

**LAGUNA WOODS CIVIC SUPPORT FUND  
BOARD OF DIRECTORS MINUTES  
REGULAR MEETING  
June 5, 2018  
3:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**1. CALL TO ORDER**

Chair Moore called the meeting of the Laguna Woods Civic Support Fund to order at 3:13 p.m.

**2. ROLL CALL**

BOARD OF DIRECTORS: PRESENT: Carpenter, Hatch, Moore, Williams  
ABSENT: Williams

STAFF: PRESENT: Macon, Cady, Trippy

**3. PLEDGE OF ALLEGIANCE**

Director Carpenter led the pledge of allegiance.

**4. PUBLIC COMMENTS – None**

**5. BOARD OF DIRECTORS MEETING MINUTES**

Moved by Vice Chair Hatch, seconded by Director Carpenter, and carried unanimously on a 4-0 vote, to approve the Board of Directors meeting minutes for the meeting on May 1, 2018.

**6. MEMBERS OF THE BOARD OF DIRECTORS**

The Board of Directors discussed the need to fill two vacancies on the Board of Directors (one resident member and one business member). No action was taken.

**7. WEBSITE AND ONLINE DONATION PROCESSING**

CEO Macon provided an update on the development of a website and online donation processing capabilities for the Laguna Woods Civic Support Fund.

The Board of Directors reached consensus for the Laguna Woods Civic Support Fund to pay the transaction fees associated with online donations, rather than charge donors separately.

The Board of Directors reached consensus for Vice Chair Hatch to work with staff on the design

of the website and to review the design at a future Board of Directors meeting.

CEO Macon advised that the Board of Directors will be asked at a future meeting to consider authorizing the Chief Executive Officer and Chief Financial Officer to execute merchant payment card applications/agreements with Woodforest National Bank to enable the processing of online credit card donations using the Cliq payment service.

**8. “A PLACE FOR PAWS” DOG PARK FUNDRAISING**

CEO Macon provided an update on the Laguna Woods Dog Park Advisory Group’s discussions regarding potential fundraising programs to support dog park operations and maintenance. CEO Macon stated that the Dog Park Advisory Group will meet next on June 12, 2018.

**9. FRIENDS OF THE LAGUNA WOODS OC LIBRARY**

CFO Cady reported that two donations were received in the month of May 2018 totaling \$125.

Member Rothberg volunteered to speak on behalf of the Friends of the Laguna Woods OC Library at OC Public Libraries’ Monday Funday event on June 11, 2018.

Chair Moore commented on the possibility of hosting a garden tour to raise money for the Friends of the Laguna Woods OC Library. This matter will be considered at a future meeting.

**10. ECONOMIC DEVELOPMENT FUNDRAISING**

CEO Macon discussed the status of a “business breakfast” to introduce the Laguna Woods Civic Support Fund to the local business community and solicit input on ways to assist with attracting, retaining, and promoting Laguna Woods businesses. The event is anticipated to occur in July.

**11. BUDGET**

Moved by Director Rothberg, seconded by Director Carpenter, and carried unanimously on a 4-0 vote, to adopt a budget for the 2018-19 fiscal year, as presented by staff.

**12. MEETING SCHEDULE**

Moved by Director Rothberg, seconded by Vice Chair Hatch, and carried unanimously on a 4-0 vote, to cancel the regular meeting of the Board of Directors that was scheduled for 3:00 p.m. on July 3, 2018 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637, and reschedule an adjourned regular meeting of the Board of Directors for 3:00 p.m. on July 10, 2018 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

**13. BOARD OF DIRECTORS COMMENTS AND ANNOUNCEMENTS**

Member Rothberg commented on Laguna Woods Village’s efforts to establish a nonprofit to raise funds, as well as possible resident views on a library that is open to the public.

Chair Moore requested that staff obtain information on the number of Laguna Woods residents who have an OC Public Libraries card.

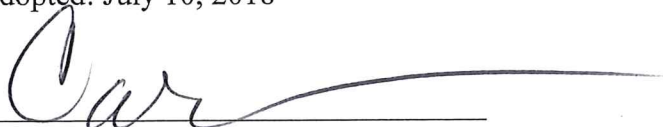
Vice Chair Hatch commented on the Laguna Woods Civic Support Fund's progress.

**14. ADJOURNMENT**

The meeting was adjourned at 4:30 p.m. The next adjourned regular meeting will be at 3:00 p.m. on Tuesday, July 10, 2018 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. The next regular meeting will be at 3:00 p.m. on Tuesday, August 7, 2018 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

  
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YOLIE TRIPPY, Secretary

Adopted: July 10, 2018

  
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CAROL MOORE, Chair of the Board