

CITY OF LAGUNA WOODS
WARRANT REGISTER
SEPTEMBER 15, 2021

ITEM 6.3

This Report Covers the Period 8/01/2021 through 8/31/2021

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits:		
08/02/2021	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / July 2021	743.38
08/03/2021	AUTHORIZE.NET	Online Credit Card Processing Fees / July 2021	12.00
08/03/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/02/2021	2,394.95
08/03/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/02/2021	1,678.87
08/03/2021	BUSINESS PLANS	Employee Benefit Program / August 2021	88.86
08/04/2021	BUSINESS PLANS	Employee Benefit Program / August 2021	660.42
08/05/2021	ADP TAX	Payroll Taxes / Pay Period Ended 07/30/2021	7,524.79
08/05/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 07/30/2021	15,631.72
08/06/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 07/30/2021	2,838.46
08/06/2021	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 07/02/2021 and 07/16/2021	370.40
08/11/2021	CALPERS - HEALTH	Employee Benefit Program / August 2021	6,301.16
08/13/2021	U.S. BANK	Bank Service Charges / July 2021	168.47
08/13/2021	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / July 2021	255,071.73
08/17/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/16/2021	2,486.59
08/17/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/16/2021	1,642.75
08/17/2021	BUSINESS PLANS	Employee Benefit Program / August 2021	3.18
08/18/2021	ADP TAX	Payroll Taxes / Pay Period Ended 08/13/2021	7,652.48
08/18/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 08/13/2021	15,891.11
08/20/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 08/13/2021	2,838.46
08/24/2021	BUSINESS PLANS	Employee Benefit Program / August 2021	70.00
08/31/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/30/2021	2,423.74
08/31/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 07/30/2021	1,692.68
08/31/2021	BUSINESS PLANS	Employee Benefit Program / August 2021	40.45
Check Number	Warrants:		
5006	08/09/2021 ACC BUSINESS	City Hall Internet Service / June 2021	603.58
5007	08/09/2021 CITY OF ALISO VIEJO	Dairy Fork Constructed Wetland Maintenance / Fiscal Year 2020-21	2,936.47
5008	08/09/2021 CIVIL SOURCE	Engineering Services / June 2021	9,642.50
5009	08/09/2021 COUNTY OF ORANGE	800 MHz Communication Charges / April - June 2021	371.97
5010	08/09/2021 DATA TICKET, INC	Citation Processing / June 2021	1.23
5011	08/09/2021 EL TORO WATER DISTRICT	Water Service / June 2021	5,038.91
5012	08/09/2021 OBR ARCHITECTURE, INC.	City Hall/Public Library Project	15,768.52
5013	08/09/2021 PV MAINTENANCE INC	Street, City Hall, & Park Maintenance / June 2021	10,394.71
5014	08/09/2021 SHELBY ELECTRIC INC.	City Hall Television Broadcast Improvement Project	345.00
5015	08/09/2021 ACCOUNTEMP	Temporary Accounting Clerk Services / Weeks Ending July 16 & 23, 2021	2,799.20
5015	08/09/2021 ACCOUNTEMP	Temporary Filing Clerk Services / Week Ending July 23, 2021	493.52
5016	08/09/2021 AT&T	Telephone / 458-3487 / July 2021	45.15
5017	08/09/2021 AT&T	Telephone / 452-0600 / July 2021	2,206.80
5018	08/09/2021 AT&T	Telephone / 639-0500 / July 2021	225.76
5019	08/09/2021 CALIFORNIA JPIA	Pollution Liability Insurance Policy / Fiscal Year 2021-22	497.00
5020	08/09/2021 CAPTIONING UNLIMITED	Closed Captioning / July 2021	500.00
5021	08/09/2021 COUNTY OF ORANGE	800 MHz Communication Charges / July - Sept 2021	826.00
5022	08/09/2021 COUNTY OF ORANGE	Automated Fingerprint ID System / July 2021	636.00

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5023	08/09/2021	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	16,232.30
5024	08/09/2021	ORKIN	Pest Control Services / July 2021	1,350.00
5025	08/09/2021	PETTY CASH	Replenish Petty Cash / July 2021	-
5026	08/09/2021	STONESHINE CLEANER	City Hall Maintenance	3,380.00
5027	08/09/2021	SUNSET PROPERTY SERVICES	Street Sweeping Service / July 2021	3,480.00
5028	08/09/2021	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	175.00
5029	08/09/2021	TRAUMA INTERVENTION PROGRAMS, INC	Emotional & Practical Support Service / Fiscal Year 2021-22	1,998.24
5030	08/18/2021	APRIL BAUMGARTEN	Mileage Reimbursement / Fiscal Year 2020-21	594.93
5031	08/18/2021	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / June 2021	8,390.00
5032	08/18/2021	ITERIS, INC	Traffic Engineering / June 2021	7,935.00
5033	08/18/2021	RUTAN & TUCKER, LLP	Legal Services / June 2021	6,260.00
5034	08/18/2021	SAGECREST PLANNING AND ENVIRONMENTAL	Planning Services / June 2021	2,520.00
5035	08/18/2021	WEST COAST ARBORISTS, INC	Tree Pruning Services / April - May 2021	51,776.00
5036	08/18/2021	WILLDAN ENGINEERING	Code Enforcement Services / June 2021	2,726.00
5036	08/18/2021	WILLDAN ENGINEERING	Building Official, Permit Counter & Inspection Services / June 2021	55,746.25
5037	08/18/2021	ACCOUNTEMPS	Temporary Accounting Clerk Services / Week Ending July 30, 2021	1,399.60
5038	08/18/2021	AT&T	White Pages / August 2021	4.53
5039	08/18/2021	COUNTY OF ORANGE	Automated Fingerprint ID System / August 2021	636.00
5040	08/18/2021	ITERIS, INC	Traffic Engineering / July 2021	2,600.00
5041	08/18/2021	KONE INC.	City Hall Elevator Maintenance / August 2021	225.00
5042	08/18/2021	OFFICE TEAM	Temporary Filing Clerk Services / Weeks Ending July 30 & August 6, 2021	2,480.00
5043	08/18/2021	ORANGE COUNTY REGISTER-NOTICES	Public Notices / July 2021	454.00
5044	08/18/2021	PASCO DOORS	City Hall Maintenance	395.00
5045	08/18/2021	RICOH USA, INC.	Copier Usage / July 2021	250.58
5046	08/18/2021	STAPLES	Office & Janitorial Supplies	372.03
5047	08/18/2021	THE GAS COMPANY	Gas Service - City Hall / July 2021	15.78
5048	08/19/2021	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / May 2021	9,385.00
5049	08/19/2021	MONTROSE & ASSOCIATES, INC.	City Hall Television Broadcast Improvement Project	13,796.75
5050	08/19/2021	SIEMENS MOBILITY, INC.	Traffic Maintenance / June 2021	1,204.00
5051	08/19/2021	ARC DOCUMENT SOLUTIONS, LLC.	City Hall/Public Library Project	360.69
5052	08/19/2021	BALLIET, MICHAEL	Waste Management Consulting Services / July 2021	4,425.00
5053	08/19/2021	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / July 2021	15,266.75
5054	08/19/2021	CALIFORNIA INTERNET LP	City Hall Internet Service / September 2021	349.00
5055	08/19/2021	CALIFORNIA YELLOW CAB	Taxi Voucher Services / July 2021	462.00
5055	08/19/2021	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / July 2021	1,962.00
5056	08/19/2021	DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance / August 2021	470.00
5057	08/19/2021	GOGOV, INC.	Code Enforcement & Water Quality Software / Fiscal Year 2021-22	2,400.00
5058	08/19/2021	K&L WIDE FORMAT DIGITAL PRINTING	Office Supplies	1,010.96
5059	08/19/2021	MICHAEL BAKER INTERNATIONAL	Planning Services / July 2021	1,304.00
5060	08/19/2021	MONTROSE & ASSOCIATES, INC.	City Hall Television Broadcast Improvement Project	7,922.50
5061	08/19/2021	NUVIS	Landscape Architectural Services / July 2021	1,240.00
5062	08/19/2021	OMNI ENTERPRISE INC	Janitorial Services / July 2021	2,240.00
5063	08/19/2021	ORKIN	Pest Control Services / August 2021	650.00
5064	08/19/2021	PV MAINTENANCE INC	Street, City Hall, & Park Maintenance / July 2021	17,304.90
5065	08/19/2021	SAGECREST PLANNING AND ENVIRONMENTAL	Planning Services / July 2021	1,890.00

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5066	08/19/2021 SIEMENS MOBILITY, INC.	Traffic Maintenance / July 2021	1,574.50
5067	08/19/2021 WILLDAN ENGINEERING	Code Enforcement Services / July 2021	2,940.00
5068	08/19/2021 WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / July 2021	4,466.95
5069	08/19/2021 YOLIE TRIPPY	Postage	161.00
5070	08/27/2021 360CIVIC	Website Hosting & Design / July 2021	600.00
5071	08/27/2021 ACC BUSINESS	City Hall Internet Service / July 2021	603.58
5072	08/27/2021 ACCOUNTEMPS	Temporary Accounting Clerk Services / Weeks Ending August 6 & 13, 2021	2,793.60
5073	08/27/2021 ARC DOCUMENT SOLUTIONS, LLC.	Printing Services	28.72
5074	08/27/2021 AT&T	Telephone / 581-9821 / July 2021	82.41
5075	08/27/2021 AT&T	Telephone / 583-1105 / July 2021	23.20
5076	08/27/2021 CAPTIONING UNLIMITED	Closed Captioning / August 2021	200.00
5077	08/27/2021 CITY OF LAGUNA BEACH	Animal Control & Shelter Services / July 2021	9,264.00
5078	08/27/2021 CIVIL SOURCE	Engineering Services / July 2021	15,705.00
5079	08/27/2021 COORPRO COMPANIES INC.	Deposit Project Refund	356.62
5080	08/27/2021 DAVID EVANS & ASSOCIATES INC.	Planning Services / July 2021	506.51
5081	08/27/2021 DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance / August 2021	5,755.83
5082	08/27/2021 DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / September 2021	450.05
5083	08/27/2021 MANAGED HEALTH NETWORK	Employee Benefits Program / September 2021	16.72
5084	08/27/2021 MARC DONOHUE	Administrative Services / July 2021	150.00
5085	08/27/2021 NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / August 2021	100.00
5086	08/27/2021 OFFICE TEAM	Temporary Filing Clerk Services / Week Ending August 13, 2021	1,240.00
5087	08/27/2021 RICOH USA, INC.	Copier Lease / September 2021	214.20
5088	08/27/2021 RJM DESIGN GROUP	Landscape Architectural Services / July 2021	12,197.59
5089	08/27/2021 SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / July 2021	1,666.75
5090	08/27/2021 U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	493.69
5091	08/27/2021 VISION SERVICE PLAN OF AMERICA	Employee Benefits Program / September 2021	83.95
Total Bank Debits and Warrants:			\$ 666,700.18

Petty Cash Expenditures Paid Out (See Note 2)

Gallery System Art	City Hall Maintenance	\$137.86
OC Clerk-Recorder	Document Recording	\$3.00
OC Clerk-Recorder	Document Recording	\$50.00
Total Petty Cash:		\$ 190.86

TOTAL \$ 666,891.04

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of August 2021, the following Councilmembers received compensation in the amount of \$300: Connors, Hatch, Horne, and Tao.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

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Note 3 - The table below summarizes credit card expenditures paid via Check #5090 to U.S. Bank totaling \$493.69:

Microsoft	Office 365 Subscription	\$300.00
Adobe	Computer Software	\$78.50
Zoom	Video Conferencing	\$54.99
USPS	Postage	\$14.00
CSMFO	Webinar Refund	(\$150.00)
FedEx	Postage	\$129.44
TruDoor	City Hall Maintenance	\$66.76
Total Credit Card Reimbursement:		\$ 493.69

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.



Digitally signed by Elizabeth
Torres
Date: 2021.09.10 16:08:42 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer

Dated