

CITY OF LAGUNA WOODS

ITEM 6.3

WARRANT REGISTER

July 20, 2022

This Report Covers the Period 6/01/2022 through 6/30/2022

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits:		
Debit 06/01/2022	BUSINESS PLANS	Employee Benefit Program / May 2022	50.00
Debit 06/02/2022	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / May 2022	828.76
Debit 06/02/2022	AUTHORIZE.NET	Credit Card Processing Fees / May 2022	12.00
Debit 06/08/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/06/2022	3,023.83
Debit 06/08/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/06/2022	1,633.10
Debit 06/07/2022	BUSINESS PLANS	Employee Benefit Program / June 2022	54.88
Debit 06/09/2022	ADP TAX	Payroll Taxes / Pay Period Ended 06/03/2022	8,262.78
Debit 06/09/2022	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 06/03/2022	16,943.27
Debit 06/10/2022	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 6/03/2022	2,795.00
Debit 06/10/2022	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 05/06/2022 and 5/20/2022	374.77
Debit 06/13/2022	CALPERS - HEALTH	Employee Benefit Program / June 2022	7,501.35
Debit 06/14/2022	U.S. BANK	Bank Service Charges / May 2022	88.02
Debit 06/15/2022	BUSINESS PLANS	Employee Benefit Program / June 2022	416.67
Debit 06/22/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/20/2022	3,023.83
Debit 06/22/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 05/20/2022	1,616.09
Debit 06/23/2022	ADP TAX	Payroll Taxes / Pay Period Ended 06/17/2022	8,187.25
Debit 06/23/2022	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 06/17/2022	16,856.42
Debit 06/23/2022	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 6/17/2022	2,795.00
Check Number	Warrants:		
5782 06/03/2022	ABOUND FOOD CARE	Edible Food Recovery Program Services / April 2022	317.00
5783 06/03/2022	AMAZON CAPITAL SERVICES	Office Supplies	28.66
5784 06/03/2022	CIVIL SOURCE	Engineering Services / April 2022	16,890.00
5785 06/03/2022	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / June 2022	539.50
5786 06/03/2022	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / April 2022	22,535.00
5787 06/03/2022	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / March 2022	833.75
5788 06/03/2022	LAGUNA WOODS CIVIC SUPPORT FUND	Library Founders Wall Credit Card Contributions	1,000.00
5789 06/03/2022	LSA ASSOCIATES, INC.	Planning Services / April 2022	3,102.25
5790 06/03/2022	OFFICE TEAM	Temporary Filing Clerk Services / Weeks Ended May 13 & 20, 2022	2,681.26
5791 06/03/2022	PETTY CASH	Increase Petty Cash and Taxi Cash Drawer	1,000.00
5791 06/03/2022	PETTY CASH	Replenish Petty Cash / May 2022	-
5792 06/03/2022	RICOH USA, INC.	Copier Lease / June 2022	214.20
5793 06/03/2022	SECRETARY OF STATE	Notary Exam & Application Processing	40.00
5794 06/03/2022	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	1,062.84
5795 06/03/2022	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / June 2022	120.18
5796 06/03/2022	WILLDAN ENGINEERING	Code Enforcement Services / April 2022	2,400.00
5797 06/09/2022	360CIVIC	Website Hosting / May 2022	200.00
5798 06/09/2022	A & B HOME REMODELING & DESIGN	Building Plan Review Refund	155.00
5799 06/09/2022	ACC BUSINESS	City Hall Internet Service / April 2022	594.67
5800 06/09/2022	ACM CONSTRUCTION, BUILDER GROUP	Building Plan Review Refund	77.50
5801 06/09/2022	AT&T	Telephone / 458-3487 / May 2022	43.18
5802 06/09/2022	AT&T	Telephone / 639-0500 / May 2022	220.58

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5803	06/09/2022	AT&T	Telephone / 452-0600 / May 2022	2,381.79
5804	06/09/2022	BROAD SKY NETWORKS	City Hall Internet Service / June 2022	171.45
5805	06/09/2022	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / March 2022	12,468.75
5806	06/09/2022	CAPTIONING UNLIMITED	Closed Captioning / May 2022	600.00
5807	06/09/2022	CMTA	Investment Policy Review	270.00
5808	06/09/2022	DALINGHAUS CONSTRUCTION	Building Plan Review Refund	77.50
5809	06/09/2022	FRED FASHAMI	Building Plan Review Refund	77.50
5810	06/09/2022	HINDERLITER DE LLAMAS & ASSOCIATES	Sales & Use Tax Consulting Services / April - June 2022	750.00
5811	06/09/2022	IBUILD SPECTRUM INC.	City Hall/Public Library Project	110,074.84
5812	06/09/2022	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / March & May 2022	190.00
5813	06/09/2022	JOSE GRAHAM	Building Plan Review Refund	77.50
5814	06/09/2022	LUCKY CONSTRUCTION	Building Plan Review Refund	77.50
5815	06/09/2022	OFFICE TEAM	Temporary Administrative Services / Week Ending May 20, 2022	1,471.38
5815	06/09/2022	OFFICE TEAM	Temporary Filing Clerk Services / Week Ended May 27, 2022	1,245.97
5816	06/09/2022	ORANGE COUNTY REGISTER-NOTICES	Public Notices / May 2022	1,533.88
5817	06/09/2022	PARK CONSULTING GROUP, INC	Software Consulting Services / May 2022	1,881.25
5818	06/09/2022	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / May 2022	18,677.26
5819	06/09/2022	RICHARD SMITH	Building Plan Review Refund	77.50
5820	06/09/2022	RICOH USA, INC.	Copier Usage / May 2022	174.44
5821	06/09/2022	SECRETARY OF STATE	Notary Exam & Application Processing	40.00
5822	06/09/2022	SOUTH COAST RESTORATION	City Hall Maintenance	19,365.53
5823	06/09/2022	SOUTHERN CALIFORNIA EDISON	Electric Services / April - May 2022	6,452.55
5824	06/09/2022	VIDIFLO, LLC	Audio Visual Services	8,735.36
5825	06/09/2022	WEST COAST REMODEL	Building Plan Review Refund	77.50
5826	06/09/2022	WL MCFADDEN CONSTRUCTION, INC	Building Plan Review Refund	77.50
5827	06/09/2022	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / May 2022	3,533.42
5828	06/16/2022	360CIVIC	Website Maintenance / June 2022	400.00
5829	06/16/2022	AT&T	Telephone / 581-9821 / May 2022	156.60
5830	06/16/2022	AT&T	White Pages / June 2022	4.62
5831	06/16/2022	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / May 2022	15,877.40
5832	06/16/2022	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2021-22	4,000.00
5833	06/16/2022	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / April 2022	10,565.00
5834	06/16/2022	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / May 2022	80.00
5835	06/16/2022	EL TORO WATER DISTRICT	Water Service / April 2022	4,014.93
5836	06/16/2022	FOREST PRINTING & COPYING INC	Printing Services	1,267.14
5837	06/16/2022	IBUILD SPECTRUM INC.	City Hall/Public Library Project	80,331.34
5838	06/16/2022	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / March - May 2022	147,891.25
5839	06/16/2022	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / April 2022	595.00
5840	06/16/2022	KALBAN, INC.	ADA Pedestrian Accessibility Improvement Project: Phase 5	288,145.92
5841	06/16/2022	KONE INC.	City Hall Elevator Maintenance / June 2022	225.00
5842	06/16/2022	MARC DONOHUE	Administrative Services / May 2022	300.00
5843	06/16/2022	MICHAEL BAKER INTERNATIONAL	Planning Services / May 2022	1,977.75
5844	06/16/2022	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	4,848.40
5845	06/16/2022	ORKIN	Pest Control Services	650.00

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5846	06/16/2022	PRACTICAL DATA SOLUTIONS	IT Support Services / May 2022	3,319.92
5847	06/16/2022	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / May 2022	24.54
5848	06/16/2022	STAPLES	Office & Janitorial Supplies	484.81
5849	06/16/2022	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / May 2022	4,350.00
5850	06/16/2022	VERIZON WIRELESS	Building iPad Data Plans / May 2022	120.03
5851	06/16/2022	WEST COAST ARBORISTS, INC	Tree Pruning Services / April - May 2022	53,466.00
5852	06/16/2022	WILLDAN ENGINEERING	Code Enforcement Services / May 2022	2,520.00
5853	06/30/2022	360CIVIC	Website Hosting / April 2022	200.00
5854	06/30/2022	ACC BUSINESS	City Hall Internet Service / May 2022	594.67
5855	06/30/2022	APRIL BAUMGARTEN	Mileage Reimbursement	1,052.81
5856	06/30/2022	BARTEL ASSOCIATES, LLC	OPEB Valuation / Fiscal Year 2021-22	4,091.50
5857	06/30/2022	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / May 2022	9,868.75
5858	06/30/2022	CALIFORNIA YELLOW CAB	Taxi Voucher Services / May 2022	830.00
5859	06/30/2022	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / May 2022	9,264.00
5860	06/30/2022	CIVIL SOURCE	Traffic Engineering / May 2022	13,760.00
5861	06/30/2022	OFFICE TEAM	Temporary Administrative Services / Weeks Ended May 13 & 27, June 3 & 10, 2022	4,094.26
5862	06/30/2022	OMNI ENTERPRISE INC	Janitorial Services / May 2022	2,560.00
5863	06/30/2022	PORT 53 TECHNOLOGIES, INC.	Computer Software	4,176.49
5864	06/30/2022	SIEMENS MOBILITY, INC.	Traffic Signal Maintenance / May 2022	3,242.50
5865	06/30/2022	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / May 2022	1,931.76
5866	06/30/2022	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / May 2022	450.00
5867	06/30/2022	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	125.00
5868	06/30/2022	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 4)	2,742.91
5869	06/30/2022	WEST COAST REMODELING EXPERTS	Building Plan Review Refund	77.50
			Total Bank Debits and Warrants:	\$ 1,003,756.76

Petty Cash Expenditures Paid Out (See Note 2)

Home Depot	City Hall/Public Library Project	\$73.17
Home Depot	City Hall Maintenance	\$71.08
April Baumgarten	Parking Reimbursement	\$15.00
Amazon	City Hall Maintenance	\$53.86
Nadia Cook	Mileage Reimbursement	\$47.32
		Total Petty Cash:
		\$260.43

TOTAL \$ 1,004,017.19

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of June 2022, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Tao.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

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Date	Vendor Name	Description	Amount
Note 3 - The table below summarizes credit card expenditures paid via Check #5794 to U.S. Bank totaling \$1,062.84:			
	Microsoft	Office 365 Subscription	\$589.11
	Adobe	Computer Software	\$84.95
	Zoom	Video Conferencing	\$84.97
	GovernmentJobs.com	Job Posting	\$199.00
	Secretary of State	Civic Support Fund Statement Filing	\$20.00
	FedEx	Postage	\$84.81
Total Credit Card Reimbursement:			<u>\$1,062.84</u>
Note 4 - The table below summarizes credit card expenditures paid via Check #5868 to U.S. Bank totaling \$2,742.91:			
	Microsoft	Office 365 Subscription	\$573.33
	Adobe	Computer Software	\$84.95
	Zoom	Video Conferencing	\$84.97
	Constant Contact	Digital Marketing	\$101.88
	Elkay - Mrdirect	Office Supplies	\$67.88
	Stater Bros	Office Supplies	\$8.08
	National Notary Association	Notary Training & Supplies	\$1,473.52
	MCA Direct	Election Supplies	\$348.30
Total Credit Card Reimbursement:			<u>\$2,742.91</u>

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.



 Elizabeth Torres, Administrative Services Director/City Treasurer

7/14/22

 Dated