

**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
SPECIAL MEETING  
May 11, 2020  
2:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

Mayor Hatch called the Special Meeting of the City Council of the City of Laguna Woods to order at 2:01 p.m.

**II. ROLL CALL**

COUNCILMEMBER:           PRESENT:   Conners, Moore, Rainey, Horne, Hatch  
                                  ABSENT:   -

All Councilmembers participated via telephone as permitted by Governor Newsom’s Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT:           City Manager Macon, City Clerk Trippy

City Manager Macon and City Clerk Trippy participated in-person at the meeting location.

**III. PLEDGE OF ALLEGIANCE**

Councilmember Conners led the pledge of allegiance.

**IV. PRESENTATIONS AND CEREMONIAL MATTERS – None**

**V. PUBLIC COMMENT**

City Manager Macon read email correspondence that was sent by Denise Colber (signed by DeniseMarie Bettencourt), titled “Public comments for the next council meeting”, dated April 24, 2020 7:49 p.m. regarding the Transportation Corridor Agencies. That correspondence is noted and included in the public record.

City Manager Macon read email correspondence that was sent by Samuel Goldstein, titled “Letter to be read”, dated April 25, 2020 4:23 p.m. regarding the Transportation Corridor Agencies. That correspondence is noted and included in the public record.

Councilmember Moore requested copies of both written public comments.

City Manager Macon responded that staff would provide copies after the meeting.

## **VI. CONSENT CALENDAR**

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.4. This vote was conducted by roll call.

### **6.1 Fiscal Years 2019-21 Budget Adjustments**

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2019-21 BUDGET AND WORK PLAN FOR FISCAL YEAR 2019-20 COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020, AND FISCAL YEAR 2020-21 COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021, RELATED TO ADJUSTMENTS OF GENERAL FUND AND FUEL TAX FUND APPROPRIATIONS TO PROVIDE FOR THE REPLACEMENT OF DAMAGED TRAFFIC CABINETS

### **6.2 Building Inspection, Permit Counter, and Building Official Services**

1. Waived the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approved an extension of the agreement with CivilSource, Inc. for building inspection, permit counter, and building official services and authorized the Mayor to execute the extension, subject to approval as to form by the City Attorney.

### **6.3 Building Official and Inspection Services**

1. Waived the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approved an extension of the agreement with Willdan Engineering for building official and inspection services and authorized the Mayor to execute the extension, subject to approval as to form by the City Attorney.

### **6.4 Senior Mobility Transportation Services**

1. Waived the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approved an extension of the agreement with Cabco Yellow, Inc. doing business as California Yellow Cab for senior mobility transportation services and authorized the Mayor to execute the extension, subject to approval as to form by the City Attorney.

## **VII. CITY COUNCIL BUSINESS**

### **7.1 State of Local Emergency (COVID-19)**

City Manager Macon made a presentation and responded to related questions. He stated that facts and figures had changed since the City Council ratified the existing local emergency proclamation, which speak to the proclamation's ongoing need, including:

- The local emergency proclamation references morbidity and mortality statistics from the World Health Organization. Those figures have increased from more than 332,900 persons infected with COVID-19, worldwide, as of March 23, 2020, to 4,006,257 persons infected, worldwide, as of May 11, 2020. Likewise, the number of people killed, worldwide, has increased from more than 14,500 to 278,892 over the same period of time.
- In Orange County, according to information provided by the Orange County Health Care Agency, the total number of COVID-19 cases has increased from 125 as of March 23, 2020 to 3,557 as of May 11, 2020. Approximately 36% of cases have been adults age 55 and older, and 20% adults age 65 and older. Despite accounting for approximately 36% of cases, adults age 55 and older account for approximately 82% of the 76 total COVID-19 deaths in Orange County. In Laguna Woods – where the average age as of the 2010 Census was nearly 78 – there have been eight COVID-19 cases.
- On March 19, 2020, Governor Newsom issued a statewide “stay-at-home” order. That order remains in effect at this time, although there has been some relaxing of certain provisions. California is currently in the second stage of a four-stage process that will culminate in the end of the “stay-at-home” order. On May 4, 2020, Governor Newsom released a statement that reads, in part, “Millions of Californians answered the call to stay home and thanks to them, we are in a position to begin moving into our next stage of modifying our stay at home order. But make no mistake – this virus isn’t gone. It’s still dangerous and poses a significant public health risk.”
- On March 22, 2020, President Trump approved a Major Disaster Declaration for the State of California. That Major Disaster Declaration remains in effect at this time.

City Manager Macon commented on the emergency installation of Plexiglas barriers at City Hall, the City's purchase of face coverings and hand sanitizer, and disinfection of

high-touch surfaces at City Hall, as well as impacts on the City's finances, City Hall's hours, and public services. City Manager Macon provided contact information for the County of Orange, noted the County Health Officer's strong encouragement to wear face coverings outside the home, and commented on the disposal of disinfecting wipes.

City Attorney Cosgrove joined the meeting via telephone during City Manager Macon's presentation.

Moved by Mayor Pro Tem Horne, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, CONTINUING THE EFFECT OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY THAT WAS ISSUED BY THE DIRECTOR OF EMERGENCY SERVICES ON MARCH 19, 2020 AND THEN RATIFIED AND CONTINUED IN EFFECT BY THE CITY COUNCIL ON MARCH 24, 2020, ON THE BASIS OF ONGOING NEED FOR 60 DAYS (THROUGH JULY 10, 2020) UNLESS TERMINATED PRIOR TO THAT DATE BY THE CITY COUNCIL, PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 8630

## 7.2 Senior Mobility Program

City Manager Macon made a presentation and responded to a related question.

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to:

1. Due to the impacts of COVID-19, extend the deadline for individuals to submit refund or exchange requests for Senior Mobility Program transportation that was purchased for use in Fiscal Year 2019-20 from July 31, 2020 to August 21, 2020.

AND

2. Due to the impacts of COVID-19, waive the Senior Mobility Program's annual enrollment fee of \$10 per person for Fiscal Year 2020-21.

## 7.3 Ad Hoc Audit Committee

Mayor Hatch introduced the item.

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to appoint Mayor Hatch to replace Councilmember Rainey on the Ad Hoc Audit Committee beginning immediately through December 16, 2020 to work with the City's independent auditors on matters related to the Fiscal Year 2019-20 audit.

Mayor Hatch requested that future special meeting agendas include an item for Councilmember comments.

**VIII. CLOSED SESSION – None**

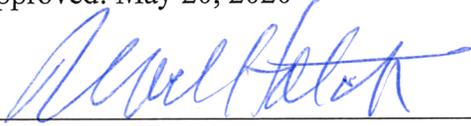
**IX. CLOSED SESSION REPORT – None**

**X. ADJOURNMENT**

The meeting was adjourned at 2:53 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, May 20, 2020, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

  
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YOLIE TRIPPY, CMC, City Clerk

Approved: May 20, 2020

  
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NOEL HATCH, Mayor