

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Regular Meeting
Wednesday, November 18, 2020
2:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

Noel Hatch
Mayor

Shari L. Horne
Mayor Pro Tem

Cynthia Conners
Councilmember



Carol Moore
Councilmember

Vacant
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

This meeting may be recorded, televised, and made publicly available.

Public Comments: Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

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FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535, cityhall@cityoflagunawoods.org, or 24264 El Toro Road, Laguna Woods, California 92637.

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.



YOLIE TRIPPY, CMC, City Clerk

11-18-20

Date

NOVEL CORONAVIRUS (COVID-19) NOTICE

Please consider participating in this City Council meeting remotely. Written public comments may be submitted via email (cityhall@cityoflagunawoods.org) or by mail (Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637), provided that they are received by the City prior to 2 p.m. on the day of the meeting. Written public comments may be read or summarized to the City Council at the meeting, and parties submitting comments should be aware that their email addresses and any information submitted may be disclosed or become a matter of public record. No party should expect privacy of such information.

Please exercise caution when attending City Council meetings. If you do attend this meeting, please maintain a distance of six feet or more between yourself and others, wash your hands with soap and water before and after the meeting, and refrain from handshaking and other physical contact.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS AND CEREMONIAL MATTERS

V. PUBLIC COMMENTS

About Public Comments: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to state law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

VI. CONSENT CALENDAR

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

6.1 City Council Minutes

Recommendation: Approve the City Council meeting minutes for the regular meeting on October 21, 2020.

6.2 City Treasurer's Report

Recommendation: Receive and file the City Treasurer's Report for the month of October 2020.

6.3 Warrant Register

Recommendation: Approve the warrant register dated November 18, 2020 in the amount of \$675,495.43.

6.4 Fiscal Years 2019-21 Budget Adjustments

Recommendation: Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2019-21 BUDGET AND WORK PLAN FOR FISCAL YEAR 2019-20 COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020, AND FISCAL YEAR 2020-21 COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021, RELATED TO ADJUSTMENTS OF MEASURE M2 (OC GO) FUND APPROPRIATIONS FOR THE "CITY-MAINTAINED CATCH BASINS FULL CAPTURE SYSTEMS RETROFIT PROJECT"

6.5 Measure M2 Expenditure Report

Recommendation: Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AND CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR FISCAL YEAR 2019-20 COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020

VII. PUBLIC HEARINGS

VIII. CITY COUNCIL BUSINESS

8.1 COVID-19 Face Coverings Reimbursement Program

Recommendation: Approve funding awards using Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act (CDBG-CV) funding, as follows:

Recipient	Amount
24151 Moulton Parkway Associates, LCC	\$97.15
JB Swim School LLC dba Goldfish Swim School	\$392.50
Las Palmas Subtenant LP dba LAS PALMAS	\$4,666.11
McCormick and Son Mortuaries	\$396.90
Regency Subtenant LP dba THE REGENCY	\$3,977.97
Village Management Services, Inc.	\$24,182.37
Total:	\$33,713.00

8.2 Coronavirus Aid, Relief, and Economic Security Act Funding

Recommendation: Authorize the City Manager to approve reimbursements for The Foundation of Laguna Woods Village for direct costs incurred as a result of implementing COVID-19-related food delivery and assistance programs for Laguna Woods residents, using Coronavirus Aid, Relief, and Economic Security Act funding.

8.3 City Council Vacancy

Recommendation:

1. Review the applications received from individuals interested in being appointed to fill the City Council vacancy.

AND

2. Select individuals to interview for the City Council vacancy.

AND

3. Schedule an adjourned regular meeting of the City Council at which to conduct interviews to fill the City Council vacancy.

IX. CITY COUNCIL REPORTS AND COMMENTS

About City Council Comments and Reports: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

- 9.1 Coastal Greenbelt Authority
Councilmember Conners; Alternate: Mayor Pro Tem Horne
- 9.2 Orange County Fire Authority
Mayor Hatch
- 9.3 Orange County Library Advisory Board
Councilmember Moore; Alternate: Councilmember Conners
- 9.4 Orange County Mosquito and Vector Control District
Mayor Pro Tem Horne
- 9.5 San Joaquin Hills Transportation Corridor Agency
Councilmember Conners; Alternate: Councilmember Moore
- 9.6 South Orange County Watershed Management Area
Councilmember Moore; Alternate: Mayor Hatch
- 9.7 Other Comments and Reports

X. CLOSED SESSION

XI. CLOSED SESSION REPORT

XII. ADJOURNMENT

Next Regular Meeting: Wednesday, December 16, 2020 at 2 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, California 92637

6.0
CONSENT CALENDAR SUMMARY

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City of Laguna Woods

Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

FOR: November 18, 2020 Regular Meeting

SUBJECT: Consent Calendar Summary

Recommendation

Approve all proposed actions on the November 18, 2020 Consent Calendar by single motion and City Council action.

Background

All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

Summary

The November 18, 2020 Consent Calendar contains the following items:

- 6.1 Approval of the City Council meeting minutes for the regular meeting on October 21, 2020.
- 6.2 Approval of a motion to receive and file the City Treasurer's Report for the month of October 2020.
- 6.3 Approval of the warrant register dated November 18, 2020 in the amount of \$675,495.43. A list of warrants is included in the agenda packet; detailed information about individual warrants is available at or from City Hall.

- 6.4 Adoption of a resolution amending and adopting the Fiscal Years 2019-21 Budget and Work Plan for Fiscal Year 2019-20 commencing July 1, 2019 and ending June 30, 2020, and Fiscal Year 2020-21 commencing July 1, 2020 and ending June 30, 2021, related to adjustments of Measure M2 (OC Go) Fund appropriations for the “City-maintained Catch Basins Full Capture Systems Retrofit Project.” Subsequent to the adoption of the Fiscal Years 2019-21 Budget, the City applied for, and was awarded, \$31,641 from the Orange County Transportation Authority for the “City-maintained Catch Basins Full Capture Systems Retrofit Project,” which generally includes the retrofit of 41 catch basins along public roads with full trash capture devices. The proposed resolution would increase Fiscal Year 2020-21 appropriations for the Measure M2 (OC Go) Fund to enable the use of such funds.
- 6.5 Adoption of a resolution adopting and concerning the Measure M2 Expenditure Report for Fiscal Year 2019-20 commencing July 1, 2019 and ending June 30, 2020. Cities are required to annually account for Measure M2 net revenues, developer/traffic impact fees, and funds expended to meet maintenance of effort requirements. The report must be submitted to the Orange County Transportation Authority within six months of each fiscal year in order for the City to remain eligible to receive Measure M2 funds.

6.1
CITY COUNCIL MINUTES

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**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
REGULAR MEETING
October 21, 2020
2:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Moore, Horne, Hatch
 ABSENT: -

All Councilmembers participated via teleconference as permitted by Governor Newsom's Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, City Clerk Trippy

City Manager Macon and City Clerk Trippy participated in-person at the meeting location.

City Attorney Cosgrove participated via teleconference.

III. PLEDGE OF ALLEGIANCE

Councilmember Conners led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS – None

V. PUBLIC COMMENT – None

VI. CONSENT CALENDAR

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 4-0 vote, to approve Consent Calendar items 6.1 – 6.5. This vote was conducted by roll call.

6.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on September 16,

2020 and the adjourned regular meeting on October 15, 2020.

6.2 City Treasurer’s Report

Received and filed the City Treasurer’s Report for the month of September 2020.

6.3 Warrant Register

Approved the warrant register dated October 21, 2020 in the amount of \$772,395.49.

6.4 Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 4

1. Approved the “American with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 4” design plans and specifications as prepared by the project engineer.

AND

2. Awarded a contract agreement to CT&T Concrete Paving, Inc. for the construction of the “American with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 4”, in the amount of \$111,800, plus authorized change orders not to exceed 10% of the base amount; and authorized the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

6.5 Pavement Management Plan Project (Eastbound El Toro Road between Church Intersection and Moulton Parkway, Westbound El Toro Road between Willow Tree Center and Moulton Parkway)

1. Approved the “Pavement Management Plan Project (Eastbound El Toro Road between Church Intersection and Moulton Parkway, Westbound El Toro Road between Willow Tree Center and Moulton Parkway)” design plans and specifications as prepared by the project engineer.

AND

2. Awarded a contract agreement to Hardy & Harper, Inc. for the construction of the “Pavement Management Plan Project (Eastbound El Toro Road between Church Intersection and Moulton Parkway, Westbound El Toro Road between Willow Tree Center and Moulton Parkway)”, in the amount of \$201,160, plus authorized change orders not to exceed 10% of the base amount; and authorized the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

VII. PUBLIC HEARINGS – None

VIII. CITY COUNCIL BUSINESS**8.1 State of Local Emergency (COVID-19)**

City Manager Macon made a presentation. He stated that facts and figures had changed since the City Council last continued the existing local emergency proclamation, which speak to the proclamation's ongoing need, including:

- The local emergency proclamation references morbidity and mortality statistics from the World Health Organization. Those figures have increased from 23,057,288 persons infected with COVID-19, worldwide, as of August 24, 2020, to 40,118,333 persons infected, worldwide, as of the WHO's October 20, 2020 COVID-19 Weekly Epidemiological Update. Likewise, the number of deaths, worldwide, has increased from 800,906 to 1,114,749 over the same period of time.
- In Orange County, according to information provided by the Orange County Health Care Agency, the total number of COVID-19 cases has increased from 47,090 as of August 26, 2020 to 57,373 as of October 20, 2020. Approximately 24% of cases have been adults age 55 and older. Despite accounting for approximately 24% of cases, adults age 55 and older account for approximately 88% of the 1,412 total COVID-19 deaths in Orange County. In Laguna Woods – where the average age as of the 2010 Census was nearly 78 – there have been 70 COVID-19 cases and 8 deaths.
- Orange County remains in the State of California's red, substantial Tier 2 with a current daily COVID-19 positive case rate per 100,000 of 4.6 as of October 20, 2020.
- On March 22, 2020, President Trump approved a Major Disaster Declaration for the State of California. That Major Disaster Declaration remains in effect.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 4-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL FO THE CITY OF LAGUNA WOODS, CALIFORNIA, CONTINUING THE EFFECT OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY THAT WAS ISSUED BY THE DIRECTOR OF EMERGENCY SERVICES ON MARCH 19, 2020 AND THEN RATIFIED AND CONTINUED IN EFFECT BY THE CITY COUNCIL ON MARCH 24, 2020, MAY 11, 2020, AND JUNE 30, 2020, AND AUGUST 27, 2020, ON THE BASIS OF ONGOING NEED FOR 60 DAYS (THROUGH DECEMBER 20, 2020) UNLESS TERMINATED PRIOR TO THAT DATE BY THE CITY COUNCIL, PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 8630

This vote was conducted by roll call.

Mayor Hatch requested that Item 8.3 be considered next. There were no objections.

8.3 Coronavirus Aid, Relief, and Economic Security Act Funding

City Manager Macon made a presentation.

Councilmembers discussed the item and provided feedback.

Moved by Mayor Pro Tem Horne, seconded by Councilmember Conners, and carried unanimously on a 4-0 vote, to authorize the City Manager to implement and administer a COVID-19 Facility Disinfection Reimbursement Program to provide financial assistance to private assisted living facilities and private skilled nursing facilities with direct costs as a result of COVID-19-related facility disinfection, using Coronavirus Aid, Relief, and Economic Security Act funding. This vote was conducted by roll call.

8.2 Unfunded Retirement Liability

City Manager Macon made a presentation.

Councilmembers discussed the item and provided feedback. Staff answered related questions.

Moved by Councilmember Moore, seconded by Councilmember Conners, and carried unanimously on a 4-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL FO THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEAR 2019-21 BUDGET AND WORK PLAN FOR FISCAL YEAR 2019-20 COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020, AND FISCAL YEAR 2020-21 COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021, RELATED TO LUMP SUM PAYMENTS TO PAY OFF CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) UNFUNDED ACCRUED LIABILITY, AND MAKING RELATED AUTHORIZATIONS

This vote was conducted by roll call.

8.4 City Council Vacancy

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 4-0 vote, to choose to fill the City Council vacancy by way of appointment rather than special election.

Councilmembers discussed the City Council vacancy appointment process and staff

answered related questions.

Moved by Councilmember Moore, seconded by Mayor Pro Tem Horne, and carried unanimously on a 4-0 vote, to direct staff to solicit applications to fill the City Council vacancy beginning on November 2, 2020 through November 16, 2020 and to agendaize an item to review applications and select candidates to interview at the November 18, 2020 regular meeting. This vote was conducted by roll call.

IX. CITY COUNCIL REPORTS AND COMMENTS

9.1 Coastal Greenbelt Authority

Councilmember Connors stated that there had been no meeting since the last meeting.

9.2 Orange County Fire Authority

Mayor Hatch stated that there had been no meeting since the last meeting and commented on Orange County Fire Authority issues.

9.3 Orange County Library Advisory Board

Councilmember Moore stated that there had been no meeting since the last meeting.

9.4 Orange County Mosquito and Vector Control District

At Mayor Pro Tem Horne's request, a video from the Orange County Mosquito and Vector Control District titled "The Ankle Biter: Aedes Mosquito" was played. Mayor Pro Tem Horne provided a report.

9.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Connors provided a report.

9.6 South Orange County Watershed Management Area

Councilmember Moore commented on water issues.

Mayor Hatch briefly responded to Councilmember Moore's comments.

9.7 Other Comments and Reports

Mayor Hatch commented on a letter regarding homeowner's association CC&Rs.

Councilmember Moore briefly responded to Mayor Hatch's comments.

City Attorney Cosgrove advised against discussion of non-agendaized items.

Councilmember Conners and Mayor Hatch expressed appreciation for Joe Rainey's service to the community.

X. CLOSED SESSION – None

XI. CLOSED SESSION REPORT – None

XII. ADJOURNMENT

The meeting was adjourned at 3:21 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, November 18, 2020, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

YOLIE TRIPPY, CMC, City Clerk

Approved: November 18, 2020

NOEL HATCH, Mayor

6.2
CITY TREASURER'S REPORT

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City of Laguna Woods
City Treasurer's Report
For the Month Ended October 31, 2020

ITEM 6.2

CASH AND INVESTMENTS

	Beginning Balances As of 9/30/20	Earnings & Receipts	Disbursements	Purchases, Transfers & Other Adjustments	Ending Balances As of 10/31/20	% of Total Cash & Investment Balances	Maximum % Allowed per Investment Policy
Cash and Cash Equivalents							
Analyzed Checking Account (Note 1)	\$ 817,322	\$ 699,662	\$ (677,262)	\$ -	\$ 839,722	7.48%	
Cash Balances, Multi-Bank Securities (MBS) Account (Note 4)	\$ 5,353	\$ 2,101	\$ (5,501)	\$ -	\$ 1,953	0.02%	
Earned Interest in Transit and Accrued Interest, MBS Account (Note 4)	\$ 12,571	\$ 6,035	\$ (2,101)	\$ -	\$ 16,504	0.15%	
Petty Cash	\$ 1,300	\$ 200	\$ (284)	\$ -	\$ 1,216	0.01%	
Total Cash and Cash Equivalents	\$ 836,546	\$ 707,998	\$ (685,148)	\$ -	\$ 859,396	7.65%	100.00%
Pooled Money Investment Accounts							
Local Agency Investment Fund (LAIF) (Notes 2 and 3)	\$ 5,788,058	\$ 13,154	\$ (250,000)	\$ -	\$ 5,551,213	49.44%	
Orange County Investment Pool (OCIP) (Notes 2 and 3)	\$ 2,169,417	\$ 2,234	\$ (105)	\$ -	\$ 2,171,547	19.34%	
Total Pooled Money Investment Accounts	\$ 7,957,476	\$ 15,389	\$ (250,105)	\$ -	\$ 7,722,760	68.78%	90.00%
Investments - Interest and Income Bearing							
Certificates of Deposit (fair value) (Note 2 and 4)	\$ 2,649,968	\$ -	\$ -	\$ (4,122)	\$ 2,645,846	23.56%	
Total Investments - Interest and Income Bearing	\$ 2,649,968	\$ -	\$ -	\$ (4,122)	\$ 2,645,846	23.56%	30.00%
TOTAL	\$ 11,443,990	\$ 723,387	\$ (935,253)	\$ (4,122)	\$ 11,228,002	100.00%	

Summary of Total Cash, Cash Equivalents, and Investments:

	General Fund	Special Revenue Funds	Totals
Analyzed Checking Account	\$ (1,269,904)	\$ 2,109,626	\$ 839,722
Cash Balances, MBS Account	\$ 1,953	\$ -	\$ 1,953
Earned Interest in Transit and Accrued Interest, MBS Account	\$ 16,504	\$ -	\$ 16,504
Petty Cash	\$ 1,216	\$ -	\$ 1,216
LAIF	\$ 5,551,213	\$ -	\$ 5,551,213
OCIP	\$ 2,171,547	\$ -	\$ 2,171,547
Certificates of Deposit	\$ 2,645,846	\$ -	\$ 2,645,846
Totals	\$ 9,118,376	\$ 2,109,626	\$ 11,228,002

(See **NOTES** on Page 3 of 3)



City of Laguna Woods
City Treasurer's Report
For the Month Ended October 31, 2020

ITEM 6.2

CASH AND INVESTMENTS

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate (Note 4)	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
Money Funds and Certificate of Deposits (CDs, Federal Deposit Insurance Corporation [FDIC] Insured)														
38148PTD9	2017-6	GOLDMAN SACHS BANK USA	36 months	11/16/17	11/22/17	245,000	245,328	245,000	2.050	Semi-Annual	05/22/18	Green*	2.050	11/23/20
61747ML58	2018-1	MORGAN STANLEY BK N A SALT LAKE	36 months	02/14/18	02/22/18	100,000	100,813	100,000	2.600	Semi-Annual	08/22/18	Green***	2.600	02/22/21
05580AMD3	2018-4	BMW BANK NORTH AMERICA	36 months	03/23/18	03/29/18	245,000	247,697	245,000	2.700	Semi-Annual	09/29/18	Green***	2.700	03/29/21
254673RS7	2018-5	DISCOVER BANK (#5649)	36 months	07/11/18	07/18/18	245,000	250,201	245,000	3.000	Semi-Annual	01/18/19	Green***	3.000	07/19/21
87164YQG2	2018-8	SYNCHRONY BANK RETAIL/MORGAN	60 months	05/19/17	05/19/17	100,000	103,571	98,288	2.470	Semi-Annual	11/19/17	Green***	2.400	05/19/22
90348JEA4	2018-6	UBS BANK USA	48 months	10/01/18	10/05/18	245,000	259,788	245,000	3.250	Monthly	11/05/18	Green***	3.250	10/05/22
61760ARV3	2018-7	MORGAN STANLEY PRIVATE BK NATL	60 months	11/06/18	11/15/18	245,000	269,877	245,000	3.550	Semi-Annual	05/15/19	Green***	3.550	11/15/23
02589AA28	2018-9	AMERICAN EXPRESS NATL	60 months	12/04/18	12/04/18	240,000	264,766	240,000	3.550	Semi-Annual	06/04/19	Green***	3.550	12/04/23
33715LCZ1	2018-10	FIRST TECHNOLOGY FED CU MTN VIEW	60 months	12/07/18	12/12/18	245,000	270,843	245,000	3.600	Monthly	01/12/19	Green***	3.600	12/12/23
949763ZA7	2019-1	WELLS FARGO BK N A	60 months	04/09/19	04/10/19	245,000	266,077	245,000	2.850	Monthly	05/10/19	Green*	2.850	04/10/24
75472RBB6	2020-1	RAYMOND JAMES BK NATL ASSN	60 months	02/06/20	02/14/20	245,000	260,288	245,000	1.750	Semi-Annual	08/14/20	Green***	1.750	02/14/25
59013KGJ9	2020-2	MERRICK BANK	60 months	03/24/20	03/31/20	100,000	106,596	100,000	1.800	Monthly	05/01/20	Green***	1.800	03/31/25
		Accrued Interest - Month End					16,504							
Total CDs						2,500,000	2,662,351	2,498,288						

(*) At the time of purchase and until September 2017, CDs were rated or ranked using an IDC Financial Publishing, Inc. (IDC) compiled ranking, and includes a one-number summary rank of quality comprised of 35 key financial ratios. Ranks range from 1 (the lowest) to 300 (the highest) and fall into one of the following six groups per Table 1. Post September 2017, CDs are ranked using the Veribanc Rating System, a two-part color code and star classification system which tests the present standing and future outlook by reviewing an institution's capital strength, asset quality, management ability, earnings sufficiency, liquidity, and sensitivity to market risk. Table 2 below summarizes the Veribanc color rankings. Veribanc star ratings of one to three, with three being best, are used to help review a possible future trend of an institutions health based on metrics from ten prior quarters. A rating of one, two, or three, are not necessarily an indicator of risk or an undesirable investment. The City reviews other rating systems and issuer financials before choosing any investment.

Table 1: CD Rankings (used prior to September 2017)

IDC Rank	Group Meaning
200-300	Superior
165-199	Excellent
125-164	Average
75-124	Below Average
2-74	Lowest Ratios
1	Highest Probability of Failure

Table 2: Veribanc Color Rankings (used post September 2017)

Veribanc Rank	Color Meaning
Green	Highest rating, exceeds qualifications in equity and income tests
Yellow	Merits attention, meets minimal qualifications in equity and income tests
Red	Merits close attention, does not meet minimal qualifications for equity and has incurred significant losses

Government Pooled Money Investment Accounts (PMIA) (Notes 2 and 3)

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate (Note 4)	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
N/A	N/A	Local Agency Investment Fund (LAIF)	N/A	Various	Various	5,551,213	5,551,213	5,551,213	Pending	N/A	N/A	N/A	N/A	N/A
N/A	N/A	Orange County Investment Pool (OCIP)	N/A	Various	Various	2,171,547	2,171,547	2,171,547	Pending	N/A	N/A	N/A	N/A	N/A
Total PMIA						7,722,760	7,722,760	7,722,760						

(See **NOTES** on Page 3 of 3)



City of Laguna Woods
City Treasurer's Report
For the Month Ended October 31, 2020

CASH AND INVESTMENTS

	Beginning Balances As of 9/30/20	Contributions / (Withdrawals)	Administrative Fees & Investment Expense	Unrealized Gain / (Loss)	Ending Balances As of 10/31/20
Other Post-Employment Benefits (OPEB) Trust					
CalPERS California Employers' Retiree Benefit Trust (CERBT) (CERBT holds all assets and administers the OPEB Trust)	\$ 130,789	\$ -	\$ (10)	\$ (2,025)	\$ 128,755
Total Other Funds - Held in Trust	\$ 130,789	\$ -	\$ (10)	\$ (2,025)	\$ 128,755

Notes:

Note 1 - Analyzed Checking Account / Monthly activity reported does not reflect October 2020 vendor invoicing processed after the date of this report.

Note 2 - During October 2020, transaction activity in pooled money investment accounts, investment accounts and fiduciary trusts included:

LAIF / The City made no deposits to the LAIF account and withdrew \$250,000 for cash flow purposes. The balance includes an adjustment in the amount of \$31,363.52 to reflect the fair market value of the investment at June 30, 2020.

OCIP / The City made no deposits to or withdrawals from the OCIP account. The balance includes an adjustment in the amount of \$18,013.41 to reflect the fair market value of the investment at June 30, 2020.

Investments / There were no maturities or purchases of investments. Investments were adjusted in the amount of (\$4,122.30) to report balances at fair market value as of October 31, 2020.

OPEB Trust / The City made no contributions to or withdrawals from the OPEB Trust. The OPEB Trust experienced a net loss of \$2,034.65 in October 2020.

Note 3 - Investment earnings on pooled money investment accounts deposited and reported October 2020 net of related fees were:

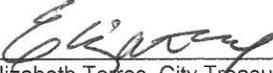
Pool	Earnings Post	Prior Period Earnings Deposited	Deposit for Period Ended	Current Month / Quarter Gross Yield	Current Month / Quarter Earnings Will Post	Notes
LAIF	Quarterly	\$13,154	July 1, 2020 thru September 30, 2020	0.84%	January 2021	Total pool interest for October 2020 was 0.620% and the City's yield will be slightly lower based on allocation ratios and administrative fees to be deducted.
OCIP	Monthly	\$2,234	July 2020	See Notes	See Notes	Interest is posted three months in arrears and fees are posted monthly. Accrued interest pending payment at October 31, 2020 was \$5,720.44. October 2020 interest rate was 0.956% and fees were 0.059%.

Note 4 - CDs / The stated earnings rate for CDs is a fixed rate for the full term. The City earned interest of \$2,101.23 and transferred out \$5,501.03 in cash balances to the City's checking account in October 2020. Cash balances to be invested or paid out are classified separately on page 1 of 3. The City's portfolio also has \$16,504.36 in accrued interest, not yet vested.

City Treasurer's Certification

I, Elizabeth Torres, City Treasurer, do hereby certify:

- That all investment actions executed since the last report have been made in full compliance with the City's Investment of Financial Assets Policy; and
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months.


 Elizabeth Torres, City Treasurer

11/12/20
 Date

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6.3
WARRANT REGISTER

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CITY OF LAGUNA WOODS
WARRANT REGISTER
November 18, 2020

ITEM 6.3

This Report Covers the Period 10/01/2020 through 10/31/2020

Date	Vendor Name	Description	Amount
Debit <i>Automatic Bank Debits</i>			
Debit 10/01/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 09/25/2020	1,488.46
Debit 10/02/2020	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / September 2020	468.04
Debit 10/09/2020	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 09/11/2020 and 9/25/2020	368.72
Debit 10/13/2020	CALPERS - HEALTH	Employee Benefit Program / October 2020	6,765.66
Debit 10/14/2020	BUSINESS PLANS	Employee Benefit Program / October 2020	129.18
Debit 10/14/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/11/2020	2,993.56
Debit 10/14/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/11/2020	2,032.21
Debit 10/14/2020	CALPERS - UAL / GASB 68	Annual GASB 68 Reporting Fee	700.00
Debit 10/14/2020	BUSINESS PLANS	Employee Benefit Program / October 2020	416.67
Debit 10/15/2020	ADP TAX	Payroll Taxes / Pay Period Ended 10/09/2020	7,647.21
Debit 10/15/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 10/09/2020	19,320.13
Debit 10/15/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 10/09/2020	1,488.46
Debit 10/15/2020	U.S. BANK	Bank Service Charges / September 2020	204.37
Debit 10/16/2020	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / October 2020	241,139.80
Debit 10/20/2020	BUSINESS PLANS	Employee Benefit Program / October 2020	122.64
Debit 10/21/2020	BUSINESS PLANS	Employee Benefit Program / October 2020	522.50
Debit 10/22/2019	CALPERS - RETIREMENT	Prepay Unfunded Accrued Liability / Retirement Plan 3401	28,628.00
Debit 10/22/2019	CALPERS - RETIREMENT	Prepay Unfunded Accrued Liability / Retirement Plan 27266	1,342.00
Debit 10/27/2020	BUSINESS PLANS	Employee Benefit Program / October 2020	225.39
Debit 10/27/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/25/2020	2,993.56
Debit 10/27/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/25/2020	2,001.45
Debit 10/28/2020	ADP TAX	Payroll Taxes / Pay Period Ended 10/23/2020	7,640.97
Debit 10/28/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 10/23/2020	19,307.67
Debit 10/30/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 10/23/2020	1,488.46
Check <i>Warrants:</i>			
4212 10/06/2020	AT&T	Telephone / 452-0600 / September 2020	1,797.22
4213 10/06/2020	AT&T	Telephone / 458-3487 / September 2020	41.98
4214 10/06/2020	AT&T	Telephone / 639-0500 / September 2020	215.41
4215 10/06/2020	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / August 2020	5,868.75
4216 10/06/2020	BUSINESS PLANS, INCORPORATED	125 Cafeteria Plan Administration / September 2020	100.00
4217 10/06/2020	CALIFORNIA DEPT. OF TAX & FEE ADMINISTRATION	2019 Use Tax Filing	32.47
4218 10/06/2020	CALIFORNIA INTERNET LP	City Hall Internet Service / August 2020	349.00
4219 10/06/2020	CIVIL SOURCE	Building Inspection & Counter Services / August 2020	35,574.00
4220 10/06/2020	EL TORO WATER DISTRICT	City Hall/Public Library Project	200.00
4221 10/06/2020	FLEXBOOKER	Online Scheduling Software	1,711.00
4222 10/06/2020	PACIFIC SHORES	Deposit Permit Refund	1,043.38
4223 10/06/2020	PV MAINTENANCE INC	Streets, City Hall & Park Maintenance / August 2020	22,581.02
4224 10/06/2020	RICOH USA, INC.	Copier Lease / October 2020	214.20
4225 10/06/2020	RUBBER STAMP CHAMP	Office Supplies	48.49
4226 10/06/2020	SAFEGUARD BUSINESS SYSTEMS	Printing Services	373.72
4227 10/06/2020	TALIMAR SYSTEMS, INC	Office Workstation	2,170.10

**CITY OF LAGUNA WOODS
WARRANT REGISTER
November 18, 2020**

ITEM 6.3

This Report Covers the Period 10/01/2020 through 10/31/2020

Date	Vendor Name	Description	Amount	
4228	10/06/2020	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / October 2020	156.41
4229	10/09/2020	360 BUSINESS CONSULTING	Website Hosting / September 2020	200.00
4230	10/09/2020	ARC DOCUMENT SOLUTIONS, LLC.	Printing Services	199.13
4231	10/09/2020	DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / October 2020	450.05
4232	10/09/2020	MATRIX IMAGING PRODUCTS, INC.	Document Scanning Services	3,389.48
4233	10/09/2020	MICHAEL BAKER INTERNATIONAL	Planning Services / September 2020	3,078.50
4233	10/09/2020	MICHAEL BAKER INTERNATIONAL	General Plan Comprehensive Update Project / September 2020	5,654.25
4234	10/09/2020	PARK CONSULTING GROUP, INC	Software Implementation Services / September 2020	12,031.25
4235	10/09/2020	PETTY CASH	Replenish Petty Cash	-
4236	10/09/2020	PRACTICAL DATA SOLUTIONS	IT Support Services / July - September 2020	12,144.75
4237	10/09/2020	RUBBER STAMP CHAMP	Office Supplies	48.49
4238	10/09/2020	STAPLES	Office Supplies	175.14
4239	10/15/2020	AT&T	White Pages / October 2020	4.49
4240	10/15/2020	BALLIET, MICHAEL	Waste Management Consulting Services / September 2020	2,273.75
4241	10/15/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / September 2020	14,679.57
4242	10/15/2020	CALIBER SIGNS & IMAGING INC	Signage for Dog Park	64.12
4243	10/15/2020	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / July - September 2020	437.40
4244	10/15/2020	CALIFORNIA YELLOW CAB	Taxi Voucher Services / September 2020	509.00
4244	10/15/2020	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / September 2020	2,460.00
4245	10/15/2020	COUNTY OF ORANGE	Automated Fingerprint ID System / October 2020	726.00
4246	10/15/2020	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / July - September 2020	459.81
4247	10/15/2020	EL TORO WATER DISTRICT	Water Service / August 2020	4,754.45
4248	10/15/2020	KEY CODE MEDIA, INC.	City Hall Television Broadcast Improvement Project	60,626.91
4249	10/15/2020	KONE INC.	City Hall Elevator Maintenance / October 2020	225.00
4250	10/15/2020	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	5,233.61
4251	10/15/2020	ORANGE COUNTY REGISTER-NOTICES	Public Notices / September 2020	2,992.00
4252	10/15/2020	PROTEL COMMUNICATIONS, INC	Telephone Maintenance / October 2020	742.18
4253	10/15/2020	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / September 2020	14,310.82
4254	10/15/2020	RICOH USA, INC.	Copier Usage / September 2020	115.33
4255	10/15/2020	SIEMENS MOBILITY, INC.	Traffic Maintenance / August - September 2020	3,229.45
4256	10/15/2020	SOUTHERN CALIFORNIA EDISON	Electric Services / September 2020	6,267.44
4257	10/15/2020	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / September 2020	1,591.88
4258	10/15/2020	SUNSET PROPERTY SERVICES	Street Sweeping Services / September 2020	3,540.00
4259	10/15/2020	THE GAS COMPANY	Gas Service - City Hall / September 2020	16.27
4260	10/15/2020	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / September 2020	3,241.00
4261	10/22/2020	AT&T	Telephone / 583-1105 / September 2020	21.81
4262	10/22/2020	AT&T	Telephone / 581-9821 / September 2020	68.37
4263	10/22/2020	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2019-20	8,000.00
4264	10/22/2020	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / September 2020	5,638.75
4265	10/22/2020	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / September 2020	9,087.17
4266	10/22/2020	COUNTY OF ORANGE	800 MHz Communication Charges / July - September 2020	264.00
4267	10/22/2020	COUNTY OF ORANGE	Aliso Creek Watershed Cost-Share / Fiscal Year 2020-21	4,488.05
4268	10/22/2020	G2 CONSTRUCTION, INC	Catch Basin Cleaning / October 2020	2,200.00
4269	10/22/2020	MERILEE HANNAHS	COVID-19 Home Electric Utility Subsidy Program	181.10

**CITY OF LAGUNA WOODS
WARRANT REGISTER
November 18, 2020**

ITEM 6.3

This Report Covers the Period 10/01/2020 through 10/31/2020

Date	Vendor Name	Description	Amount	
4271	10/22/2020	S.C. SIGNS AND SUPPLIES LLC	Signs for Golf Cart Crossing Zones	543.06
4272	10/22/2020	WILLDAN ENGINEERING	Code Enforcement Services / September 2020	3,190.00
4272	10/22/2020	WILLDAN ENGINEERING	Building Official Services / August - September 2020	16,800.00
4273	10/29/2020	CAPTIONING UNLIMITED	Closed Captioning / October 2020	300.00
4274	10/29/2020	CIVIL SOURCE	Building Inspection & Counter Services / September 2020	33,936.00
4275	10/29/2020	COUNTY OF ORANGE	800 MHz Communication Charges / October - December 2020	870.00
4276	10/29/2020	DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / November 2020	450.05
4277	10/29/2020	FOREST PRINTING & COPYING INC	Printing Services	59.26
4278	10/29/2020	MANAGED HEALTH NETWORK	Employee Benefits Program / July & November 2020	37.62
4279	10/29/2020	NAVIA BENEFIT SOLUTIONS	125 Cafeteria Plan Administration / October 2020	100.00
4280	10/29/2020	P. F. PETTIBONE & CO.	Office Supplies	223.95
4281	10/29/2020	RICOH USA, INC.	Copier Lease / November 2020	214.20
4282	10/29/2020	RUBBER STAMP CHAMP	Office Supplies	49.42
4283	10/29/2020	VISION SERVICE PLAN OF AMERICA	Employee Benefits Program / November 2020	156.41
			Total Bank Debits and Warrants:	\$ 675,430.08

Petty Cash Expenditures Paid Out (See Note 2)

City of Laguna Woods	City Hall/Public Library Project	\$43.80
Thompson Building Supplies	City Hall Refurbishment & Safety Project: Phase 2	\$21.55
		Total Petty Cash:
		\$65.35

TOTAL \$ 675,495.43

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of October 2020, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Rainey.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - No credit card transactions were paid during this time period.

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


Elizabeth Torres, Administrative Services Director/City Treasurer

11/12/20
Dated

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6.4
FISCAL YEARS 2019-21 BUDGET
ADJUSTMENTS

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RESOLUTION NO. 20-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2019-21 BUDGET AND WORK PLAN FOR FISCAL YEAR 2019-20 COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020, AND FISCAL YEAR 2020-21 COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021, RELATED TO ADJUSTMENTS OF MEASURE M2 (OC GO) FUND APPROPRIATIONS FOR THE “CITY-MAINTAINED CATCH BASINS FULL CAPTURE SYSTEMS RETROFIT PROJECT”

WHEREAS, the Fiscal Years 2019-21 Budget (“Budget”) was adopted by the City Council on June 26, 2019; and

WHEREAS, City Council action is required to increase fund-level budget appropriations adopted as a part of the Budget; and

WHEREAS, subsequent to the adoption of the Budget, the City applied for, and was awarded, \$31,641 from the Orange County Transportation Authority’s Environmental Cleanup, Tier 1 Grant Program under Orange County Local Transportation Ordinance No. 3 (“OCTA Funding Program”) for the “City-maintained Catch Basins Full Capture Systems Retrofit Project”; and

WHEREAS, it is necessary for the City Council to increase Fiscal Year 2020-21 appropriations for the Measure M2 (OC Go) Fund in the amount of \$31,641, with the appropriations drawn from revenues to be received from the OCTA Funding Program, to enable the use of such funds.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Section 2 of Resolution No. 19-13, as previously amended by Resolution nos. 19-22, 19-23, 20-05, 20-08, 20-12, 20-13, 20-14, 20-23, 20-30, and 20-33, 20-35, 20-40, and 20-47 is hereby amended, in its entirety, to read as follows:

The budget appropriations authorized, on a fund level, are:

Fiscal Year 2019-20

	<i>Fiscal Year 2019-20 Adopted Budget</i>	<i>Fiscal Year 2019-20 Carryover Appropriations</i>	<i>Fiscal Year 2019-20 Approved Budget Amendments</i>	<i>Fiscal Year 2019-20 Amended Budget</i>
<i>General Fund Group (all appropriations drawn from the General Fund)</i>				
General Fund	\$5,957,243	-	\$120,603 ^{A,G, J}	\$6,077,846
General Fund (Interfund Transfers to Capital Projects Fund)	\$411,161	-	\$170,719 ^O	\$581,880
Capital Projects Fund	\$411,161	\$111,030 ¹	\$170,719 ^{B, D, K, L}	\$692,910
<i>Special Revenue Funds^E</i>				
Fuel Tax	\$677,769	\$35,319 ²	\$59,046 ^{H, I}	\$772,134
Road Maintenance & Rehabilitation Program	\$275,000	-	-	\$275,000
Measure M2 (OC Go)	\$260,270	-	-	\$260,270
Supplemental Law Enforcement Services	\$154,100	-	-	\$154,100
Mobile Source Reduction	\$7,500	-	\$1,581 ^P	\$9,081
Mobile Source Reduction - Local Government Partnership	-	-	-	-
PEG/Cable Television	\$5,000	-	-	\$5,000
Senior Mobility	\$175,000	-	-	\$175,000
Community Development Block Grant (CDBG)	\$145,700	-	-	\$145,700
Proposition 68 (2018) Per Capita	\$118,884	-	-	\$118,884
Federal Grants ^M	-	-	\$147,095 ^N	\$147,095
State of California Grants ^{C, F}	-	-	-	-
Laguna Woods Civic Support Fund	\$12,025	-	-	\$12,025
TOTAL	\$8,610,813	\$146,349	\$669,763	\$9,426,925*

* Includes \$581,880 in interfund transfers from the General Fund to the Capital Projects Fund.

^A Fund Budget Adjustment CC-19/20-01: CalPERS Lump Sum Payments, +\$101,092 (R 19-22)

^B Fund Budget Adjustment CC-19/20-02: Capital Improvements, +\$180,000 (R 19-23)

^C Fund Budget Adjustment CC-19/20-03: Establish New Fund, +\$0 (R 19-23)

^D Fund Budget Adjustment CC-19/20-04: Capital Improvements, +\$7,925 (R 20-05)

^E Revision of Special Revenue Funds Classifications (R 20-05)

^F Revision of Fund Name (R 20-05)

^G Fund Budget Adjustment CC-19/20-05: Traffic Cabinets, +\$33,307 (R 20-08)

^H Fund Budget Adjustment CC-19/20-06: Traffic Cabinets, +\$19,558 (R 20-08)

- ^I Fund Budget Adjustment CC-19/20-07: Capital Improvement, +\$39,488 (R 20-12)
- ^J Fund Budget Adjustment CC-19/20-08: Non-Operating Project, -\$13,796 (R 20-13)
- ^K Fund Budget Adjustment CC-19/20-09: Capital Improvement, +\$27,978 (R 20-13)
- ^L Fund Budget Adjustment CC-19/20-10: Capital Improvement, -\$45,184 (R 20-13)
- ^M Fund Budget Adjustment CC-19/20-11: Establish New Fund, +\$0 (R 20-14)
- ^N Fund Budget Adjustment CC-19/20-12: CARES Act, +\$147,095 (R 20-14)
- ^O Fund Budget Adjustment CC-19/20-13: Correction to Account for Previously Approved Interfund Transfers from the General Fund to the Capital Projects Fund, +\$170,719 (R 20-23)
- ^P Fund Budget Adjustment CC-19/20-14: Telecommuting, +\$1,581 (R 20-33)
- ¹ General Fund Carryover Appropriations: “A Place for Paws” Dog Park Relocation Project, \$26,200. City Hall Refurbishment & Safety Project: Phase 1 (Construction), \$84,830.
- ² Fuel Tax Fund Carryover Appropriations: Pavement Management Plan Project (Eastbound El Toro Road between Avenida Sevilla and Church Intersection) and Various Median and Sidewalk Reconstruction, \$31,151. Water Efficient Median Improvement Project (El Toro Road between Calle Sonora and Moulton Parkway, Moulton Parkway between South City Limit and Calle Aragon, Santa Maria Avenue Shared Median) (Design), \$4,168.

Fiscal Year 2020-21

	<i>Fiscal Year 2020-21 Adopted Budget</i>	<i>Fiscal Year 2020-21 Carryover Appropriations</i>	<i>Fiscal Year 2020-21 Approved Budget Amendments</i>	<i>Fiscal Year 2020-21 Amended Budget</i>
<i>General Fund Group (all appropriations drawn from the General Fund)</i>				
General Fund	\$5,885,157	-	(\$108,767) ^{II, MM}	\$5,776,390
General Fund (Interfund Transfers to Capital Projects Fund)	\$210,280	-	\$210,000 ^{HH, II}	\$420,280
Capital Projects Fund	\$210,280	-	\$210,000 ^{AA, II}	\$420,280
<i>Special Revenue Funds^{DD}</i>				
Fuel Tax	\$350,974	-	-	\$350,974
Road Maintenance & Rehabilitation Program	\$275,000	-	-	\$275,000
Measure M2 (OC Go)	\$204,988	-	\$31,641 ^{NN}	\$236,629
Supplemental Law Enforcement Services	\$158,100	-	-	\$158,100
Mobile Source Reduction	\$42,500	-	\$50,000 ^{JJ}	\$92,500
Mobile Source Reduction - Local Government Partnership	\$50,000	-	(\$50,000) ^{JJ}	Fund Closed
PEG/Cable Television	\$77,000	-	\$24,000 ^{LL}	\$101,000
Senior Mobility	\$175,000	-	-	\$175,000
Community Development Block Grant (CDBG)	\$150,000	-	\$33,713 ^{II}	\$183,713

Continued from page 3	<i>Fiscal Year 2020-21 Adopted Budget</i>	<i>Fiscal Year 2020-21 Carryover Appropriations</i>	<i>Fiscal Year 2020-21 Approved Budget Amendments</i>	<i>Fiscal Year 2020-21 Amended Budget</i>
Proposition 68 (2018) Per Capita	\$81,116	-	(\$81,116) ^{II}	Fund Closed
Federal Grants ^{GG}	-	-	\$200,554 ^{KK}	\$200,554
State of California Grants ^{BB, EE}	-	-	\$925,000 ^{CC, FF, II}	\$925,000
Laguna Woods Civic Support Fund	-	-	\$24,408 ^{II}	\$24,408
TOTAL	\$7,870,395	-	\$1,469,433	\$9,339,828*

* Includes \$210,000 in interfund transfers from the General Fund to the Capital Projects Fund.

^{AA} Fund Budget Adjustment CC-20/21-01: Capital Improvements, +\$235,000 (R 19-23)

^{BB} New Fund Established in Prior Fiscal Year per Fund Budget Adjustment CC-19/20-03 (R 19-23)

^{CC} Fund Budget Adjustment CC-20/21-02: Capital Improvements, +\$500,000 (R 19-23)

^{DD} Revision of Special Revenue Funds Classifications in Prior Fiscal Year (R 20-05)

^{EE} Revision of Fund Name in Prior Fiscal Year (R 20-05)

^{FF} Fund Budget Adjustment CC-20/21-03: SB 2 Planning Grants Program, +\$160,000 (R 20-05)

^{GG} New Fund Established in Prior Fiscal Year per Fund Budget Adjustment CC-19/20-11 (R 20-23)

^{HH} Fund Budget Adjustment CC-20/21-04: Correction to Account for Previously Approved Interfund Transfers from the General Fund to the Capital Projects Fund, +\$235,000 (R 20-23)

^{II} Fund Budget Adjustment CC-20/21-05: Mid-Term/COVID-19 Adjustment Plan (R 20-23)

General Fund, -\$138,737

Capital Projects Fund, -\$25,000 (with interfund transfer from General Fund)

Community Development Block Grant (CDBG) Fund, +\$33,713

Proposition 68 (2018) Per Capita Fund, -\$81,116, Fund Closed

State of California Grants Fund, +\$265,000

Laguna Woods Civic Support Fund, +\$24,408

^{JJ} Fund Budget Adjustment CC-20/21-07: Fund Closure and Rebudgeting (R 20-30)

Mobile Source Reduction Fund, +\$50,000

Mobile Source Reduction - Local Government Partnership Fund, -\$50,000, Fund Closed

^{KK} Fund Budget Adjustment CC-20/21-08: CARES Act, +\$200,554 (R 20-35)

^{LL} Fund Budget Adjustment CC-20/21-09: Television Broadcast Improvement, +\$24,000 (R 20-40)

^{MM} Fund Budget Adjustment CC-20/21-10: CalPERS Lump Sum Payments, +\$29,970 (R 20-47)

^{NN} Fund Budget Adjustment CC-20/21-11: Capital Improvements, +\$31,641 (R 20-XX)

The budget appropriations authorized by this section reflect the Fiscal Years 2019-21 adopted budgets, plus authorized budget adjustments approved between July 1, 2019 and the date of this amendment. The budget appropriations authorized by this section also include carryovers of approved, but unspent, budget appropriations from prior fiscal years. Such carryovers were approved by the City Council with the adoption of the current budget and/or pursuant to Administrative Policy 2.9.

SECTION 2. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2020.

NOEL HATCH, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 20-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk

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6.5
MEASURE M2 EXPENDITURE REPORT

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RESOLUTION NO. 20-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AND CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR FISCAL YEAR 2019-20 COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020

WHEREAS, local jurisdictions are required to meet eligibility requirements and submit eligibility verification packages to the Orange County Transportation Authority (“OCTA”) in order to remain eligible to receive Measure M2 funds; and

WHEREAS, local jurisdictions are required to adopt an annual Measure M2 Expenditure Report as part of one of the Measure M2 eligibility requirements; and

WHEREAS, local jurisdictions are required to account for Net Revenues, developer/traffic impact fees, and funds expended by local jurisdiction in the Measure M2 Expenditure Report that satisfy the Measure M2 Maintenance of Effort requirements; and

WHEREAS, the Measure M2 Expenditure Report shall include all Net Revenue fund balances, interest earned, and expenditures identified by type and program or project; and

WHEREAS, the Measure M2 Expenditure Report must be adopted and submitted to the OCTA each year within six months of the end of each local jurisdiction’s fiscal year to be eligible to receive Net Revenues as part of Measure M2.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the Measure M2 Expenditure Report for the Fiscal Year ended June 30, 2020, attached hereto as Exhibit A, is in conformance with the template provided in the Measure M2 Eligibility Guidelines and accounts for Net Revenues, including interest earned, expenditures during the fiscal year, and balances at the end of the fiscal year.

SECTION 2. That the Measure M2 Expenditure Report for the Fiscal Year ended June 30, 2020, attached hereto as Exhibit A, is hereby adopted by the City of Laguna Woods.

SECTION 3. That the City of Laguna Woods’ Administrative Services Director/City Treasurer is hereby authorized to sign and submit the Measure M2 Expenditure Report to the OCTA for the Fiscal Year ended June 30, 2020, acting in the capacity of the City of Laguna Woods’ Director of Finance.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2020.

NOEL HATCH, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 20-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2020, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk

ITEM 6.5 - Exhibit A

M2 Expenditure Report
Fiscal Year Ended June 30, 2020
Beginning and Ending Balances

Description	Line No.	Amount	Interest
Balances at Beginning of Fiscal Year			
A-M Freeway Projects	1	\$ -	\$ -
O Regional Capacity Program (RCP)	2	\$ -	\$ -
P Regional Traffic Signal Synchronization Program (RTSSP)	3	\$ (36,049.53)	\$ 1,035
Q Local Fair Share	4	\$ 100,915.53	\$ -
R High Frequency Metrolink Service	5	\$ -	\$ -
S Transit Extensions to Metrolink	6	\$ -	\$ -
T Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	7	\$ -	\$ -
U Senior Mobility Program or Senior Non-Emergency Medical Program	8	\$ -	\$ -
V Community Based Transit/Circulators	9	\$ -	\$ -
W Safe Transit Stops	10	\$ -	\$ -
X Environmental Cleanup Program (Water Quality)	11	\$ -	\$ -
Other*	12	\$ -	\$ -
Balances at Beginning of Fiscal Year	13	\$ 64,866.00	\$ 1,035
Monies Made Available During Fiscal Year	14	\$ 319,152.24	\$ 3,815
Total Monies Available (Sum Lines 13 & 14)	15	\$ 384,018.24	\$ 4,850
Expenditures During Fiscal Year	16	\$ 319,187.13	\$ 3,815
Balances at End of Fiscal Year			
A-M Freeway Projects	17	\$ -	\$ -
O Regional Capacity Program (RCP)	18	\$ -	\$ -
P Regional Traffic Signal Synchronization Program (RTSSP)	19	\$ (77,717.52)	\$ 1,035
Q Local Fair Share	20	\$ 136,494.44	\$ -
R High Frequency Metrolink Service	21	\$ -	\$ -
S Transit Extensions to Metrolink	22	\$ -	\$ -
T Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	23	\$ -	\$ -
U Senior Mobility Program or Senior Non-Emergency Medical Program	24	\$ 6,054.19	\$ -
V Community Based Transit/Circulators	25	\$ -	\$ -
W Safe Transit Stops	26	\$ -	\$ -
X Environmental Cleanup Program (Water Quality)	27	\$ -	\$ -
Other*	28	\$ -	\$ -

* Please provide a specific description

M2 Expenditure Report
Fiscal Year Ended June 30, 2020
Sources and Uses

Description	Line No.	Amount	Interest
Revenues:			
A-M Freeway Projects	1	\$ -	\$ -
O Regional Capacity Program (RCP)	2	\$ -	\$ -
P Regional Traffic Signal Synchronization Program (RTSSP)	3	\$ -	\$ -
Q Local Fair Share	4	\$ 225,162	\$ 2,346
R High Frequency Metrolink Service	5	\$ -	\$ -
S Transit Extensions to Metrolink	6	\$ -	\$ -
T Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	7	\$ -	\$ -
U Senior Mobility Program or Senior Non-Emergency Medical Program	8	\$ 93,991	\$ 1,469
V Community Based Transit/Circulators	9	\$ -	\$ -
W Safe Transit Stops	10	\$ -	\$ -
X Environmental Cleanup Program (Water Quality)	11	\$ -	\$ -
Other*	12	\$ -	\$ -
TOTAL REVENUES (Sum lines 1 to 12)	13	\$ 319,152	\$ 3,815
Expenditures:			
A-M Freeway Projects	14	\$ -	\$ -
O Regional Capacity Program (RCP)	15	\$ -	\$ -
P Regional Traffic Signal Synchronization Program (RTSSP)	16	\$ 41,668	\$ -
Q Local Fair Share	17	\$ 189,583	\$ 2,346
R High Frequency Metrolink Service	18	\$ -	\$ -
S Transit Extensions to Metrolink	19	\$ -	\$ -
T Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems	20	\$ -	\$ -
U Senior Mobility Program or Senior Non-Emergency Medical Program	21	\$ 87,936	\$ 1,469
V Community Based Transit/Circulators	22	\$ -	\$ -
W Safe Transit Stops	23	\$ -	\$ -
X Environmental Cleanup Program (Water Quality)	24	\$ -	\$ -
Other*	25	\$ -	\$ -
TOTAL EXPENDITURES (Sum lines 14 to 25)	26	\$ 319,187	\$ 3,815
TOTAL BALANCE (Subtract line 26 from 13)	27	\$ (35)	\$ -

* Please provide a specific description

ITEM 6.5 - Exhibit A

M2 Expenditure Report
Fiscal Year Ended June 30, 2020
Streets and Roads Detailed Use of Funds

Type of Expenditure	Line No.	MOE	Developer / Impact Fees*	O	O Interest	P	P Interest	Q	Q Interest	X	X Interest	Other M2 ²	Other M2 Interest	Other*	TOTAL
Indirect and/or Overhead	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650
Construction & Right-of-Way															
New Street Construction	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street Reconstruction	3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Signals, Safety Devices, & Street Lights	4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pedestrian Ways & Bikepaths	5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Drains	6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Storm Damage	7	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Construction¹	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Right of Way Acquisition	9	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Construction & Right-of-Way	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance															
Patching	11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Overlay & Sealing	12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Street Lights & Traffic Signals	13	\$ -	\$ -	\$ -	\$ -	\$ 41,667.99	\$ -	\$ 188,932.81	\$ 2,346.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 232,947
Storm Damage	14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Street Purpose Maintenance	15	\$ 102,314.20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,314
Total Maintenance¹	16	\$ 102,314.20	\$ -	\$ -	\$ -	\$ 41,667.99	\$ -	\$ 188,932.81	\$ 2,346.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 335,261
Other - Senior Mobility Program	17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,936.33	\$ 1,468.88	\$ -	\$ 89,405
GRAND TOTALS (Sum Lines 1, 10, 16, 17)	18	\$ 102,314	\$ -	\$ -	\$ -	\$ 41,668	\$ -	\$ 189,583	\$ 2,346	\$ -	\$ -	\$ 87,936	\$ 1,469	\$ -	\$ 425,317
Finance Director Confirmation	19	Any California State Constitution Article XIX streets and road eligible expenditure may be "counted" in local jurisdictions' calculation of MOE if the activity is supported (funded) by a local jurisdictions' discretionary funds (e.g. general fund). The California State Controller also provides useful information on Article XIX and the Streets and Highways Code eligible expenditures in its "Guidelines Relating to Gas Tax Expenditures for Cities and Counties". I have reviewed and am aware of these guidelines and their applicability in calculating and reporting on Maintenance of Effort expenditures. Finance Director initial: _____													

¹ Includes direct charges for staff time
² Other M2 includes A-M, R,S,T,U,V, and W
 + Transportation related only
 * Please provide a specific description

Project	Description
A-M	Freeway Projects
O	Regional Capacity Program (RCP)
P	Regional Traffic Signal Synchronization Program (RTSSP)
Q	Local Fair Share
R	High Frequency Metrolink Service
S	Transit Extensions to Metrolink
T	Convert Metrolink Station(s) to Regional Gateways that connect Orange County with High-Speed Rail Systems
U	Senior Mobility Program or Senior Non-Emergency Medical Program
V	Community Based Transit/Circulators
W	Safe Transit Stops
X	Environmental Cleanup Program (Water Quality)

M2 Expenditure Report
Fiscal Year Ended June 30, 2020

I hereby certify that:

- All the information attached herein and included in schedules 1 through 4 is true and accurate to the best of my knowledge;
- The interest earned on Net Revenues allocated pursuant to the Ordinance shall be expended only for those purposes for which the Net Revenues were allocated;
- The City of Laguna Woods is aware of the State Controller’s “Guidelines Relating to Gas Tax Expenditures for Cities and Counties”, which is a guide for determining MOE Expenditures for M2 Eligibility purposes;
- The City’s Expenditure Report is in compliance with direction provided in the State Controller’s “Guidelines Relating to Gas Tax Expenditures for Cities and Counties;” and
- The City of Laguna Woods has expended in this fiscal year an amount of local discretionary funds for streets and roads purposes at least equal to the level of its maintenance of effort requirement.

Elizabeth Torres

Administrative Services Director/City Treasurer (Print Name)

Date

Signature

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8.1
COVID-19 FACE COVERINGS
REIMBURSEMENT PROGRAM

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City of Laguna Woods

Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

FOR: November 18, 2020 Regular Meeting

SUBJECT: COVID-19 Face Coverings Reimbursement Program

Recommendation

Approve funding awards using Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act (CDBG-CV) funding, as follows:

Recipient	Amount
24151 Moulton Parkway Associates, LCC	\$97.15
JB Swim School LLC dba Goldfish Swim School	\$392.50
Las Palmas Subtenant LP dba LAS PALMAS	\$4,666.11
McCormick and Son Mortuaries	\$396.90
Regency Subtenant LP dba THE REGENCY	\$3,977.97
Village Management Services, Inc.	\$24,182.37
Total:	\$33,713.00

Background

The City participates in the Urban County Program, through which it is eligible to participate in the Community Development Block Grant (“CDBG”) Program administered by the United States Department of Housing and Urban Development (“HUD”) under Title I of the Housing and Community Development Act of 1974 (42 U.S.C. § 5301 et seq.), and the regulations promulgated thereunder (24 C.F.R. § 570 et seq.). Under the Urban County Program, the County of Orange receives and administers CDBG funding from HUD to support community development activities that meet at least one of the following national objectives: (i) benefiting low- and moderate-income persons; (ii) aiding in the prevention or elimination of

slums or blight; and, (iii) addressing a need having a particular urgency.

Through the Urban County Program, the City has been allocated \$33,713 in CDBG funding made available by the federal Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) for purposes related to COVID-19. Those funds are referred to as “CDBG-CV funds.”

At the adjourned regular meeting on August 27, 2020, the City Council authorized the City Manager to implement and administer a COVID-19 Face Coverings Reimbursement Program using CDBG-CV funds. The purpose of the COVID-19 Face Coverings Reimbursement Program is to provide financial assistance to businesses and nonprofit organizations with direct costs as a result of purchasing and/or manufacturing face coverings for Laguna Woods residents and/or employees of Laguna Woods businesses.

Discussion

Today’s meeting is an opportunity for City Council action, as well as public input, on proposed COVID-19 Face Coverings Reimbursement Program funding awards. Staff recommends that the City Council approve the proposed funding awards.

Six applications were received for the COVID-19 Face Coverings Reimbursement Program. The proposed funding awards would fully reimburse five applicants for their eligible costs [24151 Moulton Parkway Associates, LCC (Laguna Woods Self Storage); JB Swim School LLC dba Goldfish Swim School; Las Palmas Subtenant LP dba LAS PALMAS; McCormick and Son Mortuaries; and, Regency Subtenant LP dba THE REGENCY] and partially reimburse one (Village Management Services, Inc.). Village Management Services, Inc. submitted eligible costs totaling \$76,771.89, which exceeds available funding. Staff is exploring the possibility of reimbursing the remaining amount using other CARES Act funding.

If the City Council takes the recommended action, staff anticipates that payments would be released to recipients within 10 business days.

Fiscal Impact

All proposed COVID-19 Face Coverings Reimbursement Program funding awards would be made using CDBG-CV funding. To maximize the direct public benefit of the CDBG-CV funds, existing staff and General Fund resources are being used to implement and administer the program.

8.2
**CORONAVIRUS AID, RELIEF, AND
ECONOMIC SECURITY ACT FUNDING
(NO REPORT)**

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8.3
CITY COUNCIL VACANCY

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City of Laguna Woods Agenda Report

TO: Honorable Mayor and City Councilmembers
FROM: Christopher Macon, City Manager
FOR: November 18, 2020 Regular Meeting
SUBJECT: City Council Vacancy

Recommendation

1. Review the applications received from individuals interested in being appointed to fill the City Council vacancy.

AND

2. Select individuals to interview for the City Council vacancy.

AND

3. Schedule an adjourned regular meeting of the City Council at which to conduct interviews to fill the City Council vacancy.

Background

Due to health reasons, Joe Rainey resigned from the City Council on October 13, 2020. A vacancy now exists for the balance of the unexpired term formerly held by Mr. Rainey (through November 2022).

At the regular meeting on October 21, 2020, the City Council unanimously voted to fill the vacancy by appointment with applications accepted from November 2, 2020 through November 16, 2020. California Government Code Section 36512(b) requires that such appointment be made “within 60 days from the commencement of the vacancy” which, in this case, results in a deadline of December 12, 2020.

Discussion

Today's meeting is an opportunity for City Council action, as well as public input, on the matter of filling the City Council vacancy created by Joe Rainey's resignation. At the regular meeting on October 21, 2020, the City Council indicated that applications would be reviewed at today's meeting and individuals would be selected for future interviews.

Due to the application deadline falling after the regularly scheduled agenda packet distribution date for today's meeting, a supplemental packet will be provided to the City Council and made publicly available on November 17, 2020 containing all applications received prior to the application deadline.

Fiscal Impact

Expenses related to filling the vacancy by appointment will be accommodated in the City's budget.