

**DOG PARK ADVISORY GROUP  
MINUTES  
REGULAR MEETING  
February 13, 2018  
3:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

The meeting of the Dog Park Advisory Group was called to order at 3:04 p.m.

**II. ROLL CALL**

ADVISORY GROUP:           PRESENT:   Cohen, Drauden, Hall, Prater, Sanchez  
                                  ABSENT:   Hamilton

STAFF:                       PRESENT:   City Manager Macon, Assistant City Attorney  
  Patterson, Deputy City Clerk Trippy, Maintenance  
  Programs Analyst Baumgarten

**III. PLEDGE OF ALLEGIANCE**

Member Drauden led the pledge of allegiance.

**IV. PUBLIC COMMENTS – None**

**V. ADVISORY GROUP BUSINESS**

5.1 Dog Park Advisory Group Introduction, Role, and Responsibilities & Ralph M. Brown Act Overview and Discussion

City Manager Macon and Assistant City Attorney Patterson made a presentation on the purpose, composition, meetings, role, and responsibilities of the Dog Park Advisory Group, as well as on the applicability and impact of the Ralph M. Brown Act. Assistant City Attorney Patterson distributed and reviewed a document entitled “Brief Overview of the Ralph M. Brown Act.”

In response to a question from Member Cohen regarding an appointment made by the Laguna Woods Village Dog Club, City Manager Macon noted that staff is preparing a proposed amendment to the eligibility requirements for appointment to the Dog Park Advisory Group that would allow residents who do not have one or more dogs licensed by Laguna Woods Animal Services at the time of appointment to be eligible to serve on the Dog Park Advisory Group if they have an interest, willingness, and ability to

contribute. City Manager Macon noted that each appointing party would retain discretion to make appointments within the framework established by the eligibility requirements and City Administrative Policy 1.5.

City Manager Macon asked that members of the Dog Park Advisory Group contact April Baumgarten, Maintenance Programs Analyst, with any dog park maintenance or safety concerns, at (949) 639-0598 or [abaumgarten@cityoflagunawoods.org](mailto:abaumgarten@cityoflagunawoods.org).

## 5.2 Dog Park Advisory Group Leadership

Moved by Member Drauden, seconded by Member Prater, and carried unanimously on a 5-0 vote, to appoint Member David Cohen to serve as chair of the Dog Park Advisory Group effective immediately through December 31, 2018.

Moved by Member Drauden, seconded by Member Prater, and carried unanimously on a 5-0 vote, to appoint Member Barbara Sanchez to serve as vice chair of the Dog Park Advisory Group effective immediately through December 31, 2018.

## 5.3 “A Place for Paws” Dog Park Relocation Project

City Manager Macon made a presentation on the “A Place for Paws” Dog Park Relocation Project, which included a review of conceptual drawings and design concepts (artificial turf and decomposed granite surfaces, entry gates, fencing, walls, picnic tables, bench seating, waste receptacles, dog waste stations, drinking fountain, and bicycle rack). The members of the Dog Park Advisory Group were of general consensus in support of the conceptual drawings and design concepts presented, as well as a three-foot tall solid wall with a three-foot tall decorative metal fence mounted on top of the wall to separate the sidewalk and Ridge Route Drive from the dog park.

## 5.4 “A Place for Paws” Dog Park Rules and Regulations

City Manager Macon made a presentation on “A Place for Paws” Dog Park rules and regulations and distributed and reviewed a document entitled “*DRAFT* “A Place for Paws” Dog Park Rules.” Members of the Dog Park Advisory Group provided the following input for staff to consider in the drafting of dog park rules and regulations:

- Strollers should be explicitly prohibited
- References to “owners” should be changed to “guardians”
- Dog treats should be explicitly prohibited
- Vaping should be explicitly prohibited
- Marijuana smoke should be explicitly prohibited
- Spaying and neutering should be required or, at a minimum, strongly encouraged

Members of the Dog Park Advisory Group also requested that “who to contact in the event of an emergency or incident” be addressed on dog park signage and as a part of a future informational presentation to the Dog Park Advisory Group.

## 5.5 Future Dog Park Advisory Group Agenda Items

City Manager Macon reviewed the list of future Dog Park Advisory Group agenda items that was provided on the agenda. Members of the Dog Park Advisory Group suggested that the following items be considered for future agendas:

- Lighting and evening hours of operation
- Safety, security, and access
- Dispute resolution process for dog park users and neighbors

## VI. ADVISORY GROUP MEMBER COMMENTS

Chair Cohen thanked the Dog Park Advisory Group and staff for today's meeting and efforts related to the "A Place for Paws" Dog Park Relocation Project.

## VII. ADJOURNMENT

The meeting was adjourned at 4:37 p.m. The next regular meeting will be at 3:00 p.m. on Tuesday, April 10, 2018 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

Other 2018 Regular Meetings:

Tuesday, June 12, 2018 at 3 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, California 92637

Tuesday, August 14, 2018 at 3 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, California 92637

Tuesday, October 9, 2018 at 3 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, California 92637

Tuesday, December 11, 2018 at 3 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, California 92637

  
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YOLIE TRIPPY, Secretary

Approved: April 10, 2018

  
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DAVID COHEN, Chair