

CITY OF LAGUNA WOODS
WARRANT REGISTER
04/17/2019

ITEM 6.3

This Report Covers the Period 03/07/2019 through 04/08/2019

Date	Vendor Name	Description	Amount
Debit			
<i>Automatic Bank Debits:</i>			
Debit 03/05/2019	ADP TAX	Payroll Taxes / January - February 2019	822.34
Debit 03/07/2019	COUNTY OF ORANGE	Law Enforcement Services / March 2019	229,526.49
Debit 03/07/2019	ADP PAYROLL SERVICES	Payroll Processing Fees / 2018 Year-End & Quarterly Tax Report	91.70
Debit 03/11/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/01/2019	885.53
Debit 03/11/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/01/2019	3,134.03
Debit 03/11/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/15/2019	885.53
Debit 03/11/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/15/2019	3,134.03
Debit 03/12/2019	BUSINESS PLANS	Employee Benefit Program / February 2019	416.67
Debit 03/12/2019	BUSINESS PLANS	Employee Benefit Program / March 2019	1,073.98
Debit 03/15/2019	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 03/01/2019	179.48
Debit 03/19/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/01/2019	885.53
Debit 03/19/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/01/2019	3,134.03
Debit 03/19/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/15/2019	885.53
Debit 03/19/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/15/2019	3,134.03
Debit 03/20/2019	CALPERS - HEALTH	Employee Benefit Program / April 2019	4,472.49
Debit 03/20/2019	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 03/15/2019	15,960.88
Debit 03/20/2019	ADP TAX	Payroll Taxes / Pay Period Ended 03/15/2019	8,411.27
Debit 03/25/2019	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 03/15/2019	1,114.61
Debit 03/26/2019	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 03/15/2019	163.32
Debit 03/28/2019	BUSINESS PLANS	Employee Benefit Program / Calendar Year 2019	260.33
Debit 04/04/2019	ADP TAX	Payroll Taxes / Pay Period Ended 03/29/2019	11,568.44
Debit 04/04/2019	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 03/29/2019	21,273.49
Check			
<i>Warrants:</i>			
2826 03/15/2019	ANGELQUE FLANAGAN	Reimbursement / Notary Expenses	88.73
2827 03/15/2019	AT&T	Telephone / 639-0500 / February 2019	208.83
2828 03/15/2019	AT&T	Telephone / 458-3487 / February 2019	39.80
2829 03/15/2019	AT&T	Telephone / 452-0600 / February 2019	1,362.35
2830 03/15/2019	AT&T	White Pages / March 2019	4.48
2831 03/15/2019	BALLIET, MICHAEL	Waste Management Consulting Services / February 2019	2,511.25
2832 03/15/2019	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / January 2019	374.96
2833 03/15/2019	BRUCE JAMIESON	Waste Diversion Deposit Refund	250.00
2834 03/15/2019	CALIFORNIA INTERNET LP	City Hall Internet Service / April 2019	424.00
2835 03/15/2019	CHADRAVADAN PARAG	Waste Diversion Deposit Refund	250.00
2836 03/15/2019	COMPUTER SERVICE COMPANY	Traffic Maintenance / February 2019	868.00
2837 03/15/2019	COUNTY OF ORANGE	Automated Fingerprint ID System / March 2019	658.00
2838 03/15/2019	DAVID SCOTT	Waste Diversion Deposit Refund	250.00
2839 03/15/2019	DIANE JEAN	Waste Diversion Deposit Refund	250.00
2840 03/15/2019	EL TORO WATER DISTRICT	Water Service / January 2019	2,828.26
2841 03/15/2019	HSW RR, INC	City Hall Maintenance / March 2019	699.99
2842 03/15/2019	JAMES BARTLETT	Waste Diversion Deposit Refund	500.00
2843 03/15/2019	KFORCE INC	Temporary Accountant Services / Week Ending March 1, 2019	1,085.16
2844 03/15/2019	KONE INC.	City Hall Elevator Maintenance / March 2019	267.64
2845 03/15/2019	MARC DONOHUE	Administrative Services / February 2019	200.00
2846 03/15/2019	MICHAEL SAAD	Waste Diversion Deposit Refund	250.00

CITY OF LAGUNA WOODS

ITEM 6.3

WARRANT REGISTER

04/17/2019

This Report Covers the Period 03/07/2019 through 04/08/2019

Date	Vendor Name	Description	Amount	
2847	03/15/2019	MYKATON CONSTRUCTION	Waste Diversion Deposit Refund	250.00
2848	03/15/2019	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / February 2019	24,100.47
2848	03/15/2019	PV MAINTENANCE INC	Catch Basin Cleaning / February 2019	2,244.00
2849	03/15/2019	RICOH USA, INC.	Copier Usage / February 2019	171.63
2850	03/15/2019	RUTAN & TUCKER, LLP	Legal Services / December 2018 - January 2019	11,060.60
2851	03/15/2019	SAFEGUARD BUSINESS SYSTEMS	Printing Services	212.62
2852	03/15/2019	SO CAL SANITATION LLC	Temporary Restroom Rental for City Hall / January 2019	260.00
2853	03/15/2019	SOUTHERN CALIFORNIA EDISON	Electric Services / February 2019	2,717.47
2854	03/15/2019	STAPLES	Office & Janitorial Supplies / February 2019	200.58
2855	03/15/2019	SUNSET PROPERTY SERVICES	Street Sweeping Services / February 2019	2,832.00
2856	03/15/2019	TEAM ONE MANAGEMENT	Janitorial Services / February 2019	990.30
2857	03/15/2019	THE GAS COMPANY	Gas Service - City Hall / February 2019	194.03
2858	03/15/2019	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance / March 2019	285.08
2859	03/15/2019	TYLER TECHNOLOGIES, INC.	Financial Software Maintenance Fee / April 2019 - March 2020	12,172.36
2860	03/15/2019	VAN DYKE LANDSCAPE ARCHITECTS	Landscape Architectural Services / January 2019	880.00
2861	03/15/2019	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / February 2019	2,271.40
2862	03/22/2019	AT&T	Telephone / 581-9821 / February 2019	42.76
2863	03/22/2019	AT&T	Telephone / 583-1105 / February 2019	20.72
2864	03/22/2019	BUSINESS PLANS, INCORPORATED	125 Cafeteria Plan Administration / March 2019	105.00
2865	03/22/2019	CAA	Water Quality Services / February 2019	2,535.00
2866	03/22/2019	CALIFORNIA YELLOW CAB	Taxi Voucher Services / February 2019	5,020.00
2866	03/22/2019	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / February 2019	8,393.00
2867	03/22/2019	CIVIL SOURCE	Building Inspection & Counter Services / February 2019	29,860.25
2868	03/22/2019	COMPUTER SERVICE COMPANY	Traffic Maintenance / February 2019	8,198.30
2869	03/22/2019	CHECK VOIDED	Void	0.00
2870	03/22/2019	COUNTY OF ORANGE	Aliso Creek Watershed Cost-Share / Fiscal Year 2018-19	1,645.04
2871	03/22/2019	COUNTY OF ORANGE	Newport Watershed Cost-Share / Fiscal Year 2018-19	7,208.75
2872	03/22/2019	COUNTY OF ORANGE	NPDES Cost-Share / Fiscal Year 2018-19	28,055.99
2873	03/22/2019	KFORCE INC	Temporary Accountant Services / Week Ending March 15, 2019	2,520.36
2874	03/22/2019	NATIONAL CONSTRUCTION RENTALS, INC.	Fence Rental for Dog Park / March 2019	38.16
2875	03/22/2019	PETTY CASH	Replenish Petty Cash / Drawer Increase	0.00
2876	03/22/2019	PROTEL COMMUNICATIONS, INC	Telephone System Maintenance / March 2019	179.00
2877	03/22/2019	RED HAWK FIRE & SECURITY, LLC	City Hall Maintenance / February 2019	1,195.00
2878	03/22/2019	SOUTH COAST RESTORATION	City Hall Maintenance / February 2019	12,802.96
2879	03/22/2019	VAN DYKE LANDSCAPE ARCHITECTS	Landscape Architectural Services / January 2019	1,870.00
2880	03/22/2019	YOLIE TRIPPY	Reimbursement / City Clerk Association Membership	130.00
2881	04/04/2019	ACCONTEMPS	Temporary Accountant Services / Week Ending March 22, 2019	1,155.00
2882	04/04/2019	AT&T	Telephone / 452-0600 / March 2019	1,364.10
2883	04/04/2019	AT&T	Telephone / 458-3487 / March 2019	39.80
2884	04/04/2019	AT&T	Telephone / 639-0500 / March 2019	208.83
2885	04/04/2019	CALIFORNIA INTERNET LP	City Hall Internet Service / May 2019	424.00
2886	04/04/2019	CAPTIONING UNLIMITED	Closed Captioning Services / March 2019	400.00
2887	04/04/2019	CAROLYNA MESSINA AND ASSOCIATES, INC.	Employee Development Services / March 2019	665.00
2888	04/04/2019	COUNTY OF ORANGE	South Orange County Watershed Management Area Cost-Share / Fiscal Year 2018-19	7,267.09
2889	04/04/2019	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / April 2019	229,526.49
2890	04/04/2019	CSG CONSULTANTS INC	Building Plan Review Services / February 2019	935.00

CITY OF LAGUNA WOODS
WARRANT REGISTER
04/17/2019

This Report Covers the Period 03/07/2019 through 04/08/2019

Date	Vendor Name	Description	Amount	
2891	04/04/2019	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / April 2019	293.37
2892	04/04/2019	GLORIA HOLLANDER TRUST	Taxi Voucher Refund	160.00
2893	04/04/2019	HINDERLITER DELLAMAS & ASSOCIATES	Sales & Use Tax Consulting Services	1,139.55
2894	04/04/2019	J THAYER COMPANY, INC	Office Furniture	2,676.51
2895	04/04/2019	KFORCE INC	Temporary Accountant Services / Week Ending March 15, 2019	2,800.40
2896	04/04/2019	MANAGED HEALTH NETWORK	Employee Benefit Program / April 2019	12.54
2897	04/04/2019	MARION LEBOWITZ	Taxi Voucher Refund	265.90
2898	04/04/2019	MICHAEL BAKER INTERNATIONAL	General Plan Comprehensive Update Project / December 2018 - February 2019	22,435.00
2899	04/04/2019	MUNICIPAL CODE CORP	Codification of Ordinances	563.98
2900	04/04/2019	OFFICE DEPOT	Office & Janitorial Supplies	321.42
2901	04/04/2019	PECKHAM & MCKENNEY, INC.	Employee Recruitment Services	8,333.33
2902	04/04/2019	PHILIP COPELAND	Taxi Voucher Refund	53.60
2903	04/04/2019	RED HAWK FIRE & SECURITY, LLC	Fire & Security System Monitoring & Inspection / March - June 2019	360.00
2904	04/04/2019	RICOH USA, INC.	Copier Lease / April 2019	214.20
2905	04/04/2019	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / March 2019	1,354.22
2906	04/04/2019	TALIMAR SYSTEMS, INC	Office Furniture	745.50
2907	04/04/2019	TEAM ONE MANAGEMENT	Janitorial Services / March 2019	755.23
2908	04/04/2019	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance / March 2019	151.94
2909	04/04/2019	TYLER TECHNOLOGIES, INC.	Permitting Software	718.75
2910	04/04/2019	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	255.71
2911	04/04/2019	UNITED SITE SERVICES	Fence Rental for Dog Park	77.28
2912	04/04/2019	VAN DYKE LANDSCAPE ARCHITECTS	Landscape Architectural Services / February 2019	9,850.00
2913	04/04/2019	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / April 2019	122.28
2914	04/08/2019	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 03/29/2019	1,114.61
			Total Bank Debits and Warrants:	\$ 792,208.64
Petty Cash Expenditures Paid Out (See Note 2)				
	Home Depot	City Hall Maintenance Supplies	\$	29.71
	Empire Cleaning Supply	City Hall Maintenance Supplies	\$	17.09
	FedEx Office	Office Supplies	\$	2.68
	MySafetySign.com	City Hall Maintenance Supplies	\$	15.94
	Quick Response Fire Supply	City Hall Maintenance Supplies	\$	17.75
			Total Petty Cash:	\$ 83.17
			TOTAL	\$ 792,291.81

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of March 2019, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Rainey.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

CITY OF LAGUNA WOODS
WARRANT REGISTER
04/17/2019

This Report Covers the Period 03/07/2019 through 04/08/2019

Date	Vendor Name	Description	Amount
Note 3 - The table below summarizes credit card expenditures paid via Check #2910 to U.S. Bank totaling \$255.71:			
	Dollar Tree	Office Supplies	\$4.31
	Amazon	Office Supplies	\$14.99
	ALDI	Office Supplies	\$20.64
	Jersey Mike's	Interview Panel Lunch	\$28.05
	FedEx	Postage	\$11.64
	GoDaddy.Com	Domain Name Registration & Website Services / Civic Support Fund	\$176.08
		Total Credit Card Reimbursement:	<u>\$255.71</u>

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Interim Administrative Services Director/City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within.
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months.
- That the City is in compliance with California Government Code Section 27108.


Elizabeth Torres, Interim Administrative Services Director/City Treasurer

4/11/19
Date