

**LAGUNA WOODS CIVIC SUPPORT FUND
BOARD OF DIRECTORS MINUTES
REGULAR MEETING
JUNE 2, 2020
3:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

1. CALL TO ORDER

Chair Moore called the meeting of the Laguna Woods Civic Support Fund Board of Directors to order at 3:03 p.m.

2. ROLL CALL

BOARD OF DIRECTORS: PRESENT: Carpenter, Hatch, Moore, Rothberg, Williams
ABSENT: Chong

All members of the Board of Directors participated via telephone as permitted by Governor Newsom's Executive Order N-29-20 (dated March 17, 2020).

STAFF: PRESENT: Macon, Trippy

CEO Macon and Secretary Trippy participated in-person at the meeting location.

3. PLEDGE OF ALLEGIANCE

Director Carpenter led the pledge of allegiance.

4. PUBLIC COMMENTS – None

5. BOARD OF DIRECTORS MEETING MINUTES

Moved by Director Williams, seconded by Director Rothberg, and carried unanimously on a 5-0 vote with Director Chong absent, to approve the Board of Directors meeting minutes for the meeting on February 4, 2020.

6. ADMINISTRATIVE AND FINANCIAL STAFF REPORTS

CEO Macon reviewed the Chief Financial Officer's Report and the memorandum regarding the City's costs to support the Laguna Woods Civic Support Fund that were included in the agenda packet. CEO Macon responded to related questions.

7. "A PLACE FOR PAWS" DOG PARK CONTRIBUTIONS

CEO Macon reviewed the City of Laguna Woods invoice and supporting documentation that was included in the agenda packet and responded to related questions.

Members of the Board of Directors expressed concern regarding the lack of dog park fundraising since the relocated park's grand opening. CEO Macon stated that he would follow-up with the Dog Park Advisory Group's leadership and other parties regarding future plans.

The Board of Directors discussed the need for more active fundraising for the dog park in light of the ongoing costs associated with its operations and maintenance.

Moved by Director Rothberg, seconded by Vice Chair Hatch, and carried unanimously on a 5-0 vote with Director Chong absent, to authorize a payment to the City of Laguna Woods in the amount of \$6,164.08 to offset costs for maintenance of "A Place for Paws" Dog Park incurred between July 2019 and April 2020, with the payment drawn from funds raised by contributions restricted for use to support "A Place for Paws" Dog Park

8. FISCAL YEAR 2020-21 BUDGET

CEO Macon reviewed the proposed budget and responded to related questions.

Moved by Director Rothberg, seconded by Director Williams, and carried unanimously on a 5-0 vote with Director Chong absent, to adopt a budget for Fiscal Year 2020-21 commencing July 1, 2020 and ending June 30, 2021.

9. FRIENDS OF THE LAGUNA WOODS OC LIBRARY

CEO Macon noted that the City hopes to have updated exterior renderings of the library building ready in July, which could then be used in fundraising materials. The founders wall flyer will be prepared once updated exterior renderings are available.

Vice Chair Hatch noted that the City of Yorba Linda is currently constructing a new public library and asked if staff could gather information on related fundraising activities. CEO Macon stated that staff will follow-up and provide information at a future meeting.

Director Rothberg commented on the potential for a pin sale fundraiser involving reselling a book lapel pin purchased from CatalogFavorites.com and suggested that staff gather related information. CEO Macon stated that staff will follow-up and provide information at a future meeting.

Other discussion included:

- Potential event-based fundraisers: National Grandparents Day, ribbon cutting
- Fundraising impacts of COVID-19 in both the near- and long-term
- Other local fundraising efforts undertaken by other organizations
- Role and limitations of City Councilmembers and City staff in fundraising

10. BOARD OF DIRECTORS COMMENTS AND ANNOUNCEMENTS – None

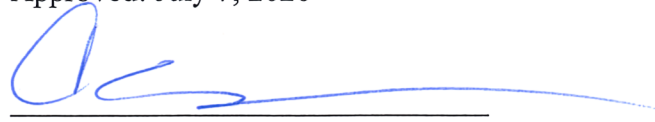
11. ADJOURNMENT

The meeting was adjourned at 4:13 p.m. The next regular meeting will be at 3:00 p.m. on Tuesday, July 7, 2020 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.



YOLIE TRIPPY, Secretary

Approved: July 7, 2020



CAROL MOORE, Chair