

CITY OF LAGUNA WOODS
WARRANT REGISTER
7/15/2020

ITEM 6.2

This Report Covers the Period 6/01/2020 through 6/30/2020

Date	Vendor Name	Description	Amount
Debit			
<i>Automatic Bank Debits</i>			
06/02/2020	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / May 2020	89.68
06/02/2020	BUSINESS PLANS	Employee Benefit Program / May 2020	1.21
06/03/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 5/22/2020	1,488.46
06/08/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/08/2020	2,857.41
06/08/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/08/2020	1,769.62
06/11/2020	ADP TAX	Payroll Taxes / Pay Period Ended 06/05/2020	9,033.96
06/11/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 06/05/2020	20,251.90
06/11/2020	CALPERS - HEALTH	Employee Benefit Program / June 2020	6,907.86
06/12/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 6/05/2020	1,488.46
06/12/2020	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 05/08/2020 and 5/22/2020	359.70
06/12/2020	U.S. BANK	Bank Service Charges / May 2020	143.01
06/17/2020	BUSINESS PLANS	Employee Benefit Program / June 2020	416.67
06/22/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/22/2020	2,857.41
06/22/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/22/2020	1,814.83
06/23/2020	BUSINESS PLANS	Employee Benefit Program / June 2020	283.39
06/25/2020	ADP TAX	Payroll Taxes / Pay Period Ended 06/19/2020	8,632.21
06/25/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 06/19/2020	18,877.12
06/26/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 6/19/2020	1,488.46
06/30/2020	BUSINESS PLANS	Employee Benefit Program / June 2020	172.83
Check			
Number			
<i>Warrants:</i>			
3945	06/04/2020	360 BUSINESS CONSULTING	200.00
3946	06/04/2020	AT&T	209.81
3947	06/04/2020	AT&T	1,644.12
3948	06/04/2020	AT&T	40.13
3949	06/04/2020	BALLIET, MICHAEL	3,038.75
3950	06/04/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	17,618.87
3951	06/04/2020	CALIBER SIGNS & IMAGING INC	294.77
3952	06/04/2020	CITY OF LAGUNA BEACH	9,425.00
3953	06/04/2020	CLEARSOURCE FINANCIAL	2,100.00
3954	06/04/2020	EL TORO WATER DISTRICT	3,174.64
3955	06/04/2020	GLENDA ROSEN	22.00
3956	06/04/2020	OBR ARCHITECTURE, INC.	27,000.00
3957	06/04/2020	PETTY CASH	-
3958	06/04/2020	PROTEL COMMUNICATIONS, INC	299.00
3959	06/04/2020	RUBBER STAMP CHAMP	45.79
3960	06/04/2020	STAPLES	275.74
3961	06/04/2020	TEAM ONE MANAGEMENT SERVICES	1,534.22
3962	06/04/2020	U.S. BANK	1,312.39
3963	06/09/2020	CIVIL SOURCE	500.00
3963	06/09/2020	CIVIL SOURCE	1,762.88
3964	06/11/2020	AT&T	4.48

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3965	06/11/2020	BOUTWELL FAY LLP	Legal Services / May 2020	85.00
3966	06/11/2020	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / May 2020	582.00
3967	06/11/2020	CAPTIONING UNLIMITED	Closed Captioning / May 2020	400.00
3968	06/11/2020	COUNTY OF ORANGE - SHERIFF	Automated Fingerprint ID System / June 2020	784.00
3969	06/11/2020	DELL MARKETING L.P.	Computer Equipment	3,266.64
3970	06/11/2020	FOREST PRINTING & COPYING INC	Printing Services	4,987.75
3971	06/11/2020	HINDERLITER DE LLAMAS & ASSOCIATES	Sales & Use Tax Consulting Services / 4th Quarter 2018	750.00
3972	06/11/2020	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / May 2020	356.25
3973	06/11/2020	LAGUNA CONSTRUCTION & BUILDER, INC.	Emergency City Hall COVID-19 Virus-Prevention Plexiglas Work	15,600.00
3974	06/11/2020	MICHAEL BAKER INTERNATIONAL	Planning Services / April 2020	7,808.75
3975	06/11/2020	OFFICE DEPOT	Office Supplies / May 2020	15.61
3976	06/11/2020	PARK CONSULTING GROUP, INC	Software Implementation Services / May 2020	3,281.25
3977	06/11/2020	PETTY CASH	Replenish Petty Cash / Drawer Increase	-
3978	06/11/2020	RICHARDS, WATSON & GERSHON	Legal Services / April 2020	41,481.15
3979	06/11/2020	RICOH USA, INC.	Copier Usage / May 2020	141.60
3980	06/11/2020	SOUTHERN CALIFORNIA EDISON	Electric Services / May 2020	5,286.46
3981	06/11/2020	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / May 2020	1,510.83
3982	06/11/2020	SUNSET PROPERTY SERVICES	Street Sweeping Services / May 2020	2,832.00
3983	06/11/2020	THE GAS COMPANY	Gas Service - City Hall / May 2020	15.78
3984	06/11/2020	WILLDAN ENGINEERING	Code Enforcement Services / May 2020	1,740.00
3985	06/11/2020	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / May 2020	1,305.00
3986	06/19/2020	AT&T	Telephone / 583-1105 / May 2020	20.89
3987	06/19/2020	CALIFORNIA YELLOW CAB	Taxi Voucher Services / May 2020	158.00
3988	06/19/2020	CSG CONSULTANTS INC	Building Plan Check Services / May 2020	1,147.50
3989	06/19/2020	MARK LITTLE	Cancelled Permit Refund	72.00
3990	06/19/2020	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / May 2020	10,395.73
3991	06/19/2020	WILLDAN ENGINEERING	Building Official Services / May 2020	12,300.00
3992	06/25/2020	BALLIET, MICHAEL	Waste Management Consulting Services / May 2020	1,572.50
3993	06/25/2020	BUSINESS PLANS, INCORPORATED	125 Cafeteria Plan / May - June 2020	200.00
3994	06/25/2020	CAPTIONING UNLIMITED	Closed Captioning / June 2020	400.00
3995	06/25/2020	KONE INC.	City Hall Elevator Maintenance / June 2020	225.00
3996	06/25/2020	PETTY CASH	Replenish Petty Cash / Drawer Increase	-
3997	06/25/2020	PRACTICAL DATA SOLUTIONS	IT Support Services / April - May 2020	6,118.69
3998	06/25/2020	RED HAWK FIRE & SECURITY, LLC	Fire & Security System Maintenance / May 2020	1,100.00
3999	06/25/2020	SIEMENS MOBILITY, INC.	Traffic Maintenance / May 2020	1,174.00
4000	06/25/2020	WYNEMA WATSON	Taxi Voucher Refund	210.00
4001	06/30/2020	CALPERS - OPEB TRUST	Prefund Contribution to Other Post-Employment Benefits (OPEB) Trust	19,529.00
			Total Bank Debits and Warrants:	\$ 290,083.78

Petty Cash Expenditures Paid Out (See Note 2)

Nadia Cook Reimbursement / Recorded Documents

\$57.00
Total Petty Cash: \$57.00

TOTAL \$ 290,140.78

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NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of June 2020, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Rainey.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.


Note 3 - The table below summarizes credit card expenditures paid via Check #3962 to U.S. Bank totaling \$1,312.39:

	The Webstaurant Store	City Hall Lobby Signs and Frame Set (COVID-19)	\$412.41
	GoDaddy.com	Website SSL Certificate Renewal	\$591.98
	GoTo Meeting	Video Conferencing Software	\$288.00
	Secretary of State	Civic Support Fund Statement Filing	\$20.00
		Total Credit Card Reimbursement:	\$1,312.39

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.



 Elizabeth Torres, Administrative Services Director/City Treasurer

7/9/20

 Dated