

# CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Adjourned Regular Meeting  
Tuesday, July 13, 2021  
10:00 a.m.

Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637

Shari L. Horne  
Mayor

Carol Moore  
Mayor Pro Tem

Cynthia Conners  
Councilmember



Noel Hatch  
Councilmember

Ed H. Tao  
Councilmember

***Welcome to a meeting of the Laguna Woods City Council!***

***This meeting may be recorded, televised, and made publicly available.***

**Public Comments:** Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

**Americans with Disabilities Act (ADA):** It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

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AGENDA POSTING AND AVAILABILITY

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FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535, [cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org), or 24264 El Toro Road, Laguna Woods, California 92637.

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS    )

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.

  
\_\_\_\_\_  
YOLIE TRIPPY, CMC, City Clerk

7-9-21  
\_\_\_\_\_  
Date

## **NOVEL CORONAVIRUS (COVID-19) NOTICE**

**Please exercise caution when attending City Council meetings.** If you attend this meeting, please abide by all applicable state and local public health orders.

### **OPTIONS FOR PUBLIC COMMENTS**

**1. Attend the meeting in-person.**

**2. Submit public comments in writing.** Written public comments may be submitted via email ([cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org)) or by mail (Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637), provided that they are received by the City prior to 10:00 a.m. on the day of the meeting. Written public comments may be read or summarized to the City Council at the meeting, and parties submitting comments should be aware that their email addresses and any information submitted may be disclosed or become a matter of public record. No party should expect privacy of such information.

**3. Make public comments by telephone.** Dial (669) 900-6833. When prompted enter the following meeting ID: 987 3734 6193 followed by pound (#) and the following meeting passcode: 021705 followed by pound (#). When an item you wish to comment on is discussed, press \*9 on your phone to raise your hand. When it is your turn, you will be unmuted and able to speak. Please note that your telephone number will be visible to the City. No party should expect privacy of such information.

**4. Make public comments by computer.**

- Visit [www.zoom.us](http://www.zoom.us)
- Click on “Join a Meeting” toward the top right of the webpage
- Enter the following meeting ID: 987 3734 6193
- Open the Zoom application following the on-screen prompts
- Enter the following meeting password: 021705
- Enter a name and email address as required by Zoom

When an item you wish to comment on is discussed, click on “Raise Hand.” When it is your turn, you will be unmuted and able to speak. Please note that information you enter into Zoom will be visible to the City. No party should expect privacy of such information.

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. PRESENTATIONS AND CEREMONIAL MATTERS**

**V. PUBLIC COMMENTS**

About Public Comments: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. Pursuant to state law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

**VI. CONSENT CALENDAR**

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

6.1 City Council Minutes

*Recommendation*: Approve the City Council meeting minutes for the regular meeting on May 19, 2021, the adjourned regular meeting on June 2, 2021, the regular meeting on June 16, 2021, and the adjourned regular meeting on June 23, 2021.

**VII. PUBLIC HEARINGS**

**VIII. CITY COUNCIL BUSINESS**

**IX. CITY COUNCIL REPORTS AND COMMENTS**

About City Council Comments and Reports: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

9.1 Coastal Greenbelt Authority  
Councilmember Connors; Alternate: Councilmember Tao

- 9.2 Orange County Fire Authority  
Councilmember Hatch
- 9.3 Orange County Library Advisory Board  
Mayor Pro Tem Moore; Alternate: Councilmember Tao
- 9.4 Orange County Mosquito and Vector Control District  
Mayor Horne
- 9.5 San Joaquin Hills Transportation Corridor Agency  
Councilmember Conners; Alternate: Mayor Pro Tem Moore
- 9.6 South Orange County Watershed Management Area  
Mayor Pro Tem Moore; Alternate: Councilmember Hatch
- 9.7 Other Comments and Reports

**X. CLOSED SESSION**

Prior to convening in closed session, the City Council will hear public comments on items appearing on the closed session agenda.

- 10.1 The City Council will meet in closed session under the authority of California Government Code Section 54956.9(a) to confer with, or receive advice from, its legal counsel regarding pending litigation.

**CASE NAME:**

People of the State of California vs. Phillip Bellafaire; Saddleback Golf Cars

**CASE NUMBER:**

Orange County Superior Court, 20HM00453

**CASE NAME:**

Rebekah Garcia vs. City of Laguna Woods; City of Laguna Hills; Siemens Mobility, Inc., and DOES 1 through 100, Inclusive

**CASE NUMBER:**

Orange County Superior Court, 30-2020-01150808-CU-PA-CJC

- 10.2 The City Council will meet in closed session under the authority of California Government Code Section 54957(b)(1) to consider the

following: Public Employee Performance Evaluation – City Manager.

**XI. CLOSED SESSION REPORT**

**XII. ADJOURNMENT**

Next Regular Meeting:

Wednesday, July 21, 2021 at 2 p.m.

Laguna Woods City Hall

24264 El Toro Road, Laguna Woods, California 92637

**6.0**  
**CONSENT CALENDAR SUMMARY**

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# City of Laguna Woods

## Agenda Report

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Christopher Macon, City Manager

**FOR:** July 13, 2021 Adjourned Regular Meeting

**SUBJECT:** Consent Calendar Summary

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### **Recommendation**

Approve all proposed actions on the July 13, 2021 Consent Calendar by single motion and City Council action.

### **Background**

All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

### **Summary**

The July 13, 2021 Consent Calendar contains the following items:

- 6.1 Approval of the City Council meeting minutes for the regular meeting on May 19, 2021 (Attachment A), the adjourned regular meeting on June 2, 2021 (Attachment B), the regular meeting on June 16, 2021 (Attachment C), and the adjourned regular meeting on June 23, 2021 (Attachment D).

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**6.1**  
**CITY COUNCIL MINUTES**

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**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
REGULAR MEETING  
May 19, 2021  
2:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

Mayor Horne called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

**II. ROLL CALL**

COUNCILMEMBER:           PRESENT:   Conners, Hatch, Tao, Moore, Horne  
                                  ABSENT:   -

All Councilmembers participated via teleconference as permitted by Governor Newsom’s Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT:           City Manager Macon, City Attorney Cosgrove, City Clerk Trippy

City Manager Macon and City Clerk Trippy participated in-person at the meeting location.

City Attorney Cosgrove participated via teleconference.

**III. PLEDGE OF ALLEGIANCE**

Councilmember Hatch led the pledge of allegiance.

**IV. PRESENTATIONS AND CEREMONIAL MATTERS**

**4.1 Asian American and Pacific Islander Heritage Month – May 2021**

City Clerk Trippy read the proclamation.

Councilmembers made comments.

Moved by Councilmember Conners, seconded by Councilmember Tao, and carried unanimously on a 5-0 vote, to approve the proclamation. This vote was conducted by roll call.

**V. PUBLIC COMMENTS – None**

**VI. CONSENT CALENDAR**

Mayor Horne requested to move Item 8.1 after the consent calendar.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.5. This vote was conducted by roll call.

6.1 City Council Minutes

Approved the City Council meeting minutes for the regular meeting on April 7, 2021.

6.2 City Treasurer’s Report

Received and filed the City Treasurer’s Report for the month of April 2021.

6.3 Warrant Register

Approved the warrant register dated May 19, 2021 in the amount of \$599,626.60.

6.5 Investment Financial Assets Policy

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REVIEWING AND ADOPTING A STATEMENT OF THE INVESTMENT POLICY, AND ADOPTING AN INVESTMENT POLICY

6.5 Measure M2 (OC Go) Eligibility

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, CONCERNING THE STATUS AND UPDATE OF THE CIRCULATION ELEMENT, AND MITIGATION FEE PROGRAM FOR THE MEASURE M (M2) (OC GO) PROGRAM

Mayor Horne requested to move Item 8.1 after the consent calendar.

Mayor Pro Moore asked whether a vote was required to move Item 8.1.

City Attorney Cosgrove advised the City Council to vote on moving Item 8.1.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to move Item 8.1 to the next item on the agenda.

**VIII. CITY COUNCIL BUSINESS**

**8.1 Regional Housing Needs Assessment (RHNA) and General Plan Housing Element Update**

City Manager Macon made a presentation.

City Manager Macon and City Attorney Cosgrove responded to a question from Councilmember Hatch.

Suzanne Smith, resident, expressed her support for increased affordable housing.

Suellen Zima, resident, expressed her support for increased affordable housing, asked several questions about the presentation, stated that there are several sites she would like to be considered for affordable housing, and noted difficulty attending late meetings at City Hall due to Laguna Woods Village's bus schedule.

Mark Monin, resident, commented on RHNA requirements in Los Angeles and Riverside counties, and encouraged the City Council to leave space for a second fire station west of Moulton Parkway.

Cash Achrekar, resident, commented on accountability in housing construction and asked several questions about the presentation.

Cate Van Camp, resident, expressed her appreciation for the presentation.

Cesar Covarrubias, Executive Director, The Kennedy Commission, encouraged the City to include community members and affordable housing advocates in discussions, look at land use a tool to incentive affordable housing, and consider inclusionary housing policies. Mr. Covarrubias also stated that The Kennedy Commission had submitted a letter to the City in advance of this meeting.

City Manager Macon asked Mr. Covarrubias to resend The Kennedy Commission's letter, as staff did not have a record of receiving it. The letter will be included in the public record.

City Manager Macon briefly responded to public comments.

Mr. Covarrubias commented on the City's obligations under State Housing Law and inclusionary housing policies.

Councilmember Connors made comments.

City Manager Macon noted the following individuals submitted written public comments, which are included in the public record:

1. Catherine Van Camp, resident

2. Ramesh Joshi, resident
3. Sue Dearing, resident
4. Suzanne Model, resident
5. Frieda Gorelick, resident
6. Rona Henry, resident
7. Joe Rego, resident
8. The Kennedy Commission letter previously mentioned

Councilmembers discussed the item and staff answered related questions.

## **VII. PUBLIC HEARINGS**

### **7.1 Building, Planning, Encroachment, and Grading Permit Fees**

City Manager Macon and Terry Madsen, Principal with ClearSource Financial Consulting, made a presentation.

Mayor Horne opened the public hearing.

With no requests to speak, the public hearing was closed.

Councilmembers discussed the item and staff answered related questions.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA  
WOODS, CALIFORNIA, ADOPTING NEW AND INCREASED OR  
MODIFIED BUILDING AND PLANNING SERVICES FEES, AND  
ENCROACHMENT AND GRADING PERMIT FEES

This vote was conducted by roll call.

## **VIII. CITY COUNCIL BUSINESS**

### **8.2 Solid Waste Handling Services Franchise**

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to direct the City Manager to conduct a request for proposals process to solicit proposals from firms interested in providing solid waste handling services under a franchise agreement. This vote was conducted by roll call.

Councilmembers discussed staff's recommendation to appoint an Ad Hoc Solid Waste Handling Services Franchise Committee.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to appoint Mayor Horne and Councilmember Conners to an Ad Hoc Solid Waste Handling Services Franchise Committee beginning immediately through October 31, 2021 to work with staff to prepare a request for proposals and then review, evaluate, and make recommendations to the City Council regarding proposals submitted by firms interested in providing solid waste handling services under a franchise agreement. This vote was conducted by roll call.

8.3 Fiscal Years 2021-23 Budget and Work Plan & Fiscal Years 2021-32 Capital Improvement Program Development

City Manager Macon introduced Gene Inouye, Chief of Police Services, Orange County Sheriff's Department, who followed up on Councilmember Tao's previous request for information regarding the adequacy of existing systems for collecting and communicating hate crimes data. Chief of Police Services Inouye noted that existing systems are sufficient for reporting, collecting, and communicating hate crime data, and responded to related questions.

Mayor Horne suggested that OC Human Relations be invited to make a presentation at an upcoming meeting.

Councilmember Tao concurred with Mayor Horne's suggestion.

City Manager Macon stated that such a presentation could be arranged.

Mayor Horne suggested that a ballistic shield be installed for the City Council dais.

Councilmembers discussed Mayor Horne's suggestion and staff answered related questions.

Mayor Horne requested that staff look into alternative forms of protection in lieu of ballistic shields for the City Council dais.

City Manager Macon stated that he would speak with Chief of Police Services Inouye about alternative forms of protection.

Mayor Horne expressed interest in active shooter drills.

Kathryn Freshley, resident, commented that ballistic shields are unnecessary.

Mayor Horne briefly responded to Ms. Freshley's comments.

Councilmembers discussed Mayor Horne's suggestion.

8.4 City Council Meeting Schedule

City Manager Macon suggested scheduling an adjourned regular City Council meeting for Wednesday, June 2, 2021 at 11:30 a.m.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Tao, and carried unanimously on a 5-0 vote, to schedule an adjourned regular City Council meeting on Wednesday, June 2, 2021, at 11:30 a.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. This vote was conducted by roll call.

**IX. CITY COUNCIL REPORTS AND COMMENTS**

9.1 Coastal Greenbelt Authority

Councilmember Connors provided a report.

9.2 Orange County Fire Authority

Councilmember Hatch provided a report.

9.3 Orange County Library Advisory Board

Mayor Pro Tem Moore stated that the next meeting will be held on May 20, 2021.

9.4 Orange County Mosquito and Vector Control District

Mayor Horne provided a report.

9.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Connors provided a report.

9.6 South Orange County Watershed Management Area

Mayor Pro Tem Moore provided a report and commented on water-related matters.

9.7 Other Comments and Reports – None

**X. CLOSED SESSION – None**

**XI. CLOSED SESSION REPORT – None**

**XII. ADJOURNMENT**

The meeting was adjourned at 5:23 p.m. The next adjourned regular meeting will be at 11:30 a.m. on Wednesday, June 2, 2021 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods,

ITEM 6.1 – Attachment A

CA 92637. The next regular meeting will be at 2:00 p.m. on Wednesday, June 16, 2021 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

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YOLIE TRIPPY, CMC, City Clerk

Approved: July 13, 2021

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SHARI L. HORNE, Mayor

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**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
ADJOURNED REGULAR MEETING  
June 2, 2021  
11:30 A.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

Mayor Horne called the Adjourned Regular Meeting of the City Council of the City of Laguna Woods to order at 11:32 a.m.

**II. ROLL CALL**

COUNCILMEMBER:           PRESENT:   Conners, Hatch, Tao, Moore, Horne  
                                  ABSENT:   -

All Councilmembers participated via teleconference as permitted by Governor Newsom’s Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT:           City Manager Macon, Assistant City Attorney Patterson, and City Clerk Trippy

City Manager Macon and City Clerk Trippy participated in-person at the meeting location.

Assistant City Attorney Patterson participated via teleconference.

**III. PLEDGE OF ALLEGIANCE**

Councilmember Conners led the pledge of allegiance.

**IV. PRESENTATIONS AND CEREMONIAL MATTERS – None**

**V. PUBLIC COMMENTS – None**

**VI. CONSENT CALENDAR**

Moved by Mayor Pro Tem Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.4. This vote was conducted by roll call.

**6.1 Budgeting, Reserves, and Reporting Policy**

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AMENDMENTS TO ADMINISTRATIVE POLICY 2.9 PERTAINING TO BUDGETING, RESERVES, AND REPORTING

6.2 Landscape Architecture and Landscape Plan Review Services

1. Approved an agreement with NUVIS for landscape architecture and landscape plan review services and authorized the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

AND

2. Approved an agreement with RJM Design Group, Inc. for landscape architecture and landscape plan review services and authorized the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

6.3 Senior Mobility Program

1. Approved a cooperative agreement with the Orange County Transportation Authority (OCTA) for Senior Mobility Program concerning senior transportation services and the receipt of Measure M2 (OC Go) funds, and authorized the City Manager to execute the cooperative agreement, subject to approval as to form by the City Attorney.

AND

2. Adopted an agency service plan for the City’s Senior Mobility Program, in accordance with OCTA Senior Mobility Program guidelines.

6.4 Street Sweeping Services

Approved an agreement with Jonset Corporation DBA Sunset Property Services for street sweeping services and authorized the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

**VII. PUBLIC HEARINGS – None**

**VIII. CITY COUNCIL BUSINESS**

- 8.1 Regional Housing Needs Assessment (RHNA) and General Plan Housing Element Update  
City Manager Macon made a presentation.

Suellen Zima, resident, expressed concern with the amount of vacant and open space land

considered for affordable housing.

Jean Lepowsky, resident, asked about incentives for affordable housing construction.

Rona Henry, resident, thanked the City for its responsiveness and commented on inclusionary housing policies.

City Manager Macon briefly responded to public comments.

Councilmembers discussed the item and staff answered related questions.

The City Council reached consensus for staff to proceed with the Housing Element Update incorporating the Housing Sites Scenario as presented at today's meeting.

8.2 Fiscal Years 2021-23 Budget and Work Plan & Fiscal Years 2021-32 Capital Improvement Program Development

City Manager Macon made a presentation.

Councilmembers discussed the item.

City Manager Macon noted that an additional budget discussion will take place at the June 16, 2021 City Council meeting and adoption will be considered at the June 23, 2021 City Council meeting.

**IX. CITY COUNCIL REPORTS AND COMMENTS**

9.1 Coastal Greenbelt Authority

Councilmember Connors stated that there had been no meeting since the last meeting

9.2 Orange County Fire Authority

Councilmember Hatch stated that he wasn't able to attend the last meeting.

9.3 Orange County Library Advisory Board

Mayor Pro Tem Moore provided a report.

9.4 Orange County Mosquito and Vector Control District

Mayor Horne provided a report.

9.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Connors provided a report.

9.6 South Orange County Watershed Management Area

Mayor Pro Tem Moore commented on water-related matters and library fines.

9.7 Other Comments and Reports

Mayor Horne suggested a contest for residents to design a City flag.

Assistant City Attorney Patterson made comments at Mayor Pro Tem Moore’s request.

Councilmember Conners commented on a recent Memorial Day parade.

Mayor Horne briefly responded to Councilmember Conners’ comments and noted that there will be a golf cart parade in Laguna Woods Village on the Fourth of July.

Mayor Pro Tem Moore commented on an upcoming car rally at the Laguna Woods Village Administration Building for the “Vote Yes on the Amendment” campaign.

**X. CLOSED SESSION – None**

**XI. CLOSED SESSION REPORT – None**

**XII. ADJOURNMENT**

The meeting was adjourned at 1:19 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, June 16, 2021 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

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YOLIE TRIPPY, CMC, City Clerk

Approved: July 13, 2021

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SHARI L. HORNE, Mayor

**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
REGULAR MEETING  
June 16, 2021  
2:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

Mayor Horne called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

**II. ROLL CALL**

COUNCILMEMBER:           PRESENT:   Conners, Hatch, Tao, Moore, Horne  
                                  ABSENT:   -

All Councilmembers participated via teleconference as permitted by Governor Newsom’s Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT:           City Manager Macon, City Attorney Cosgrove, City Clerk Trippy

City Manager Macon and City Clerk Trippy participated in-person at the meeting location.

City Attorney Cosgrove participated via teleconference.

**III. PLEDGE OF ALLEGIANCE**

Councilmember Tao led the pledge of allegiance.

**IV. PRESENTATIONS AND CEREMONIAL MATTERS**

**4.1 Pride Month – June 2021**

City Clerk Trippy read the proclamation.

City Manager Macon read email correspondence that was sent by Larry Delira, titled “Rainbow Club comments for Pride Proclamation”, dated June 14, 2021 10:54 a.m. That correspondence is noted and included in the public record.

Councilmembers made comments.

Moved by Councilmember Hatch, seconded by Mayor Pro Tem Moore, and carried

unanimously on a 5-0 vote, to approve the proclamation. This vote was conducted by roll call.

4.2 Immigrant Heritage Month – June 2021

City Clerk Trippy read the proclamation.

Councilmembers made comments.

Moved by Councilmember Tao, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to approve the proclamation. This vote was conducted by roll call.

4.3 OC Human Relations Presentation

Don Han and Nhi Nguyen, OC Human Relations, made a presentation.

Councilmembers discussed the presentation and Mr. Han and Ms. Nguyen answered related questions.

City Attorney Cosgrove made comments.

**V. PUBLIC COMMENTS – None**

**VI. CONSENT CALENDAR**

Moved by Councilmember Hatch, seconded by Mayor Pro Tem Moore, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.5. This vote was conducted by roll call.

6.1 City Council Minutes

Approved the City Council meeting minutes for the adjourned regular meeting on May 5, 2021.

6.2 City Treasurer’s Report

Received and filed the City Treasurer’s Report for the month of May 2021.

6.3 Warrant Register

Approved the warrant register dated June 16, 2021 in the amount of \$443,281.64.

6.4 Coronavirus Local Recovery Funds

Authorized the City Manager to take the actions necessary to request, accept, and administer the City’s allocation from the federal Coronavirus Local Fiscal Recovery Fund (H.R. 1319, American Rescue Plan Act of 2021) including, but not limited to, the

submittal of applications, reporting of information, and execution of agreements and certifications.

6.5 Ad Hoc Library Aesthetics Committee

Extended the term of the City Council-appointed Ad Hoc Library Aesthetics Committee (Mayor Pro Tem Moore and Councilmember Hatch) from June 30, 2021 to July 31, 2021.

**VII. PUBLIC HEARINGS – None**

**VIII. CITY COUNCIL BUSINESS**

8.1 Fiscal Years 2021-23 Budget and Work Plan & Fiscal Years 2021-32 Capital Improvement Program Development

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

8.2 Employee Compensation and Benefits

City Manager Macon and City Attorney Cosgrove made a presentation.

Councilmembers discussed the item and staff answered related questions.

Mayor Pro Tem Moore asked for a closed session at a future meeting regarding the City Manager's compensation.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to delay changes to the City Manager's base salary until the City Council discusses it in closed session at the June 23, 2021 City Council meeting. This vote was conducted by roll call.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to adopt a resolution, amended to include no change to the City Manager's base salary, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, REPEALING RESOLUTION NO. 19-26 AND ESTABLISHING A COMPENSATION SCHEDULE AND BENEFITS FOR CITY EMPLOYEES

This vote was conducted by roll call.

**IX. CITY COUNCIL REPORTS AND COMMENTS**

9.1 Coastal Greenbelt Authority

Councilmember Connors stated that there had been no meeting since the last meeting.

9.2 Orange County Fire Authority

Councilmember Hatch stated that a meeting will be held next week and provided a report.

Mayor Pro Tem Moore briefly commented on Councilmember Hatch’s report.

9.3 Orange County Library Advisory Board – None

9.4 Orange County Mosquito and Vector Control District

Mayor Horne stated that there had been no meeting since the last meeting and noted that the Orange County Mosquito and Vector Control District will make a presentation at the June 23, 2021 City Council meeting.

9.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Connors provided a report.

9.6 South Orange County Watershed Management Area – None

9.7 Other Comments and Reports – None

**X. CLOSED SESSION – None**

**XI. CLOSED SESSION REPORT – None**

**XII. ADJOURNMENT**

The meeting was adjourned at 3:37 p.m. The next adjourned regular meeting will be at 2:00 p.m. on Wednesday, June 23, 2021 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. The next regular meeting will be at 2:00 p.m. on Wednesday, July 21, 2021 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

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YOLIE TRIPPY, CMC, City Clerk

Approved: July 13, 2021

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SHARI L. HORNE, Mayor

**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
ADJOURNED REGULAR MEETING  
June 23, 2021  
2:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

Mayor Horne called the Adjourned Regular Meeting of the City Council of the City of Laguna Woods to order at 2:00 p.m.

**II. ROLL CALL**

COUNCILMEMBER:           PRESENT:   Conners, Hatch, Tao, Moore, Horne  
                                  ABSENT:   -

All Councilmembers participated via teleconference as permitted by Governor Newsom’s Executive Order N-29-20 (dated March 17, 2020).

STAFF PRESENT:           City Manager Macon, City Attorney Cosgrove, and City Clerk Trippy

City Manager Macon and City Clerk Trippy participated in-person at the meeting location.

City Attorney Cosgrove participated via teleconference.

**III. PLEDGE OF ALLEGIANCE**

Councilmember Conners led the pledge of allegiance.

**IV. PRESENTATIONS AND CEREMONIAL MATTERS**

**4.1 Orange County Mosquito and Vector Control District Presentation**

Mayor Horne introduced Lora Young, Director of Communications, Orange County Mosquito and Vector Control District.

Ms. Young made a presentation.

Councilmembers discussed the presentation and Ms. Young responded to related questions.

**V. PUBLIC COMMENTS**

Mark Monin, resident, commented on the Pride Month proclamation, the Immigrant Heritage Month proclamation, and the OC Human Relations presentation from the June 16, 2021 City Council meeting.

**VI. CONSENT CALENDAR**

Moved by Mayor Pro Tem Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.2. This vote was conducted by roll call.

6.1 City Attorney Services

1. Waived the provisions set forth in Laguna Woods Municipal Code Section 3.06.080(c) related to competitive bidding.

AND

2. Approved a legal representation letter extending and amending the agreement with Rutan & Tucker, LLP for legal services as City Attorney and authorized the Mayor to execute the legal representation letter.

6.2 Hazardous Waste Handling Services

Approved an agreement with WM Curbside, LLC for hazardous waste handling services and authorized the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

**VII. PUBLIC HEARINGS – None**

**VIII. CITY COUNCIL BUSINESS**

8.1 Fiscal Years 2021-23 Budget and Work Plan & Fiscal Years 2021-32 Capital Improvement Program

City Manager Macon introduced the item.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING THE FISCAL YEARS 2021-23 BUDGET AND WORK PLAN FOR FISCAL YEAR 2021-22 COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022, AND FISCAL YEAR 2022-23 COMMENCING JULY 1, 2022 AND ENDING

JUNE 30, 2023

This vote was conducted by roll call.

City Manager Macon made comments.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING A NEW 11-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2021-22 THROUGH 2031-32, IN CONFORMANCE WITH MEASURE M2 (OC GO) REQUIREMENTS AND APPLICABLE CITY POLICIES AND DISCRETION

This vote was conducted by roll call.

City Manager Macon made comments.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING THE ANNUAL APPROPRIATIONS LIMIT (GANN LIMIT) FOR FISCAL YEAR 2021-22 COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022, IN ACCORDANCE WITH ARTICLE XIII B OF THE CALIFORNIA STATE CONSTITUTION

This vote was conducted by roll call.

## 8.2 City Council Meeting Schedule

City Manager Macon suggested scheduling an adjourned regular City Council meeting for Tuesday, July 13, 2021 at 10:00 a.m.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to schedule an adjourned regular City Council meeting on Tuesday, July 13, 2021, at 10:00 a.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. This vote was conducted by roll call.

## IX. CITY COUNCIL REPORTS AND COMMENTS

### 9.1 Coastal Greenbelt Authority

Councilmember Conners stated that there had been no meeting since the last meeting

9.2 Orange County Fire Authority

Councilmember Hatch stated that the next meeting will be held on June 24, 2021 and previewed the agenda.

9.3 Orange County Library Advisory Board – None

9.4 Orange County Mosquito and Vector Control District

Mayor Horne noted that a presentation was made earlier in the meeting.

9.5 San Joaquin Hills Transportation Corridor Agency

Councilmember Conners provided a report and responded to a question from Councilmember Hatch.

9.6 South Orange County Watershed Management Area

Mayor Pro Tem Moore commented on water-related matters.

9.7 Other Comments and Reports

Councilmember Conners provided a report on the Orange County Waste Management Commission.

At Mayor Pro Tem Moore's request, City Manager Macon reviewed procedural information regarding the upcoming closed session.

**X. CLOSED SESSION**

Prior to convening in closed session, an opportunity was provided for public comments on items appearing on the closed session agenda. No such public comments were received.

City Attorney Cosgrove summarized the closed session items.

10.1 The City Council met in closed session under the authority of California Government Code Section 54957(b)(1) to consider the following: Public Employee Performance Evaluation – City Manager.

10.2 The City Council met in closed session under the authority of California Government Code Section 54957.6 to conference with its designated representative (David B. Cosgrove, City Attorney) regarding the salary, salary schedule, and compensation paid in the form of fringe benefits of its City Manager.

**XI. CLOSED SESSION REPORT**

The City Council reconvened in open session at 3:52 p.m. City Attorney Cosgrove stated that there was no reportable action under California Government Code Section 54957.1.

Councilmember Hatch and Mayor Horne commented on email correspondence that was sent to Councilmembers regarding the City Manager’s compensation.

**XII. CITY COUNCIL BUSINESS (CONTINUED)**

12.1 Employee Compensation

Moved by Mayor Pro Tem Moore, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING RESOLUTION NO. 21-19 TO MODIFY THE COMPENSATION SCHEDULE FOR THE CITY MANAGER

**XIII. ADJOURNMENT**

The meeting was adjourned at 3:57 p.m. The next adjourned regular meeting will be at 10:00 a.m. on Tuesday, July 13, 2021 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. The next regular meeting will be at 2:00 p.m. on Wednesday, July 21, 2021 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

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YOLIE TRIPPY, CMC, City Clerk

Approved: July 13, 2021

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SHARI L. HORNE, Mayor

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