22, 2018) prepared for this project by Michael Baker International, under an agreement for consultant services with the City, in making such determination and certification.

SECTION 2. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2018.

CAROL MOORE, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 18-XX** was duly adopted by the City Council of the City of Laguna Woods at a special meeting thereof, held on the XX day of XX 2018, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk

RESOLUTION NO. 18-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2017-19 BUDGET AND WORK PLAN FOR FISCAL YEAR 2017-18 COMMENCING JULY 1, 2017 AND ENDING JUNE 30, 2018, AND FISCAL YEAR 2018-19 COMMENCING JULY 1, 2018 AND ENDING JUNE 30, 2019, RELATED TO APPROPRIATIONS FOR THE GENERAL FUND AND CAPITAL PROJECTS FUND FOR THE “A PLACE FOR PAWS” DOG PARK RELOCATION PROJECT

WHEREAS, the Fiscal Years 2017-19 Budget and Work Plan (“Budget”) was adopted by the City Council on June 28, 2017; and

WHEREAS, City Council action is required to increase fund-level budget appropriations adopted as a part of the Budget; and

WHEREAS, subsequent to the adoption of the Budget, the City Council (1) added the “ ‘A Place for Paws’ Dog Park Relocation Project” (“Project”) to the City’s Capital Improvement Program for Fiscal Year 2017-18 and (2) established a Fiscal Year 2017-18 budget for the Project in the Capital Projects Fund in the amount of \$325,000, with the appropriation drawn from the General Fund unassigned balance, to complete design and construction work; and

WHEREAS, the existing Project budget was established in an amount that was estimated as of October 2017, subject to the completion of design documents, construction drawings, and competitive bids; and

WHEREAS, design documents and construction drawings for the first phase of the Project are now complete, and the City has received competitive bids from contractors to construct the first phase of the Project; and

WHEREAS, it is necessary for the City Council to increase Fiscal Year 2017-18 appropriations for the Project in the Capital Projects Fund in the amount of \$170,000, with the appropriation drawn from the General Fund unassigned balance, to complete the first phase of the Project; and

WHEREAS, with the aforementioned Budget amendment, the total Project budget would be \$495,000 (Capital Projects Fund: \$495,000).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Section 2 of Resolution No. 17-20, as previously amended by resolution nos. 17-28, 17-33, 17-35, 17-41, 18-02, 18-16, and 18-18 and approved carryovers of unspent budget appropriations from prior fiscal years pursuant to Administrative Policy 2.9, is hereby amended, in its entirety, to read as follows:

The budget appropriations authorized, on a fund level, are:

Fiscal Year 2017-18

	<i>Fiscal Year 2017-18 Adopted Budget</i>	<i>Fiscal Year 2016-17 Carryover Appropriations</i>	<i>Fiscal Year 2017-18 Approved Budget Amendments</i>	<i>Fiscal Year 2017-18 Amended Budget</i>
General Fund	\$5,724,476	\$194,069	\$549,062	\$6,467,607
Capital Projects Fund	\$365,426	\$105,318	\$549,062	\$1,019,806
<i>Transportation Funds</i>				
Fuel Tax	\$437,274	\$273,914	\$43,462	\$754,650
Road Maintenance & Rehabilitation Program	\$0	\$0	\$50,000	\$50,000
Measure M2	\$242,044	\$1,030,105	\$0	\$1,272,149
Coastal Area Road Improvement & Traffic Signals (CARITS)	\$0	\$148,700	\$0	\$148,700
<i>Public Safety Funds</i>				
Supplemental Law Enforcement Services	\$141,707	\$0	\$30,000	\$171,707
<i>Environmental Funds</i>				
Beverage Container Recycling	\$5,000	\$0	\$0	\$5,000
<i>Community Services Funds</i>				
PEG/Cable Television	\$2,000	\$0	\$0	\$2,000
Senior Mobility	\$294,179	\$0	\$0	\$294,179
Community Development Block Grant (CDBG)	\$145,700	\$0	\$0	\$145,700
Laguna Woods Civic Support Fund	\$0	\$0	\$3,470	\$3,470
TOTAL	\$7,357,806	\$1,752,106	\$1,225,056	\$10,334,968

Fiscal Year 2018-19

	<i>Fiscal Year 2018-19 Adopted Budget</i>	<i>Fiscal Year 2017-18 Carryover Appropriations</i>	<i>Fiscal Year 2018-19 Approved Budget Amendments</i>	<i>Fiscal Year 2018-19 Amended Budget</i>
General Fund	\$5,621,246	\$0	\$0	\$5,621,246
Capital Projects Fund	\$165,000	\$0	\$0	\$165,000
<i>Transportation Funds</i>				
Fuel Tax	\$300,102	\$0	\$0	\$300,102
Road Maintenance & Rehabilitation Program	\$110,250	\$0	\$0	\$110,250
Measure M2	\$242,992	\$0	\$0	\$242,992
Coastal Area Road Improvement & Traffic Signals (CARITS)	\$0	\$0	\$0	\$0
<i>Public Safety Funds</i>				
Supplemental Law Enforcement Services	\$123,500	\$0	\$30,000	\$153,500
<i>Environmental Funds</i>				
Beverage Container Recycling	\$0	\$0	\$0	\$0
<i>Community Services Funds</i>				
PEG/Cable Television	\$2,047	\$0	\$0	\$2,047
Senior Mobility	\$316,700	\$0	\$0	\$316,700
Community Development Block Grant (CDBG)	\$145,700	\$0	\$0	\$145,700
Laguna Woods Civic Support Fund	\$0	\$0	\$0	\$0
TOTAL	\$7,027,537	\$0	\$30,000	\$7,057,537

The budget appropriations authorized by this section reflect the Fiscal Years 2017-19 adopted budgets, plus authorized budget adjustments approved between July 1, 2017 and the date of this amendment. The budget appropriations authorized by this section also include carryovers of approved, but unspent, budget appropriations from prior fiscal years. Such carryovers were approved by the City Council with the adoption of the current budget and/or pursuant to Administrative Policy 2.9.

SECTION 2. The Deputy City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2018.

CAROL MOORE, Mayor

ATTEST:

YOLIE TRIPPY, Deputy City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, Deputy City Clerk of the City of Laguna Woods, do
HEREBY CERTIFY that the foregoing **Resolution No. 18-XX** was duly adopted
by the City Council of the City of Laguna Woods at a special meeting thereof, held
on the XX day of XX 2018, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, Deputy City Clerk