



Laguna Woods CIVIC SUPPORT FUND

AGENDA FOR MEETING OF THE

BOARD OF DIRECTORS OF THE

LAGUNA WOODS CIVIC SUPPORT FUND, a California Nonprofit Public Benefit Corporation

Regular Meeting
Tuesday, October 2, 2018
3:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENTS – This is the time and place for members of the public to address the Board of Directors on items *not* appearing on this agenda. Pursuant to State law, the Board of Directors is unable to take action on such items, but may engage in brief discussion, provide direction to staff, or schedule items for consideration at future meetings.
5. BOARD OF DIRECTORS MEETING MINUTES
Recommendation: Approve the Board of Directors meeting minutes for the meeting on September 4, 2018.
6. CHIEF FINANCIAL OFFICER’S REPORT
Recommendation: Receive and file.
7. CHIEF EXECUTIVE OFFICER’S REPORT
Recommendation: Receive and file.
8. IN-KIND DONATIONS
Recommendation: Provide direction to staff on the handling and recognition of in-kind donations that may be made to the Laguna Woods Civic Support Fund in the future.

9. BOARD OF DIRECTORS COMMENTS AND ANNOUNCEMENTS

10. ADJOURNMENT

The next regular meeting of the Laguna Woods Civic Support Fund Board of Directors will be at 3:00 p.m. on December 4, 2018 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

Public Comments: Persons wishing to address the Board of Directors are requested to complete and submit a speaker card to staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the Board of Directors on an item appearing on this agenda will be called upon at the appropriate time during the item’s consideration. Persons wishing to address the Board of Directors on an item *not* appearing on the agenda will be called upon during the “Public Comments” item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the Laguna Woods Civic Support Fund to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City of Laguna Woods’ City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The Laguna Woods Civic Support Fund requests at least two business days’ notice in order to effectively facilitate the provision of reasonable accommodations.

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, Secretary, Laguna Woods Civic Support Fund, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City of Laguna Woods’ website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.



YOLIE TRIPPY, Secretary

9-28-18

Date

**LAGUNA WOODS CIVIC SUPPORT FUND
BOARD OF DIRECTORS MINUTES
REGULAR MEETING
September 4, 2018
3:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

1. CALL TO ORDER

Chair Moore called the meeting of the Laguna Woods Civic Support Fund to order at 3:04 p.m.

2. ROLL CALL

BOARD OF DIRECTORS: PRESENT: Chong, Hatch, Moore, Rothberg
ABSENT: Carpenter, Williams

STAFF: PRESENT: Macon, Cady, Trippy

3. PLEDGE OF ALLEGIANCE

Vice Chair Hatch led the pledge of allegiance.

4. PUBLIC COMMENTS – None

5. BOARD OF DIRECTORS MEETING MINUTES

Moved by Director Rothberg, seconded by Vice Chair Hatch, and carried unanimously on a 4-0 vote with directors Carpenter and Williams absent, to approve the Board of Directors meeting minutes for the meeting on August 7, 2018.

CEO Macon requested that Item 10 be moved to next on the agenda. There were no objections.

10. BOARD OF DIRECTORS MEETING SCHEDULE

Moved by Vice Chair Hatch, seconded by Director Rothberg, and carried unanimously on a 4-0 vote with directors Carpenter and Williams absent, to cancel the regular Board of Directors meeting on November 6, 2018 at 3 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

CEO Macon requested that Item 7 be moved to next on the agenda. There were no objections.

7. GRANT FUNDING OPPORTUNITIES

Maryann Marino and Steve Samuelian from California Consulting provided information on federal, state, and private grant opportunities, including the types of opportunities generally or more frequently available, typical characteristics of successful grant applications, and the work associated with applying for and then, if awarded, managing and implementing grants, as well as information on the services provided by California Consulting, including type and pricing.

Director Williams arrived at 3:16 p.m.

6. CHIEF FINANCIAL OFFICER’S REPORT

CFO Cady reported the following contributions received to-date:

- Friends of the Laguna Woods Library: \$150 from three individuals in Fiscal Year 2017-18 and \$134 from five individuals in Fiscal Year 2018-19 for a total of \$284 to-date.
- Dog Park Founders Wall: \$1,850 from 12 individuals in Fiscal Year 2018-19.

8. GARDEN TOUR FUNDRAISER

Chair Moore stated that she and Director Chong met with representatives from the Garden Club of Laguna Woods Village to discuss a potential garden tour fundraiser. Chair Moore discussed potential pricing, food/refreshments, transportation, and content.

Director Williams shared information on a similar event in Floral Park in Santa Ana.

9. IN-KIND DONATIONS

CEO Macon noted that Item 9 was included on the agenda after Director Carpenter’s suggestion at the July 10, 2018 meeting. With Director Carpenter absent, no action was taken.

11. BOARD OF DIRECTORS COMMENTS AND ANNOUNCEMENTS

Vice Chair Hatch thanked the representatives from California Consulting for attending.

Director Williams suggested speakers and a film series as potential library fundraising tools.

CEO Macon responded that staff, as time allows, is working on similar events.

12. ADJOURNMENT

The meeting was adjourned at 4:04 p.m. The next regular meeting will be at 3:00 p.m. on Tuesday, October 2, 2018 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

Adopted: October 2, 2018

YOLIE TRIPPY, Secretary

CAROL MOORE, Chair of the Board