

**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
ADJOURNED REGULAR MEETING  
May 5, 2021  
2:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

---

**I. CALL TO ORDER**

Mayor Horne called the Adjourned Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

All Councilmembers, City Manager Macon, City Attorney Cosgrove, and City Clerk Trippy were present in-person at the meeting location.

Technical difficulties ensued.

At 2:12 p.m., City Manager Macon suggested that the City Council take a recess until 2:30 p.m. to allow time to resolve the technical difficulties.

At City Manager Macon's suggestion, Mayor Horne called for a recess until 2:45 p.m. to allow time to resolve the technical difficulties and for the Councilmembers to return to their homes to participate in the meeting via teleconference.

The meeting was called back to order at 2:45 p.m.

**II. ROLL CALL**

COUNCILMEMBER:       PRESENT:   Conners, Hatch, Tao, Moore, Horne  
                              ABSENT:     -

All Councilmembers participated via teleconference as permitted by Governor Newsom's Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT:       City Manager Macon, City Attorney Cosgrove, City Clerk Trippy

City Manager Macon and City Clerk Trippy participated in-person at the meeting location.

City Attorney Cosgrove participated via teleconference.

**III. PLEDGE OF ALLEGIANCE**

Councilmember Conners led the pledge of allegiance.

#### **IV. PRESENTATIONS AND CEREMONIAL MATTERS – None**

#### **V. PUBLIC COMMENT**

City Manager Macon read email correspondence that was sent by Michelle Schumacher, titled “Public Comments for the Next Meeting”, dated April 18, 2021 11:38 a.m. regarding the Transportation Corridor Agencies. That correspondence is noted and included in the public record.

City Manager Macon read email correspondence that was sent by Denise Colber (signed “Marie C.”), titled “Public Comments”, dated April 19, 2021 4:17 p.m. regarding the Transportation Corridor Agencies. That correspondence is noted and included in the public record.

#### **VI. CONSENT CALENDAR**

Moved by Councilmember Conners, seconded by Mayor Pro Tem Moore, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.9. This vote was conducted by roll call.

##### **6.1 City Council Minutes**

Approved the City Council meeting minutes for the regular meeting on March 17, 2021.

##### **6.2 City Treasurer’s Report**

Received and filed the City Treasurer’s Report for the month of March 2021.

##### **6.3 Warrant Register**

Approved the warrant register dated May 5, 2021 in the amount of \$596,597.55.

##### **6.4 Employee Benefits**

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING AND ADOPTING AMENDMENTS OF THE INTERNAL REVENUE CODE SECTION 125 FLEXIBLE BENEFITS PLAN FOR CITY EMPLOYEES AND TAKING OTHER ACTIONS RELATED TO THE ADMINISTRATION, OPERATION, AND MAINTENANCE OF THE FLEXIBLE BENEFITS PLAN

##### **6.5 Code Enforcement Services**

Approved an agreement with Willdan Engineering for code enforcement services and

authorized the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

6.6 Law Enforcement Services

Approved an agreement with the County of Orange for law enforcement services and authorized the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

6.7 EnerGov and Incode Software

1. Waived the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approved an agreement with Tyler Technologies, Inc. for Software as a Service (“SaaS”) pertaining to the use of EnerGov and Incode software and authorized the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

6.8 General Plan Housing Element Update Services

1. Waived the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Authorized the City Manager to execute agreements with LSA Associates, Inc. in a total amount not to exceed \$95,000 for General Plan Housing Element Update services, subject to approval as to form by the City Attorney.

6.9 City Hall Refurbishment and Safety Project: Phase 2

1. Approved final record plans and specifications reflecting completion of the “City Hall Refurbishment and Safety Project: Phase 2”.

AND

2. Accepted project completion of the contract agreement with New Millennium Construction Services for the “City Hall Refurbishment and Safety Project: Phase 2”.

AND

3. Release contract retention in the amount of \$8,828.96 withheld per California Government Code 35 days following recordation of the Notice of Completion with the County of Orange, provided no Stop Notices are on file with the City preventing

the release of the contract retention.

AND

4. Exonerate project posted bonds 35 days following recordation of the Notice of Completion with the County of Orange.

## **VII. PUBLIC HEARINGS – None**

## **VIII. CITY COUNCIL BUSINESS**

- 8.1 Regional Housing Needs Assessment (RHNA) and General Plan Housing Element Update  
City Manager Macon made a presentation.

Cash Achrekar, resident, asked a question regarding the item.

City Manager Macon responded to Mr. Achrekar's question.

Mr. Achrekar asked several additional questions regarding the item.

City Attorney Cosgrove responded to Mr. Achrekar's questions.

Councilmembers discussed the item and staff answered related questions.

Suellen Zima, resident, was offered two opportunities to make public comments remotely by computer; however, no public comments were received.

Mayor Horne suggested that Ms. Zima call in to provide public comments.

City Attorney Cosgrove noted that public comments can also be submitted in writing.

Councilmembers discussed the item and staff answered related questions.

- 8.2 Ad Hoc Audit Committee

Mayor Horne and City Manager Macon introduced the item.

Moved by Councilmember Conners, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to appoint Councilmember Conners and Mayor Pro Tem Moore to an Ad Hoc Audit Committee beginning immediately through November 17, 2021 to work with the City's independent auditors on matters related to the Fiscal Year 2020-21 audit. This vote was conducted by roll call.

## **IX. CITY COUNCIL REPORTS AND COMMENTS**

9.1 Coastal Greenbelt Authority

Councilmember Conners stated that there had been no meeting since the last meeting and noted an upcoming meeting.

9.2 Orange County Fire Authority

Councilmember Hatch provided a report.

9.3 Orange County Library Advisory Board

Mayor Pro Tem Moore provided a report.

9.4 Orange County Mosquito and Vector Control District

Mayor Horne stated that there had been no meeting since the last meeting.

9.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Conners provided a report and briefly responded to the Transportation Corridor Agency-related public comments read earlier in the meeting.

9.6 South Orange County Watershed Management Area

Mayor Pro Tem Moore stated that there had been no meeting since the last meeting.

9.7 Other Comments and Reports

Mayor Horne commented on the California Senior Legislature's Senior Rally Day and responded to a related question from Mayor Pro Tem Moore.

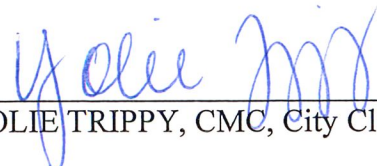
Councilmember Tao commented on the proclamation denouncing hate crimes, hateful rhetoric, and hateful acts from the April 7, 2021 City Council meeting.

**X. CLOSED SESSION – None**

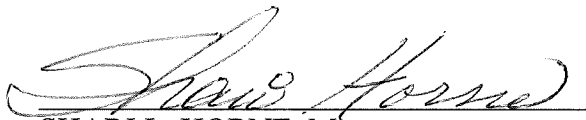
**XI. CLOSED SESSION REPORT – None**

**XII. ADJOURNMENT**

The meeting was adjourned at 4:04 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, May 19, 2021 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

  
\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

Approved: June 16, 2021



SHARI L. HORNE, Mayor