

CITY OF LAGUNA WOODS
WARRANT REGISTER
7/17/2019

This Report Covers the Period 6/08/2019 through 7/08/2019

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits		
Debit 06/12/2019	ADP TAX	Payroll Taxes / Pay Period Ended 06/07/2019	7,144.54
Debit 06/12/2019	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 06/07/2019	15,653.59
Debit 06/13/2019	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / June 2019	1,084.61
Debit 06/19/2019	BUSINESS PLANS	Employee Benefit Program / June 2019	416.67
Debit 06/21/2019	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 06/07/2019	175.44
Debit 06/25/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/24/2019	896.27
Debit 06/25/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/24/2019	1,284.14
Debit 06/27/2019	ADP TAX	Payroll Taxes / Pay Period Ended 06/21/2019	6,459.01
Debit 06/27/2019	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 06/21/2019	14,037.10
Debit 06/28/2019	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / June 2019	1,084.61
Debit 07/05/2019	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Period Ended 06/21/2019	159.28
Numbe	Warrants:		
3077 06/13/2019	ACCOUNTEMPS	Temporary Accountant Services / Weeks Ending May 24 & 31, 2019	5,197.50
3078 06/13/2019	ANGELQUE FLANAGAN	Reimbursement / Notary Expenses	34.00
3079 06/13/2019	AT&T	Telephone / 581-9821 / May 2019	55.54
3080 06/13/2019	AT&T	Telephone / 583-1105 / May 2019	20.63
3081 06/13/2019	BALLIET, MICHAEL	Waste Management Consulting Services / April - May 2019	4,703.75
3082 06/13/2019	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / May 2019	3,975.00
3083 06/13/2019	CAA	Water Quality Services / May 2019	2,004.00
3084 06/13/2019	CALIFORNIA YELLOW CAB	Taxi Voucher Services / May 2019	4,657.00
3085 06/13/2019	CIVIL SOURCE	El Toro Rd Traffic Signal Synchronization Maintenance / January - March 2019	3,321.74
3086 06/13/2019	COMPUTER SERVICE COMPANY	Traffic Maintenance / May 2019	4,619.51
3087 06/13/2019	COUNTY OF ORANGE	800 MHz Communication Charges / April - June 2019	783.00
3088 06/13/2019	COUNTY OF ORANGE	Automated Fingerprint ID System / June 2019	658.00
3089 06/13/2019	CSG CONSULTANTS INC	Building Plan Review Services / May 2019	2,805.00
3090 06/13/2019	DATA TICKET, INC	Citation Processing / January 2019	0.75
3091 06/13/2019	EL TORO WATER DISTRICT	Water Service / April 2019	2,707.25
3092 06/13/2019	FOREST PRINTING & COPYING INC	Printing Services	3,975.98
3093 06/13/2019	HSW RR, INC	City Hall Maintenance / April 2019	259.99
3094 06/13/2019	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / May 2019	1,258.75
3095 06/13/2019	KONE INC.	City Hall Elevator Maintenance / June 2019	277.57
3096 06/13/2019	LANCE, SOLL & LUNGHARD LLP	Interim Administrative Services Director/City Treasurer Services / April - May 2019	19,075.00
3097 06/13/2019	MARC DONOHUE	Administrative Services / May 2019	250.00
3098 06/13/2019	ORKIN	City Hall Maintenance / May 2019	3,490.00
3099 06/13/2019	PETTY CASH	Replenish Petty Cash	0.00
3100 06/13/2019	PROTEL COMMUNICATIONS, INC	Telephone System Maintenance / June 2019	299.00
3101 06/13/2019	RICOH USA, INC.	Copier Usage / May 2019	183.52
3102 06/13/2019	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / May 2019	1,326.67
3103 06/13/2019	STAPLES	Office & Janitorial Supplies / May 2019	233.91
3104 06/13/2019	SUNSET PROPERTY SERVICES	Street Sweeping Services / May 2019	2,832.00

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3105	06/13/2019	TEAM ONE MANAGEMENT	Janitorial Services / May 2019	1,069.77
3106	06/13/2019	THE GAS COMPANY	Gas Service - City Hall / May 2019	40.57
3107	06/13/2019	VISION SERVICE PLAN OF AMERICA	Employee Benefits Program / June 2019	122.28
3108	06/18/2019	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / May 2019	14,115.00
3109	06/18/2019	PV MAINTENANCE INC	Streets, City Hall & Park Maintenance / May 2019	22,398.13
3110	06/18/2019	SOUTHERN CALIFORNIA EDISON	Electric Services / May 2019	2,600.39
3111	06/18/2019	UNITED STATES FIRE INSURANCE COMPANY	Dog Park Relocation Project: Phase 1 / May 2019	72,746.20
3112	06/21/2019	HARDY & HARPER, INC	ADA Pedestrian Accessibility Improvement Project	4,081.00
3113	06/21/2019	HARDY & HARPER, INC	ADA Pedestrian Accessibility & Pavement Management Plan Projects	86,564.00
3114	06/21/2019	VAN DYKE LANDSCAPE ARCHITECTS	Landscape Architectural Services / May 2019	8,846.25
3115	06/21/2019	360 BUSINESS CONSULTING	Website Hosting & Maintenance / April - May 2019	925.00
3116	06/21/2019	ACCOMTEMPS	Temporary Accountant Services / Week Ending June 7, 2019	2,310.00
3117	06/21/2019	ANDREW BOYCE	Waste Diversion Deposit Refund	250.00
3118	06/21/2019	AT&T	White Pages / June 2019	4.48
3119	06/21/2019	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / May 2019	7,444.00
3120	06/21/2019	CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC	Police Services Analysis / Fiscal Year 2018-19	6,000.00
3121	06/21/2019	CIVIL SOURCE	Traffic Maintenance & Engineering / April - May 2019	20,587.89
3122	06/21/2019	IKE ELECTRIC & CONSTRUCTION	Waste Diversion Deposit Refund	900.00
3123	06/21/2019	JAMES GUTIERREZ CONSTRUCTION	Permit Deposit Balance Refund	360.00
3124	06/21/2019	K & A HOMES	Waste Diversion Deposit Refund	250.00
3125	06/21/2019	LARRY MARINO	Waste Diversion Deposit Refund	250.00
3126	06/21/2019	MICHAEL BAKER INTERNATIONAL	Planning Services / May 2019	9,240.00
3127	06/21/2019	MIRPUR LLC	Waste Diversion Deposit Refund	250.00
3128	06/21/2019	PROTEL COMMUNICATIONS, INC	Telephone System Maintenance / June 2019	408.84
3129	06/21/2019	ROBERT MARINUCI	Waste Diversion Deposit Refund	250.00
3130	06/21/2019	ST. NICHOLAS CATHOLIC CHURCH	Permit Deposit Balance Refund	1,314.40
3131	06/21/2019	TIMOTHY COOPER	Waste Diversion Deposit Refund	250.00
3132	06/21/2019	WL MCFADDEN CONSTRUCTION, INC	Waste Diversion Deposit Refund	750.00
3133	06/21/2019	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / May 2019	2,406.40
3134	06/21/2019	BOUTWELL FAY LLP	Legal Services / April 2019	170.00
3135	06/21/2019	BUSINESS PLANS, INCORPORATED	125 Cafeteria Plan Administration / June 2019	105.00
3136	06/21/2019	CALIFORNIA JPIA	Worker's Comp & Liability Insurance / FY 2019-20	51,598.00
3137	07/05/2019	ACCOMTEMPS	Temporary Accountant Services / Week Ending June 14, 2019	1,687.50
3138	07/05/2019	BONNIE AULD	Taxi Voucher Refund	123.20
3139	07/05/2019	CIVIL SOURCE	Building Inspection & Counter Services / May 2019	34,490.50
3139	07/05/2019	CIVIL SOURCE	Traffic Engineering / May 2019	19,536.00
3140	07/05/2019	LAND'S END BUSINESS OUTFITTERS	Office Supplies	82.85
3141	07/05/2019	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	1,468.27
3142	07/05/2019	WILLDAN ENGINEERING	Code Enforcement Services / May 2019	3,132.00
3142	07/05/2019	WILLDAN ENGINEERING	Building Official Services / May 2019	13,380.00
3143	07/08/2019	AT&T	Telephone / 452-0600 / June 2019	1,359.29
3144	07/08/2019	AT&T	Telephone / 458-3487 / June 2019	39.61

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3145 07/08/2019	AT&T	Telephone / 639-0500 / June 2019	208.25
3146 07/08/2019	CAPTIONING UNLIMITED	Closed Captioning Services / June 2019	300.00
3147 07/08/2019	COASTAL CURRENT ELECTRIC	Cancelled Permit Refund	153.00
3148 07/08/2019	COMPUTER SERVICE COMPANY	Traffic Maintenance / June 2019	868.00
3149 07/08/2019	PAUL MAWHORTER	Waste Diversion Deposit Refund	900.00
3150 07/08/2019	UNITED SITE SERVICES	Fence Rental for Dog Park / June 2019	77.28
3151 07/08/2019	JAMES KINSELLAGH	Taxi Voucher Refund	7.00
3152 07/08/2019	MANAGED HEALTH NETWORK	Employee Benefits Program / July 2019	12.54
3153 07/08/2019	ORANGE COUNTY CITY MANAGER ASSOCIATION	Membership Dues / Fiscal Year 2019 - 20	387.00
3154 07/08/2019	PETTY CASH	Replenish Petty Cash / June 2019	0.00
3155 07/08/2019	RED HAWK FIRE & SECURITY, LLC	Fire & Security Monitoring / July - September 2019	240.00
3156 07/08/2019	RICOH USA, INC.	Copier Lease / July 2019	214.20
3157 07/08/2019	RUTH ROTH	Taxi Voucher Refund	12.70
3158 07/08/2019	VISION SERVICE PLAN OF AMERICA	Employee Benefits Program / July 2019	122.28
Total Bank Debits and Warrants:			\$ 514,809.39

Petty Cash Expenditures Paid Out (See Note 2)

Melissa Leanza Mileage Reimbursement

Total Petty Cash: \$20.42

TOTAL \$ 514,829.81

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of June 2019, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Rainey.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - The table below summarizes credit card expenditures paid via Check #3141 to U.S. Bank totaling \$1,468.27:

Costco	Office Supplies	\$38.77
USPS	Postage	\$7.35
GovernmentJobs.com	Accounting Clerk Recruitment Posting	\$175.00
Michael's	Senior Mobility Program	\$3.87
Access Display Group, Inc.	City Hall Refurbishment & Safety Project: Phase 1 Supplies	\$598.80
FedEx	City Hall Restroom Repair & Improvement Project	\$14.14
Home Depot	Dog Park Relocation Project: Phase 1	\$630.34
Total Credit Card Reimbursement:		<u>\$1,468.27</u>

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Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Interim Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


Elizabeth Torres, Interim Administrative Services Director/City Treasurer

7/12/19
Dated