

CITY OF LAGUNA WOODS
WARRANT REGISTER
AUGUST 18, 2021

ITEM 6.3

This Report Covers the Period 7/01/2021 through 7/31/2021

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits:		
Debit 07/02/2021	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / June 2021	641.67
Debit 07/02/2021	AUTHORIZE.NET	Online Credit Card Processing Fees / June 2021	12.00
Debit 07/07/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/04/2021	2,993.57
Debit 07/07/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/04/2021	1,886.41
Debit 07/09/2021	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 06/04/2021 and 06/18/2021	368.72
Debit 07/09/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 07/02/2021	2,838.46
Debit 07/09/2021	ADP TAX	Payroll Taxes / Pay Period Ended 07/02/2021	7,408.36
Debit 07/09/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 07/02/2021	15,497.88
Debit 07/12/2021	CALPERS - HEALTH	Employee Benefit Program / July 2021	6,778.54
Debit 07/15/2021	U.S. BANK	Bank Service Charges / June 2021	85.96
Debit 07/15/2021	BUSINESS PLANS	Employee Benefit Program / July 2021	130.00
Debit 07/20/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/18/2021	2,507.72
Debit 07/20/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/18/2021	1,712.17
Debit 07/22/2021	ADP TAX	Payroll Taxes / Pay Period Ended 07/16/2021	7,218.34
Debit 07/22/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 07/16/2021	14,586.88
Debit 07/26/2021	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / June 2021	233,253.34
Debit 07/27/2021	BUSINESS PLANS	Employee Benefit Program / July 2021	171.14
Debit 07/27/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 07/16/2021	2,838.46
Debit 07/28/2021	BUSINESS PLANS	Employee Benefit Program / June 2021	160.00
Debit 07/30/2021	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / July 2021	255,071.73
Check Number	Warrants:		
4934 07/02/2021	ADT COMMERCIAL	Fire & Security Monitoring / July - September 2021	240.00
4935 07/02/2021	ALLIANT INSURANCE SERVICES	Crime Insurance Policy / Fiscal Year 2021-22	859.00
4936 07/02/2021	CALIFORNIA INTERNET LP	City Hall Internet Service / July 2021	349.00
4937 07/02/2021	CALIFORNIA JPIA	Property Insurance / Fiscal Year 2021-22	12,637.00
4938 07/02/2021	CALIFORNIA JPIA	Worker's Compensation & Liability Insurance / Fiscal Year 2021-22	35,018.00
4939 07/02/2021	MANAGED HEALTH NETWORK	Employee Benefit Program / July 2021	16.72
4940 07/02/2021	MUNICIPAL CODE CORP	Annual Subscription / June 2021 - May 2022	350.00
4941 07/02/2021	PETTY CASH	Replenish Petty Cash / June 2021	-
4942 07/02/2021	RICOH USA, INC.	Copier Lease / July 2021	214.20
4943 07/02/2021	SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS	Annual Dues / Fiscal Year 2021-22	1,876.00
4944 07/02/2021	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / July 2021	83.95
4945 07/09/2021	360CIVIC	Website Hosting & Design / June 2021	800.00
4946 07/09/2021	ADT COMMERCIAL	Fire System Inspection & Maintenance	2,636.00
4947 07/09/2021	AMAZON CAPITAL SERVICES	Office Supplies	36.08
4948 07/09/2021	BALLIET, MICHAEL	Waste Management Consulting Services / June 2021	3,293.75
4949 07/09/2021	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / June 2021	21,902.58
4950 07/09/2021	BRUCE BONBRIGHT	RACES Equipment	329.51
4951 07/09/2021	COMMERCIAL DOOR METAL SYSTEMS, INC.	City Hall Maintenance	2,986.00
4952 07/09/2021	DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance	450.00
4953 07/09/2021	EL TORO WATER DISTRICT	Water Service / May 2021	4,387.30

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4954	07/09/2021 HINDERLITER DE LLAMAS & ASSOCIATES	Sales & Use Tax Consulting Service / 4th Quarter 2020	750.00
4955	07/09/2021 IRWIN B BORNSTEIN, CPA	Financial Consulting Services / June 2021	902.50
4956	07/09/2021 MARC DONOHUE	Administrative Services / June 2021	400.00
4957	07/09/2021 MONARCH ENVIRONMENTAL COMPANIES, INC.	Arborist Services / June 2021	600.00
4958	07/09/2021 NUVIS	Landscape Architectural Services / May 2021	232.50
4959	07/09/2021 OMNI ENTERPRISE INC	Janitorial Services / June 2021	300.00
4960	07/09/2021 ORANGE COUNTY REGISTER-NOTICES	Public Notices / June 2021	819.00
4961	07/09/2021 PARK CONSULTING GROUP, INC	Software Implementation Services / June 2021	5,543.75
4962	07/09/2021 PRACTICAL DATA SOLUTIONS	IT Support Services / May - June 2021	5,817.32
4963	07/09/2021 RICOH USA, INC.	Copier Usage / June 2021	263.64
4964	07/09/2021 RUTAN & TUCKER, LLP	Legal Services / April 2021	8,124.50
4965	07/09/2021 SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / June 2021	225.00
4966	07/09/2021 STAPLES	Office & Janitorial Supplies	156.69
4967	07/09/2021 SUNSET PROPERTY SERVICES	Street Sweeping / June 2021	3,540.00
4968	07/09/2021 WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / June 2021	3,285.65
4969	07/09/2021 CALIFORNIA INTERNET LP	City Hall Internet Service / August 2021	349.00
4970	07/09/2021 COUNTY OF ORANGE	Orange County LAFCO Cost Allocation / Fiscal Year 2021-22	2,173.63
4971	07/09/2021 DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / July 2021	450.05
4972	07/09/2021 ORANGE COUNTY CITY MANAGER ASSOCIATION	Membership Dues / Fiscal Year 2021-22	396.00
4973	07/09/2021 ORANGE COUNTY COUNCIL OF GOVTS	Membership Dues / Fiscal Year 2021-22	4,306.59
4974	07/09/2021 WINDOW JAZZ	Permit Refund	68.74
4975	07/09/2021 Y & Y CONSTRUCTION	Permit Refund	148.00
4976	07/16/2021 ACCOUNTEMPS	Temporary Accounting Clerk Services / Week Ending July 2, 2021	1,346.24
4977	07/16/2021 AT&T	White Pages / July 2021	4.53
4978	07/16/2021 COASTAL CURRENT ELECTRIC	Permit Refund	378.00
4979	07/16/2021 JANET RENISON	Taxi Voucher Refund	24.00
4980	07/16/2021 KEY CODE MEDIA, INC.	City Hall Television Broadcast Equipment	1,939.50
4981	07/16/2021 KONE INC.	City Hall Elevator Maintenance / July 2021	225.00
4982	07/19/2021 AT&T	Telephone / 583-1105 / June 2021	23.67
4983	07/19/2021 CALIFORNIA YELLOW CAB	Taxi Voucher Services / June 2021	1,281.00
4984	07/19/2021 CAPTIONING UNLIMITED	Closed Captioning / June 2021	600.00
4985	07/19/2021 MICHAEL BAKER INTERNATIONAL	Planning Services / June 2021	7,525.25
4986	07/19/2021 THE GAS COMPANY	Gas Service - City Hall / June 2021	14.30
4987	07/19/2021 WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / May 2021	3,616.45
4988	07/23/2021 AT&T	Telephone / 581-9821 / June 2021	134.35
4989	07/23/2021 CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / June 2021	2,252.00
4990	07/23/2021 DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance	255.00
4991	07/23/2021 OMNI ENTERPRISE INC	Janitorial Services / June 2021	2,560.00
4992	07/23/2021 VERIZON WIRELESS	Building Division iPads & Data Plans / June 2021	142.99
4993	07/23/2021 ACCOUNTEMPS	Temporary Accounting Clerk Services / Week Ending July 9, 2021	565.09
4994	07/23/2021 DDS WOOD WORKING & CONSTRUCTION	Cancelled Permit Refund	236.52
4995	07/23/2021 DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / August 2021	450.05
4996	07/23/2021 ICMA RETIREMENT CORPORATION	Plan Fee / 1st Quarter Fiscal Year 2021-22	125.00
4997	07/23/2021 VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / August 2021	83.95

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Date	Vendor Name	Description	Amount
4998	07/30/2021 CITY OF LAGUNA BEACH	Animal Control & Shelter Services / June 2021	9087.17
4999	07/30/2021 RICOH USA, INC.	Copier Usage / February - April 2021	122.99
5000	07/30/2021 SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / June 2021	1589.09
5001	07/30/2021 ALICE FORBES	Taxi Voucher Refund	46.30
5002	07/30/2021 MANAGED HEALTH NETWORK	Employee Benefit Program / August 2021	16.72
5003	07/30/2021 NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / July 2021	100.00
5004	07/30/2021 RICOH USA, INC.	Copier Lease / August 2021	214.20
5005	07/30/2021 U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	1,128.78
Total Bank Debits and Warrants:			<u>\$ 714,033.49</u>

Petty Cash Expenditures Paid Out (See Note 2)

Home Depot City Hall Maintenance

Total Petty Cash: \$41.88
\$41.88

TOTAL \$ 714,075.37

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of July 2021, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Tao.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - The table below summarizes credit card expenditures paid via Check #5005 to U.S. Bank totaling \$1,128.78:

Microsoft	Office 365 Subscription	\$305.64
Adobe	Computer Software	\$78.50
Zoom	Video Conferencing	\$54.99
Dell	Office Supplies	\$64.64
FedEx	Printing Services	\$25.82
FedEx	Postage	\$400.19
GovernmentJobs.com	Accounting Clerk Job Posting	\$199.00
Total Credit Card Reimbursement:		<u>\$1,128.78</u>

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

Elizabeth Torres
Digitally signed by Elizabeth Torres
Date: 2021.08.12 19:16:28 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer

8/12/21
Dated