

CITY OF LAGUNA WOODS
WARRANT REGISTER
NOVEMBER 17, 2021

ITEM 6.3

This Report Covers the Period 10/01/2021 through 10/31/2021

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits:		
Debit 10/01/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 09/24/2021	2,838.46
Debit 10/04/2021	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / September 2021	601.63
Debit 10/04/2021	AUTHORIZE.NET	Online Credit Card Processing Fees / September 2021	12.00
Debit 10/06/2021	BUSINESS PLANS	Employee Benefit Program / October 2021	761.50
Debit 10/08/2021	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 09/10/2021 & 09/24/2021	361.66
Debit 10/12/2021	CALPERS - HEALTH	Employee Benefit Program / October 2021	6,301.16
Debit 10/13/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/10/2021	3,003.94
Debit 10/13/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/24/2021	1,882.01
Debit 10/14/2021	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / October 2021	255,071.73
Debit 10/14/2021	ADP TAX	Payroll Taxes / Pay Period Ended 10/08/2021	7,966.01
Debit 10/14/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 10/08/2021	19,661.13
Debit 10/15/2021	U.S. BANK	Bank Service Charges / September 2021	78.15
Debit 10/19/2021	BUSINESS PLANS	Employee Benefit Program / October 2021	4.11
Debit 10/20/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 10/08/2021	2,838.46
Debit 10/20/2021	BUSINESS PLANS	Employee Benefit Program / October 2021	531.60
Debit 10/26/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/24/2021	3,003.94
Debit 10/26/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 09/24/2021	2,170.26
Debit 10/28/2021	ADP TAX	Payroll Taxes / Pay Period Ended 10/22/2021	7,837.85
Debit 10/28/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 10/22/2021	19,032.34
Debit 10/29/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 10/22/2021	2,838.46
Check Number	Warrants:		
5152 10/01/2021	ARC DOCUMENT SOLUTIONS, LLC.	City Hall/Public Library Project	327.02
5153 10/01/2021	CAPTIONING UNLIMITED	Closed Captioning / September 2021	200.00
5154 10/01/2021	DELTA DENTAL OF CALIFORNIA	Employee Benefits Program / October 2021	497.29
5155 10/01/2021	EL TORO WATER DISTRICT	City Hall/Public Library Project	1,070.16
5156 10/01/2021	EL TORO WATER DISTRICT	Water Service / August 2021	7,127.27
5157 10/01/2021	HINDERLITER DE LLAMAS & ASSOCIATES	Sales & Use Tax Consulting / 1st Quarter Calendar Year 2021	750.00
5158 10/01/2021	ITERIS, INC	Traffic Engineering / August 2021	4,075.00
5159 10/01/2021	KONE INC.	City Hall Refurbishment & Safety Project: Phase 3	1,672.68
5160 10/01/2021	MANAGED HEALTH NETWORK	Employee Benefit Program / October 2021	18.81
5161 10/01/2021	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / September 2021	100.00
5162 10/01/2021	OFFICE TEAM	Temporary Filing Clerk Services / Week Ending September 17, 2021	1,240.00
5163 10/01/2021	OMNI ENTERPRISE INC	Janitorial Services / August 2021	2,480.00
5164 10/01/2021	RICOH USA, INC.	Copier Lease / October 2021	214.20
5165 10/01/2021	SMITH ARCHITECTS	City Hall Refurbishment & Safety Project: Phase 3	450.00
5166 10/01/2021	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / August 2021	1,564.63
5167 10/01/2021	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	172.00
5168 10/01/2021	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	1,014.21
5169 10/01/2021	VISION SERVICE PLAN OF AMERICA	Employee Benefits Program / October 2021	106.76
5170 10/01/2021	WEST COAST ARBORISTS, INC	Tree Pruning Services / May 2021	1,600.00
5171 10/08/2021	ACC BUSINESS	City Hall Internet Service / August 2021	603.58
5172 10/08/2021	AT&T	Telephone / 458-3487 / September 2021	45.11
5173 10/08/2021	AT&T	Telephone / 452-0600 / September 2021	2,164.74

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Date	Vendor Name	Description	Amount	
5174	10/08/2021	AT&T	Telephone / 639-0500 / September 2021	225.64
5175	10/08/2021	BARTEL ASSOCIATES, LLC	GASB 68 & 75 Reports / Fiscal Year 2020-21	3,650.00
5176	10/08/2021	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / July - September 2021	942.30
5177	10/08/2021	CALIFORNIA INTERNET LP	City Hall Internet Service / November 2021	349.00
5178	10/08/2021	CIVIL SOURCE	Engineering Services / August 2021	24,895.00
5179	10/08/2021	COUNTY OF ORANGE	Automated Fingerprint Identification System / October 2021	636.00
5180	10/08/2021	CSMFO	CSMFO Budget Awards Program Application	150.00
5181	10/08/2021	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / July - September 2021	1,048.41
5182	10/08/2021	EL TORO WATER DISTRICT	Water Service / July 2021	4,940.88
5183	10/08/2021	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / September 2021	855.00
5184	10/08/2021	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	7,537.80
5185	10/08/2021	OFFICE TEAM	Temporary Filing Clerk / Week Ending September 24, 2021	1,240.00
5186	10/08/2021	PETTY CASH	Replenish Petty Cash / September 2021	-
5187	10/08/2021	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / August 2021	12,103.49
5188	10/08/2021	RJM DESIGN GROUP	Landscape Architectural Services / August 2021	13,154.50
5189	10/08/2021	STAPLES	Office and Janitorial Supplies	468.90
5190	10/08/2021	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	175.00
5191	10/08/2021	TYLER BUSINESS FORMS	Office Supplies	139.97
5192	10/08/2021	WILLDAN ENGINEERING	Code Enforcement Services / August 2021	2,400.00
5193	10/15/2021	AT&T	White Pages / October 2021	4.53
5194	10/15/2021	AT&T	Telephone / 581-9821 / September 2021	132.83
5195	10/15/2021	AT&T	Telephone / 583-1105 / September 2021	23.40
5196	10/15/2021	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2020-21	9,000.00
5197	10/15/2021	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / July - August 2021	21,220.00
5198	10/15/2021	GOVERNMENT FINANCE OFFICERS	Membership Dues / October 2021 - September 2022	190.00
5199	10/15/2021	ITERIS, INC	Traffic Engineering / September 2021	2,860.00
5200	10/15/2021	KONE INC.	City Hall Maintenance / October 2021	225.00
5201	10/15/2021	OFFICE TEAM	Temporary Filing Clerk Services / Week Ending October 1, 2021	1,240.00
5202	10/15/2021	PARK CONSULTING GROUP, INC	Software Implementation Consulting Services / September 2021	5,812.50
5203	10/15/2021	PV MAINTENANCE INC	Street, City Hall, & Park Maintenance / September 2021	10,662.62
5204	10/15/2021	SADDLEBACK WINDOWS AND DOORS	Permit Refund	213.00
5205	10/15/2021	SAGECREST PLANNING AND ENVIRONMENTAL	Planning Services / September 2021	240.00
5206	10/15/2021	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / September 2021	1,325.00
5207	10/15/2021	SUNSET PROPERTY SERVICES	Street Sweeping Service / September 2021	3,480.00
5208	10/15/2021	THE GAS COMPANY	Gas Service - City Hall / September 2021	15.29
5209	10/15/2021	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	272.15
5210	10/15/2021	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / September 2021	4,572.37
5211	10/22/2021	BALLIET, MICHAEL	Waste Management Consulting Services / September 2021	1,925.00
5212	10/22/2021	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / September 2021	15,266.75
5213	10/22/2021	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / August - September 2021	18,528.00
5214	10/22/2021	COUNTY OF ORANGE	800 MHz Communication Charges / July - September 2021	501.04
5215	10/22/2021	COUNTY OF ORANGE	800 MHz Communication Charges / October - December 2021	826.00
5216	10/22/2021	HKA ELEVATOR CONSULTING, INC.	City Hall Refurbishment & Safety Project: Phase 3	2,000.00
5217	10/22/2021	MARC DONOHUE	Administrative Services / September 2021	150.00
5218	10/22/2021	MICHAEL BAKER INTERNATIONAL	Planning Services / September 2021	3,510.80
5219	10/22/2021	OFFICE TEAM	Temporary Filing Clerk Services / Week Ending October 8, 2021	1,240.00

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Date	Vendor Name	Description	Amount	
5220	10/22/2021	OMNI ENTERPRISE INC	Janitorial Services / September 2021	2,480.00
5221	10/22/2021	ORANGE COUNTY REGISTER-NOTICES	Public Notices / September 2021	937.00
5222	10/22/2021	RICOH USA, INC.	Copier Usage / September 2021	179.72
5223	10/22/2021	RJM DESIGN GROUP	City Hall/Public Library Project	2,008.40
5224	10/22/2021	WILLDAN ENGINEERING	Code Enforcement Services / September 2021	3,120.00
			Total Bank Debits and Warrants:	\$ 549,149.56
 <i>Petty Cash Expenditures Paid Out</i> (See Note 2)				
		Home Depot	City Hall Maintenance	\$63.09
		Amazon	Office Supplies	\$37.60
		FedEx Office	Pavement Management Project	\$14.52
		FedEx Office	City Hall/Public Library Project	\$53.77
			Total Petty Cash:	\$168.98
			TOTAL	\$ 549,318.54

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of October 2021, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Tao.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

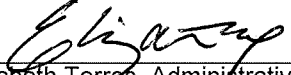
Note 3 - The table below summarizes credit card expenditures paid via Check #5168 to U.S. Bank totaling \$1,024.21:

Microsoft	Office 365 Subscription	\$300.00
Adobe	Computer Software	\$78.50
Zoom	Video Conferencing	\$82.07
ESRI	GIS Software License	\$500.00
J&M Trophies	Plaques	\$53.64
		Total Credit Card Reimbursement:
		\$1,014.21

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


Elizabeth Torres, Administrative Services Director/City Treasurer

11/10/21
Dated