

Laguna Woods CIVIC SUPPORT FUND

AGENDA FOR MEETING OF THE

BOARD OF DIRECTORS OF THE LAGUNA WOODS CIVIC SUPPORT FUND, a California Nonprofit Public Benefit Corporation

Regular Meeting
Tuesday, February 6, 2018
3:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENTS – This is the time and place for members of the public to address the Board of Directors on items *not* appearing on this agenda. Pursuant to State law, the Board of Directors is unable to take action on such items, but may engage in brief discussion, provide direction to staff, or schedule items for consideration at future meetings.
5. BOARD OF DIRECTORS MEETING MINUTES
Recommendation: Approve the Board of Directors meeting minutes for the meeting on November 7, 2017.
6. “A PLACE FOR PAWS” DOG PARK FUNDRAISING
Recommendation:
 1. Approve a memorandum of understanding with the City of Laguna Woods related to fundraising and distribution of funds for “A Place for Paws” Dog Park, and authorize the Chair of the Board to execute the memorandum of understanding; and
 2. Discuss and request that the City of Laguna Woods’ Dog Park Advisory Group provide input to the Laguna Woods Civic Support Fund Board of Directors on potential fundraising programs to support the operation and maintenance of “A Place for Paws” Dog Park including, but not limited to:

- a. Membership levels, amounts, and benefits for individuals and entities interested in becoming a “friend” of the Dog Park; and
- b. A personalized tile/plaque program.

7. FRIENDS OF THE LAGUNA WOODS OC LIBRARY

Recommendation:

- 1. Provide direction to staff on the development of written content to articulate the need for and value of local library services, and authorize printing costs; and
- 2. Discuss and provide input to staff on future genealogy and local author events.

8. WEBSITE AND ONLINE DONATION PROCESSING

Recommendation: Receive and file an update from staff.

9. BOARD OF DIRECTORS COMMENTS AND ANNOUNCEMENTS

10. ADJOURNMENT

The next regular meeting of the Laguna Woods Civic Support Fund Board of Directors will be at 3:00 p.m. on March 6, 2018 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.


Public Comments: Persons wishing to address the Board of Directors are requested to complete and submit a speaker card to staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the Board of Directors on an item appearing on this agenda will be called upon at the appropriate time during the item’s consideration. Persons wishing to address the Board of Directors on an item *not* appearing on the agenda will be called upon during the “Public Comments” item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the Laguna Woods Civic Support Fund to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City of Laguna Woods’ City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The Laguna Woods Civic Support Fund requests at least two business days’ notice in order to effectively facilitate the provision of reasonable accommodations.

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
 COUNTY OF ORANGE) ss.
 CITY OF LAGUNA WOODS)

I, Yolie Trippy, Secretary, Laguna Woods Civic Support Fund, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City of Laguna Woods’ website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.



 _____ Date 2-2-18

YOLIE TRIPPY, Secretary

**LAGUNA WOODS CIVIC SUPPORT FUND
BOARD OF DIRECTORS MINUTES
REGULAR MEETING
November 7, 2017
3:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

1. CALL TO ORDER

Chair Moore called the meeting of the Laguna Woods Civic Support Fund to order at 3:04 p.m.

2. ROLL CALL

BOARD OF DIRECTORS: PRESENT: Carpenter, Hatch, Moore, Rothberg, Williams
ABSENT: -

STAFF: PRESENT: Macon, Trippy

3. PLEDGE OF ALLEGIANCE

Chair Moore led the pledge of allegiance.

4. PUBLIC COMMENTS – None

5. BOARD OF DIRECTORS MEETING MINUTES

Moved by Vice Chair Hatch, seconded by Director Williams, and carried unanimously on a 5-0 vote, to approve the Board of Directors meeting minutes for the meeting on October 3, 2017.

6. FRIENDS OF THE LAGUNA WOODS OC LIBRARY

The Board of Directors provided input to staff on the development of written content to articulate the need for and value of local library services, including points of distinction and convenience related to the Laguna Woods branch.

The Board of Directors discussed the possibility of hosting poetry, story slam, local writers, and genealogy events.

7. BOARD OF DIRECTORS COMMENTS AND ANNOUNCEMENTS – None

8. ADJOURNMENT

The meeting was adjourned at 3:55 p.m. The next regular meeting will be at 3:00 p.m. on

Tuesday, December 5, 2017 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, Secretary

Adopted: February 6, 2018

CAROL MOORE, Chair of the Board

MEMORANDUM OF UNDERSTANDING
between
CITY OF LAGUNA WOODS
and
LAGUNA WOODS CIVIC SUPPORT FUND
related to
FUNDRAISING AND DISTRIBUTION OF FUNDS
FOR “A PLACE FOR PAWS” DOG PARK

This MEMORANDUM OF UNDERSTANDING ("MOU"), is made and entered into this 17th day of January 2018 ("EFFECTIVE DATE"), by and among the City of Laguna Woods, a California municipal corporation ("CITY"), and the Laguna Woods Civic Support Fund, a nonprofit public benefit corporation ("CIVIC SUPPORT FUND").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. Fundraising and Distribution Authorization. Pursuant to Section 3.4 of the CIVIC SUPPORT FUND's Bylaws, the CIVIC SUPPORT FUND must receive prior written authorization from the City Council of the CITY for each program, project, or service for which the CIVIC SUPPORT FUND raises or distributes funds. In approving and executing this MOU, the City Council of the CITY authorizes the CIVIC SUPPORT FUND to raise and distribute funds for the following programs, projects, and services, in addition to all others previously authorized. Such authorization may be revoked at any time by written notice of the City Council of the CITY. In the event such notice is given, the CITY may require the CIVIC SUPPORT FUND to cease immediately all work in progress and the CIVIC SUPPORT FUND agrees that it shall do so without exception.
 - a) The CIVIC SUPPORT FUND is authorized to raise and distribute funds to support the operation, maintenance, and improvement of the CITY's "A Place for Paws" Dog Park. In doing so, the CIVIC SUPPORT FUND is additionally authorized to conduct business under the alternate business name of "Friends of the Laguna Woods Dog Park", pursuant to Section 1.2 of the CIVIC SUPPORT FUND's Bylaws.

The City Manager of the CITY is empowered to interpret the aforementioned authorizations on behalf of the City Council of the CITY.

2. Termination. The CITY may terminate this MOU, with or without cause, at any time by giving thirty (30) calendar days written notice of termination to the CIVIC SUPPORT FUND.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be executed the day and year first above written.

CITY OF LAGUNA WOODS:

By _____
Cynthia Conners, Mayor Pro Tem

LAGUNA WOODS CIVIC SUPPORT FUND:

By _____
Carol Moore, Chair of the Board

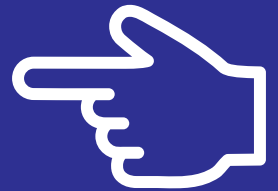
APPROVED AS TO FORM:

By _____
David B. Cosgrove, City Attorney

YOUR PUBLIC LIBRARY NEEDS YOU!



LAGUNA WOODS BRANCH OF OC PUBLIC LIBRARIES



Located at Laguna Woods City Hall, 24264 El Toro Road

Please consider supporting your local public library by becoming a member of the Friends of the Laguna Woods OC Library! Your tax-deductible donation will help to support the collection, programming, facilities, and services offered at the Laguna Woods branch library.

For more information, please visit the library or call (949) 639-0524.

DO YOU KNOW...

WHO USES THE LIBRARY?

Older adults • Job seekers • Researchers
Families • Students • and more!

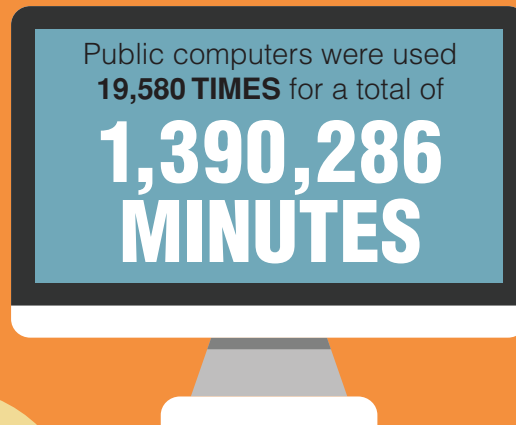


HOW OFTEN THE LIBRARY IS USED (2017)?



15,810

books, audio books, DVDs, and other materials were checked out



Public computers were used **19,580 TIMES** for a total of

1,390,286 MINUTES

REFERENCE QUESTIONS ANSWERED BY LIBRARY STAFF



7,380



40

programs were held, including 19 workshops/events (art, music, genealogy) and 21 eBook help sessions

HOW EASILY YOU CAN ACCESS THE LIBRARY'S COLLECTION?

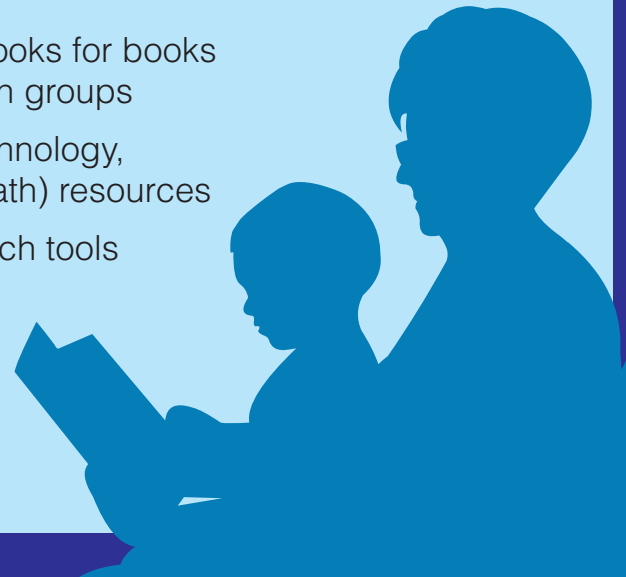


- ✓ Getting a library card is free, available to everyone, and takes less than five minutes
- ✓ A self-checkout kiosk is available
- ✓ Materials are available to check out or download
- ✓ Materials are shipped to Laguna Woods from libraries throughout California



WHAT THE LIBRARY CAN CONNECT YOU TO?

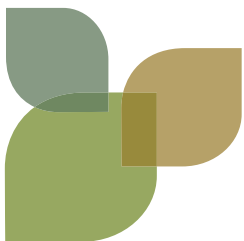
- ★ New releases, bestsellers, classics, and more
- ★ Movies, music, and magazines
- ★ eBooks and eAudiobooks
- ★ Large-print books and books-on-tape
- ★ Art books, graphic novels, and sheet music
- ★ Multiple copies of books for books clubs and discussion groups
- ★ STEM (Science, Technology, Engineering, and Math) resources
- ★ Genealogical research tools
- ★ Job advertisements and postings



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Simply visit the library or call **(949) 639-0524**.



Laguna Woods
CIVIC SUPPORT FUND

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LAGUNA WOODS OC LIBRARY**
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