

**CITY OF LAGUNA WOODS**  
**WARRANT REGISTER**  
**February 17, 2021**

ITEM 6.3

This Report Covers the Period 01/01/2021 through 01/31/2021

Date		Vendor Name	Description	Amount
<b>Debit</b>		<b>Automatic Bank Debits</b>		
Debit	01/04/2021	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / December 2020	320.19
Debit	01/05/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/04/2020	2,993.56
Debit	01/05/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/04/2020	2,071.59
Debit	01/05/2021	BUSINESS PLANS	Employee Benefit Program / December 2020	61.38
Debit	01/07/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 01/01/2021	19,410.52
Debit	01/07/2021	ADP TAX	Payroll Taxes / Pay Period Ended 01/01/2021	9,321.03
Debit	01/08/2021	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 12/04/2020 and 12/18/2020	364.46
Debit	01/08/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 01/01/2021	1,488.46
Debit	01/11/2021	CALPERS - HEALTH	Employee Benefit Program / January 2021	6,885.87
Debit	01/12/2021	BUSINESS PLANS	Employee Benefit Program / December 2020	65.00
Debit	01/15/2021	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / January 2021	241,139.80
Debit	01/15/2021	U.S. BANK	Bank Service Charges / December 2020	85.60
Debit	01/20/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/18/2020	1,897.63
Debit	01/20/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/18/2020	2,993.56
Debit	01/21/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 01/15/2021	19,020.20
Debit	01/21/2021	ADP TAX	Payroll Taxes / Pay Period Ended 01/15/2021	9,114.01
Debit	01/22/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 01/15/2021	1,488.46
Debit	01/26/2021	BUSINESS PLANS	Employee Benefit Program / January 2021	26.41
<b>Check Number</b>		<b>Warrants:</b>		
4533	01/04/2021	NEW MILLENNIUM CONSTRUCTION SERVICES, INC.	City Hall Refurbishment & Safety Project: Phase 2	20,869.64
4534	01/11/2021	AT&T	Telephone / 452-0600 / December 2020	1,818.92
4535	01/11/2021	AT&T	Telephone / 458-3487 / December 2020	44.27
4536	01/11/2021	BETTY LUCAS	Taxi Voucher Refund	69.30
4537	01/11/2021	CALIFORNIA YELLOW CAB	Taxi Voucher Services / December 2020	772.00
4538	01/11/2021	COUNTY OF ORANGE	Law Enforcement Services (COVID-19) / September - November 2020	1,167.96
4539	01/11/2021	DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / January 2021	225.03
4540	01/11/2021	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / October - December 2020	6,560.00
4541	01/11/2021	LUIS & RIC'S HEATING & AIR INC.	Permit Refund	101.09
4542	01/11/2021	MANAGED HEALTH NETWORK	Employee Benefits Program / January 2021	18.81
4543	01/11/2021	MARC DONOHUE	Administrative Services / November 2020	150.00
4544	01/11/2021	NAVIA BENEFIT SOLUTIONS	125 Cafeteria Plan Administration / December 2020	100.00
4545	01/11/2021	NEW MILLENNIUM CONSTRUCTION SERVICES, INC.	City Hall Refurbishment & Safety Project: Phase 2	3,162.62
4546	01/11/2021	PARK CONSULTING GROUP, INC	Software Implementation Services / December 2020	6,920.25
4547	01/11/2021	PETTY CASH	Replenish Petty Cash / December 2020	-
4548	01/11/2021	PROTELESIS	Telephone System Maintenance / December 2020	299.00
4549	01/11/2021	RICOH USA, INC.	Copier Lease / January 2021	214.20
4550	01/11/2021	SOUTH COAST RESTORATION	City Hall Maintenance / November 2020	850.08
4551	01/11/2021	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / December 2020	2,017.37
4552	01/11/2021	STAPLES	Office and Janitorial Supplies / December 2020	350.11
4553	01/11/2021	SUNSET PROPERTY SERVICES	Street Sweeping Services / October & December 2020	6,372.00
4554	01/11/2021	TYLER TECHNOLOGIES, INC.	Annual Software Maintenance Fee / February 2021 - January 2022	2,435.58

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Date	Vendor Name	Description	Amount	
4555	01/11/2021	VIDEO ENGINEERING SERVICES	City Hall Television Broadcast Improvement Project	5,250.00
4556	01/11/2021	VISION SERVICE PLAN OF AMERICA	Employee Benefits Program / January 2021	83.95
4557	01/11/2021	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / December 2020	2,994.90
4558	01/15/2021	ADT COMMERCIAL	Fire and Security Monitoring / January - March 2021	240.00
4558	01/15/2021	ADT COMMERCIAL	City Hall Maintenance / December 2020	758.72
4559	01/15/2021	ALISO CREEK MINUTEMAN PRESS	Printing Services	107.75
4560	01/15/2021	AT&T	White Pages / January 2021	4.53
4561	01/15/2021	BALLIET, MICHAEL	Waste Management Consulting Services / December 2020	1,827.50
4562	01/15/2021	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / October - December 2020	410.40
4563	01/15/2021	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / December 2020	9,087.17
4564	01/15/2021	CITY OF LAGUNA HILLS	Traffic Signal Maintenance	1,412.69
4565	01/15/2021	COASTAL CURRENT ELECTRIC	Cancelled Permit Refund	94.50
4566	01/15/2021	COUNTY OF ORANGE	Newport Bay Watershed Cost-Share / Fiscal Year 2020-21	12,205.26
4567	01/15/2021	CT&T CONCRETE PAVING INC	ADA Pedestrian Accessibility Improvement Project: Phase 4	111,100.60
4568	01/15/2021	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / October - December 2020	513.53
4569	01/15/2021	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / December 2020	617.50
4570	01/15/2021	ITERIS, INC	Traffic Engineering / December 2020	5,000.00
4571	01/15/2021	KONE INC.	City Hall Elevator Maintenance / January 2021	225.00
4572	01/15/2021	RICOH USA, INC.	Copier Usage / December 2020	98.72
4573	01/15/2021	SIEMENS MOBILITY, INC.	Traffic Maintenance / November 2020	1,554.00
4574	01/15/2021	SOUTHERN CALIFORNIA EDISON	Electric Services / December 2020	5,179.24
4575	01/15/2021	THE GAS COMPANY	Gas Service - City Hall / December 2020	156.46
4576	01/15/2021	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	13,410.74
4577	01/19/2021	ORANGE COUNTY CLERK-RECORDER	Document Recording Fee	50.00
4578	01/22/2021	360 BUSINESS CONSULTING	Website Hosting / December 2020	200.00
4579	01/22/2021	AT&T	Telephone / 583-1105 / December 2020	22.98
4580	01/22/2021	AT&T	Telephone / 581-9821 / December 2020	95.98
4581	01/22/2021	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2019-20	3,200.00
4582	01/22/2021	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / December 2020	2,480.00
4583	01/22/2021	CIVIL SOURCE	Engineering Services / November - December 2020	35,845.00
4584	01/22/2021	COUNTY OF ORANGE	Automated Fingerprint ID System / January 2021	726.00
4585	01/22/2021	DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / February 2021	450.05
4586	01/22/2021	EL TORO WATER DISTRICT	Water Service / November 2020	4,478.40
4587	01/22/2021	PRACTICAL DATA SOLUTIONS	IT Support Services / December 2020	3,520.49
4588	01/22/2021	WILLDAN ENGINEERING	Code Enforcement Services / December 2020	3,886.00
4588	01/22/2021	WILLDAN ENGINEERING	Building Official, Permit Counter & Inspection Services / November - December 2020	56,865.00
4589	01/22/2021	WLC ARCHITECTS	City Hall Refurbishment & Safety Project: Phase 2	1,250.00
			<b>Total Bank Debits and Warrants: \$</b>	<b><u>658,669.02</u></b>

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**NOTES:**

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of January 2021, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne and Tao.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished. No petty cash transactions were paid during this time period. The petty cash replenishment on January 11, 2021 was to replenish the overdrawn cash drawers for taxi voucher refunds.

Note 3 - The table below summarizes credit card expenditures paid via Check #4576 to U.S. Bank totaling \$13,410.74:

Amazon	Office Supplies	\$333.91
Costco	Office Supplies	\$40.92
Wayfair	Office Supplies	\$95.89
Adobe	Office Supplies	\$78.50
Sinks Direct	City Hall Maintenance	\$69.46
Zoom	Video Conferencing	\$14.99
Dropbox Inc	Website Services	\$720.00
Microsoft	Office 365 Subscription	\$251.21
Lavi Industries	Office Supplies (COVID-19)	\$2,187.50
Air Oasis	Office Supplies (COVID-19)	\$9,085.00
Amazon	City Hall Television Broadcast Improvement Project	\$533.36
<b>Total Credit Card Reimbursement:</b>		<b>\$13,410.74</b>

**Administrative Services Director/City Treasurer's Certification**

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

  
Elizabeth Torres, Administrative Services Director/City Treasurer

2/11/21  
Dated