

CITY OF LAGUNA WOODS

ITEM 6.3

WARRANT REGISTER

DECEMBER 15, 2021

This Report Covers the Period 11/01/2021 through 11/30/2021

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits:		
Debit 11/02/2021	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / October 2021	570.30
Debit 11/02/2021	AUTHORIZE.NET	Online Credit Card Processing Fees / October 2021	12.00
Debit 11/02/2021	BUSINESS PLANS	Employee Benefit Program / October 2021	913.69
Debit 11/05/2021	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 10/08/2021 & 10/22/2021	379.14
Debit 11/09/2021	BUSINESS PLANS	Employee Benefit Program / November 2021	59.47
Debit 11/09/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/08/2021	3,003.94
Debit 11/09/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/08/2021	1,901.00
Debit 11/09/2021	ADP TAX	Payroll Taxes / Pay Period Ended 11/05/2021	8,157.34
Debit 11/09/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 11/05/2021	20,328.23
Debit 11/10/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 11/05/2021	2,838.46
Debit 11/10/2021	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / November 2021	255,071.73
Debit 11/12/2021	CALPERS - HEALTH	Employee Benefit Program / November 2021	7,257.38
Debit 11/15/2021	U.S. BANK	Bank Service Charges / October 2021	96.72
Debit 11/16/2021	BUSINESS PLANS	Employee Benefit Program / November 2021	84.82
Debit 11/17/2021	BUSINESS PLANS	Employee Benefit Program / November 2021	880.00
Debit 11/23/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/22/2021	3,003.94
Debit 11/23/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 10/22/2021	2,039.88
Debit 11/23/2021	BUSINESS PLANS	Employee Benefit Program / November 2021	35.00
Debit 11/23/2021	ADP TAX	Payroll Taxes / Pay Period Ended 11/19/2021	7,819.02
Debit 11/23/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 11/19/2021	19,032.34
Debit 11/24/2021	BUSINESS PLANS	Employee Benefit Program / November 2021	27.26
Debit 11/24/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 11/19/2021	2,838.46
Debit 11/30/2021	BUSINESS PLANS	Employee Benefit Program / November 2021	10.00
Check Number	Warrants:		
5225 11/03/2021	ACC BUSINESS	City Hall Internet Service / September 2021	603.58
5226 11/03/2021	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / October 2021	3,213.76
5227 11/03/2021	CALIFORNIA YELLOW CAB	Taxi Voucher Service / September 2021	1,005.00
5227 11/03/2021	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Service / September 2021	219.00
5228 11/03/2021	DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance	470.00
5229 11/03/2021	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / November 2021	497.29
5230 11/03/2021	EL TORO WATER DISTRICT	Water Service / September 2021	5,259.08
5231 11/03/2021	MANAGED HEALTH NETWORK	Employee Benefit Program / November 2021	18.81
5232 11/03/2021	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / October 2021	100.00
5233 11/03/2021	OFFICE TEAM	Temporary Filing Clerk Services / Weeks Ended October 15 & 22, 2021	2,449.00
5234 11/03/2021	ON POINT LAND SURVEYING, INC	Survey Document Preparation	3,600.00
5235 11/03/2021	ORKIN	Pest Control Services	500.00
5236 11/03/2021	PROTELESIS	Telephone System Maintenance	364.00
5237 11/03/2021	RICOH USA, INC.	Copier Lease / November 2021	214.20
5238 11/03/2021	RUTAN & TUCKER, LLP	Legal Services / August 2021	10,365.49
5239 11/03/2021	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / September 2021	1,710.83
5240 11/03/2021	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	868.88
5241 11/03/2021	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / November 2021	106.76

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Date	Vendor Name	Description	Amount
5242	11/03/2021 ZAHRA AZARTASH	Building Permit Refund	193.00
5243	11/05/2021 AMERICAN PLANNING ASSOCIATION	Membership Dues / Calendar Year 2022	470.00
5244	11/05/2021 ARC DOCUMENT SOLUTIONS, LLC.	Printing Services	15.68
5245	11/05/2021 AT&T	Telephone / 639-0500 / October 2021	223.00
5246	11/05/2021 AT&T	Telephone / 452-0600 / October 2021	2,159.61
5247	11/05/2021 AT&T	Telephone / 458-3487 / October 2021	44.23
5248	11/05/2021 BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / September - October 2021	7,259.68
5249	11/05/2021 CALIFORNIA INTERNET LP	City Hall Internet Service / December 2021	349.00
5250	11/05/2021 CAPTIONING UNLIMITED	Closed Captioning / October 2021	500.00
5251	11/05/2021 COASTAL CURRENT ELECTRIC	Building Permit Refund	362.00
5252	11/05/2021 CSMFO	Membership Dues / Calendar Year 2022	110.00
5253	11/05/2021 DAVID EVANS & ASSOCIATES INC.	Trash Provisions Planning Services / September 2021	11,017.33
5254	11/05/2021 ELLA RONEN	Taxi Voucher Refund	30.00
5255	11/05/2021 PETTY CASH	Replenish Petty Cash / October 2021	-
5256	11/05/2021 RICOH USA, INC.	Copier Usage / August - October 2021	247.09
5257	11/05/2021 RUTAN & TUCKER, LLP	Legal Services / August - September 2021	14,645.51
5258	11/05/2021 SIEMENS MOBILITY, INC.	Traffic Signal Maintenance / September - October 2021	4,318.88
5259	11/05/2021 STAPLES	Office & Janitorial Supplies	560.83
5260	11/05/2021 WILLDAN ENGINEERING	Building Official, Permit Counter & Inspection Services / July - September 2021	131,192.50
5261	11/05/2021 WINDOW JAZZ	Building Permit Refund	72.53
5262	11/12/2021 360CIVIC	Website Hosting / September - October 2021	400.00
5263	11/12/2021 AT&T	White Pages / November 2021	4.53
5264	11/12/2021 BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / October 2021	16,978.29
5265	11/12/2021 BUCKNAM INFRASTRUCTURE GROUP, INC.	Pavement Management Plan Update Services	717.00
5266	11/12/2021 CITY OF LAGUNA BEACH	Animal Control & Shelter Services / October 2021	9,264.00
5267	11/12/2021 CIVIL SOURCE	Engineering Services / September 2021	15,510.00
5268	11/12/2021 COUNTY OF ORANGE	Automated Fingerprint ID System / November 2021	636.00
5269	11/12/2021 IRWIN B BORNSTEIN, CPA	Financial Consulting Services / October 2021	142.50
5270	11/12/2021 KONE INC.	City Hall Elevator Maintenance / November 2021	225.00
5271	11/12/2021 OBR ARCHITECTURE, INC.	City Hall/Public Library Project	2,500.00
5272	11/12/2021 OFFICE TEAM	Temporary Filing Clerk Services / Week Ending October 29, 2021	1,240.00
5273	11/12/2021 ORANGE COUNTY REGISTER-NOTICES	Public Notices / October 2021	2,159.00
5274	11/12/2021 PARK CONSULTING GROUP, INC	Software Implementation Consulting Services / October 2021	3,781.25
5275	11/12/2021 SOUTHERN CALIFORNIA EDISON	Electric Services / August - September 2021	7,584.10
5276	11/12/2021 SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / October 2021	1,075.00
5277	11/12/2021 SUNSET PROPERTY SERVICES	Street Sweeping Services / October 2021	3,480.00
5278	11/12/2021 THE GAS COMPANY	Gas Service - City Hall / October 2021	20.76
5279	11/12/2021 WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / October 2021	3,166.25
5280	11/19/2021 AT&T	Telephone / 581-9821 / October 2021	115.29
5281	11/19/2021 AT&T	Telephone / 583-1105 / October 2021	22.55
5282	11/19/2021 BALLIET, MICHAEL	Waste Management Consulting Services / October 2021	1,750.00
5283	11/19/2021 BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2020-21	2,000.00
5284	11/19/2021 COUNTY OF ORANGE	Aliso Creek Watershed NPDES Cost-Share / Fiscal Year 2021-22	4,439.22
5285	11/19/2021 G2 CONSTRUCTION, INC	Catch Basin Maintenance	2,200.00
5286	11/19/2021 ITERIS, INC	Traffic Engineering / October 2021	2,730.00

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5287	11/19/2021	MARC DONOHUE	Administrative Services / October 2021	200.00
5288	11/19/2021	MICHAEL BAKER INTERNATIONAL	Planning Services / October 2021	4,573.00
5289	11/19/2021	NADIA COOK	Mileage Reimbursement	75.60
5290	11/19/2021	OFFICE TEAM	Temporary Filing Clerk Services / Weeks Ended November 5 & 12, 2021	2,580.75
5291	11/19/2021	ON POINT LAND SURVEYING, INC	Survey Document Preparation	450.00
5292	11/19/2021	ORKIN	Pest Control Services	600.00
5293	11/19/2021	PRACTICAL DATA SOLUTIONS	IT Support Services / July - October 2021	11,902.00
5294	11/19/2021	SAFEGUARD BUSINESS SYSTEMS	Printing Services	218.82
5295	11/19/2021	SAGECREST PLANNING AND ENVIRONMENTAL	Planning Services / October 2021	1,470.00
5296	11/19/2021	SIEMENS MOBILITY, INC.	Traffic Signal Maintenance / October 2021	9,007.00
			Total Bank Debits and Warrants:	\$ 653,418.59

Petty Cash Expenditures Paid Out (See Note 2)

Home Depot	Landscaping Supplies	\$46.29
Lowe's	City Hall/Public Library Project	\$10.73
Home Depot	City Hall/Public Library Project	\$107.64
Full Color	Office Supplies	\$118.62
Amazon	Landscaping Supplies	\$144.27
Home Depot	City Hall Refurbishment & Safety Project: Phase 3	\$24.76
Total Petty Cash:		\$452.31

TOTAL \$ 653,870.90

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of November 2021, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Tao.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - The table below summarizes credit card expenditures paid via Check #5240 to U.S. Bank totaling \$868.88:

Microsoft	Office 365 Subscription	\$300.00
Adobe	Computer Software	\$78.50
Zoom	Video Conferencing	\$69.98
Network Solutions	Domain Registration	\$223.94
Aldi	Office Supplies	\$8.72
NotaryStamps.com	Office Supplies	\$137.19
Home Depot	Office Supplies	\$18.29
FedEx	City Hall/Public Library Project	\$32.26
Total Credit Card Reimbursement:		\$868.88

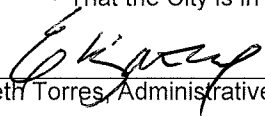
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Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


Elizabeth Torres, Administrative Services Director/City Treasurer

12/9/21
Dated