

CITY OF LAGUNA WOODS
WARRANT REGISTER
December 16, 2020

ITEM 6.3

This Report Covers the Period 11/01/2020 through 11/30/2020

Date	Vendor Name	Description	Amount
Debit			
<i>Automatic Bank Debits</i>			
11/02/2020	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / October 2020	575.67
11/06/2020	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 10/09/2020 and 10/23/2020	351.68
11/06/2020	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services (COVID-19) / July - August 2020	2,906.32
11/09/2020	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / November 2020	241,139.80
11/10/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/09/2020	2,993.56
11/10/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/09/2020	1,903.24
11/12/2020	CALPERS - HEALTH	Employee Benefit Program / November 2020	6,764.92
11/12/2020	BUSINESS PLANS	Employee Benefit Program / November 2020	31.11
11/12/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 11/06/2020	18,842.14
11/12/2020	ADP TAX	Payroll Taxes / Pay Period Ended 11/06/2020	7,007.94
11/13/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 11/06/2020	1,088.46
11/16/2020	U.S. BANK	Bank Service Charges / October 2020	168.89
11/17/2020	BUSINESS PLANS	Employee Benefit Program / November 2020	111.02
11/24/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/23/2020	1,900.44
11/24/2020	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/23/2020	2,993.56
11/25/2020	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 11/20/2020	18,334.19
11/25/2020	ADP TAX	Payroll Taxes / Pay Period Ended 11/20/2020	7,285.70
11/27/2020	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 11/20/2020	1,488.46
Numbe			
<i>Warrants:</i>			
4284	11/05/2020	AT&T	42.86
4285	11/05/2020	AT&T	218.18
4286	11/05/2020	AT&T	1,795.58
4287	11/05/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	64,460.70
4287	11/05/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	14,679.57
4288	11/05/2020	CALIFORNIA INTERNET LP	698.00
4289	11/05/2020	EL TORO WATER DISTRICT	5,693.65
4290	11/05/2020	FOREST PRINTING & COPYING INC	242.44
4291	11/05/2020	HINDERLITER DE LLAMAS & ASSOCIATES	750.00
4292	11/05/2020	ITERIS, INC	7,875.00
4293	11/05/2020	KEY CODE MEDIA, INC.	6,846.63
4294	11/05/2020	KONE INC.	225.00
4295	11/05/2020	PARK CONSULTING GROUP, INC	8,768.75
4296	11/05/2020	PETTY CASH	-
4297	11/05/2020	SOUTHERN CALIFORNIA EDISON	1,842.86
4298	11/05/2020	STAPLES	366.51
4299	11/05/2020	TONY'S LOCKSMITH & SAFE SERV.	225.00
4300	11/05/2020	U.S. BANK	883.29
4301	11/12/2020	360 BUSINESS CONSULTING	200.00
4302	11/12/2020	ALAN GLUECK	18.34
4303	11/12/2020	AT&T	4.49
4304	11/12/2020	CALIFORNIA YELLOW CAB	1,608.00
4305	11/12/2020	FOREST PRINTING & COPYING INC	1,600.09

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4306	11/12/2020	ITERIS, INC	Traffic Engineering / October 2020	4,660.00
4307	11/12/2020	JO ANNE KING	COVID-19 Home Electric Utility Subsidy Program	34.97
4308	11/12/2020	KEITH BAILLIS	COVID-19 Home Electric Utility Subsidy Program	303.21
4309	11/12/2020	MANUEL ARMENDARIZ	COVID-19 Home Electric Utility Subsidy Program	85.59
4310	11/12/2020	MARBRA JO SIMS	COVID-19 Home Electric Utility Subsidy Program	44.07
4311	11/12/2020	MARY ANN NEMETH	COVID-19 Home Electric Utility Subsidy Program	114.91
4312	11/12/2020	MARY RIGHTLER	COVID-19 Home Electric Utility Subsidy Program	135.11
4313	11/12/2020	NANCY BROWN	COVID-19 Home Electric Utility Subsidy Program	53.17
4314	11/12/2020	NANCY COEN	COVID-19 Home Electric Utility Subsidy Program	241.75
4315	11/12/2020	NEW MILLENNIUM CONSTRUCTION SERVICES, INC.	City Hall Refurbishment & Safety Project: Phase 2	4,732.61
4316	11/12/2020	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	1,942.50
4317	11/12/2020	ORANGE COUNTY REGISTER-NOTICES	Public Notices / October 2020	108.00
4318	11/12/2020	PROTEL COMMUNICATIONS, INC	Telephone System Maintenance / November 2020	299.00
4319	11/12/2020	RICOH USA, INC.	Copier Usage / November 2020	121.06
4320	11/12/2020	ROXANN BALAZY	COVID-19 Home Electric Utility Subsidy Program	90.72
4321	11/12/2020	SOUTHERN CALIFORNIA EDISON	Electric Services / October 2020	6,052.98
4322	11/12/2020	STEVEN BAMBERGER	COVID-19 Home Electric Utility Subsidy Program	100.28
4323	11/12/2020	SUSAN ADRAGNA	COVID-19 Home Electric Utility Subsidy Program	68.59
4324	11/12/2020	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / November 2020	2,682.90
4325	11/19/2020	PV MAINTENANCE INC	Replacement for Check #4253 dated October 15, 2020	14,310.82
4326	11/19/2020	AMERICAN PLANNING ASSOCIATION	Membership Dues / Calendar Year 2021	470.00
4327	11/19/2020	ARLIS JOHNSON	COVID-19 Home Electric Utility Subsidy Program	252.48
4328	11/19/2020	ARTISAN PANELS INC,	City Hall Refurbishment & Safety Project: Phase 2	2,661.43
4329	11/19/2020	AT&T	Telephone / 581-9821 / October 2020	54.01
4330	11/19/2020	AT&T	Telephone / 583-1105 / October 2020	23.65
4331	11/19/2020	BALLIET, MICHAEL	Waste Management Consulting Services / October 2020	2,040.00
4332	11/19/2020	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / September 2020	2,215.48
4333	11/19/2020	BYUNGHEE GWAK	COVID-19 Home Electric Utility Subsidy Program	68.03
4334	11/19/2020	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / October 2020	2,821.00
4335	11/19/2020	DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance / November 2020	1,248.75
4336	11/19/2020	GRACE SHU	COVID-19 Home Electric Utility Subsidy Program	270.58
4337	11/19/2020	JOHN SCHAUER	COVID-19 Home Electric Utility Subsidy Program	33.83
4338	11/19/2020	KEY CODE MEDIA, INC.	City Hall Television Broadcast Improvement Project	2,623.71
4339	11/19/2020	MARC DONOHUE	Administrative Services / October 2020	200.00
4340	11/19/2020	MICHAEL BAKER INTERNATIONAL	Planning Services / October 2020	1,266.45
4341	11/19/2020	NEW MILLENNIUM CONSTRUCTION SERVICES, INC.	City Hall Refurbishment & Safety Project : Phase 2	15,709.17
4342	11/19/2020	NUVIS	Water Efficient Median Improvement Project	995.00
4343	11/19/2020	OMNI ENTERPRISE INC	Janitorial Services / August - October 2020	5,120.00
4344	11/19/2020	RUTAN & TUCKER, LLP	Legal Services / August 2020	112.50
4345	11/19/2020	THE GAS COMPANY	Gas Service - City Hall / October 2020	15.92
4346	11/19/2020	VERIZON WIRELESS	iPads and Data Plans / November 2020	1,247.20
4347	11/19/2020	WLC ARCHITECTS	City Hall Refurbishment & Safety Project : Phase 2	500.00
4348	11/19/2020	OBR ARCHITECTURE, INC.	Replacement for Check #4316 dated November 12, 2020	1,942.50
4349	11/25/2020	24151 MOULTON PARKWAY ASSOCIATES, LLC	COVID-19 Face Coverings Reimbursement Program	97.15
4350	11/25/2020	BARTEL ASSOCIATES, LLC	GASB 75 Report	2,250.00

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Date	Vendor Name	Description	Amount
4351 11/25/2020	CAPTIONING UNLIMITED	Closed Captioning / November 2020	200.00
4352 11/25/2020	CAROLINE LEE	COVID-19 Home Electric Utility Subsidy Program	45.05
4353 11/25/2020	COUNTY OF ORANGE	Automated Fingerprint ID System / November 2020	726.00
4354 11/25/2020	CSMFO	Membership Dues / Calendar Year 2021	220.00
4355 11/25/2020	ICMA RETIREMENT CORPORATION	Plan Fee / 2nd Quarter Fiscal Year 2020-21	125.00
4356 11/25/2020	JB SWIM SCHOOL LLC	COVID-19 Face Coverings Reimbursement Program	392.50
4357 11/25/2020	LAS PALMAS SUBTENANT LP	COVID-19 Face Coverings Reimbursement Program	4,666.11
4358 11/25/2020	MANAGED HEALTH NETWORK	Employee Benefit Program / October 2020	18.81
4359 11/25/2020	MCCORMICK & SON MORTUARIES	COVID-19 Face Coverings Reimbursement Program	396.90
4360 11/25/2020	MEDHAT SAWERES	COVID-19 Home Electric Utility Subsidy Program	27.55
4361 11/25/2020	NAVIA BENEFIT SOLUTIONS	125 Cafeteria Plan Administration / November 2020	100.00
4362 11/25/2020	REGENCY SUBTENANT LP	COVID-19 Face Coverings Reimbursement Program	3,977.97
4363 11/25/2020	RICOH USA, INC.	Copier Lease / December 2020	214.20
4364 11/25/2020	RUTAN & TUCKER, LLP	Legal Services / August - September 2020	12,100.00
4365 11/25/2020	VIDEO ENGINEERING SERVICES	City Hall Television Broadcast Improvement Project	494.13
4366 11/25/2020	VILLAGE MANAGEMENT SERVICES, INC.	COVID-19 Face Coverings Reimbursement Program	24,182.37
4367 11/25/2020	YOLANDA CAMARAZA	COVID-19 Home Electric Utility Subsidy Program	101.28
Total Bank Debits and Warrants:			\$ 563,340.99

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of November 2020, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, and Horne.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished. No petty cash transactions were paid during this time period.


Note 3 - The table below summarizes credit card expenditures paid via Check #4300 to U.S. Bank totaling \$883.29:

ESRI	GIS Software License	\$500.00
Fiber Instrument Sales	City Hall Television Broadcast Improvement Project	\$21.45
FedEx	Shipping	\$97.32
Microsoft	Office 365 Subscription	\$264.52
Total Credit Card Reimbursement:		\$883.29

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


Elizabeth Torres, Administrative Services Director/City Treasurer

12/10/20
Dated