

CITY OF LAGUNA WOODS
WARRANT REGISTER
12/18/2019

ITEM 6.3

This Report Covers the Period 11/01/2019 through 11/30/2019

Date	Vendor Name	Description	Amount	
Debit				
<i>Automatic Bank Debits</i>				
11/08/2019	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 10/11/2019 and 10/25/2019	326.50	
11/12/2019	CALPERS - HEALTH	Employee Benefit Program / November 2019	3,564.95	
11/12/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/11/2019	1,043.24	
11/12/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/11/2019	2,369.54	
11/14/2019	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 11/8/2019	16,405.97	
11/14/2019	ADP TAX	Payroll Taxes / Pay Period Ended 11/8/2019	6,356.02	
11/14/2019	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 11/8/2019	1,084.61	
11/15/2019	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / November 2019	229,863.39	
11/15/2019	U.S. BANK	Bank Service Charges / September 2019	143.35	
11/20/2019	BUSINESS PLANS, INCORPORATED	Employee Benefit Program / November 2019	416.67	
11/26/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/25/2019	2,369.54	
11/26/2019	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/25/2019	1,043.24	
11/27/2019	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 11/22/2019	14,890.43	
11/27/2019	ADP TAX	Payroll Taxes / Pay Period Ended 11/22/2019	5,789.30	
11/27/2019	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 11/22/2019	1,084.61	
11/27/2019	BUSINESS PLANS, INCORPORATED	Employee Benefit Program / November 2019	982.29	
Check				
<i>Warrants:</i>				
3455	11/01/2019	ACCOUNTEMPS	Temporary Accounting Clerk Services / Week Ending October 18, 2019	1,687.50
3456	11/01/2019	AT&T	Telephone / 458-3487 / October 2019	40.99
3457	11/01/2019	AT&T	Telephone / 639-0500 / October 2019	212.39
3458	11/01/2019	AT&T	Telephone / 452-0600 / October 2019	1,494.56
3459	11/01/2019	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / July - September 2019	1,030.50
3460	11/01/2019	CIVIL SOURCE	Traffic Engineering / September 2019	12,070.00
3461	11/01/2019	COUNTY OF ORANGE	800 MHz Communication Charges / October - December 2019	868.00
3462	11/01/2019	COUNTY OF ORANGE	Automated Fingerprint ID System / October 2019	784.00
3463	11/01/2019	CSG CONSULTANTS INC	Building Plan Check Services / September 2019	2,082.50
3464	11/01/2019	DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / November 2019	246.13
3465	11/01/2019	MANAGED HEALTH NETWORK	Employee Benefits Program / November 2019	14.63
3466	11/01/2019	MELISSA LEANZA	Mileage & Parking Reimbursement	100.89
3467	11/01/2019	OFFICE DEPOT	Office Supplies / October 2019	492.52
3468	11/01/2019	RED HAWK FIRE & SECURITY, LLC	Fire & Security System Maintenance / September 2019	475.00
3469	11/01/2019	TDI SIGNS, INC.	Dog Park Signage	167.01
3470	11/01/2019	TYLER TECHNOLOGIES, INC.	Permitting Software / September 2019	843.75
3471	11/01/2019	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	503.79
3472	11/01/2019	VISION SERVICE PLAN OF AMERICA	Employee Benefits Program / November 2019	122.28
3473	11/01/2019	WILLDAN ENGINEERING	Code Enforcement Services / September 2019	2,494.00
3473	11/01/2019	WILLDAN ENGINEERING	Building Official Services / September 2019	13,740.00
3473	11/01/2019	WILLDAN ENGINEERING	Building Inspection Services / September 2019	3,600.00
3474	11/07/2019	360 BUSINESS CONSULTING	Website Hosting / October 2019	200.00
3475	11/07/2019	ACCOUNTEMPS	Temporary Accounting Clerk Services / Week Ending October 25, 2019	1,687.50
3476	11/07/2019	ANAHEIM COMMUNITY PUBLISHING	Graphic Design	403.50

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3477	11/07/2019	BOUTWELL FAY LLP	Legal Services / September 2019	212.50
3478	11/07/2019	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / September 2019	14,115.00
3479	11/07/2019	CALIFORNIA INTERNET LP	City Hall Internet Service / December 2019	349.00
3480	11/07/2019	CEP AMERICA AUC PC	Pre-Employment Physical	50.00
3481	11/07/2019	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / October 2019	9,425.00
3482	11/07/2019	CMTA	Investment Policy Certification Program Application	175.00
3483	11/07/2019	EL TORO WATER DISTRICT	Water Services / September 2019	3,679.32
3484	11/07/2019	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / October 2019	1,330.00
3485	11/07/2019	MICHAEL BAKER INTERNATIONAL	El Toro Road Drainage and Localized Flooding Analysis / September 2019	2,151.90
3486	11/07/2019	PARK CONSULTING GROUP, INC	Software Implementation Services / October 2019	8,162.50
3487	11/07/2019	PETTY CASH	Replenish Petty Cash / October 2019	-
3488	11/07/2019	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / October 2019	1,493.92
3489	11/07/2019	STAPLES	Office & Janitorial Supplies / October 2019	287.04
3490	11/07/2019	TEAM ONE MANAGEMENT	Janitorial Services / October 2019	846.22
3491	11/07/2019	THE GAS COMPANY	Gas Service - City Hall / October 2019	15.35
3492	11/18/2019	ACCOMTEMP	Temporary Accounting Clerk Services / Week Ending November 1, 2019	1,642.50
3493	11/18/2019	AMERICAN PLANNING ASSOCIATION	Membership Dues / Calender Year 2020 / Development Programs Analyst	470.00
3494	11/18/2019	AT&T	White Pages / November 2019	4.48
3495	11/18/2019	AT&T	Telephone / 583-1105 / October 2019	21.50
3496	11/18/2019	AT&T	Telephone / 581-9821 / October 2019	77.03
3497	11/18/2019	BALLIET, MICHAEL	Waste Management Consulting Services / October 2019	1,976.25
3498	11/18/2019	BOA ARCHITECTURE	City Hall Refurbishment & Safety Project / October 2019	4,200.00
3499	11/18/2019	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / October 2019	14,115.00
3500	11/18/2019	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2018-19	2,000.00
3501	11/18/2019	CAA	Water Quality Services / October 2019	2,904.00
3502	11/18/2019	CALIFORNIA YELLOW CAB	Taxi Voucher Services / October 2019	3,736.00
3503	11/18/2019	COUNTY OF ORANGE	Automated Fingerprint ID System / November 2019	784.00
3504	11/18/2019	DEPARTMENT OF JUSTICE	Fingerprinting Services	32.00
3505	11/18/2019	KONE INC.	City Hall Elevator Maintenance / November 2019	277.57
3506	11/18/2019	LANCE, SOLL & LUNGHARD LLP	Interim Administrative Services Director/City Treasurer Services / September - October 2019	22,575.00
3507	11/18/2019	LOS ANGELES AIR CONDITIONING, INC	City Hall Maintenance	740.34
3508	11/18/2019	MARC DONOHUE	Administrative Services / October 2019	200.00
3509	11/18/2019	NEW MILLENNIUM CONSTRUCTION SERVICES, INC.	City Hall Refurbishment & Safety Project / October 2019	13,680.00
3510	11/18/2019	OBR ARCHITECTURE, INC.	Architectural Services / April and October 2019	3,305.00
3511	11/18/2019	ORANGE COUNTY REGISTER-NOTICES	Public Notices / October 2019	2,276.00
3512	11/18/2019	PRACTICAL DATA SOLUTIONS	IT Support Services / October 2019	2,148.00
3513	11/18/2019	PV MAINTENANCE INC	Street, City Hall & Park Maintenance Services / October 2019	16,687.33
3514	11/18/2019	RICOH USA, INC.	Copier Usage / October 2019	210.00
3515	11/18/2019	RUTAN & TUCKER, LLP	Legal Services / June - August 2019	4,132.50
3516	11/18/2019	SIEMENS MOBILITY, INC.	Traffic Maintenance / October 2019	3,984.30
3517	11/18/2019	SOUTHERN CALIFORNIA EDISON	Electric Services / October 2019	5,338.62
3518	11/18/2019	SUNSET PROPERTY SERVICES	Street Sweeping Services / October 2019	3,540.00
3519	11/18/2019	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / October 2019	3,322.25
3520	11/20/2019	J & C CONTRACTORS	Replace Stale Check #3030 / Dated May 16, 2019	250.00
3521	11/21/2019	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / October 2019	6,053.00

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3522	11/21/2019	CIVIL SOURCE	Building Inspection & Counter Services / October 2019	38,668.88
3522	11/21/2019	CIVIL SOURCE	El Toro Road Traffic Signal Synchronization Project / October 2019	1,166.73
3522	11/21/2019	CIVIL SOURCE	Moulton Parkway Traffic Synchronization Project / October 2019	4,312.72
3523	11/21/2019	CSG CONSULTANTS INC	Building Plan Check Services / October 2019	3,655.00
3524	11/21/2019	EILEEN SURDEZ	Taxi Voucher Refund	105.00
3525	11/21/2019	FOREST PRINTING & COPYING INC	Printing Services	215.50
3526	11/21/2019	MICHAEL BAKER INTERNATIONAL	Planning Services / October 2019	15,032.50
3527	11/21/2019	RED HAWK FIRE & SECURITY, LLC	Fire System Maintenance / October 2019	790.53
3528	11/21/2019	TYLER TECHNOLOGIES, INC.	Permitting Software / October 2019	2,468.75
3529	11/21/2019	WILLDAN ENGINEERING	Code Enforcement Services / October 2019	2,494.00
3529	11/21/2019	WILLDAN ENGINEERING	Building Official Services / October 2019	10,980.00
3529	11/21/2019	WILLDAN ENGINEERING	Building Inspection Services / October 2019	2,250.00
			Total Bank Debits and Warrants:	\$ 578,210.12

Petty Cash Expenditures Paid Out (See Note 2)

OC Clerk - Recorder	Document Recording Fee	\$50.00
Melissa Leanza	Mileage Reimbursement	\$18.45
		Total Petty Cash:
		\$68.45

TOTAL \$ 578,278.57

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of November 2019, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Rainey.

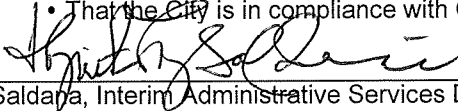
Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - The table below summarizes credit card expenditures paid via Check #3471 to U.S. Bank totaling \$503.79:

Costco	Office Supplies	\$61.38
Stater Bros	Supplies for Goods Exchange	\$7.41
CJPIA	CJPIA Conference / Conners	(\$50.00)
Association of Environmental Professionals	Employee Training	\$225.00
CSMFO	CSMFO Budget Awards Program Application	\$150.00
CSMFO	Membership Dues / Calendar Year 2020 / Accountant	\$110.00
		Total Credit Card Reimbursement:
		\$503.79

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Date	Vendor Name	Description	Amount
Administrative Services Director/City Treasurer's Certification			
I, Kriste Saldana, Interim Administrative Services Director/City Treasurer, do hereby certify:			
<ul style="list-style-type: none"> • In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within; • That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and • That the City is in compliance with California Government Code Section 27108. 			
 Kriste Saldana, Interim Administrative Services Director/City Treasurer	12-18-19 Dated		