

**LAGUNA WOODS CIVIC SUPPORT FUND  
BOARD OF DIRECTORS MINUTES  
REGULAR MEETING  
February 1, 2022  
3:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**1. CALL TO ORDER**

Chair Moore called the meeting of the Laguna Woods Civic Support Fund Board of Directors to order at 3:06 p.m.

**2. ROLL CALL**

BOARD OF DIRECTORS: PRESENT: Moore, Rothberg, Carpenter, Tao, Tung  
ABSENT: Lee

STAFF: PRESENT: Macon, Trippy

Chair Moore and Director Carpenter participated via teleconference.

All other directors and staff participated in-person at the meeting location.

**3. PLEDGE OF ALLEGIANCE**

Chair Moore led the pledge of allegiance.

**4. PUBLIC COMMENTS – None**

**5. BOARD OF DIRECTORS MEETING MINUTES**

Moved by Vice Chair Rothberg, seconded by Director Tung, and carried unanimously on a 5-0 vote with Director Lee absent, to approve the Board of Directors meeting minutes for the meeting on December 7, 2021.

**6. CHIEF FINANCIAL OFFICER’S REPORT**

CEO Macon noted that the Chief Financial Officer’s Report was included in the agenda packet and that a new “Library Founders Wall Contributions” section has been added.

CEO Macon responded to clarifying questions from Vice Chair Rothberg and Chair Moore.

Moved by Director Tao, seconded by Vice Chair Rothberg, and carried unanimously on a 5-0 vote

with Director Lee absent, to receive and file the Chief Financial Officer's report.

## **7. FRIENDS OF THE LAGUNA WOODS OC LIBRARY**

CEO Macon introduced the item and provided updates on the City Hall/Public Library Project and Founders Wall fundraising program.

Director Lee joined the meeting via teleconference.

Directors discussed the item and staff answered related questions. Topics included:

- City Hall/Public Library Project
- Founders Wall fundraising program
- Business fundraising letters
- Outreach to Laguna Woods Village clubs and club presidents
- Potential fundraising concerts and other events
- Bookmarks as a fundraiser or fundraising incentive
- Potential support from Sodexo
- Outreach in newspapers

At the request of several directors, CEO Macon stated that he would provide a detailed presentation and written information regarding the City Hall/Public Library Project at the next meeting to ensure directors are well-versed in the project to pursue fundraising opportunities.

## **8. BOARD OF DIRECTORS COMMENTS AND ANNOUNCEMENTS**

Vice Chair Rothberg commented on the City Hall/Public Library Project construction.

Director Carpenter commented on the community benefit of the library.

Director Tao commented on the Laguna Woods Civic Support Fund and giving in general.

Director Tung encouraged staff to post information on the City's website.

Director Lee noted his agreement with previous comments.

CEO Macon noted that the next Board of Directors meeting will be on March 1, 2022 at 3 p.m. and regular meetings are scheduled for the first Tuesday of each month at 3 p.m.

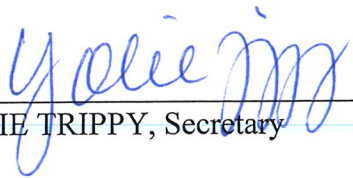
Director Tao commented on a Lunar New Year event taking place in Laguna Woods Village.

Chair Moore noted that the next Board of Directors meeting will be on March 1, 2022 at 3 p.m.

Chair Moore and Director Tao wished Director Carpenter good luck with his home repairs.

## **9. ADJOURNMENT**

The meeting was adjourned at 4:01 p.m. The next regular meeting will be at 3:00 p.m. on Tuesday, March 1, 2022 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

  
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YOLIE TRIPPY, Secretary

Approved: March 1, 2022

  
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CAROL MOORE, Chair