

**CITY OF LAGUNA WOODS CALIFORNIA  
CITY COUNCIL MINUTES  
REGULAR MEETING  
December 15, 2021  
2:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**I. CALL TO ORDER**

Mayor Horne called the Regular Meeting of the City Council of the City of Laguna Woods to order at 2:01 p.m.

**II. ROLL CALL**

COUNCILMEMBER:       PRESENT:   Conners, Hatch, Tao, Moore, Horne  
                              ABSENT:    -

All councilmembers participated via teleconference.

STAFF PRESENT:       City Manager Macon, City Attorney Patterson, City Clerk Trippy,  
                              Administrative Services Director/City Treasurer Torres

All staff participated in-person at the meeting location.

**III. PLEDGE OF ALLEGIANCE**

City Clerk Trippy led the pledge of allegiance.

**IV. PRESENTATIONS AND CEREMONIAL MATTERS**

**4.1 City Hall/Public Library Project Update**

City Manager Macon provided an update.

Councilmembers made comments.

Kathryn Freshley, resident, thanked the City for the update.

**V. PUBLIC COMMENTS**

Captain Gene Inouye, Chief of Police Services, announced that he is retiring and thanked the City Council and City staff for their support.

Mayor Horne and Mayor Pro Tem Horne briefly responded to Chief of Police Services Inouye's comments.

## **VI. CONSENT CALENDAR**

Moved by Councilmember Conners, seconded by Mayor Pro Tem Moore, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.8. This vote was conducted by roll call.

### **6.1 City Council Minutes**

Approved the City Council meeting minutes for the regular meeting on November 17, 2021.

### **6.2 City Treasurer's Report**

Received and filed the City Treasurer's Report for the month of November 2021.

### **6.3 Warrant Register**

Approved the warrant register dated December 15, 2021 in the amount of \$653,870.90.

### **6.4 Teleconferencing for Meetings**

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ALLOWING FOR THE CONTINUED USE OF TELECONFERENCING FOR MEETINGS DURING THE COVID-19 STATE OF EMERGENCY, PURSUANT TO CALIFORNIA ASSEMBLY BILL 361 (2021-2022)

### **6.5 Fiscal Years 2021-23 Budget Adjustment**

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2021-23 BUDGET AND WORK PLAN FOR FISCAL YEAR 2021-22 COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022, AND FISCAL YEAR 2022-23 COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023, RELATED TO ADJUSTMENTS OF GENERAL FUND AND CAPITAL PROJECTS FUND APPROPRIATIONS FOR THE "WOODS END WILDERNESS PRESERVE TRAIL DRAINAGE AND IMPROVEMENT PROJECT"

6.6 Measure M2 Expenditure Report

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AND CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR FISCAL YEAR 2020-21 COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021

6.7 Solid Waste Handling Services

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING A FIRST AMENDMENT OF THE AGREEMENT WITH CR&R INCORPORATED FOR SOLID WASTE HANDLING SERVICES, AND AUTHORIZING ITS EXECUTION

6.8 Laguna Woods Civic Support Fund

Appointed Young Lee to the Board of Directors for the Laguna Woods Civic Support Fund as a resident member.

**VII. PUBLIC HEARINGS – None**

**VIII. CITY COUNCIL BUSINESS**

8.1 Annual Comprehensive Financial Report

City Manager Macon introduced the item.

Eric Xin, Brown Armstrong Accountancy Corporation, made a presentation.

Councilmembers discussed the item and Mr. Xin answered related questions.

Moved by Mayor Pro Tem Moore, seconded by Councilmember Connors, and carried unanimously on a 5-0 vote, to receive and file the following documents, each dated November 19, 2021:

1. Annual Comprehensive Financial Report with Report on Audit by Independent Auditors for the Year Ended June 30, 2021 (Fiscal Year 2020-21)

AND

2. Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed

in Accordance with Government Auditing Standards

AND

3. Independent Auditor's Statements on Auditing Standards 114 Letter: The Auditor's Communication with Those Charged with Governance

AND

4. Appropriations Limit Worksheet with Independent Accountant's Report on Applying Agreed-Upon Procedures for the Fiscal Year Ended June 30, 2021

This vote was conducted by roll call.

City Manager Macon thanked Mr. Xin and Administrative Services Director/City Treasurer Torres for their work on the annual comprehensive financial report.

## 8.2 Residential Density Bonus Standards Regulations

City Manager Macon made a presentation.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Conners, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to approve a second reading and adopt an ordinance – read by title with further reading waived – entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING SECTION 13.26.040 OF THE LAGUNA WOODS MUNICIPAL CODE RELATED TO RESIDENTIAL DENSITY BONUS STANDARDS AND OTHER INCENTIVES FOR HOUSING DEVELOPMENTS WITHIN, OR FOR THE DONATION OF LAND FOR HOUSING WITHIN, THE CITY'S JURISDICTION, CONSISTENT WITH CALIFORNIA GOVERNMENT CODE SECTION 65915 ET SEQ.

This vote was conducted by roll call.

Kathryn Freshley, resident, asked about the implications of the ordinance on the approval of future housing development projects.

City Manager Macon responded to Ms. Freshley's question and noted that the ordinance only changes the approval process for residential density bonus applications.

## 8.3 National Opioids Settlement

City Attorney Patterson made a presentation.

Councilmembers discussed the item and staff answered related questions.

Moved by Councilmember Hatch, seconded by Councilmember Tao, and carried unanimously on a 5-0 vote, to:

1. Authorize the City Manager to execute the settlement agreement with McKesson Corporation, Cardinal Health, Inc., and AmerisourceBergen Corporation as part of the National Opioids Settlement, and elect for the City to receive direct payment of settlement funds. For the purpose of this recommendation, "settlement agreement" includes the participation form for the settlement including a release of claims and a separate signature page for California's Proposed State-Subdivision Agreement Regarding Distribution and Use of Settlement Funds, as well as any other documents or certifications that may be necessary to finalize or implement the settlement agreement.

AND

2. Authorize the City Manager to execute the settlement agreement with Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. as part of the National Opioids Settlement, and elect for the City to receive direct payment of settlement funds. For the purpose of this recommendation, "settlement agreement" includes the participation form for the settlement including a release of claims and a separate signature page for California's Proposed State-Subdivision Agreement Regarding Distribution and Use of Settlement Funds, as well as any other documents or certifications that may be necessary to finalize or implement the settlement agreement.

This vote was conducted by roll call.

- 8.4 Administrative Encroachment Permit for 24202 Moulton Parkway, Laguna Woods, CA 92637

City Manager Macon made a presentation.

Councilmembers discussed the item.

Moved by Councilmember Tao, seconded by Councilmember Conners, and carried unanimously on a 5-0 vote, to approve an Agreement Containing Covenants Affecting Real Property (Administrative Encroachment Permit) for 24202 Moulton Parkway, Laguna Woods, CA 92637 and authorize the Mayor to execute the administrative encroachment permit, subject to approval as to form by the City Attorney. This vote was conducted by roll call.

- 8.5 City Council Organization – Office of the Mayor

Mayor Horne made comments.

Moved by Councilmember Conners, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to appoint Carol Moore to serve as Mayor effective immediately through December 2022. This vote was conducted by roll call.

8.6 City Council Organization – Office of the Mayor Pro Tem

Kathryn Freshley, resident, congratulated Mayor Moore on her appointment as Mayor.

Moved by Councilmember Hatch, seconded by Councilmember Tao, and carried unanimously on a 5-0 vote, to appoint Cynthia Conners to serve as Mayor Pro Tem effective immediately through December 2022. This vote was conducted by roll call.

8.7 City Council Meeting Schedule

City Manager Macon made a presentation.

Moved by Councilmember Hatch, seconded by Mayor Pro Tem Conners, and carried unanimously on a 5-0 vote, to approve a City Council meeting schedule for Fiscal Year 2022-23 as proposed in the agenda packet. This vote was conducted by roll call.

**IX. CITY COUNCIL REPORTS AND COMMENTS**

9.1 Coastal Greenbelt Authority

Mayor Pro Tem Conners stated that there had been no meeting since the last meeting.

9.2 Orange County Fire Authority

Councilmember Hatch thanked Councilmember Horne for her service as mayor and provided a report.

9.3 Orange County Library Advisory Board

Mayor Moore stated that there had been no meeting since the last meeting.

9.4 Orange County Mosquito and Vector Control District

Mayor Horne provided a report and shared a PowerPoint presentation from the Orange County Mosquito and Vector Control District for Laguna Woods.

9.5 San Joaquin Hills Transportation Corridor Agency

Mayor Pro Tem Conners provided a report.

9.6 South Orange County Watershed Management Area

No report

9.7 Other Comments and Reports

Councilmember Tao commented on a noise complaint he received.

City Manager Macon briefly responded to Councilmember Tao's comments.

Mayor Moore wished everyone happy holidays.

Mayor Pro Tem Conners thanked the new and former mayors for their service.

Councilmember Tao asked if there will be a Laguna Woods Civic Support Fund Board of Directors meeting in January 2022.

City Manager Macon responded that no is meeting scheduled.

**X. CLOSED SESSION – None**

**XI. CLOSED SESSION REPORT – None**

**XII. ADJOURNMENT**

The meeting was adjourned at 3:29 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, January 19, 2022 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

  
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YOLIE TRIPPY, CMC, City Clerk

Approved: January 19, 2022

  
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CAROL MOORE, Mayor