

**LAGUNA WOODS CIVIC SUPPORT FUND
BOARD OF DIRECTORS MINUTES
REGULAR MEETING
June 4, 2019
3:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

1. CALL TO ORDER

Vice Chair Hatch called the meeting of the Laguna Woods Civic Support Fund Board of Directors to order at 3:45 p.m.

2. ROLL CALL

BOARD OF DIRECTORS: PRESENT: Carpenter, Chong, Hatch, Rothberg
ABSENT: Moore, Williams

STAFF: PRESENT: Macon, Trippy

3. PLEDGE OF ALLEGIANCE

Vice Chair Hatch led the pledge of allegiance.

4. PUBLIC COMMENTS – None

5. BOARD OF DIRECTORS MEETING MINUTES

Moved by Director Rothberg, seconded by Vice Chair Hatch, and carried unanimously on a 4-0 vote with Chair Moore and Director Williams absent, to approve the Board of Directors meeting minutes for the meeting on April 8, 2019.

6. ADMINISTRATIVE AND FINANCIAL STAFF REPORTS

CEO Macon discussed the following:

- The agreement with California Consulting for grant-related services has been executed and became effective on May 1, 2019. Staff has participated in a kick-off call with California Consulting and received an initial list of prospects to review.
- Management of the Laguna Woods Civic Support Fund's banking services has been moved from the local U.S. Bank branch to U.S. Bank's local government services unit.
- Recruitment for the City's Administrative Services Director/City Treasurer is ongoing. The Administrative Services Director/City Treasurer will also serve as the Laguna Woods Civic Support Fund's Chief Financial Officer.
- The "A Place for Paws" Dog Park Founders Wall plaque has been ordered.

- The private “A Taste of Nature” event that was hosted to benefit the Laguna Woods Civic Support Fund’s library-related activities raised \$1,210.
- Staff has received control of the Laguna Woods Civic Support Fund’s website and is now able to independently modify content prior to the public launch.

7. BUDGET

CEO Macon reviewed the proposed budget and noted that “Unappropriated Fund Balance” has been corrected to read “Cumulative Fund Balance.”

Moved by Director Rothberg, seconded by Director Carpenter, and carried unanimously on a 4-0 vote with Chair Moore and Director Williams absent, to adopt a budget for the 2019-20 fiscal year.

8. BOARD OF DIRECTORS MEETING SCHEDULE

Moved by Director Carpenter, seconded by Director Chong, and carried unanimously on a 4-0 vote with Chair Moore and Director Williams absent, to cancel the regular Board of Directors meeting on July 2, 2019 at 3 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

9. FRIENDS OF THE LAGUNA WOODS OC LIBRARY

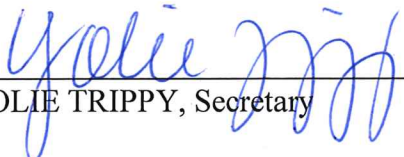
The Board of Directors discussed potential fundraising activities to support the Laguna Woods branch of the County of Orange’s public library system, including fundraising to support events and programming. Staff responded to related questions. No action was taken.

10. BOARD OF DIRECTORS COMMENTS AND ANNOUNCEMENTS

Director Chong announced an upcoming Korean Club event.


11. ADJOURNMENT

The meeting was adjourned at 4:19 p.m. The next regular meeting will be at 3:00 p.m. on Tuesday, August 6, 2019 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.



YOLIE TRIPPY, Secretary

Approved: November 5, 2019



CAROL MOORE, Chair