

**LAGUNA WOODS CIVIC SUPPORT FUND  
BOARD OF DIRECTORS MINUTES  
REGULAR MEETING  
June 7, 2022  
3:00 P.M.  
Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637**

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**1. CALL TO ORDER**

Chair Moore called the meeting of the Laguna Woods Civic Support Fund Board of Directors to order at 3:03 p.m.

**2. ROLL CALL**

BOARD OF DIRECTORS: PRESENT: Moore, Rothberg, Lee, Tao  
ABSENT: Carpenter, Tung

STAFF: PRESENT: Macon, Trippy

Director Tao participated via teleconference.

All other directors and staff participated in-person at the meeting location.

**3. PLEDGE OF ALLEGIANCE**

Chair Moore led the pledge of allegiance.

**4. PUBLIC COMMENTS ON NON-AGENDA ITEMS – None**

**5. BOARD OF DIRECTORS MEETING MINUTES**

Moved by Vice Chair Rothberg, seconded by Director Tao, and carried unanimously on a 4-0 vote with Directors Carpenter and Tung absent, to approve the Board of Directors meeting minutes for the meeting on March 1, 2022. This vote was conducted by roll call.

**6. CHIEF FINANCIAL OFFICER’S REPORT**

CEO Macon noted that the Chief Financial Officer’s Report was included in the agenda packet and summarized the current financial status of the Founders Wall fundraising program.

**7. CITY HALL/PUBLIC LIBRARY PROJECT & FRIENDS OF THE LAGUNA WOODS OC LIBRARY**

CEO Macon introduced the item and provided an update on the City Hall/Public Library Project and the Founders Wall fundraising program.

Directors discussed the item and staff answered related questions. Topics included:

- City Hall/Public Library Project
- Founders Wall fundraising program
- Ability to reserve funds for restricted purposes
- Fundraising, including an annual friends of the library program
- Potential to email past contributors
- Potential concerts, breakfasts, and international day events

Director Carpenter joined the meeting via teleconference at 3:14 p.m.

Director Tung arrived in-person at the meeting location at 3:19 p.m.

Directors Lee and Tung requested that a list of the names of contributors to the Founders Wall be provided to them.

CEO Macon responded that such a list would be provided once contributions slow.

Directors discussed the item and staff answered related questions. Topics included:

- Retaining funds for administrative purposes
- Potential support from Sodexo
- Potential recognition of contributors at a grand opening event

In response to comments made by Chair Moore, CEO Macon stated that staff would contact Fortune Cookies restaurant to obtain catering information.

In response to requests from the Board of Directors, CEO Macon stated that staff would calculate approximate capacities for the new patio for (1) chairs, (2) round tables, and (3) cocktail tables.

## **8. FISCAL YEAR 2022-23 BUDGET**

CEO Macon made a presentation and responded to a question from Chair Moore.

Director Tao commented on a possible mid-autumn festival and asked questions of Director Lee.

Director Lee responded to Director Tao's questions.

Moved by Vice Chair Rothberg, seconded by Director Tung, and carried unanimously on a 6-0 vote, to adopt a budget for Fiscal Year 2022-23 commencing July 1, 2022 and ending June 30, 2023. This vote was conducted by roll call.

## **9. MEMBERS OF THE BOARD OF DIRECTORS**

CEO Macon introduced the item.

Vice Chair Rothberg recommended that the Board of Directors recommend that the City Council appoint German Cuenca with Sodexo to fill the vacant business member position on the Board of Directors.

Moved by Vice Chair Rothberg, seconded by Director Tung, and carried unanimously on a 6-0 vote, to recommend that the City Council appoint German Cuenca with Sodexo Senior Living to the Board of Directors for the Laguna Woods Civic Support Fund as a business member. This vote was conducted by roll call.

CEO Macon stated that the recommendation to appoint Mr. Cuenca would be included on the June 15, 2022 City Council agenda.

## **10. BOARD OF DIRECTORS COMMENTS AND ANNOUNCEMENTS**

Chair Moore asked that staff ask all members of the Board of Directors for items they would like to agendaize in advance of agendas being published for future meetings.

CEO Macon responded that staff would begin sending regular emails to that effect.

Director Tao asked for confirmation of the next meeting date.

CEO Macon noted that the next Board of Directors meeting will be on July 5, 2022 at 3 p.m. and that regular meetings are the first Tuesday of each month at 3 p.m.

Director Tao commented on the meeting.

Vice Chair Rothberg commented on the Laguna Woods Civic Support Fund's progress.

Director Tung commented on the success of the Founders Wall program.

## **11. ADJOURNMENT**

The meeting was adjourned at 4:07 p.m. The next regular meeting will be at 3:00 p.m. on Tuesday, July 5, 2022 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

  
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YOLIE TRIPPY, Secretary

Approved: July 5, 2022

  
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CAROL MOORE, Chair