

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Regular Meeting
Wednesday, December 16, 2020
2:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

Noel Hatch
Mayor

Shari L. Horne
Mayor Pro Tem

Cynthia Conners
Councilmember



Carol Moore
Councilmember

Ed H. Tao
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

This meeting may be recorded, televised, and made publicly available.

Public Comments: Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

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FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535, cityhall@cityoflagunawoods.org, or 24264 El Toro Road, Laguna Woods, California 92637.

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.



YOLIE TRIPPY, CMC, City Clerk

12-11-20

Date

NOVEL CORONAVIRUS (COVID-19) NOTICE

Please consider participating in this City Council meeting remotely. Written public comments may be submitted via email (cityhall@cityoflagunawoods.org) or by mail (Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637), provided that they are received by the City prior to 2 p.m. on the day of the meeting. Written public comments may be read or summarized to the City Council at the meeting, and parties submitting comments should be aware that their email addresses and any information submitted may be disclosed or become a matter of public record. No party should expect privacy of such information.

Please exercise caution when attending City Council meetings. If you do attend this meeting, please maintain a distance of six feet or more between yourself and others, wash your hands with soap and water before and after the meeting, and refrain from handshaking and other physical contact.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS AND CEREMONIAL MATTERS

V. PUBLIC COMMENTS

About Public Comments: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to state law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

VI. CONSENT CALENDAR

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

6.1 City Council Minutes

Recommendation: Approve the City Council meeting minutes for the special meeting on December 7, 2020.

6.2 City Treasurer's Report

Recommendation: Receive and file the City Treasurer's Report for the month of November 2020.

6.3 Warrant Register

Recommendation: Approve the warrant register dated December 16, 2020 in the amount of \$563,340.99.

6.4 Solid Waste Handling Services Franchise Agreement

Recommendation: Approve the second amendment to the agreement between City of Laguna Woods and Waste Management Collection and Recycling, Inc. for solid waste handling services and authorize the Mayor to execute the amendment, subject to approval as to form by the City Attorney.

6.5 Arborist and Tree Risk Assessment Services

Recommendation:

1. Waive the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approve an agreement with Monarch Environmental Services for arborist and tree risk assessment services and authorize the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

VII. PUBLIC HEARINGS

VIII. CITY COUNCIL BUSINESS

8.1 Comprehensive Annual Financial Report

Recommendation: Receive and file the following documents, each dated December 7, 2020:

1. Comprehensive Annual Financial Report with Report on Audit by Independent Auditors for the Year Ended June 30, 2020 (Fiscal Year 2019-20)

AND

2. Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

AND

3. Independent Auditor's Statements on Auditing Standards 114 Letter: The Auditor's Communication with Those Charged with Governance

AND

4. Appropriations Limit Worksheet with Independent Accountant's Report on Applying Agreed-Upon Procedures for the Fiscal Year Ended June 30, 2020

8.2 City Council Organization – Office of the Mayor

Recommendation: Appoint a member of the City Council to serve as Mayor effective immediately through December 2021.

8.3 City Council Organization – Office of the Mayor Pro Tem

Recommendation: Appoint a member of the City Council to serve as Mayor Pro Tem effective immediately through December 2021.

8.4 City Council Public Official Appointments

Recommendation:

1. Appoint members of the City Council to serve as a director and alternate on the California Joint Powers Insurance Authority Board of Directors from January 1, 2021 through December 31, 2022.

AND

2. Appoint members of the City Council to serve as a director and alternate on the Coastal Greenbelt Authority Board of Directors from January 1, 2021 through December 31, 2022.

AND

3. Appoint a member of the City Council to serve as a director on the Orange County Fire Authority Board of Directors from January 1, 2021 through December 31, 2022 by adopting a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPOINTING A DIRECTOR TO SERVE ON THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS FROM JANUARY 1, 2021 THROUGH DECEMBER 31, 2022

AND

4. Appoint members of the City Council to serve as a member and alternate on the Orange County Library Advisory Board from January 1, 2021 through December 31, 2022.

AND

5. Appoint a representative to serve as a trustee on the Orange County Mosquito and Vector Control District Board of Trustees

effective at Noon on January 4, 2021 through 11:59 a.m. on January 2, 2023.

AND

6. Appoint members of the City Council to serve as a director and alternate on the San Joaquin Hills Transportation Corridor Agency Board of Directors from January 1, 2021 through December 31, 2022.

AND

7. Appoint members of the City Council to serve as a member and alternate on the South Orange County Watershed Management Area Executive Committee from January 1, 2021 through December 31, 2022.

8.5 Investment Policy Review Committee Appointments

Recommendation: Appoint two members of the City Council to serve on a standing Investment Policy Review Committee from January 1, 2021 through December 31, 2022, in accordance with Administrative Policy 2.2 (Investment of Financial Assets).

8.6 Ad Hoc Auditor Selection Committee Appointments

Recommendation: Appoint two members of the City Council to serve on an Ad Hoc Auditor Selection Committee from December 16, 2020 through March 17, 2021 to work with staff to prepare a request for proposals and then review, evaluate, and make recommendations to the City Council regarding proposals submitted by firms interested in providing annual audit services for fiscal years 2020-21, 2021-22, and 2022-23.

8.7 Laguna Woods Civic Support Fund Appointments

Recommendation: Appoint two members of the City Council to serve on the Laguna Woods Civic Support Fund Board of Directors from December 16, 2020 through December 31, 2022.

8.8 State of Local Emergency (COVID-19)

Recommendation: Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, CONTINUING THE EFFECT OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY THAT WAS ISSUED BY THE DIRECTOR OF EMERGENCY SERVICES ON MARCH 19, 2020 AND THEN RATIFIED AND CONTINUED IN EFFECT BY THE CITY COUNCIL ON MARCH 24, 2020, MAY 11, 2020, JUNE 30, 2020, AUGUST 27, 2020, OCTOBER 21, 2020, AND DECEMBER 16, 2020, ON THE BASIS OF ONGOING NEED FOR 60 DAYS (THROUGH FEBRUARY 14, 2021) UNLESS TERMINATED PRIOR TO THAT DATE BY THE CITY COUNCIL, PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 8630

8.9 Coronavirus Aid, Relief, and Economic Security Act Funding

Recommendation:

1. Authorize the City Manager to implement and administer a COVID-19 Business Closure Assistance Program to provide financial assistance grants in amounts not to exceed \$25,000 each to small hair salon and personal care businesses that have temporarily closed as a result of the State of California's Regional Stay at Home Order, using Coronavirus Aid, Relief, and Economic Security Act funding.

AND

2. Authorize the City Manager to approve a supplemental funding award for the COVID-19 Face Coverings Reimbursement Program for Village Management Services, Inc. in an amount not to exceed \$52,589.52, using Coronavirus Aid, Relief, and Economic Security Act funding.

8.10 City Council Meeting Schedule

Recommendation:

1. Schedule an adjourned regular City Council meeting prior to the next regular meeting on January 20, 2021.

AND

2. Reinstate the regular City Council meeting on March 17, 2021 at 2 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

AND

3. Cancel the regular City Council meeting on April 21, 2021 at 2 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

AND

4. Approve a City Council meeting schedule for Fiscal Year 2021-22.

IX. CITY COUNCIL REPORTS AND COMMENTS

About City Council Comments and Reports: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

- 9.1 Coastal Greenbelt Authority
Councilmember Connors; Alternate: Mayor Pro Tem Horne
- 9.2 Orange County Fire Authority
Mayor Hatch
- 9.3 Orange County Library Advisory Board
Councilmember Moore; Alternate: Councilmember Connors

- 9.4 Orange County Mosquito and Vector Control District
Mayor Pro Tem Horne
- 9.5 San Joaquin Hills Transportation Corridor Agency
Councilmember Conners; Alternate: Councilmember Moore
- 9.6 South Orange County Watershed Management Area
Councilmember Moore; Alternate: Mayor Hatch
- 9.7 Other Comments and Reports

X. CLOSED SESSION

XI. CLOSED SESSION REPORT

XII. ADJOURNMENT

Next Regular Meeting: Wednesday, January 20, 2021 at 2 p.m.
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