

# CITY of LAGUNA WOODS CITY COUNCIL AGENDA

Regular Meeting  
Wednesday, December 21, 2022  
2:00 p.m.

Laguna Woods City Hall  
24264 El Toro Road  
Laguna Woods, California 92637

Carol Moore  
Mayor

Cynthia Conners  
Mayor Pro Tem

Noel Hatch  
Councilmember



Shari L. Horne  
Councilmember

Annie McCary  
Councilmember

***Welcome to a meeting of the Laguna Woods City Council!***

***This meeting may be recorded, televised, and made publicly available.***

**Public Comments:** Persons wishing to address the City Council are requested to complete and submit a speaker card to City staff. Speaker cards are available near the entrance to the meeting location. Persons wishing to address the City Council on an item appearing on this agenda will be called upon at the appropriate time during the item's consideration. Persons wishing to address the City Council on an item *not* appearing on the agenda will be called upon during the "Public Comments" item. Persons who do not wish to submit a Speaker Card, or who wish to remain anonymous, may indicate their desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

**Americans with Disabilities Act (ADA):** It is the intention of the City to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

REGULAR MEETING SCHEDULE

The Laguna Woods City Council meets regularly on the third Wednesday of each month at 2 p.m.

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AGENDA POSTING AND AVAILABILITY

Regular and Adjourned Regular Meetings: Pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act, the City of Laguna Woods posts agendas at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 17-30, at least 72 hours in advance of regular and adjourned regular meetings. Agendas and agenda materials are available at Laguna Woods City Hall during normal business hours and on the City’s website. Printed copies of agendas and agenda materials are provided at no charge in advance of meetings. After meetings have occurred, a per page fee is charged for printed copies.

Special and Emergency Meetings: Agenda posting and availability for special and emergency meetings is conducted pursuant to all applicable provisions of California Government Code (Ralph M. Brown Act).

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FOR ADDITIONAL INFORMATION

For additional information, please contact the City Clerk’s Office at (949) 639-0500/TTY (949) 639-0535, [cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org), or 24264 El Toro Road, Laguna Woods, California 92637.

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AFFIDAVIT OF POSTING

STATE OF CALIFORNIA     )  
COUNTY OF ORANGE     ) ss.  
CITY OF LAGUNA WOODS   )

I, Yolie Trippy, City Clerk, City of Laguna Woods, hereby certify under penalty of perjury that this agenda was posted at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, California 92637; on the City’s website ([www.cityoflagunawoods.org](http://www.cityoflagunawoods.org)); and, at other locations designated by Resolution No. 17-30, pursuant to California Government Code Section 54954.2 of the Ralph M. Brown Act.

/s/ Yolie Trippy  
YOLIE TRIPPY, CMC, City Clerk

12/16/22  
Date

## **NOVEL CORONAVIRUS (COVID-19) NOTICE**

**Please exercise caution when attending City Council meetings.** If you attend this meeting, please abide by all applicable state and local public health orders.

### **OPTIONS FOR PUBLIC COMMENTS**

**1. Attend the meeting in-person.**

**2. Submit public comments in writing.** Written public comments may be submitted via email ([cityhall@cityoflagunawoods.org](mailto:cityhall@cityoflagunawoods.org)) or by mail (Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637), provided that they are received by the City prior to 2:00 p.m. on the day of the meeting. Written public comments may be read or summarized to the City Council at the meeting, and parties submitting comments should be aware that their email addresses and any information submitted may be disclosed or become a matter of public record. No party should expect privacy of such information.

**3. Make public comments by telephone.** Dial (669) 444-9171. When prompted enter the following meeting ID: 843 3362 0125 followed by pound (#) and the following meeting passcode: 719941 followed by pound (#). When an item you wish to comment on is discussed, press \*9 on your telephone to raise your hand. When it is your turn, you will be unmuted and able to speak. Please note that your telephone number will be visible to the City. No party should expect privacy of such information.

**4. Make public comments by computer.**

- Visit [www.zoom.us](http://www.zoom.us)
- Click on “Join a Meeting” toward the top right of the webpage
- Enter the following meeting ID: 843 3362 0125
- Open the Zoom application following the on-screen prompts
- Enter the following meeting password: 719941
- Enter a name and email address as required by Zoom

When an item you wish to comment on is discussed, click on “Raise Hand.” When it is your turn, you will be unmuted and able to speak. Please note that information you enter into Zoom will be visible to the City. No party should expect privacy of such information.

## **I. CALL TO ORDER**

Introductory Note: Members of the public wishing to address the City Council on items appearing on this agenda are advised to indicate their interest in doing so at the time an item is considered by notifying City staff if present in-person, pressing \*9 on their telephone if participating by telephone, or clicking on “Raise Hand” if participating by computer via Zoom. Members of the public wishing to address the City Council on items *not* appearing on this agenda may do so during Item V.

## **II. ROLL CALL**

## **III. PLEDGE OF ALLEGIANCE**

## **IV. PRESENTATIONS AND CEREMONIAL MATTERS**

### **4.1 City Hall/Public Library Project Update**

*Recommendation:* Receive and file.

## **V. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

About Public Comments on Non-Agenda Items: This is the time and place for members of the public to address the City Council on items *not* appearing on this agenda. To indicate interest, please notify City staff if present in-person, press \*9 on your telephone if participating by telephone, or click on “Raise Hand” if participating by computer via Zoom. Pursuant to state law, the City Council is unable to take action on such items, but may engage in brief discussion, provide direction to City staff, or schedule items for consideration at future meetings.

## **VI. CONSENT CALENDAR**

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council, City staff, or member of the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

### **6.1 City Council Minutes**

*Recommendation:* Approve the City Council meeting minutes for the regular meeting on October 19, 2022.

### **6.2 City Treasurer’s Report**

*Recommendation:* Receive and file the City Treasurer’s Report for the month of November 2022.

6.3 Warrant Register

*Recommendation:* Approve the warrant register dated December 21, 2022 in the amount of \$884,033.01.

6.4 Teleconferencing for Meetings

*Recommendation:* Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ALLOWING FOR THE CONTINUED USE OF TELECONFERENCING FOR MEETINGS DURING THE COVID-19 STATE OF EMERGENCY, PURSUANT TO CALIFORNIA ASSEMBLY BILL 361 (2021-2022)

6.5 Fiscal Years 2021-23 Budget Adjustments & City Hall/Public Library Project

*Recommendation:*

1. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2021-23 BUDGET AND WORK PLAN FOR FISCAL YEAR 2021-22 COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022, AND FISCAL YEAR 2022-23 COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023, RELATED TO ALLOCATION OF EXISTING FEDERAL GRANTS FUND (AMERICAN RESCUE PLAN ACT (CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS)) APPROPRIATIONS TO THE CITY HALL/PUBLIC LIBRARY PROJECT

AND

2. Approve an increase of the City Manager's authorization to approve change orders for the contract agreement with iBuild

Spectrum, Inc. for the construction of the “City Hall/Public Library Project” to 31% of the \$2,270,413.01 base amount.

## **VII. PUBLIC HEARINGS**

### **7.1 Community Development Block Grant (CDBG) Public Facilities & Improvements Project Proposal**

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public testimony.

AND

4. Close public hearing.

AND

5. Ratify the City Manager’s submittal of a proposal to the County of Orange requesting \$150,000 in Community Development Block Grant (CDBG) funds under the Fiscal Year 2023-24 Public Facilities & Improvements grant program (County of Orange RFP No. 012-23010523-NC) to support the “Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 7”, which generally consists of driveway and sidewalk improvements on El Toro Road.

AND

6. Adopt a resolution titled:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, RATIFYING THE**

SUBMITTAL OF A PROPOSAL TO THE COUNTY OF ORANGE FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS, PROSPECTIVELY ACCEPTING THE AWARD OF SUCH CDBG FUNDS, MAKING RELATED AUTHORIZATIONS RELATED TO THE FISCAL YEAR 2023-24 PUBLIC FACILITIES & IMPROVEMENTS GRANT PROGRAM (COUNTY OF ORANGE RFP NO. 012-23010523-NC), AND DETERMINING AND CERTIFYING THAT THE SUBMITTAL OF A PROPOSAL AND ACCEPTANCE OF THE AWARD OF FUNDS IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

## **VIII. CITY COUNCIL BUSINESS**

### **8.1 Procurement of Recovered Organic Waste Products**

*Recommendation:* Approve an agreement with the Golden Rain Foundation of Laguna Woods for procurement of mulch in connection with California Senate Bill 1383 and authorize the Mayor to execute the agreement, subject to approval as to form by the City Attorney.

## **IX. CITY COUNCIL REPORTS AND COMMENTS**

About City Council Reports and Comments: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

- 9.1 Coastal Greenbelt Authority  
Mayor Pro Tem Connors; Alternate: Vacant
- 9.2 Orange County Fire Authority  
Councilmember Hatch
- 9.3 Orange County Library Advisory Board  
Mayor Moore; Alternate: Vacant

- 9.4 Orange County Mosquito and Vector Control District  
Councilmember Horne
- 9.5 San Joaquin Hills Transportation Corridor Agency  
Mayor Pro Tem Conners; Alternate: Mayor Moore
- 9.6 South Orange County Watershed Management Area  
Mayor Moore; Alternate: Councilmember Hatch
- 9.7 Other Comments and Reports

**[THE CITY COUNCIL WILL TAKE A BRIEF RECESS.]**

## **X. CITY COUNCIL BUSINESS**

### 10.1 City Council Organization – Office of the Mayor

*Recommendation:* Appoint a member of the City Council to serve as Mayor effective immediately through December 2023.

### 10.2 City Council Organization – Office of the Mayor Pro Tem

*Recommendation:* Appoint a member of the City Council to serve as Mayor Pro Tem effective immediately through December 2023.

### 10.3 City Council Public Official Appointments

*Recommendation:*

1. Appoint members of the City Council to serve as a director and alternate on the California Joint Powers Insurance Authority Board of Directors from January 1, 2023 through December 31, 2024.

AND

2. Appoint members of the City Council to serve as a director, first alternate, and second alternate on the Coastal Greenbelt



Authority Board of Directors from January 1, 2023 through December 31, 2024.

AND

3. Appoint a member of the City Council to serve as a director on the Orange County Fire Authority Board of Directors from January 1, 2023 through December 31, 2024 by adopting a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPOINTING A DIRECTOR TO SERVE ON THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS FROM JANUARY 1, 2023 THROUGH DECEMBER 31, 2024

AND

4. Appoint members of the City Council to serve as a member and alternate on the Orange County Library Advisory Board from January 1, 2023 through December 31, 2024.

AND

5. Appoint a representative to serve as a trustee on the Orange County Mosquito and Vector Control District Board of Trustees effective at Noon on January 2, 2023 through 11:59 a.m. on January 6, 2025.

AND

6. Appoint members of the City Council to serve as a director and alternate on the San Joaquin Hills Transportation Corridor Agency Board of Directors from January 1, 2023 through December 31, 2024.

AND

7. Appoint members of the City Council to serve as a member and

alternate on the South Orange County Watershed Management Area Executive Committee from January 1, 2023 through December 31, 2024.

#### 10.4 Investment Policy Review Committee Appointments

*Recommendation:* Appoint two members of the City Council to serve on a standing Investment Policy Review Committee from January 1, 2023 through December 31, 2024, in accordance with Administrative Policy 2.2 (Investment of Financial Assets).

#### 10.5 Laguna Woods Civic Support Fund Appointments

*Recommendation:* Appoint two members of the City Council to serve on the Laguna Woods Civic Support Fund Board of Directors from January 1, 2023 through December 31, 2024.

#### 10.6 Appointment of Liaisons to Community Bridge Builders (agendized by the Ad Hoc Anti-Hate Advisory Council Committee comprised of Mayor Pro Tem Conners and Councilmember Horne)

*Recommendation:*

1. Appoint two members of the City Council to serve as liaisons to Community Bridge Builders (a community group combating bias and prejudice in Laguna Woods) to foster communication between the City and Community Bridge Builders related to their shared interest in promoting diversity, equity and inclusion in Laguna Woods, from December 21, 2022 through December 31, 2024.

AND

2. Dissolve the Ad Hoc Anti-Hate Advisory Council Committee.

#### 10.7 City Council Meeting Schedule

*Recommendation:*

1. Approve modifications to the City Council meeting schedule for Fiscal Year 2022-23.

AND

2. Approve a City Council meeting schedule for Fiscal Year 2023-24.

**XI. CLOSED SESSION**

**XII. CLOSED SESSION REPORT**

**XIII. ADJOURNMENT**

Next Regular Meeting:

Wednesday, January 18, 2023 at 2 p.m.

Laguna Woods City Hall

24264 El Toro Road, Laguna Woods, California 92637