

**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
REGULAR MEETING  
October 21, 2020  
2:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

Mayor Hatch called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

**II. ROLL CALL**

COUNCILMEMBER:           PRESENT:   Conners, Moore, Horne, Hatch  
                                  ABSENT:   -

All Councilmembers participated via teleconference as permitted by Governor Newsom's Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT:           City Manager Macon, City Attorney Cosgrove, City Clerk Trippy

City Manager Macon and City Clerk Trippy participated in-person at the meeting location.

City Attorney Cosgrove participated via teleconference.

**III. PLEDGE OF ALLEGIANCE**

Councilmember Conners led the pledge of allegiance.

**IV. PRESENTATIONS AND CEREMONIAL MATTERS – None**

**V. PUBLIC COMMENT – None**

**VI. CONSENT CALENDAR**

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 4-0 vote, to approve Consent Calendar items 6.1 – 6.5. This vote was conducted by roll call.

**6.1 City Council Minutes**

Approved the City Council meeting minutes for the regular meeting on September 16,

2020 and the adjourned regular meeting on October 15, 2020.

6.2 City Treasurer's Report

Received and filed the City Treasurer's Report for the month of September 2020.

6.3 Warrant Register

Approved the warrant register dated October 21, 2020 in the amount of \$772,395.49.

6.4 Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 4

1. Approved the "American with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 4" design plans and specifications as prepared by the project engineer.

AND

2. Awarded a contract agreement to CT&T Concrete Paving, Inc. for the construction of the "American with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 4", in the amount of \$111,800, plus authorized change orders not to exceed 10% of the base amount; and authorized the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

6.5 Pavement Management Plan Project (Eastbound El Toro Road between Church Intersection and Moulton Parkway, Westbound El Toro Road between Willow Tree Center and Moulton Parkway)

1. Approved the "Pavement Management Plan Project (Eastbound El Toro Road between Church Intersection and Moulton Parkway, Westbound El Toro Road between Willow Tree Center and Moulton Parkway)" design plans and specifications as prepared by the project engineer.

AND

2. Awarded a contract agreement to Hardy & Harper, Inc. for the construction of the "Pavement Management Plan Project (Eastbound El Toro Road between Church Intersection and Moulton Parkway, Westbound El Toro Road between Willow Tree Center and Moulton Parkway)", in the amount of \$201,160, plus authorized change orders not to exceed 10% of the base amount; and authorized the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

**VII. PUBLIC HEARINGS – None**

## VIII. CITY COUNCIL BUSINESS

### 8.1 State of Local Emergency (COVID-19)

City Manager Macon made a presentation. He stated that facts and figures had changed since the City Council last continued the existing local emergency proclamation, which speak to the proclamation's ongoing need, including:

- The local emergency proclamation references morbidity and mortality statistics from the World Health Organization. Those figures have increased from 23,057,288 persons infected with COVID-19, worldwide, as of August 24, 2020, to 40,118,333 persons infected, worldwide, as of the WHO's October 20, 2020 COVID-19 Weekly Epidemiological Update. Likewise, the number of deaths, worldwide, has increased from 800,906 to 1,114,749 over the same period of time.
- In Orange County, according to information provided by the Orange County Health Care Agency, the total number of COVID-19 cases has increased from 47,090 as of August 26, 2020 to 57,373 as of October 20, 2020. Approximately 24% of cases have been adults age 55 and older. Despite accounting for approximately 24% of cases, adults age 55 and older account for approximately 88% of the 1,412 total COVID-19 deaths in Orange County. In Laguna Woods – where the average age as of the 2010 Census was nearly 78 – there have been 70 COVID-19 cases and 8 deaths.
- Orange County remains in the State of California's red, substantial Tier 2 with a current daily COVID-19 positive case rate per 100,000 of 4.6 as of October 20, 2020.
- On March 22, 2020, President Trump approved a Major Disaster Declaration for the State of California. That Major Disaster Declaration remains in effect.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Connors, seconded by Mayor Pro Tem Horne, and carried unanimously on a 4-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL FO THE CITY OF LAGUNA WOODS, CALIFORNIA, CONTINUING THE EFFECT OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY THAT WAS ISSUED BY THE DIRECTOR OF EMERGENCY SERVICES ON MARCH 19, 2020 AND THEN RATIFIED AND CONTINUED IN EFFECT BY THE CITY COUNCIL ON MARCH 24, 2020, MAY 11, 2020, AND JUNE 30, 2020, AND AUGUST 27, 2020, ON THE BASIS OF ONGOING NEED FOR 60 DAYS (THROUGH DECEMBER 20, 2020) UNLESS TERMINATED PRIOR TO THAT DATE BY THE CITY COUNCIL, PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 8630

This vote was conducted by roll call.

Mayor Hatch requested that Item 8.3 be considered next. There were no objections.

### 8.3 Coronavirus Aid, Relief, and Economic Security Act Funding

City Manager Macon made a presentation.

Councilmembers discussed the item and provided feedback.

Moved by Mayor Pro Tem Horne, seconded by Councilmember Conners, and carried unanimously on a 4-0 vote, to authorize the City Manager to implement and administer a COVID-19 Facility Disinfection Reimbursement Program to provide financial assistance to private assisted living facilities and private skilled nursing facilities with direct costs as a result of COVID-19-related facility disinfection, using Coronavirus Aid, Relief, and Economic Security Act funding. This vote was conducted by roll call.

### 8.2 Unfunded Retirement Liability

City Manager Macon made a presentation.

Councilmembers discussed the item and provided feedback. Staff answered related questions.

Moved by Councilmember Moore, seconded by Councilmember Conners, and carried unanimously on a 4-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEAR 2019-21 BUDGET AND WORK PLAN FOR FISCAL YEAR 2019-20 COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020, AND FISCAL YEAR 2020-21 COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021, RELATED TO LUMP SUM PAYMENTS TO PAY OFF CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) UNFUNDED ACCRUED LIABILITY, AND MAKING RELATED AUTHORIZATIONS

This vote was conducted by roll call.

### 8.4 City Council Vacancy

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 4-0 vote, to choose to fill the City Council vacancy by way of appointment rather than special election.

Councilmembers discussed the City Council vacancy appointment process and staff

answered related questions.

City Manager Macon noted that Kathryn Freshley, resident, suggested that applications be accepted after the election is completed and the elected City Council is seated with interviews and a selection to occur the first week of December.

Moved by Councilmember Moore, seconded by Mayor Pro Tem Horne, and carried unanimously on a 4-0 vote, to direct staff to solicit applications to fill the City Council vacancy beginning on November 2, 2020 through November 16, 2020 and to agendize an item to review applications and select candidates to interview at the November 18, 2020 regular meeting. This vote was conducted by roll call.

## **IX. CITY COUNCIL REPORTS AND COMMENTS**

### **9.1 Coastal Greenbelt Authority**

Councilmember Conners stated that there had been no meeting since the last meeting.

### **9.2 Orange County Fire Authority**

Mayor Hatch stated that there had been no meeting since the last meeting and commented on Orange County Fire Authority issues.

### **9.3 Orange County Library Advisory Board**

Councilmember Moore stated that there had been no meeting since the last meeting.

### **9.4 Orange County Mosquito and Vector Control District**

At Mayor Pro Tem Horne's request, a video from the Orange County Mosquito and Vector Control District titled "The Ankle Biter: Aedes Mosquito" was played. Mayor Pro Tem Horne provided a report.

### **9.5 San Joaquin Hills Transportation Corridor Agency**

Councilmember Conners provided a report.

### **9.6 South Orange County Watershed Management Area**

Councilmember Moore commented on water issues.

Mayor Hatch briefly responded to Councilmember Moore's comments.

### **9.7 Other Comments and Reports**

Mayor Hatch commented on a letter regarding homeowner's association CC&Rs.

Councilmember Moore briefly responded to Mayor Hatch's comments.

City Attorney Cosgrove advised against discussion of non-agendized items.

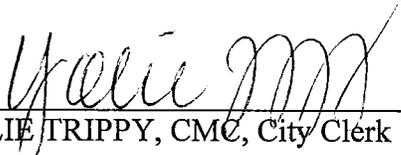
Councilmember Connors and Mayor Hatch expressed appreciation for Joe Rainey's service to the community.

**X. CLOSED SESSION – None**

**XI. CLOSED SESSION REPORT – None**

**XII. ADJOURNMENT**

The meeting was adjourned at 3:21 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, November 18, 2020, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

  
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YOLIE TRIPPY, CMC, City Clerk

Approved: November 18, 2020

  
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NOEL HATCH, Mayor