

CITY OF LAGUNA WOODS  
WARRANT REGISTER  
OCTOBER 20, 2021

ITEM 6.3

This Report Covers the Period 9/01/2021 through 9/30/2021

Date	Vendor Name	Description	Amount
<b>Debit</b>			
<i>Automatic Bank Debits:</i>			
Debit 09/02/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 08/27/2021	2,838.46
Debit 09/02/2021	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / August 2021	505.01
Debit 09/02/2021	AUTHORIZE.NET	Online Credit Card Processing Fees / August 2021	12.00
Debit 09/02/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 08/27/2021	17,748.00
Debit 09/02/2021	ADP TAX	Payroll Taxes / Pay Period Ended 08/27/2021	8,368.95
Debit 09/07/2021	CALPERS - UAL / GASB 68	Annual GASB 68 Reporting Fee	700.00
Debit 09/10/2021	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 07/30/2021 & 08/13/2021 & 8/27/2021	614.34
Debit 09/10/2021	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / September 2021	255,071.73
Debit 09/13/2021	BUSINESS PLANS	Employee Benefit Program / September 2021	172.38
Debit 09/13/2021	CALPERS - HEALTH	Employee Benefit Program / September 2021	6,301.16
Debit 09/14/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 08/13/2021	2,753.71
Debit 09/14/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 08/13/2021	1,684.16
Debit 09/15/2021	U.S. BANK	Bank Service Charges / August 2021	94.85
Debit 09/16/2021	ADP TAX	Payroll Taxes / Pay Period Ended 09/10/2021	8,384.77
Debit 09/16/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 09/10/2021	17,867.37
Debit 09/17/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 09/10/2021	2,838.46
Debit 09/21/2021	BUSINESS PLANS	Employee Benefit Program / September 2021	178.96
Debit 09/21/2021	BUSINESS PLANS	Employee Benefit Program / September 2021	480.00
Debit 09/28/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 08/27/2021	3,003.94
Debit 09/28/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 08/27/2021	1,661.49
Debit 09/28/2021	BUSINESS PLANS	Employee Benefit Program / September 2021	293.92
Debit 09/30/2021	ADP TAX	Payroll Taxes / Pay Period Ended 09/24/2021	8,880.08
Debit 09/30/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 09/24/2021	20,108.76
<b>Check</b>			
<i>Warrants:</i>			
5092 09/03/2021	LSA ASSOCIATES, INC.	Planning Services / April - June 2021	34,621.25
5093 09/03/2021	ACCOUNTEMPS	Temporary Accounting Clerk Services / Week Ending August 20, 2021	1,376.51
5094 09/03/2021	AT&T	Telephone / 452-0600 / August 2021	2,158.49
5095 09/03/2021	AT&T	Telephone / 458-3487 / August 2021	44.91
5096 09/03/2021	AT&T	Telephone / 639-0500 / August 2021	225.04
5097 09/03/2021	MONTROSE & ASSOCIATES, INC.	City Hall Television Broadcast Improvement Project	3,995.00
5098 09/03/2021	OFFICE TEAM	Temporary Filing Clerk Services / Week Ending August 20, 2021	1,238.45
5099 09/03/2021	SOUTHERN CALIFORNIA EDISON	Electric Services / May - July 2021	13,976.87
5100 09/09/2021	ACCOUNTEMPS	Temporary Accounting Clerk Services / Week Ending August 27, 2021	1,388.05
5101 09/09/2021	ADT COMMERCIAL	Fire System Maintenance	475.00
5102 09/09/2021	ARC DOCUMENT SOLUTIONS, LLC.	City Hall/Public Library Project	453.09
5103 09/09/2021	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / August 2021	20,528.97
5104 09/09/2021	CALIFORNIA INTERNET LP	City Hall Internet Service / October 2021	349.00
5105 09/09/2021	HKA ELEVATOR CONSULTING, INC.	City Hall Refurbishment & Safety Project: Phase 3	2,000.00
5106 09/09/2021	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	7,240.86
5107 09/09/2021	OFFICE TEAM	Temporary Filing Clerk Services / Week Ending August 27, 2021	1,240.00
5108 09/09/2021	PETTY CASH	Reimburse Petty Cash / August 2021	-
5109 09/09/2021	SUNSET PROPERTY SERVICES	Street Sweeping Services / August 2021	4,350.00
5110 09/09/2021	THE GAS COMPANY	Gas Service - City Hall / August 2021	14.30

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Date	Vendor Name	Description	Amount	
5111	09/09/2021	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / August 2021	3,434.07
5112	09/17/2021	360CIVIC	Website Hosting / August 2021	200.00
5113	09/17/2021	ALISO CREEK MINUTEMAN PRESS	Printing Services	91.59
5114	09/17/2021	ARC DOCUMENT SOLUTIONS, LLC.	City Hall/Public Library Project	1,197.64
5115	09/17/2021	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / August 2021	752.00
5116	09/17/2021	CMTA	Annual Membership / Fiscal Year 2021-22	95.00
5117	09/17/2021	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / April - June 2021	855.46
5118	09/17/2021	DONNA'S RADIUS MAPS	Public Notice Radius Mailing	5,575.00
5119	09/17/2021	HENNESSEY & HENNESSEY LLC	Appraisal Services	2,000.00
5120	09/17/2021	LSA ASSOCIATES, INC.	Planning Services / July 2021	19,152.00
5121	09/17/2021	MARC DONOHUE	Administrative Services / August 2021	150.00
5122	09/17/2021	MICHAEL BAKER INTERNATIONAL	Planning Services / August 2021	978.00
5123	09/17/2021	OFFICE TEAM	Temporary Filing Clerk Services / Week Ending September 3, 2021	1,240.00
5124	09/17/2021	ORANGE COUNTY REGISTER-NOTICES	Public Notices / August 2021	836.00
5125	09/17/2021	ORKIN	Pest Control Services / September 2021	500.00
5126	09/17/2021	PARK CONSULTING GROUP, INC	Software Implementation Consulting / July - August 2021	7,787.50
5127	09/17/2021	R.P. LAURAIN & ASSOCIATES	Appraisal Services	5,000.00
5128	09/17/2021	RECREATION BRANDING SERVICES	Graphic Design Services	513.00
5129	09/17/2021	RICOH USA, INC.	Copier Usage / August 2021	150.16
5130	09/17/2021	SAGECREST PLANNING AND ENVIRONMENTAL	Planning Services / August 2021	420.00
5131	09/17/2021	SIEMENS MOBILITY, INC.	Traffic Maintenance / July - August 2021	3,065.00
5132	09/17/2021	SOUTHERN CALIFORNIA SHREDDING, INC	Shredding Services / August 2021	390.00
5133	09/17/2021	STAPLES	Office and Janitorial Supplies	783.37
5134	09/17/2021	VERIZON WIRELESS	Building Division iPads Data Plans / August 2021	240.06
5135	09/17/2021	VITUITY - URGENT CARE SERVICES, PC	Employee Health Services / August 2021	200.00
5136	09/17/2021	WILLDAN ENGINEERING	Building Official, Permit Counter & Inspection Services / August 2021	57,291.25
5137	09/24/2021	ACCOUNTEMPS	Temporary Accounting Clerk Services / Week Ending September 3, 2021	1,399.60
5138	09/24/2021	ADT COMMERCIAL	Fire & Security Monitoring / October - December 2021	240.00
5139	09/24/2021	AT&T	Telephone / 583-1105 / August 2021	23.40
5140	09/24/2021	AT&T	Telephone / 581-9821 / August 2021	132.13
5141	09/24/2021	AT&T	White Pages / September 2021	4.53
5142	09/24/2021	BALLIET, MICHAEL	Waste Management Consulting Service / August 2021	3,375.00
5143	09/24/2021	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / April - June 2021	595.80
5144	09/24/2021	CALIFORNIA YELLOW CAB	Taxi Voucher Services / August 2021	695.00
5145	09/24/2021	COUNTY OF ORANGE	Automated Fingerprint ID System / September 2021	636.00
5146	09/24/2021	DAVID EVANS & ASSOCIATES INC.	Trash Provision Planning Services / August 2021	13,193.81
5147	09/24/2021	DEPARTMENT OF JUSTICE	Fingerprinting Service / August 2021	32.00
5148	09/24/2021	HDL COREN & CONE	ACFR Statistical Package / Fiscal Year 2020-2021	795.00
5149	09/24/2021	KONE INC.	City Hall Elevator Maintenance / September 2021	225.00
5150	09/24/2021	OFFICE TEAM	Temporary Filing Clerk Services / Week Ending September 10, 2021	992.00
5151	09/24/2021	SOUTHERN CALIFORNIA EDISON	Electric Services / July - August 2021	7,291.79
			<b>Total Bank Debits and Warrants:</b>	<b>\$ 598,766.45</b>

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**Petty Cash Expenditures Paid Out** (See Note 2)

OC Clerk-Recorder Document Recording

Total Petty Cash: \$106.00  
\$106.00

TOTAL \$ 598,872.45

**NOTES:**

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of September 2021, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Tao.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - No credit card transactions were paid during this time period.

**Administrative Services Director/City Treasurer's Certification**

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

  
Elizabeth Torres, Administrative Services Director/City Treasurer

10/14/21  
Dated