

CITY OF LAGUNA WOODS  
WARRANT REGISTER  
JANUARY 19, 2022

ITEM 6.3

This Report Covers the Period 12/01/2021 through 12/31/2021

Date	Vendor Name	Description	Amount
<b>Debit</b>			
<i>Automatic Bank Debits:</i>			
Debit 12/02/2021	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / November 2021	356.93
Debit 12/02/2021	AUTHORIZE.NET	Online Credit Card Processing Fees / November 2021	12.00
Debit 12/07/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 11/05/2021	3,003.94
Debit 12/07/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 11/05/2021	2,028.54
Debit 12/08/2021	BUSINESS PLANS	Employee Benefit Program / December 2021	1,659.88
Debit 12/09/2021	ADP TAX	Payroll Taxes / Pay Period Ended 12/03/2021	8,026.74
Debit 12/09/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 12/03/2021	20,014.93
Debit 12/09/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 12/03/2021	2,838.46
Debit 12/10/2021	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 11/05/2021 & 11/19/2021	379.14
Debit 12/10/2021	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / December 2021	255,071.73
Debit 12/13/2021	CALPERS - HEALTH	Employee Benefit Program / December 2021	6,779.27
Debit 12/15/2021	BUSINESS PLANS	Employee Benefit Program / December 2021	1,167.00
Debit 12/14/2021	U.S. BANK	Bank Service Charges / November 2021	105.47
Debit 12/21/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 11/19/2021	3,003.94
Debit 12/21/2021	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 11/19/2021	2,039.88
Debit 12/21/2021	BUSINESS PLANS	Employee Benefit Program / December 2021	213.91
Debit 12/22/2021	BUSINESS PLANS	Employee Benefit Program / December 2021	561.21
Debit 12/22/2021	ADP TAX	Payroll Taxes / Pay Period Ended 12/17/2021	7,609.87
Debit 12/22/2021	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 12/17/2021	18,649.14
Debit 12/23/2021	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 12/17/2021	2,838.46
Debit 12/28/2021	BUSINESS PLANS	Employee Benefit Program / December 2021	304.10
<b>Check</b>			
<b>Number</b>			
<i>Warrants:</i>			
5297 12/02/2021	ACC BUSINESS	City Hall Internet Service / October 2021	603.58
5298 12/02/2021	AT&T	Telephone / 639-0500 / November 2021	221.50
5299 12/02/2021	AT&T	Telephone / 452-0600 / November 2021	2,161.12
5300 12/02/2021	AT&T	Telephone / 458-3487 / November 2021	43.73
5301 12/02/2021	BARTEL ASSOCIATES, LLC	Actuarial Services	1,500.00
5302 12/02/2021	CALIFORNIA YELLOW CAB	Taxi Voucher Services / October 2021	1,225.00
5302 12/02/2021	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / October 2021	84.00
5303 12/02/2021	CAPTIONING UNLIMITED	Closed Captioning / November 2021	300.00
5304 12/02/2021	COUNTY OF ORANGE	NPDES Water Quality Support Annual Fee / Fiscal Year 2021-22	317.98
5305 12/02/2021	DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance	2,565.34
5306 12/02/2021	LSA ASSOCIATES, INC.	Planning Services / September - October 2021	10,227.75
5307 12/02/2021	MANAGED HEALTH NETWORK	Employee Benefit Program / December 2021	18.81
5308 12/02/2021	MISSION SQUARE RETIREMENT	Quarterly Plan Fee / 2nd Quarter Fiscal Year 2021-22	125.00
5309 12/02/2021	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / November 2021	100.00
5310 12/02/2021	OMNI ENTERPRISE INC	Janitorial Services / October 2021	2,480.00
5311 12/02/2021	RICOH USA, INC.	Copier Lease / December 2021	214.20
5312 12/02/2021	RJM DESIGN GROUP	Landscape Architectural Services / October 2021	1,408.10
5313 12/02/2021	RUTAN & TUCKER, LLP	Legal Services / June - July 2021	7,151.21
5314 12/02/2021	SALSBURY INDUSTRIES	City Hall/Public Library Project	3,281.51
5315 12/02/2021	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / October 2021	2,021.64
5316 12/02/2021	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	2,123.44

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5317	12/02/2021	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / December 2021	106.76
5318	12/10/2021	360CIVIC	Website Hosting / November 2021	200.00
5319	12/10/2021	ARC DOCUMENT SOLUTIONS, LLC.	City Hall/Public Library Project	838.07
5320	12/10/2021	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / September 2021	8,922.50
5321	12/10/2021	CALIFORNIA INTERNET LP	City Hall Internet Service / January 2022	349.00
5322	12/10/2021	CIVIL SOURCE	Engineering Services / October 2021	13,915.00
5323	12/10/2021	COUNTY OF ORANGE	Return Unspent Funds - CARITS Program	261,786.34
5324	12/10/2021	COUNTY OF ORANGE	Automated Fingerprint ID System / December 2021	636.00
5325	12/10/2021	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / December 2021	497.29
5326	12/10/2021	LSA ASSOCIATES, INC.	Planning Services / August 2021	16,900.91
5327	12/10/2021	MARC DONOHUE	Administrative Services / November 2021	200.00
5328	12/10/2021	OFFICE TEAM	Temporary Filing Clerk Services / Weeks Ending November 19 & 26, 2021	1,984.00
5329	12/10/2021	ORANGE COUNTY REGISTER-NOTICES	Public Notices / November 2021	950.00
5330	12/10/2021	PARK CONSULTING GROUP, INC	Software Consulting Services / November 2021	2,987.50
5331	12/10/2021	PETTY CASH	Replenish Petty Cash / November 2021	-
5332	12/10/2021	PRACTICAL DATA SOLUTIONS	IT Support Services / November 2021	7,784.10
5333	12/10/2021	PV MAINTENANCE INC	Street, City Hall & Park Maintenance Services / October 2021	14,663.23
5334	12/10/2021	SOUTHERN CALIFORNIA EDISON	Electric Services / September - November 2021	12,814.60
5335	12/10/2021	STAPLES	Office & Janitorial Supplies	183.78
5336	12/10/2021	SUNSET PROPERTY SERVICES	Street Sweeping Services / November 2021	4,350.00
5337	12/10/2021	THALES CONSULTING INC.	Annual Street Report / Fiscal Year 2020-21	650.00
5338	12/16/2021	ADT COMMERCIAL	Fire & Security Monitoring / January - March 2022	240.00
5339	12/16/2021	APRIL BAUMGARTEN	Reimbursement Office Supplies	203.76
5340	12/16/2021	AT&T	Telephone / 581-9821 / November 2021	121.17
5341	12/16/2021	AT&T	White Pages / December 2021	4.53
5342	12/16/2021	AT&T	Telephone / 583-1105 / November 2021	22.91
5343	12/16/2021	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / November 2021	15,266.75
5344	12/16/2021	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2020-21	3,000.00
5345	12/16/2021	BUCKNAM INFRASTRUCTURE GROUP, INC.	Pavement Management Plan Update Services	6,577.66
5346	12/16/2021	CALIFORNIA YELLOW CAB	Taxi Voucher Services / November 2021	898.00
5346	12/16/2021	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / November 2021	62.00
5347	12/16/2021	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / November 2021	9,264.00
5348	12/16/2021	COUNTY OF ORANGE	NPDES Cost-Share / Fiscal Year 2021-22	29,979.17
5349	12/16/2021	CSMFO	Membership Dues / Calendar Year 2022	110.00
5350	12/16/2021	DELL MARKETING L.P.	Computer Equipment	412.68
5351	12/16/2021	EL TORO WATER DISTRICT	Water Service / October 2021	3,860.12
5352	12/16/2021	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / November 2021	190.00
5353	12/16/2021	KONE INC.	City Hall Elevator Maintenance / December 2021	225.00
5354	12/16/2021	MICHAEL BAKER INTERNATIONAL	Planning Services / November 2021	5,699.25
5355	12/16/2021	OFFICE TEAM	Temporary Filing Clerk Services / Week Ending November 30, 2021	496.00
5356	12/16/2021	ON POINT LAND SURVEYING, INC	Survey Document Preparation	3,080.00
5357	12/16/2021	PV MAINTENANCE INC	Street, City Hall & Park Maintenance Services / November 2021	15,630.67
5358	12/16/2021	RICOH USA, INC.	Copier Usage / November 2021	110.21
5359	12/16/2021	SOUTHERN CALIFORNIA SHREDDING,	Shredding Service / November 2021	300.00
5360	12/16/2021	THE GAS COMPANY	Gas Service - City Hall / November 2021	23.89
5361	12/23/2021	CAPTIONING UNLIMITED	Closed Captioning / December 2021	200.00

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5362	12/23/2021 DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / January 2022	497.29
5363	12/23/2021 JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / September - November 2021	8,090.00
5364	12/23/2021 LSA ASSOCIATES, INC.	Planning Services / November 2021	2,587.00
5365	12/23/2021 NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / December 2021	100.00
5366	12/23/2021 ON POINT LAND SURVEYING, INC	Survey Document Preparation	500.00
5367	12/23/2021 RJM DESIGN GROUP	Landscape Architectural Services / November 2021	891.00
5368	12/23/2021 RUTAN & TUCKER, LLP	Legal Services / October - November 2021	41,104.42
5369	12/23/2021 SIEMENS MOBILITY, INC.	Traffic Signal Maintenance / November 2021	1,759.50
5370	12/23/2021 SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / November 2021	2,028.13
5371	12/23/2021 VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / January 2022	120.18
5372	12/23/2021 WILLDAN ENGINEERING	Building Official, Permit Counter & Inspection Services / October - November 2021	106,710.00
5372	12/23/2021 WILLDAN ENGINEERING	Code Enforcement Services / October - November 2021	5,400.00
5373	12/23/2021 WM CURBSIDE, LLC	HHW Medicine & Sharps Program / November 2021	4,739.12
<b>Total Bank Debits and Warrants:</b>			<b>\$ 958,120.52</b>

**Petty Cash Expenditures Paid Out** (See Note 2)

	Home Depot	City Hall/Public Library Project	\$64.52
	Home Depot	City Hall/Public Library Project	\$10.30
	Home Depot	City Hall/Public Library Project	\$123.66
	Best Buy	City Hall/Public Library Project	\$35.54
	Home Depot	City Hall/Public Library Project	\$51.08
	Orange County Clerk-Recorder	Retrieval of Recorded Documents	\$46.00
<b>Total Petty Cash:</b>			<b>\$331.10</b>

**TOTAL \$ 958,451.62**

**NOTES:**

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of December 2021, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Tao.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - The table below summarizes credit card expenditures paid via Check #5316 to U.S. Bank totaling \$2,123.44:

	Microsoft	Office 365 Subscription	\$300.00
	Adobe	Computer Software	\$78.50
	Zoom	Video Conferencing	\$69.98
	Microsoft	Office 365 Online Services	\$18.00
	Overstock	Chairs for Dog Park	\$1,170.45
	Home Depot	Posting Boxes for City Notices	\$236.52
	GoDaddy.com	Domain Registration	\$249.99
<b>Total Credit Card Reimbursement:</b>			<b>\$2,123.44</b>


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**Administrative Services Director/City Treasurer's Certification**

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

  
\_\_\_\_\_  
Elizabeth Torres, Administrative Services Director/City Treasurer

1/13/22  
Dated