

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
SPECIAL MEETING
December 7, 2020
1:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Hatch called the Special Meeting of the City Council of the City of Laguna Woods to order at 1:02 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Conners, Moore, Horne, Hatch
 ABSENT: -

All Councilmembers participated via teleconference as permitted by Governor Newsom's Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT: City Manager Macon, City Attorney Cosgrove, City Clerk Trippy

City Manager Macon and City Clerk Trippy participated in-person at the meeting location.

City Attorney Cosgrove participated via teleconference.

III. PLEDGE OF ALLEGIANCE

City Manager Macon led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS – None

V. PUBLIC COMMENTS – None

VI. CONSENT CALENDAR

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried unanimously on a 4-0 vote, to approve Consent Calendar items 6.1 – 6.3. This vote was conducted by roll call.

6.1 Fiscal Years 2019-21 Budget Adjustments

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2019-21 BUDGET AND WORK PLAN FOR FISCAL YEAR 2019-20 COMMENCING JULY 1, 2019 AND ENDING JUNE 30, 2020, AND FISCAL YEAR 2020-21 COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021, RELATED TO ADJUSTMENTS OF GENERAL FUND APPROPRIATIONS FOR THE INFORMATION TECHNOLOGY & CYBER SECURITY ACCOUNT

6.2 City Hall Refurbishment & Safety Project: Phase 2

Increased the City Manager's authorization to approve change orders for the construction of the "City Hall Refurbishment & Safety Project: Phase 2" from an amount not to exceed \$27,178 to an amount not to exceed \$40,767.

6.3 Drugs and Alcohol in the Workplace Policy

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AMENDMENTS TO ADMINISTRATIVE POLICY 4.12 PERTAINING TO DRUGS AND ALCOHOL IN THE WORKPLACE

VII. CITY COUNCIL BUSINESS

7.1 City Council Vacancy

Mayor Hatch and City Manager Macon made comments.

City Clerk Trippy drew lots to establish the initial speaking order. The initial speaking order was (from first to last): Judith P. Troutman, Prakash (Cash) M. Achrekar, Edward Hong-Ting Tao, and Frances M. Williams.

The City Council conducted interviews with the following individuals interested in being appointed to fill the City Council vacancy: Prakash (Cash) M. Achrekar, Edward Hong-Ting Tao, Judith P. Troutman, and Frances M. Williams.

The City Council took a brief recess.

The City Council resumed conducting interviews with the individuals interested in being appointed to fill the City Council vacancy.

Councilmembers expressed their appreciation for the applicants.

Using the chat function within the video conference software, Councilmembers indicated

the name of their preferred applicant. After all names were submitted, City Clerk Trippy read the names publicly. Councilmember Conners indicated a preference for Mr. Tao. Mayor Hatch indicated a preference for Mr. Tao. Councilmember Moore indicated a preference for Mr. Tao. Mayor Pro Tem Horne indicated a preference for Dr. Williams.

Moved by Councilmember Conners, seconded by Councilmember Moore, and carried unanimously on a 4-0 vote, to appoint Edward Hong-Ting Tao to fill the City Council vacancy for the balance of the unexpired term of the former incumbent. This vote was conducted by roll call.

Mr. Tao made comments.

City Manager Macon made comments regarding the oath or affirmation of office and stated that a ceremonial oath or affirmation will be administered at today's meeting. City Clerk Trippy will complete legal requirements with Mr. Tao after the meeting.

City Clerk Trippy administered the oath or affirmation of office to Mr. Tao.

7.2 General Municipal Election

City Manager Macon introduced the item.

Moved by Councilmember Conners, seconded by Mayor Pro Tem Horne, and carried unanimously on a 4-0 vote, to approve a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA
WOODS, CALIFORNIA, RECITING THE FACTS OF THE GENERAL
MUNICIPAL ELECTION HELD ON NOVEMBER 3, 2020 AND
DECLARING THE RESULTS AND SUCH OTHER MATTERS AS
PROVIDED BY LAW

This vote was conducted by roll call.

City Manager Macon noted that City Clerk Trippy provided certificates of election to Cynthia Conners, Noel Hatch, and Shari L. Horne.

City Manager Macon made comments regarding the oath or affirmation of office and stated that ceremonial oaths or affirmations will be administered at today's meeting. City Clerk Trippy will complete legal requirements with Cynthia Conners, Noel Hatch, and Shari L. Horne after the meeting.

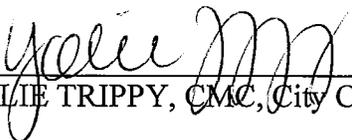
City Clerk Trippy administered the oaths of affirmations of office to Cynthia Conners, Noel Hatch, and Shari L. Horne.

VIII. CLOSED SESSION – None

IX. CLOSED SESSION REPORT – None

X. ADJOURNMENT

The meeting was adjourned at 3:23 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, December 16, 2020, at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.



YOLIE TRIPPY, CMC, City Clerk

Approved: December 16, 2020



SHARI L. HORNE, Mayor