

CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Regular Meeting
Wednesday, August 17, 2022
2:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

Carol Moore
Mayor

Cynthia Conners
Mayor Pro Tem

Noel Hatch
Councilmember



Shari L. Horne
Councilmember

Ed H. Tao
Councilmember

Welcome to a meeting of the Laguna Woods City Council!

This meeting may be recorded, televised, and made publicly available.

Public Comments: Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

Americans with Disabilities Act (ADA): It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

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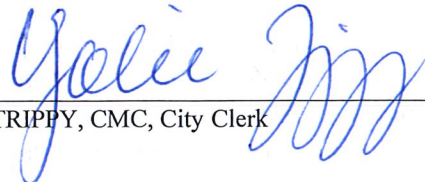
FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535, cityhall@cityoflagunawoods.org, or 24264 El Toro Road, Laguna Woods, California 92637.


AFFIDAVIT OF POSTING

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website (www.cityoflagunawoods.org); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.



YOLIE TRIPPY, CMC, City Clerk



Date

NOVEL CORONAVIRUS (COVID-19) NOTICE

Please exercise caution when attending City Council meetings. If you attend this meeting, please abide by all applicable state and local public health orders.

OPTIONS FOR PUBLIC COMMENTS

1. Attend the meeting in-person.

2. Submit public comments in writing. Written public comments may be submitted via email (cityhall@cityoflagunawoods.org) or by mail (Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637), provided that they are received by the City prior to 2:00 p.m. on the day of the meeting. Written public comments may be read or summarized to the City Council at the meeting, and parties submitting comments should be aware that their email addresses and any information submitted may be disclosed or become a matter of public record. No party should expect privacy of such information.

3. Make public comments by telephone. Dial (669) 900-6833. When prompted enter the following meeting ID: 854 5370 0705 followed by pound (#) and the following meeting passcode: 244538 followed by pound (#). When an item you wish to comment on is discussed, press *9 on your telephone to raise your hand. When it is your turn, you will be unmuted and able to speak. Please note that your telephone number will be visible to the City. No party should expect privacy of such information.

4. Make public comments by computer.

- Visit www.zoom.us
- Click on “Join a Meeting” toward the top right of the webpage
- Enter the following meeting ID: 854 5370 0705
- Open the Zoom application following the on-screen prompts
- Enter the following meeting password: 244538
- Enter a name and email address as required by Zoom

When an item you wish to comment on is discussed, click on “Raise Hand.” When it is your turn, you will be unmuted and able to speak. Please note that information you enter into Zoom will be visible to the City. No party should expect privacy of such information.

I. CALL TO ORDER

Introductory Note: Members of the public wishing to address the City Council on items appearing on this agenda are advised to indicate their interest in doing so at the time an item is considered by notifying City staff if present in-person, pressing *9 on their telephone if participating by telephone, or clicking on “Raise Hand” if participating by computer via Zoom. Members of the public wishing to address the City Council on items *not* appearing on this agenda may do so during Item V.

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PRESENTATIONS AND CEREMONIAL MATTERS

- 4.1 Presentation Regarding the California Employment Development Department (EDD) – Office of Assemblywoman Cottie Petrie-Norris, Chair of Assembly Accountability and Administrative Review Committee
(agendized by Mayor Moore)

Recommendation: Receive and file.

- 4.2 City Hall/Public Library Project Update

Recommendation: Receive and file

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS

About Public Comments on Non-Agenda Items: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. To indicate interest, please notify City staff if present in-person, press *9 on your telephone if participating by telephone, or click on “Raise Hand” if participating by computer via Zoom. Pursuant to state law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

VI. CONSENT CALENDAR

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or member of the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

- 6.1 Reserved

6.2 City Treasurer's Report

Recommendation: Receive and file the City Treasurer's Report for the month of July 2022.

6.3 Warrant Register

Recommendation: Approve the warrant register dated August 17, 2022 in the amount of \$1,071,880.16.

6.4 Teleconferencing for Meetings

Recommendation: Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ALLOWING FOR THE CONTINUED USE OF TELECONFERENCING FOR MEETINGS DURING THE COVID-19 STATE OF EMERGENCY, PURSUANT TO CALIFORNIA ASSEMBLY BILL 361 (2021-2022)

6.5 Fiscal Years 2021-23 Budget Adjustments

Recommendation: Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2021-23 BUDGET AND WORK PLAN FOR FISCAL YEAR 2021-22 COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022, AND FISCAL YEAR 2022-23 COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023, RELATED TO ADJUSTMENTS OF STATE OF CALIFORNIA GRANTS FUND APPROPRIATIONS FOR CERTAIN WASTE AND RECYCLING WORK TO BE FUNDED BY CALIFORNIA SENATE BILL 1383 LOCAL ASSISTANCE GRANT PROGRAM (OWR1) FUNDS

6.6 City Hall Refurbishment & Safety Project: Phase 3

Recommendation:

1. Approve the “City Hall Refurbishment & Safety Project: Phase 3” design plans and specifications as prepared by the project architect.

AND

2. Approve a notice of exemption for the “City Hall Refurbishment & Safety Project: Phase 3” finding that the project is categorically exempt from the California Environmental Quality Act (CEQA) and authorize the City Manager to cause the notice of exemption to be filed pursuant to applicable law.

AND

3. Award a contract agreement to US Builders & Consultants for the construction of the “City Hall Refurbishment & Safety Project: Phase 3”, in the amount of \$113,400, plus authorized change orders not to exceed 25% of the base amount; and authorize the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.
- 6.7 City-maintained Catch Basins Full Capture Systems Retrofit Project

Recommendation: Reject all bids received for the “City-maintained Catch Basins Full Capture Systems Retrofit Project” (bid opening date of June 16, 2022).

VII. PUBLIC HEARINGS – None

VIII. CITY COUNCIL BUSINESS – None

IX. CITY COUNCIL REPORTS AND COMMENTS

About City Council Reports and Comments: This is the time and place for members of the City

Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

- 9.1 Coastal Greenbelt Authority
Mayor Pro Tem Conners; Alternate: Councilmember Tao
- 9.2 Orange County Fire Authority
Councilmember Hatch
- 9.3 Orange County Library Advisory Board
Mayor Moore; Alternate: Councilmember Tao
- 9.4 Orange County Mosquito and Vector Control District
Councilmember Horne
- 9.5 San Joaquin Hills Transportation Corridor Agency
Mayor Pro Tem Conners; Alternate: Mayor Moore
- 9.6 South Orange County Watershed Management Area
Mayor Moore; Alternate: Councilmember Hatch
- 9.7 Other Comments and Reports

X. CLOSED SESSION

Prior to convening in closed session, the City Council will hear public comments on items appearing on the closed session agenda.

- 10.1 The City Council will meet in closed session under the authority of California Government Code Section 54957(b)(1) to consider the following: Public Employee Performance Evaluation – City Manager.

XI. CLOSED SESSION REPORT

XII. ADJOURNMENT

Next Regular Meeting: Wednesday, September 21, 2022 at 2 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, California 92637

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4.1

**PRESENTATION REGARDING THE CALIFORNIA
EMPLOYMENT DEVELOPMENT DEPARTMENT
(EDD) – OFFICE OF ASSEMBLYWOMAN
COTTIE PETRIE-NORRIS, CHAIR OF ASSEMBLY
ACCOUNTABILITY AND ADMINISTRATIVE
REVIEW COMMITTEE
(AGENDIZED BY MAYOR MOORE)
(NO REPORT)**

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4.2
CITY HALL/PUBLIC LIBRARY PROJECT UPDATE
(NO REPORT)

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CONSENT CALENDAR SUMMARY

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City of Laguna Woods

Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

FOR: August 17, 2022 Regular Meeting

SUBJECT: Consent Calendar Summary

Recommendation

Approve all proposed actions on the August 17, 2022 Consent Calendar by single motion and City Council action.

Background

All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, staff, or the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

Summary

The August 17, 2022 Consent Calendar contains the following items:

- 6.1 Reserved
- 6.2 Approval of a motion to receive and file the City Treasurer's Report for the month of July 2022.
- 6.3 Approval of the warrant register dated August 17, 2022 in the amount of \$1,071,880.16. A list of warrants is included in the agenda packet; detailed information about individual warrants is available at or from City Hall.

- 6.4 Adoption of a resolution allowing for the continued use of teleconferencing for meetings during the COVID-19 State of Emergency, pursuant to California Assembly Bill 361 (2021-2022). The proposed resolution includes the findings required by California Government Code Section 54953(e)(3) for meetings to continue to be held via teleconferencing.
- 6.5 Adoption of a resolution amending and adopting the Fiscal Years 2021-23 Budget and Work Plan for Fiscal Year 2021-22 commencing July 1, 2021 and ending June 30, 2022, and Fiscal Year 2022-23 commencing July 1, 2022 and ending June 30, 2023, related to adjustments of State of California Grants Fund appropriations for certain waste and recycling work to be funded by California Senate Bill 1383 Local Assistance Grant Program (OWR1) funds. The City has been awarded \$23,629 from the California Department of Resources Recycling and Recovery (“CalRecycle”) to assist with the implementation of Senate Bill 1383. The proposed resolution would appropriate those funds so that they can be spent on eligible work.
- 6.6 [1] Approval of the “City Hall Refurbishment & Safety Project: Phase 3” design plans and specifications as prepared by the project architect. The project architect for this project is Smith Architects (Mission Viejo, CA).

AND

[2] Approval of a notice of exemption for the “City Hall Refurbishment & Safety Project: Phase 3” finding that the project is categorically exempt from the California Environmental Quality Act (CEQA) and authorization for the City Manager to cause the notice of exemption to be filed pursuant to applicable law.

AND

[3] Award of a contract agreement to US Builders & Consultants for the construction of the “City Hall Refurbishment & Safety Project: Phase 3”, in the amount of \$113,400, plus authorized change orders not to exceed 25% of the base amount; and authorization for the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

An agenda report is included with additional information.

- 6.7 Rejection of all bids received for the “City-maintained Catch Basins Full Capture Systems Retrofit Project” (bid opening date of June 16, 2022). The City received four bids for this project ranging from \$72,000 to \$246,650. Staff recommends rejecting all bids and re-evaluating this project.

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6.1
RESERVED
(NO REPORT)

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6.2
CITY TREASURER'S REPORT

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City of Laguna Woods
City Treasurer's Report
 For the Month Ended July 31, 2022

ITEM 6.2

CASH AND INVESTMENTS

	Beginning Balances As of 6/30/22	Earnings & Receipts	Disbursements	Purchases, Transfers & Other Adjustments	Ending Balances As of 7/31/22	% of Total Cash & Investment Balances	Maximum % Allowed per Investment Policy
Cash and Cash Equivalents							
Analyzed Checking Account (Note 1)	\$ 227,655	\$ 2,393,326	\$ (1,072,719)	\$ (600,000)	\$ 948,262	6.52%	
Cash Balances, Multi-Bank Securities (MBS) Account (Note 2 and 4)	\$ 6,267	\$ 3,390	\$ (7,069)	\$ -	\$ 2,588	0.02%	
Earned Interest in Transit and Accrued Interest, MBS Account (Note 4)	\$ 6,574	\$ 6,578	\$ (3,390)	\$ -	\$ 9,762	0.07%	
Petty Cash	\$ 2,500	\$ 804	\$ (804)	\$ -	\$ 2,500	0.02%	
Total Cash and Cash Equivalents	\$ 242,996	\$ 2,404,098	\$ (1,083,982)	\$ (600,000)	\$ 963,111	6.62%	100.00%
Pooled Money Investment Accounts							
Local Agency Investment Fund (LAIF) (Notes 2 and 3)	\$ 941,652	\$ 1,762	\$ -	\$ 987,657	\$ 1,931,071	13.28%	
Orange County Investment Pool (OCIP) (Notes 2 and 3)	\$ 9,517,768	\$ 4,271	\$ (156)	\$ (400,000)	\$ 9,121,884	62.74%	
Total Pooled Money Investment Accounts	\$ 10,459,420	\$ 6,034	\$ (156)	\$ 587,657	\$ 11,052,954	76.02%	90.00%
Investments - Interest and Income Bearing							
Certificates of Deposit (fair value) (Note 2)	\$ 2,528,051	\$ -	\$ -	\$ (4,683)	\$ 2,523,369	17.36%	
Total Investments - Interest and Income Bearing	\$ 2,528,051	\$ -	\$ -	\$ (4,683)	\$ 2,523,369	17.36%	30.00%
TOTAL	\$ 13,230,467	\$ 2,410,132	\$ (1,084,139)	\$ (17,026)	\$ 14,539,435	100.00%	

Summary of Total Cash, Cash Equivalents, and Investments:

	General Fund	Special Revenue Funds	Totals
Analyzed Checking Account	\$ (3,327,393)	\$ 4,275,655	\$ 948,262
Cash Balances, MBS Account	\$ 2,588	\$ -	\$ 2,588
Earned Interest in Transit and Accrued Interest, MBS Account	\$ 9,762	\$ -	\$ 9,762
Petty Cash	\$ 2,500	\$ -	\$ 2,500
LAIF	\$ 1,931,071	\$ -	\$ 1,931,071
OCIP	\$ 9,121,884	\$ -	\$ 9,121,884
Certificates of Deposit	\$ 2,523,369	\$ -	\$ 2,523,369
Totals	\$ 10,263,780	\$ 4,275,655	\$ 14,539,435

(See **NOTES** on Page 4 of 4)



**City of Laguna Woods
City Treasurer's Report
For the Month Ended July 31, 2022**

ITEM 6.2

CASH AND INVESTMENTS

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate (Note 4)	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
Money Funds and Certificate of Deposits (CDs, Federal Deposit Insurance Corporation [FDIC] Insured)														
90348JEA4	2018-6	UBS BANK USA	48 months	10/01/18	10/05/18	245,000	245,426	245,000	3.250	Monthly	11/05/18	Green***	3.250	10/05/22
61760ARV3	2018-7	MORGAN STANLEY PRIVATE BK NATL	60 months	11/06/18	11/15/18	245,000	246,227	245,000	3.550	Semi-Annual	05/15/19	Green***	3.550	11/15/23
02589AA28	2018-9	AMERICAN EXPRESS NATL	60 months	12/04/18	12/04/18	240,000	241,205	240,000	3.550	Semi-Annual	06/04/19	Green***	3.550	12/04/23
33715LCZ1	2018-10	FIRST TECHNOLOGY FED CU MTN VIEW	60 months	12/07/18	12/12/18	245,000	246,404	245,000	3.600	Monthly	01/12/19	Green***	3.600	12/12/23
949763ZA7	2019-1	WELLS FARGO BK N A	60 months	04/09/19	04/10/19	245,000	243,322	245,000	2.850	Monthly	05/10/19	Green*	2.850	04/10/24
38150VBG3	2022-2	GOLDMAN SACHS BK USA	24 months	05/24/22	06/01/22	245,000	243,216	245,000	2.900	Semi-Annual	12/01/22	Green*	2.900	06/03/24
75472RBB6	2020-1	RAYMOND JAMES BK NATL ASSN	60 months	02/06/20	02/14/20	245,000	235,198	245,000	1.750	Semi-Annual	08/14/20	Green***	1.750	02/14/25
59013KGJ9	2020-2	MERRICK BANK	60 months	03/24/20	03/31/20	100,000	95,872	100,000	1.800	Monthly	05/01/20	Green***	1.800	03/31/25
14042TGG6	2022-1	CAPITAL ONE BK USA NATL ASSN	36 months	05/24/22	05/25/22	245,000	242,807	245,000	3.100	Semi-Annual	11/25/22	Green*	3.100	05/27/25
32022RRG4	2022-4	1ST FINL BK USA	48 months	06/15/22	06/24/22	245,000	241,915	245,000	3.150	Monthly	07/24/22	Green*	3.150	06/24/26
50625LBN2	2022-3	LAFAYETTE FED CR	60 months	05/24/22	06/15/22	245,000	241,776	245,000	3.250	Monthly	07/15/22	Green***	3.250	06/15/27
		Accrued Interest - Month End					9,762							
Total CDs						2,545,000	2,533,131	2,545,000						

(*) At the time of purchase and until September 2017, CDs were rated or ranked using an IDC Financial Publishing, Inc. (IDC) compiled ranking, and includes a one-number summary rank of quality comprised of 35 key financial ratios. Ranks range from 1 (the lowest) to 300 (the highest) and fall into one of the following six groups per Table 1. Post September 2017, CDs are ranked using the Veribanc Rating System, a two-part color code and star classification system which tests the present standing and future outlook by reviewing an institution's capital strength, asset quality, management ability, earnings sufficiency, liquidity, and sensitivity to market risk. Table 2 below summarizes the Veribanc color rankings. Veribanc star ratings of one to three, with three being best, are used to help review a possible future trend of an institutions health based on metrics from ten prior quarters. A rating of one, two, or three, are not necessarily an indicator of risk or an undesirable investment. The City reviews other rating systems and issuer financials before choosing any investment.

Table 1: CD Rankings (used prior to September 2017)

IDC Rank	Group Meaning
200-300	Superior
165-199	Excellent
125-164	Average
75-124	Below Average
2-74	Lowest Ratios
1	Highest Probability of Failure

Table 2: Veribanc Color Rankings (used beginning in September 2017)

Veribanc Rank	Color Meaning
Green	Highest rating, exceeds qualifications in equity and income tests
Yellow	Merits attention, meets minimal qualifications in equity and income tests
Red	Merits close attention, does not meet minimal qualifications for equity and has incurred significant losses

Government Pooled Money Investment Accounts (PMIA) (Notes 2 and 3)

CUSIP	Investment #	Issuer	Term	Purchase Date	Settlement Date	Par Value	Market Value	Book Value	Stated Rate (Note 4)	Coupon Type	1st Coupon Date	Rating or Rank (*)	Yield to Maturity 365 Days	Maturity Date
N/A	N/A	Local Agency Investment Fund (LAIF)	N/A	Various	Various	1,943,191	1,931,071	1,943,191	Note 3	Quarterly	N/A	N/A	N/A	N/A
N/A	N/A	Orange County Investment Pool (OCIP)	N/A	Various	Various	9,106,837	9,121,884	9,106,837	Note 3	Monthly	N/A	N/A	N/A	N/A
Total PMIA						11,050,029	11,052,954	11,050,029						

(See NOTES on Page 4 of 4)



City of Laguna Woods
City Treasurer's Report
For the Month Ended July 31, 2022

ITEM 6.2

CASH AND INVESTMENTS

	Beginning Balances As of 6/30/22	Contributions / (Withdrawals)	Administrative Fees & Investment Expense	Unrealized Gain / (Loss)	Ending Balances As of 7/31/22
Other Post-Employment Benefits (OPEB) Trust					
CalPERS California Employers' Retiree Benefit Trust (CERBT) (Note 2) <small>(CERBT holds all assets and administers the OPEB Trust)</small>	\$ 128,423	\$ -	\$ (9)	\$ 5,944	\$ 134,358
Employer Pension Contributions Trust					
CalPERS California Employers' Pension Prefunding Trust (CEPPT) (Note 2) <small>(CEPPT holds all assets and administers the Employer Pension Contributions Trust)</small>	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Funds - Held in Trust	<u>\$ 128,423</u>	<u>\$ -</u>	<u>\$ (9)</u>	<u>\$ 5,944</u>	<u>\$ 134,358</u>

(See **NOTES** on Page 4 of 4)



**City of Laguna Woods
City Treasurer's Report
For the Month Ended July 31, 2022**

CASH AND INVESTMENTS

Notes:

Note 1 - Analyzed Checking Account / Monthly activity reported does not reflect July 2022 vendor invoicing processed after the date of this report.

Note 2 - During July 2022, transaction activity in pooled money investment accounts, investment accounts and fiduciary trusts included:

LAIF / The City transferred \$1,000,000 to the LAIF account from the checking account. There were no withdrawals from the LAIF account. The balance was adjusted by (\$12,343.30) to reflect the fair market value of the investment at June 30, 2022.

OCIP / The City made no deposits to the OCIP account and withdrew \$400,000, which was deposited in the City's checking account for cash flow purposes. The balance includes an adjustment in the amount of \$15,046.16 to reflect the fair market value of the investment at June 30, 2021. The fair market value as of June 30, 2022 is not currently available.

Investments / There were no maturities or purchases of investments. Investments were adjusted in the amount of (\$4,682.55) to report balances at fair market value as of July 31, 2022.

OPEB Trust / The City made no contributions to or withdrawals from the OPEB Trust. The OPEB Trust experienced a net gain of \$5,934.99 in July 2022.

Employer Pension Contributions Trust / In April 2021, the City elected to participate in the CEPPT. The City has not yet made contributions to the CEPPT.

Note 3 - Investment earnings on pooled money investment accounts deposited and reported in July 2022 net of related fees were:

Pool	Earnings Post	Prior Period Earnings Deposited	Deposit for Period Ended	Current Month / Quarter Gross Yield	Current Month / Quarter Earnings Will Post	Notes
LAIF	Quarterly	\$1,762	April 1, 2022 thru June 30, 2022	See Notes	October 2022	Total pool interest yield for July 2022 was 1.090% and the City's yield will be slightly lower based on allocation ratios and administrative fees to be deducted.
OCIP	Monthly	\$4,271	April 2022	See Notes	See Notes	Interest is posted three months in arrears and fees are posted monthly. Accrued interest pending payment at July 31, 2022 was approximately \$17,018.55. July 2022 interest rate and fees were not available at the time of this report. June 2022 interest rate was 0.762% and fees were 0.020%.

Note 4 - CDs / The stated earnings rate for CDs is a fixed rate for the full term. The City earned interest of \$3,390.00 and transferred out \$7,069.12 in cash balances to the City's checking account in July 2022. Cash balances to be invested or paid out are classified separately on page 1 of 4. The City's portfolio also has \$9,762.16 in accrued interest, not yet vested.

City Treasurer's Certification

I, Elizabeth Torres, City Treasurer, do hereby certify:

- That all investment actions executed since the last report have been made in full compliance with the City's Investment of Financial Assets Policy; and
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months.

Digitally signed by
Elizabeth Torres
Date: 2022.08.11
17:33:45 -07'00'

Elizabeth Torres, City Treasurer

Date

6.3
WARRANT REGISTER

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**CITY OF LAGUNA WOODS
WARRANT REGISTER
AUGUST 17, 2022**

ITEM 6.2

This Report Covers the Period 7/01/2022 through 7/31/2022

Date	Vendor Name	Description	Amount
Debit			
<i>Automatic Bank Debits:</i>			
07/05/2022	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / June 2022	1,168.42
07/05/2022	AUTHORIZE.NET	Online Credit Card Processing Fees / June 2022	12.00
07/05/2022	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / July 2022	539.50
07/06/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/03/2022	3,023.83
07/06/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/03/2022	1,607.59
07/07/2022	ADP TAX	Payroll Taxes / Pay Period Ended 07/01/2022	8,475.14
07/07/2022	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 07/01/2022	17,532.84
07/08/2022	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 06/03/2022 and 06/17/2022	370.40
07/11/2022	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 07/01/2022	2,795.00
07/11/2022	CALPERS - HEALTH	Employee Benefit Program / July 2022	7,260.04
07/14/2022	BUSINESS PLANS	Employee Benefit Program / July 2022	398.19
07/15/2022	U.S. BANK	Bank Service Charges / June 2022	94.41
07/19/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/17/2022	3,023.83
07/19/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 06/17/2022	1,681.28
07/21/2022	ADP TAX	Payroll Taxes / Pay Period Ended 07/15/2022	8,409.25
07/21/2022	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 07/15/2022	17,281.19
07/22/2022	ICMA / MFRS AND TRADERS TRUST	Employee Benefit Program / Pay Period Ended 07/15/2022	2,795.00
07/22/2022	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / June 2022	178,632.24
07/28/2022	BUSINESS PLANS	Employee Benefit Program / July 2022	29.13
07/29/2022	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / July 2022	261,943.67
Check			
Number			
<i>Warrants:</i>			
5870	07/01/2022	A & B HOME REMODELING & DESIGN	77.50
5871	07/01/2022	ACM CONSTRUCTION, BUILDER GROUP	88.00
5872	07/01/2022	CALEB CONSTRUCTION	387.50
5873	07/01/2022	DIORIO CONSTRUCTION	77.50
5874	07/01/2022	DUANE CHAPMAN	151.50
5875	07/01/2022	FARSHAD BAKSHANDEH	77.50
5876	07/01/2022	FHI CONSTRUCTION	170.00
5877	07/01/2022	LAGUNA GENERAL CONSTRUCTION, INC.	144.50
5878	07/01/2022	LUCKY CONSTRUCTION	74.00
5879	07/01/2022	MARIA NICHOLSON	155.00
5880	07/01/2022	RICHARD SMITH	77.50
5881	07/01/2022	THOMAS DORBER	162.00
5882	07/01/2022	WEST COAST REMODEL	37.00
5883	07/08/2022	ADT COMMERCIAL	240.00
5884	07/08/2022	ALLIANT INSURANCE SERVICES	902.00
5885	07/08/2022	CALIFORNIA JPIA	56,755.00
5886	07/08/2022	CALIFORNIA JPIA	13,827.00
5887	07/08/2022	MANAGED HEALTH NETWORK	16.72
5888	07/08/2022	MARJORIE KLEIN	65.00
5889	07/08/2022	OFFICE TEAM	1,349.39
5890	07/08/2022	ORANGE COUNTY COUNCIL OF GOVTS	5,510.80

**CITY OF LAGUNA WOODS
WARRANT REGISTER
AUGUST 17, 2022**

ITEM 6.2

This Report Covers the Period 7/01/2022 through 7/31/2022

Date	Vendor Name	Description	Amount	
5891	07/08/2022	RICOH USA, INC.	Copier Lease / July 2022	214.20
5892	07/08/2022	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / July 2022	120.18
5893	07/08/2022	ALISO CREEK MINUTEMAN PRESS	Printing Services	1,102.28
5894	07/08/2022	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / April - June 2022	860.40
5895	07/08/2022	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / April - June 2022	985.59
5896	07/08/2022	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / May 2022	213.75
5897	07/08/2022	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / June 2022	100.00
5898	07/08/2022	OFFICE TEAM	Temporary Administrative Services / Week Ended June 24, 2022	1,393.88
5899	07/08/2022	PETTY CASH	Replenish Petty Cash / June 2022	-
5900	07/08/2022	STAPLES	Office & Janitorial Supplies	883.44
5901	07/08/2022	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / June 2022	5,355.37
5902	07/15/2022	360CIVIC	Website Hosting / June 2022	200.00
5903	07/15/2022	AT&T	Telephone / 452-0600 / June 2022	2,382.68
5904	07/15/2022	AT&T	Telephone / 458-3487 / June 2022	43.18
5905	07/15/2022	AT&T	Telephone / 639-0500 / June 2022	220.58
5906	07/15/2022	AT&T	Telephone / 581-9821 / June 2022	155.89
5907	07/15/2022	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / May - June 2022	17,062.36
5908	07/15/2022	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2021-22	3,500.00
5909	07/15/2022	DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance	1,925.00
5910	07/15/2022	EL TORO WATER DISTRICT	Water Service / May 2022	5,906.60
5911	07/15/2022	G2 CONSTRUCTION, INC	Catch Basin Maintenance / June 2022	2,200.00
5912	07/15/2022	KALBAN, INC.	ADA Pedestrian Accessibility Project: Phase 5	15,165.58
5913	07/15/2022	MONARCH ENVIRONMENTAL COMPANIES, INC.	Arborist Services / June 2022	450.00
5914	07/15/2022	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	2,200.00
5915	07/15/2022	PURO RABJOHN	City Hall Maintenance	588.10
5916	07/15/2022	R.P. LAURAIN & ASSOCIATES	Appraisal Services	7,500.00
5917	07/15/2022	RUTAN & TUCKER, LLP	Legal Services / April - May 2022	43,373.86
5918	07/15/2022	SOUTHERN CALIFORNIA EDISON	Electric Services / May 2022	7,566.90
5919	07/15/2022	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / June 2022	15.78
5920	07/15/2022	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / June 2022	3,480.00
5921	07/15/2022	AT&T	White Pages / July 2022	4.62
5922	07/15/2022	BROAD SKY NETWORKS	City Hall Internet Service / July 2022	171.45
5923	07/15/2022	COUNTY OF ORANGE	Orange County LAFCO Cost Allocation / Fiscal Year 2022-23	2,305.40
5924	07/15/2022	DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance	531.89
5925	07/15/2022	GOVERNMENT FINANCE OFFICERS	Employee Development	149.00
5926	07/15/2022	KONE INC.	City Hall Elevator Maintenance / July 2022	225.00
5927	07/15/2022	OMNI ENTERPRISE INC	Janitorial Service / July 2022	50.00
5928	07/22/2022	A & B HOME REMODELING & DESIGN	Building Plan Review Refund	74.00
5929	07/22/2022	ABOUND FOOD CARE	Edible Food Recovery Program Services / May 2022	317.00
5930	07/22/2022	ACM CONSTRUCTION, BUILDER GROUP	Building Plan Review Refund	88.00
5931	07/22/2022	ADT COMMERCIAL	Annual Fire Extinguisher Inspection	165.00
5932	07/22/2022	AMBIANCE ADDITIONS	Building Plan Review Refund	74.00
5933	07/22/2022	CAPTIONING UNLIMITED	Closed Captioning / June 2022	500.00
5934	07/22/2022	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / June 2022	9,264.00
5935	07/22/2022	COUNTY OF ORANGE	800MHz Communication Charges / April - June 2022	264.00

**CITY OF LAGUNA WOODS
WARRANT REGISTER
AUGUST 17, 2022**

ITEM 6.2

This Report Covers the Period 7/01/2022 through 7/31/2022

Date	Vendor Name	Description	Amount	
5936	07/22/2022	DUANE CHAPMAN	Building Plan Review Refund	155.00
5937	07/22/2022	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / June 2022	712.50
5938	07/22/2022	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / June 2022	57.50
5939	07/22/2022	JOHN MOHSENI	Building Plan Review Refund	74.00
5940	07/22/2022	LAGUNA GENERAL CONSTRUCTION, INC.	Building Plan Review Refund	37.00
5941	07/22/2022	LSA ASSOCIATES, INC.	Planning Services / June 2022	651.50
5942	07/22/2022	MICHAEL BAKER INTERNATIONAL	Planning Services / June 2022	1,447.50
5943	07/22/2022	OFFSITE OFFICE EQUIPMENTS STORAGE, LLC	Document Scanning Project	785.00
5944	07/22/2022	ORANGE COUNTY REGISTER-NOTICES	Public Notices / June 2022	2,407.68
5945	07/22/2022	PARK CONSULTING GROUP, INC	Software Consulting Services / June 2022	1,787.50
5946	07/22/2022	PAUL MARCH	Building Plan Review Refund	74.00
5947	07/22/2022	RICOH USA, INC.	Copier Usage / June 2022	151.39
5947	07/22/2022	RICOH USA, INC.	Document Scanning Services	8,993.82
5948	07/22/2022	SHELBY ELECTRIC INC.	City Hall Maintenance	684.00
5949	07/22/2022	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / June 2022	450.00
5950	07/22/2022	VERIZON WIRELESS	Building iPad Data Plans / June 2022	120.03
5951	07/22/2022	WILLDAN ENGINEERING	Code Enforcement Services / June 2022	2,880.00
5952	07/28/2022	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / June 2022	2,001.95
5953	07/28/2022	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / June 2022	9,151.25
5954	07/28/2022	CALIFORNIA YELLOW CAB	Taxi Voucher Services / June 2022	424.00
5954	07/28/2022	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / June 2022	382.00
5955	07/28/2022	CITY OF ALISO VIEJO	Dairy Fork Constructed Wetland Maintenance / Fiscal Year 2021-22	2,997.85
5956	07/28/2022	IBUILD SPECTRUM INC.	City Hall/Public Library Project	238,922.14
5957	07/28/2022	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / June 2022	54,835.00
5958	07/28/2022	COUNTY OF ORANGE	Automated Fingerprint ID System / July 2022	613.00
5959	07/28/2022	GOVERNMENT FINANCE OFFICERS	Employee Development	149.00
5960	07/28/2022	IHS ENVIRONMENTAL INC.	City Hall Refurbishment & Safety Project: Phase 3	720.00
5961	07/28/2022	MANAGED HEALTH NETWORK	Employee Benefit Program / August 2022	16.72
5962	07/28/2022	OFFICE TEAM	Temporary Administrative Services / Weeks Ended July 8 & 15, 2022	2,334.08
5963	07/28/2022	RICOH USA, INC.	Copier Lease / August 2022	214.20
5964	07/28/2022	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	731.90
5965	07/28/2022	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / August 2022	120.18

Total Bank Debits and Warrants: \$ 1,071,849.01

Petty Cash Expenditures Paid Out (See Note 2)

Julie Kropa Mileage and Parking Reimbursement

Total Petty Cash: \$31.15
\$31.15

TOTAL \$ 1,071,880.16

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of July 2022, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and Tao.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

**CITY OF LAGUNA WOODS
WARRANT REGISTER
AUGUST 17, 2022**


This Report Covers the Period 7/01/2022 through 7/31/2022

Date	Vendor Name	Description	Amount
<p>Note 3 - The table below summarizes credit card expenditures paid via Check #5964 to U.S. Bank totaling \$731.90:</p>			
	Microsoft	Office 365 Subscription	\$554.40
	Adobe	Computer Software	\$84.95
	Zoom	Video Conferencing	\$84.97
	USPS	Postage	\$7.58
		Total Credit Card Reimbursement:	<u><u>\$731.90</u></u>

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.


 Digitally signed by
 Elizabeth Torres
 Date: 2022.08.11
 17:37:04 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer

6.4 TELECONFERENCING FOR MEETINGS

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RESOLUTION NO. 22-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ALLOWING FOR THE CONTINUED USE OF TELECONFERENCING FOR MEETINGS DURING THE COVID-19 STATE OF EMERGENCY, PURSUANT TO CALIFORNIA ASSEMBLY BILL 361 (2021-2022)

WHEREAS, on February 26, 2020, the County of Orange Health Officer declared a Local Health Emergency and the Chairwoman of the Board of Supervisors, acting as the Chair of Emergency Management Council, proclaimed a Local Emergency finding that the imminent and proximate threat to public health from the introduction of COVID-19 created conditions of extreme peril to the safety of persons and property within the territorial limits of Orange County; and

WHEREAS, on March 2, 2020, the Orange County Board of Supervisors adopted resolutions No. 20-011 and 20-012 ratifying the Local Health Emergency and Local Emergency, referenced above; and

WHEREAS, on March 4, 2020, the Governor of the State of California proclaimed a State of Emergency in response to COVID-19, pursuant to Section 8625 of the California Emergency Services Act (Article 1 [commencing with Section 8550] of Chapter 7 of Division 1 of Title 2); and

WHEREAS, on March 11, 2020 the World Health Organization publicly characterized COVID-19 as a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a National Emergency due to the spread and the effects of COVID-19; and

WHEREAS, the State of California (California Department of Industrial Relation's Division of Occupational Safety and Health's Revised COVID-19 Prevention Emergency Temporary Standards effective January 14, 2022) and County of Orange Health Officer (Orders and Strong Recommendations revised June 15, 2022) continue to impose or recommend measures to promote social distancing; and

WHEREAS, on March 17, 2020, the Governor of the State of California issued Executive Order N-29-20 that, in an effort to confront and contain COVID-19, suspended certain provisions of the Ralph M. Brown Act providing local

agencies with greater flexibility to hold meetings via teleconferencing; and

WHEREAS, on September 16, 2021, the Governor of the State of California signed Assembly Bill 361 (2020-2022) (“AB 361”) amending the Ralph M. Brown Act providing local agencies with greater flexibility to hold meetings via teleconferencing during a proclaimed state of emergency when: (1) state or local officials have imposed or recommended measures to promote social distancing and/or (2) the legislative body of the local agency has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees (California Government Code Section 54953(e)(1)); and

WHEREAS, AB 361 was chaptered into law as an urgency statute with its effectiveness waived until October 1, 2021, subject to the Governor of the State of California’s Executive Order N-15-21 dated September 20, 2021; and

WHEREAS, in order to continue holding meetings via teleconferencing, AB 361 requires the legislative body of a local agency to periodically make the findings set forth in California Government Code Section 54953(e)(3).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct.

SECTION 2. The City Council does hereby find the following:

(A) A state of emergency has been proclaimed pursuant to Section 8625 of the California Emergency Services Act (Article 1 [commencing with Section 8550] of Chapter 7 of Division 1 of Title 2); and

(B) The City Council has reconsidered the circumstances of the state of emergency; and

(C) The state of emergency continues to directly impact the ability of the members of the City Council to meet safely in person; and

(D) State and local officials continue to impose or recommend measures to promote social distancing.

SECTION 3. The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2022.

CAROL MOORE, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 22-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2022, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk

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6.5
FISCAL YEARS 2021-23 BUDGET
ADJUSTMENTS

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RESOLUTION NO. 22-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2021-23 BUDGET AND WORK PLAN FOR FISCAL YEAR 2021-22 COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022, AND FISCAL YEAR 2022-23 COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023, RELATED TO ADJUSTMENTS OF STATE OF CALIFORNIA GRANTS FUND APPROPRIATIONS FOR CERTAIN WASTE AND RECYCLING WORK TO BE FUNDED BY CALIFORNIA SENATE BILL 1383 LOCAL ASSISTANCE GRANT PROGRAM (OWR1) FUNDS

WHEREAS, the Fiscal Years 2021-23 Budget (“Budget”) was adopted by the City Council on June 23, 2021; and

WHEREAS, City Council action is required to increase fund-level budget appropriations adopted as a part of the Budget; and

WHEREAS, subsequent to the adoption of the Budget, the City was awarded \$23,629 from the California Senate Bill 1383 Local Assistance Grant Program (OWR1) to fund certain waste and recycling work; and

WHEREAS, it is necessary to increase Fiscal Year 2022-23 appropriations for the State of California Grants Fund by \$23,629, with the appropriations drawn from the unassigned California Senate Bill 1383 Local Assistance Grant Program (OWR1) balance, to fund certain waste and recycling work.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Section 2 of Resolution No. 21-20, as previously amended by resolution nos. 21-32, 21-36, 21-39, 22-02, 22-27, and 22-34, is hereby amended, in its entirety, to read as follows:

The budget appropriations authorized, on a fund level, are:

Fiscal Year 2021-22

	<i>Fiscal Year 2021-22 Adopted Budget</i>	<i>Fiscal Year 2021-22 Carryover Appropriations</i>	<i>Fiscal Year 2021-22 Budget Amendments</i>	<i>Fiscal Year 2021-22 Amended Budget</i>
General Fund	\$6,432,593 (includes transfers to Capital Projects Fund of \$301,296)	-	\$58,240 ^{C,D,E}	\$6,490,833 (includes transfers to Capital Projects Fund of \$301,296)
Capital Projects Fund	\$301,296	\$382,583	\$0 ^{C,D}	\$683,879
Fuel Tax	\$375,514	-	\$5,632 ^B	\$381,146
Road Maintenance & Rehabilitation Program	\$270,600	-	-	\$270,600
Measure M2 (OC Go)	\$240,850	\$31,641	-	\$272,491
Coastal Area Road Improvement and Traffic Signals (CARITS)	-	-	\$262,000 ^A	\$262,000
Service Authority for Abandoned Vehicles	-	-	-	-
Supplemental Law Enforcement Services	\$158,100	-	-	\$158,100
Mobile Source Reduction	-	-	-	-
PEG/Cable Television	-	-	-	-
Senior Mobility	\$119,000	-	-	\$119,000
Community Development Block Grant (CDBG)	\$350,000	-	-	\$350,000
Federal Grants	\$1,895,829	-	-	\$1,895,829
State of California Grants	\$16,000	\$636,821	-	\$652,821
Laguna Woods Civic Support Fund	\$24,408	-	-	\$24,408
TOTAL	\$9,882,894	\$1,051,045	\$325,872	\$11,259,811

^A Fund Budget Adjustment CC-21/22-1: Coastal Area Road Improvement & Traffic Signals (CARITS) Fund, +\$262,000 (R 21-32). Fund closure authorized.

^B Fund Budget Adjustment CC-21/22-2: Fuel Tax Fund, +\$5,632 (R 21-36).

^C Fund Budget Adjustment CC-21/22-3: Woods End Project, +\$8,897 (R 21-39).

^D Fund Budget Adjustment CC-21/22-4: Woods End Project, -8,897 (R 22-02).

^E Fund Budget Adjustment CC-21/22-5: Cannabis Business Tax Measure, +58,240 (R 22-27).

Fiscal Year 2022-23

	<i>Fiscal Year 2022-23 Adopted Budget</i>	<i>Fiscal Year 2022-23 Carryover Appropriations</i>	<i>Fiscal Year 2022-23 Budget Amendments</i>	<i>Fiscal Year 2022-23 Amended Budget</i>
General Fund	\$6,633,681 (includes transfers to Capital Projects Fund of \$265,591)	-	\$11,421 ^B	\$6,645,102 (includes transfers to Capital Projects Fund of \$277,012)
Capital Projects Fund	\$265,591	-	\$11,421 ^B	\$277,012
Fuel Tax	\$361,360	-	-	\$361,360

Road Maintenance & Rehabilitation Program	\$309,800	-	\$24,443 ^C	\$334,243
Measure M2 (OC Go)	\$251,366	-	-	\$251,366
Coastal Area Road Improvement and Traffic Signals (CARITS)	-	-	-	-
Service Authority for Abandoned Vehicles	-	-	-	-
Supplemental Law Enforcement Services	\$158,100	-	-	\$158,100
Mobile Source Reduction	\$92,500	-	-	\$92,500
PEG/Cable Television	-	-	-	-
Senior Mobility	\$131,000	-	-	\$131,000
Community Development Block Grant (CDBG)	\$150,000	-	-	\$150,000
Federal Grants	\$1,895,828	-	-	\$1,895,828
State of California Grants	\$193,952	-	\$33,725 ^{A,D}	\$227,677
Laguna Woods Civic Support Fund	\$24,408	-	-	\$24,408
TOTAL (net transfers to Capital Projects Fund)	\$10,201,995	-	\$69,589	\$10,271,584

^A Fund Budget Adjustment CC-22/23-1: Woods End Project, +\$10,096 (R 22-02).

^B Fund Budget Adjustment CC-22/23-2: Woods End Project, +\$11,421 (R 22-02).

^C Fund Budget Adjustment CC-22/23-3: Pavement Project, +\$24,443 (R 22-34).

^D Fund Budget Adjustment CC-22/23-4: SB 1383 Grant Program, +\$23,629 (R 22-XX).

Carryover Appropriations

The budget appropriations authorized by this section reflect the Fiscal Years 2021-23 adopted budgets, plus authorized budget adjustments approved between July 1, 2021 and the date of this amendment. The budget appropriations authorized by this section also include carryovers of approved, but unspent, budget appropriations from prior fiscal years. Such carryovers were approved by the City Council with the adoption of the current budget and/or pursuant to Administrative Policy 2.9.

SECTION 2. The following allocations are made from the American Rescue Plan Act (Coronavirus Local Fiscal Recovery Funds) funds budgeted in the Federal Grants Fund. Appropriations not allocated to a specific use total \$1,773,346.

<i>City Council Action</i>	<i>Use</i>	<i>Allocation</i>
10/29/22	City Hall/Public Library Project	\$1,552,044
6/15/22	El Toro Road and Moulton Parkway Water Quality Treatment Project	\$186,500
6/15/22	City Hall/Public Library Project	\$157,371
6/15/22	City-maintained Catch Basins Full Capture Systems Retrofit Project	\$84,896

6/15/22	Woods End Wilderness Preserve Trail Drainage and Improvement Project	\$37,500
TOTAL		\$2,018,311

SECTION 3. The Mayor shall sign this resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED on this XX day of XX 2022.

CAROL MOORE, Mayor

ATTEST:

YOLIE TRIPPY, CMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF LAGUNA WOODS)

I, YOLIE TRIPPY, City Clerk of the City of Laguna Woods, do HEREBY CERTIFY that the foregoing **Resolution No. 22-XX** was duly adopted by the City Council of the City of Laguna Woods at a regular meeting thereof, held on the XX day of XX 2022, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

YOLIE TRIPPY, CMC, City Clerk

6.6
CITY HALL REFURBISHMENT & SAFETY
PROJECT: PHASE 3

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City of Laguna Woods

Agenda Report

TO: Honorable Mayor and City Councilmembers

FROM: Christopher Macon, City Manager

FOR: August 17, 2022 Regular Meeting

SUBJECT: City Hall Refurbishment & Safety Project: Phase 3

Recommendation

1. Approve the “City Hall Refurbishment & Safety Project: Phase 3” design plans and specifications as prepared by the project architect.

AND

2. Approve a notice of exemption for the “City Hall Refurbishment & Safety Project: Phase 3” finding that the project is categorically exempt from the California Environmental Quality Act (CEQA) and authorize the City Manager to cause the notice of exemption to be filed pursuant to applicable law.

AND

3. Award a contract agreement to US Builders & Consultants for the construction of the “City Hall Refurbishment & Safety Project: Phase 3”, in the amount of \$113,400, plus authorized change orders not to exceed 25% of the base amount; and authorize the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

Background

The City Hall Refurbishment & Safety Project: Phase 3 (“project”) is included in

the Fiscal Years 2021-32 Capital Improvement Program. The project involves the construction of a new break room/lactation room, installation of a hard lid ceiling in an office, and soundproofing a wall within the existing City Hall.

This project is intended to address maintenance needs and ensure that City Hall remains accessible, functional, safe, and secure for employees and visitors. The new break room/lactation room would comply with California Labor Code Section 1031 and also be available for use by OC Public Libraries staff. The work would safeguard and enhance the City's only public building and seat of government.

Discussion

Today's meeting is an opportunity for City Council action, as well as public input, on the City Hall Refurbishment & Safety Project: Phase 3. Staff recommends that the City Council take the following three actions to allow construction to proceed:

Recommendation 1

Approval of the project design plans and specifications as prepared by the project architect. The design plans and specifications are available for review via the City Clerk's Office, Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637. Telephone: (949) 639-0500. Email: cityhall@cityoflagunawoods.org.

Recommendation 2

Approval of a notice of exemption for the project finding that the project is categorically exempt from the California Environmental Quality Act ("CEQA") and authorization for the City Manager to cause the notice of exemption to be filed pursuant to applicable law. The proposed notice of exemption is included as Attachment A.

Recommendation 3

Award of a contract agreement to US Builders & Consultants for the construction of the project, in the amount of \$113,400, plus authorized change orders not to exceed 25% of the base amount; and authorization for the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

Bids to construct the project were solicited from May 26 through June 23, 2022. Three bids were received (Empire Design & Build; MLC Constructors, Inc.; and, US Builders & Consultants) ranging from \$113,400 to \$199,394. After review, US Builders & Consultants is the lowest cost responsive bidder.

Environmental Review

The project is categorically exempt from CEQA pursuant to California Code of Regulations, Title 14, Section 15301. For additional information, refer to the proposed notice of exemption (Attachment A).

Fiscal Impact

Sufficient funds to support this project are included in the City's budget.

Attachment: A – Proposed Notice of Exemption

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Recording requested by City of Laguna Woods
When recorded, mail to City of Laguna Woods,
24264 El Toro Road, Laguna Woods, CA 92637.
(949) 639-0500

Exemption Code 6103



NOTICE OF EXEMPTION

To: County of Orange Orange County Clerk-Recorder P.O. Box 238 Santa Ana, CA 92701	From: City of Laguna Woods 24264 El Toro Road Laguna Woods, CA 92637 (949) 639-0500
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Project Title: City Hall Refurbishment and Safety Project: Phase 3

Project Applicant: City of Laguna Woods
24264 El Toro Road
Laguna Woods, CA 92637
(949) 639-0500

Project Location – Specific: The project is located at Assessor’s Parcel Number (APN) 621-121-29 on the south side of El Toro Road east of Moulton Parkway. The specific address is: 24264 El Toro Road Laguna Woods, CA 92637.

Project Location – City: Laguna Woods, California **Project Location – County:** Orange

Description of Nature, Purpose, and Beneficiaries of Project: This project includes, but is not limited to, the construction of a new break room/lactation room, installation of a hard lid ceiling in an office, and soundproofing a wall within the existing Laguna Woods City Hall.

This project is intended to address maintenance needs and ensure that City Hall remains accessible, functional, safe, and secure for employees and visitors. The new break room/lactation room will comply with California Labor Code Section 1031 and also be available for use by OC Public Libraries staff. The work will safeguard and enhance the City’s only public building and seat of government.

Name of Public Agency Approving Project: City of Laguna Woods

Name of Person or Agency Carrying Out Project: City of Laguna Woods

Exempt Status:

X	Categorical Exemption (Sec. 15301)
	Declared Emergency (Sec. 21080(b)(3); 15269(a))

**NOTICE OF EXEMPTION
CITY HALL REFURBISHMENT AND SAFETY PROJECT: PHASE 3
CITY OF LAGUNA WOODS**

	Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
	Ministerial (Sec. 21080(b)(1); 15268)
	Statutory Exemption
	Not Subject to CEQA (Sec. 15061(b)(3))

Reasons Why Project is Exempt: The project is categorically exempt from the California Environmental Quality Act (“CEQA”) pursuant to California Code of Regulations, Title 14 (the State CEQA Guidelines) Section 15301 (Class 1, Existing Facilities). Section 15301 exempts from environmental review the “the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use.”

Subsection (a) of Section 15301 provides the following as non-exclusive examples of types of “existing facilities,” “Interior or exterior alterations involving such things as interior partitions, plumbing, and electrical conveyances.”

The project consists only of minor alteration work within the existing Laguna Woods City Hall implicating things such as interior walls, utility fixtures and conveyances, flooring, ceilings, and room amenities (e.g., cabinetry and appliances). Exterior work is limited to below-ground and concealed utility connections necessary to construct a new break room/lactation room inside the existing building. The project does not expand the existing or former use of Laguna Woods City Hall, nor does it add any additional square footage.

Based on the scope of work, the project meets the criteria for Class 1 categorical exemption.

Lead Agency Contact Person:

Signature: _____ Date: _____
Rebecca M. Pennington
Development Programs Analyst
City of Laguna Woods

Date Received for Filing at OPR: _____

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

6.7
CITY-MAINTAINED CATCH BASINS FULL
CAPTURE SYSTEMS RETROFIT PROJECT
(NO REPORT)

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