

**CITY OF LAGUNA WOODS
WARRANT REGISTER
01/16/2019**

This Report Covers the Period 12/12/2018 through 12/31/2018

| Date | Vendor Name | Description | Amount |
|------------------|--|--|-----------|
| Debit | Automatic Bank Debits | | |
| Debit 12/12/2018 | ADP TAX | Payroll Taxes / Pay Period Ended 12/07/2018 | 8,651.28 |
| Debit 12/12/2018 | ADP WAGE PAY | Payroll Transfer / Pay Period Ended 12/07/2018 | 20,127.89 |
| Debit 12/14/2018 | ICMA / MFRS AND TRADERS TRUST | Employee Benefit Program / December 2018 | 1,675.00 |
| Debit 12/18/2018 | CALPERS - RETIREMENT | Retirement Contributions / Pay Period Ended 12/07/2018 | 885.53 |
| Debit 12/18/2018 | CALPERS - RETIREMENT | Retirement Contributions / Pay Period Ended 12/07/2018 | 3,752.92 |
| Debit 12/21/2018 | ADP PAYROLL SERVICES | Payroll Processing Fees / Pay Period Ended 12/07/2018 | 183.52 |
| Debit 12/26/2018 | ADP TAX | Payroll Taxes / Pay Period Ended 12/21/2018 | 16,431.32 |
| Debit 12/26/2018 | ADP WAGE PAY | Payroll Transfer / Pay Period Ended 12/21/2018 | 30,840.30 |
| Debit 12/24/2018 | ICMA / MFRS AND TRADERS TRUST | Employee Benefit Program / December 2018 | 5,915.20 |
| Debit 12/24/2018 | CALPERS - RETIREMENT | Retirement Contributions / Pay Period Ended 12/21/2018 | 885.53 |
| Debit 12/24/2018 | CALPERS - RETIREMENT | Retirement Contributions / Pay Period Ended 12/21/2018 | 3,752.92 |
| Numbe | Warrants: | | |
| 2608 12/12/2018 | 360 BUSINESS CONSULTING | Website Maintenance / September 2018 | 100.00 |
| 2608 12/12/2018 | 360 BUSINESS CONSULTING | Website Hosting / November 2018 | 200.00 |
| 2609 12/12/2018 | AT&T | Telephone / 458-3487 / November 2018 | 39.68 |
| 2610 12/12/2018 | AT&T | Telephone / 452-0600 / November 2018 | 1,248.48 |
| 2611 12/12/2018 | AT&T | Telephone / 639-0500 / November 2018 | 208.47 |
| 2612 12/12/2018 | CALIFORNIA CHAMBER OF COMMERCE | Office Supplies | 141.04 |
| 2613 12/12/2018 | CALIFORNIA INTERNET LP | City Hall Internet Service / January 2019 | 424.00 |
| 2614 12/12/2018 | CITIES DIGITAL | Laserfiche Annual Support / August 2018 - August 2019 | 660.00 |
| 2615 12/12/2018 | CIVIL SOURCE | Building Inspection & Counter Services / October 2018 | 37,929.00 |
| 2615 12/12/2018 | CIVIL SOURCE | Traffic Engineering / October 2018 | 11,965.00 |
| 2616 12/12/2018 | COMPUTER SERVICE COMPANY | Traffic Maintenance / October - November 2018 | 7,153.67 |
| 2617 12/12/2018 | CHECK VOIDED | Void | 0.00 |
| 2618 12/12/2018 | COUNTY OF ORANGE | 800 MHz Communication Charges / July - September 2018 | 264.00 |
| 2619 12/12/2018 | DIETZ STRUCTURAL & CIVIL ENGINEERING, INC. | Structural Engineering Services / October 2018 | 2,160.00 |
| 2620 12/12/2018 | EL TORO WATER DISTRICT | Water Service / October 2018 | 3,813.05 |
| 2621 12/12/2018 | GOLDEN STATE CONSTRUCTORS | ADA Pedestrian Accessibility Improvement Project: Phase 1 / September 2018 | 5,848.90 |
| 2622 12/12/2018 | MARC DONOHUE | Administrative Services / November 2018 | 250.00 |
| 2623 12/12/2018 | MUNICIPAL CODE CORP | Codification of Ordinances | 1,117.38 |
| 2624 12/12/2018 | NIEVES LANDSCAPE, INC. | Landscape Maintenance / October - December 2018 | 8,520.25 |
| 2625 12/12/2018 | ORANGE COUNTY CLERK-RECORDER | Document Recording Fee | 1,213.00 |
| 2626 12/12/2018 | PRACTICAL DATA SOLUTIONS | IT Support Services / November 2018 | 2,558.54 |

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ITEM 6.3

This Report Covers the Period 12/12/2018 through 12/31/2018

| Date | Vendor Name | Description | Amount | |
|------|-------------|---|--|----------------------|
| 2627 | 12/12/2018 | RA MOULTON GAS & MARKET | Administrative Citation Refund | 200.00 |
| 2628 | 12/12/2018 | SOUTHERN CALIFORNIA EDISON | Street Lighting - Residential / November 2018 | 1,930.30 |
| 2629 | 12/12/2018 | STAPLES | Office & Janitorial Supplies / November 2018 | 1,018.74 |
| 2630 | 12/12/2018 | TEAM ONE MANAGEMENT | Janitorial Services / November 2018 | 696.90 |
| 2631 | 12/12/2018 | TYLER TECHNOLOGIES, INC. | Permitting Software | 3,888.79 |
| 2632 | 12/12/2018 | U.S. BANK | Credit Card Charges (expenditures reported separately - see note 3) | 121.89 |
| 2633 | 12/12/2018 | UNITED SITE SERVICES | Fence Rental for Dog Park / December 2018 | 77.28 |
| 2634 | 12/12/2018 | VAN DYKE LANDSCAPE ARCHITECTS | Landscape Architectural Services / August - September 2018 | 6,565.00 |
| 2635 | 12/12/2018 | VISION SERVICE PLAN OF AMERICA | Employee Benefits Program / December 2018 | 120.18 |
| 2636 | 12/19/2018 | AT&T | Telephone / 581-9821 / November 2018 | 73.56 |
| 2637 | 12/19/2018 | AT&T | Telephone / 583-1105 / November 2018 | 20.73 |
| 2638 | 12/19/2018 | AT&T | White Pages / December 2018 | 4.48 |
| 2639 | 12/19/2018 | BALLIET, MICHAEL | Waste Management Consulting Services / November 2018 | 1,733.75 |
| 2640 | 12/19/2018 | BOUTWELL FAY LLP | Legal Services / Fiscal Year 2018-19 | 552.50 |
| 2641 | 12/19/2018 | CAA | Water Quality Services / November 2018 | 2,829.00 |
| 2642 | 12/19/2018 | CALIFORNIA YELLOW CAB | Taxi Voucher Services / November 2018 | 5,393.00 |
| 2642 | 12/19/2018 | CALIFORNIA YELLOW CAB | NEMT Taxi Voucher Services / November 2018 | 8,025.00 |
| 2643 | 12/19/2018 | CAPTIONING UNLIMITED | Closed Captioning Services / October - November 2018 | 400.00 |
| 2644 | 12/19/2018 | COMPUTER SERVICE COMPANY | Traffic Maintenance / November 2018 | 3,157.58 |
| 2645 | 12/19/2018 | CHECK VOIDED | Void | 0.00 |
| 2646 | 12/19/2018 | CSG CONSULTANTS INC | Building Plan Review Services / November 2018 | 3,187.50 |
| 2647 | 12/19/2018 | DALE CHRISTIAN/STRUCTURAL ENGINEER, INC. | City Hall Restroom Repair & Improvement Project / October 2018 | 790.00 |
| 2648 | 12/19/2018 | KONE INC. | City Hall Elevator Maintenance / December 2018 | 267.64 |
| 2649 | 12/19/2018 | MIRPUR LLC | Waste Diversion Deposit Refund | 250.00 |
| 2650 | 12/19/2018 | NEW MILENNIUM CONSTRUCTION SERVICES, INC. | City Hall Restroom Repair & Improvement Project / December 2018 | 64,118.28 |
| 2651 | 12/19/2018 | OBR ARCHITECTURE, INC. | City Hall Restroom Repair & Improvement Project / July - December 2018 | 2,100.00 |
| 2652 | 12/19/2018 | ONE WAY CONSTRUCTION | Waste Diversion Deposit Refund | 250.00 |
| 2653 | 12/19/2018 | PROTEL COMMUNICATIONS, INC | Telephone System Maintenance / December 2018 | 77.58 |
| 2654 | 12/19/2018 | PV MAINTENANCE INC | Street, City Hall & Park Maintenance / November 2018 | 10,601.45 |
| 2655 | 12/19/2018 | RED HAWK FIRE & SECURITY, LLC | Fire & Security Monitoring / January - March 2019 | 240.00 |
| 2655 | 12/19/2018 | RED HAWK FIRE & SECURITY, LLC | Fire & Security System Repair / December 2018 | 565.00 |
| 2656 | 12/19/2018 | RICOH USA, INC. | Copier Usage / November 2018 | 122.76 |
| 2657 | 12/19/2018 | RUTAN & TUCKER, LLP | Legal Services / October - November 2018 | 22,199.23 |
| 2658 | 12/19/2018 | SOUTHERN CALIFORNIA EDISON | Electric Service / November 2018 | 3,379.66 |
| 2659 | 12/19/2018 | STATE WATER RESOURCES | Annual Permit Fee / October 2018 - September 2019 | 8,539.00 |
| 2660 | 12/19/2018 | SUNSET PROPERTY SERVICES | Street Sweeping Services / November 2018 | 2,832.00 |
| 2661 | 12/19/2018 | THALES CONSULTING INC. | State Financial Transactions Report / Fiscal Year 2018-19 | 1,060.00 |
| 2662 | 12/19/2018 | THE GAS COMPANY | Gas Service - City Hall / November 2018 | 17.25 |
| 2663 | 12/19/2018 | TYLER BUSINESS FORMS | Office Supplies | 84.80 |
| 2664 | 12/19/2018 | TYLER TECHNOLOGIES, INC. | Permitting Software | 62.50 |
| 2665 | 12/19/2018 | VAN DYKE LANDSCAPE ARCHITECTS | Landscape Architectural Services / November 2018 | 2,750.00 |
| 2666 | 12/19/2018 | WM CURBSIDE, LLC | HHW, Medicine & Sharps Program / November 2018 | 4,022.80 |
| | | | Total Bank Debits and Warrants: | \$ 343,242.00 |

Petty Cash Expenditures Paid Out (See Note 2)

| | | |
|-------------------------------|-----------------------------|---------|
| Kustom Lock | Dog Park Supplies | \$12.93 |
| Big D Floor Covering Supplies | City Hall Restroom Supplies | \$13.74 |

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| Date | Vendor Name | Description | Amount |
|------|-------------|-------------|---|
| | | | Total Petty Cash: <u>\$26.67</u> |
| | | | TOTAL <u>\$343,268.67</u> |

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. December 2018 compensation paid was reported in the warrant register issued December 19, 2018.

Note 2 - Petty cash is reported as cash is paid out.

Note 3 - The table below summarizes credit card expenditures paid via Check #2632 to U.S. Bank totaling \$121.89:

| | | |
|-------------------|------------------------------|---|
| USPS | Postage | \$18.72 |
| Dollar Tree | Office Supplies | \$6.60 |
| Aldi | Office Supplies | \$7.12 |
| GFOA | CAFR Program Application | \$370.00 |
| FedEx | Postage | \$49.10 |
| FedEx | Credit for Postage Insurance | (\$100.00) |
| Long Beach Hilton | Credit for Erroneous Charge | (\$229.65) |
| | | Total Credit Card Reimbursement: <u>\$121.89</u> |

Administrative Services Director/City Treasurer's Certification

I, Margaret A. Cady, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months.
- That the City is in compliance with California Government Code Section 27108.

Margaret A. Cady, Administrative Services Director/City Treasurer

Margaret A. Cady, Administrative Services Director/City Treasurer

12/9/18

Dated