

# CITY of LAGUNA WOODS DOG PARK ADVISORY GROUP AGENDA

Regular Meeting  
Tuesday, April 9, 2019  
3:00 p.m.

Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637



***Welcome to a meeting of the Laguna Woods Dog Park Advisory Group!***

***This meeting may be recorded, televised, and made publically available.***

Public Comments: Persons wishing to address the Dog Park Advisory Group are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the Advisory Group on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the Dog Park Advisory Group on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

## REGULAR MEETING SCHEDULE

The Laguna Woods Dog Park Advisory Group meets regularly on the second Tuesdays of February, April, June, August, October, and December at 3 p.m.

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## AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City's website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 17-30, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City's website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

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## FOR ADDITIONAL INFORMATION


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## AFFIDAVIT OF POSTING

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS    )

I, Yolie Trippy, Deputy City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City's website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.

  
\_\_\_\_\_  
YOLIE TRIPPY, Deputy City Clerk

4-5-19  
\_\_\_\_\_  
Date

## **I. CALL TO ORDER**

## **II. ROLL CALL**

- Cohen, David (Chair)
- Sanchez, Barbara (Vice Chair)
- Drauden, Ron
- Hall, Gina
- Prater, Charlie

## **III. PLEDGE OF ALLEGIANCE**

## **IV. PUBLIC COMMENTS**

About Public Comments: This is the time and place for members of the public to address the Dog Park Advisory Group on items *not* appearing on this agenda. Pursuant to State law, the Dog Park Advisory Group is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

## **V. ADVISORY GROUP BUSINESS**

### **5.1 Advisory Group Minutes**

*Recommendation:* Approve the Dog Park Advisory Group meeting minutes for the regular meeting on February 12, 2019.

### **5.2 “A Place for Paws” Dog Park Relocation Project**

*Recommendation:*

1. Receive and file a report from staff on the “Dog Park Relocation Project,” inclusive of phases one and two.

AND

2. Provide input to staff.

### **5.3 Dog Park Maintenance Activities**

*Recommendation:*

1. Receive and file a report from staff on maintenance activities at the dog park.

AND

2. Provide input to staff.

#### 5.4 Potential Dog Park Capital Improvement Projects

*Recommendation:*

1. Receive and file a report from staff on the development of the City of Laguna Woods' Fiscal Years 2019-21 Budget and Work Plan & Fiscal Years 2019-30 Capital Improvement Program.

AND

2. Provide input to staff.

#### 5.5 Fundraising to Support the Dog Park

*Recommendation:*

1. Receive and file a report from staff on fundraising programs to support the dog park, including the Founders Wall fundraising program, a potential commemorative tile fundraising program, and a potential amenity sponsorship fundraising program.

AND

2. Provide input to the Laguna Woods Civic Support Fund Board of Directors and staff.

#### 5.6 Future Advisory Group Agenda Items

- "A Place for Paws" Dog Park Relocation Project updates [recurring]
- Fundraising [recurring]
- Maintenance activities [recurring]
- Safety, security, and access control

- Who to contact in the event of an emergency or incident
- Dispute resolution process for dog park users and neighbors
- Potential newsletter for dog park users

*Recommendation:* Receive and file.

## **VI. ADJOURNMENT**

Next Regular Meeting: Tuesday, June 11, 2019 at 3 p.m.  
Laguna Woods City Hall  
24264 El Toro Road, Laguna Woods, California 92637

*All agenda items relate to “A Place for Paws” Dog Park.*

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**DOG PARK ADVISORY GROUP  
MINUTES  
REGULAR MEETING  
February 12, 2019  
3:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

Chair Cohen called the Regular Meeting of the Dog Park Advisory Group of the City of Laguna Woods to order at 3:05 p.m.

**II. ROLL CALL**

ADVISORY GROUP:      PRESENT:    Cohen, Drauden, Hall, Prater, Sanchez  
ABSENT:                -

STAFF:                      PRESENT:    City Manager Macon, Deputy City Clerk Trippy,  
Maintenance Programs Analyst Baumgarten

Chair Cohen noted that Jay Klampert has resigned from the Dog Park Advisory Group. Chair Cohen and Member Drauden noted that the Laguna Woods Village Dog Club Board of Directors will select a new appointee to replace Mr. Klampert.

**III. PLEDGE OF ALLEGIANCE**

Chair Cohen led the pledge of allegiance.

**IV. PUBLIC COMMENTS**

Nathan Searcy, on behalf of recently elected Assemblymember Cottie Petrie-Norris, introduced himself and noted that the Assemblymember's Office holds regular office hours at City Hall.

**V. ADVISORY GROUP BUSINESS****5.1 Advisory Group Minutes**

Moved by Member Drauden, seconded by Member Hall, and carried unanimously on a 5-0 vote, to approve the Dog Park Advisory Group minutes for the regular meetings on October 9, 2018 and December 11, 2018, with the following correction to the December 11, 2018 minutes:

*On page three, second paragraph under "5.3 Dog Park Advisory Group Leadership" –  
"... to appoint Barbara Sanchez to serve as chair effective..." corrected to "... to appoint*

*Barbara Sanchez to serve as vice chair effective...*

## 5.2 “A Place for Paws” Dog Park Relocation Project

City Manager Macon made a presentation and responded to related questions on the “A Place for Paws” Dog Park Relocation Project, which included information regarding the project timeline, planned parking lot improvements, project budget, and conceptual plans for a second phase of improvements to be completed following phase one.

Members of the Dog Park Advisory Group inquired about and discussed the following:

- Chair Cohen suggested placing a lost and found box in the relocated dog park for individuals to deposit wallets, credit cards, etc. found in the dog park.
- The proximity of the relocated dog park to the Laguna Woods Village golf course. – Staff noted that the City retained a golf course expert to assist with the design of the relocated dog park.
- Chair Cohen requested that the new contractor place signage at the construction site to indicate that work is progressing.

## 5.3 Fundraising to Support the Dog Park

City Manager Macon noted that the Founders Wall fundraising program began on July 19, 2018 and the deadline to contribute was January 31, 2019. A total of \$9,386 has been received from 58 contributors (twenty \$50 contributions, fifteen \$100 contributions, nine \$150 contributions, six \$250 contributions, and eight \$500 contributions).

Members of the Dog Park Advisory Group suggested that the deadline for Founders Wall contributions be extended through March 15, 2019, due to the delay in construction of the “A Place for Paws” Dog Park Relocation Project. City Manager Macon advised that the deadline would be extended and updated flyers would be made available shortly. City Manager Macon stated that March 15, 2019 should be treated as the final deadline due to the time necessary to design, proof, and fabricate the plaque.

City Manager Macon provided information regarding a potential commemorative tile fundraising program to support the operation and maintenance of “A Place for Paws” Dog Park generally consisting of the following:

- Options: [1] 3”x3” tile (text only) for a contribution of \$30; [2] 6”x6” tile (option of text and/or one photograph) for a contribution of \$50; and, [3] 12”x12” tile (option of text and/or two photographs) for a contribution of \$100.
- Design: All tiles to be dark brown plastic with white text/white photographs.
- Installation: Tiles to be installed in the dog park on a quarterly basis.
- Term: Contributions are for a five-year term of display; contributors have the option to renew for an additional term of display thereafter at then-current prices.

Members of the Dog Park Advisory Group were generally supportive of the potential



commemorative tile fundraising program as presented and suggested unveiling the program at the grand opening of the relocated dog park with samples of each size tile available.

City Manager Macon stated that the Laguna Woods Civic Support Fund Board of Directors will be asked to consider approving the commemorative tile fundraising program at a future meeting.

City Manager Macon provided information regarding a potential amenity sponsorship program to provide opportunities for business and higher-dollar contributions to support the operation and maintenance of the dog park, including the following sponsorship opportunities in phase one of the “A Place for Paws” Dog Park Relocation Project:

- (2) Benches – *recognition plaque affixed*
- (3) Tables – *recognition plaque affixed*
- (1) Drinking Fountain – *recognition plaque affixed*
- (14) Trees – *recognition plaque staked beside tree*
- (4) Planter Beds – *recognition plaque staked in planter*

City Manager Macon advised that sponsorships would be effective for five years or until the amenity is replaced, whichever is later.

Members of the Dog Park Advisory Group were generally supportive of the potential amenity sponsorship program as presented.

City Manager Macon stated that the Laguna Woods Civic Support Fund Board of Directors will be asked to consider approving the amenity sponsorship program at a future meeting. Sponsorship amounts would be set by the Board of Directors.

Chair Cohen suggested that dog bag dispensers be added to the list of amenity sponsorship opportunities.

City Manager Macon thanked Maintenance Programs Analyst Baumgarten and Deputy City Clerk Trippy for their assistance preparing for this fundraising discussion.

#### 5.4 Dog Park Maintenance Activities

City Manager Macon provided an overview of changes to landscape maintenance practices for City-maintained property effective December 20, 2018. As was previously the case, no pesticides or herbicides of any kind are used in the dog park or its parking lot.

City Manager Macon noted that materials have been ordered to repair the damaged sections of the perimeter fence at the existing dog park.

Members of the Dog Park Advisory Group discussed concerns that some members have heard from individual dog park users regarding dogs eating mulch from the dog park. The

concerns were not understood to be common or widespread and no action was requested by the Dog Park Advisory Group of the City.

City Manager Macon noted that staff has not received any complaints regarding the use of mulch in the dog park or elsewhere in the city. Mulch is commonly used in parks and other landscape areas where dogs frequent without known issue.

5.5 Future Advisory Group Agenda Items

City Manager Macon reviewed the list of future Dog Park Advisory Group agenda items that was provided on the agenda and responded to related questions.

Members of the Dog Park Advisory Group commented on the need for seating in the dog park to support up to 350 pounds.

Member Hall requested information regarding who to call in the event of dog bites and dog fights in the dog park.

Chair Cohen reiterated his interest in a lost and found box being placed in the dog park.

**VI. ADJOURNMENT**

The meeting was adjourned at 4:16 p.m. The next regular meeting will be at 3:00 p.m. on Tuesday, April 9, 2019 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

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YOLIE TRIPPY, Deputy City Clerk

Approved: April 9, 2019

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DAVID COHEN, Chair