

**CITY OF LAGUNA WOODS CALIFORNIA
CITY COUNCIL MINUTES
SPECIAL MEETING
December 12, 2022
2:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

Mayor Moore called the Special Meeting of the City Council of the City of Laguna Woods to order at 2:07 p.m.

II. ROLL CALL

COUNCILMEMBER: PRESENT: Hatch, Horne, Moore
 ABSENT: Conners

All councilmembers participated in-person at the meeting location.

STAFF PRESENT: City Manager Macon, City Attorney Patterson, Administrative
 Services Director/City Treasurer Torres, City Clerk Trippy

All staff participated in-person at the meeting location.

III. PLEDGE OF ALLEGIANCE

Annie McCary, resident and Councilmember-elect, led the pledge of allegiance.

IV. PUBLIC COMMENTS ON NON-AGENDA ITEMS – None

V. CITY COUNCIL BUSINESS

5.1 General Municipal Election

City Manager Macon made a presentation.

Moved by Councilmember Horne, seconded by Councilmember Hatch, and carried on a 3-0 vote with Mayor Pro Tem Conners absent, to adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA
WOODS, CALIFORNIA, RECITING THE FACTS OF THE GENERAL
MUNICIPAL ELECTION HELD ON NOVEMBER 8, 2022 AND

DECLARING THE RESULTS AND SUCH OTHER MATTERS AS
PROVIDED BY LAW

City Manager Macon continued his presentation.

City Clerk Trippy presented certificates of election to Annie McCary and Carol Moore.

Mayor Pro Tem Conners joined the meeting via teleconference at 2:12 p.m.

City Clerk Trippy administered oaths or affirmations of office for Annie McCary and Carol Moore.

VI. CONSENT CALENDAR

Moved by Councilmember Hatch, seconded by Councilmember Horne, and carried on a 4-0-1 vote with no vote from Mayor Pro Tem Conners, to approve Consent Calendar items 6.1 – 6.3. This vote was conducted by roll call.

6.1 Teleconferencing for Meetings

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ALLOWING FOR THE CONTINUED USE OF TELECONFERENCING FOR MEETINGS DURING THE COVID-19 STATE OF EMERGENCY, PURSUANT TO CALIFORNIA ASSEMBLY BILL 361 (2021-2022)

6.2 Measure M2 Expenditure Report

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, ADOPTING AND CONCERNING THE MEASURE M2 EXPENDITURE REPORT FOR FISCAL YEAR 2021-22 COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022

6.3 City Hall Refurbishment and Safety Project: Phase 3

Approved an increase of the City Manager's authorization to approve change orders for the contract agreement with US Builders & Consultants for the construction of the "City Hall Refurbishment and Safety Project: Phase 3" to 41% of the \$113,400 base amount.

VII. CITY COUNCIL BUSINESS

7.1 Annual Comprehensive Financial Report

City Manager Macon introduced the item.

Eric Xin, Brown Armstrong Accountancy Corporation, made a presentation.

Councilmembers discussed the item and staff and Mr. Xin answered related questions.

Moved by Councilmember Hatch, seconded by Councilmember Horne and carried unanimously on a 5-0 vote, to receive and file the following documents, each dated November 23, 2022:

1. Annual Comprehensive Financial Report with Report on Audit by Independent Auditors for the Year Ended June 30, 2022 (Fiscal Year 2021-22)

AND

2. Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

AND

3. Independent Auditor's Statements on Auditing Standards 114 Letter: The Auditor's Communication with Those Charged with Governance

AND

4. Appropriations Limit Worksheet with Independent Accountant's Report on Applying Agreed-Upon Procedures for the Fiscal Year Ended June 30, 2022

This vote was conducted by roll call.

Mayor Moore stated that a resident expressed a desire to speak on Item 5.1.

5.1 General Municipal Election

Juanita Skillman, resident, welcomed Councilmember McCary to the City Council, congratulated Mayor Moore on her reelection, thanked former Councilmember Tao for his service, and commented on the City Manager as related to Item 8.1.

7.2 Community Development Block Grant Coronavirus Aid, Relief, and Economic Security Act (CDBG-CV) Funding for Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 6

City Manager Macon made a presentation.

Moved by Councilmember Horne, seconded by Councilmember Hatch, and carried on a

4-0-1 vote with no vote from Mayor Pro Tem Conners, to:

1. Approve Contract # 012-23010627-CV with the County of Orange for Coronavirus Aid, Relief, and Economic Securities (CARES) Act, H.R. 748, Community Development Block Grant, Public Facilities & Improvements, Americans with Disabilities Act (ADA) Pedestrian Accessibility Improvement Project: Phase 6 (B), and authorize the City Manager to execute the contract, subject to approval as to form by the City Attorney.

AND

2. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AMENDING AND ADOPTING THE FISCAL YEARS 2021-23 BUDGET AND WORK PLAN FOR FISCAL YEAR 2021-22 COMMENCING JULY 1, 2021 AND ENDING JUNE 30, 2022, AND FISCAL YEAR 2022-23 COMMENCING JULY 1, 2022 AND ENDING JUNE 30, 2023, RELATED TO ADJUSTMENTS OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND APPROPRIATIONS TO REFLECT THE PLANNED EXPENDITURE OF COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT (CDBG-CV) FUNDS FOR THE "AMERICANS WITH DISABILITIES ACT (ADA) PEDESTRIAN ACCESSIBILITY IMPROVEMENT PROJECT: PHASE 6"

This vote was conducted by roll call.

- 7.3 League of California Cities' New Mayors and Council Members Academy (agendaized by Councilmember Horne)

Mayor Moore and Councilmember Horne made comments.

Moved by Councilmember Horne, seconded by Councilmember Hatch, and carried on a 4-0-1 vote with no vote from Mayor Pro Tem Conners, to authorize Councilmember McCary to participate in the League of California Cities' New Mayors and Council Members Academy from February 1-3, 2023 in Universal City at the Sheraton Universal Hotel, including City-paid registration fees of \$1,625, hotel fees of \$199 per night (plus taxes and fees) for two nights, and hotel self-parking. This vote was conducted by roll call.

X. CLOSED SESSION

Prior to convening in closed session, an opportunity was provided for public comments on items appearing on the closed session agenda. No such public comments were received.

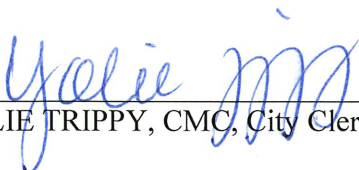
8.1 The City Council met in closed session under the authority of California Government Code Section 54957 to consider the appointment and employment of the City Manager.

XI. CLOSED SESSION REPORT

The City Council reconvened in open session at 3:07 p.m. City Attorney Patterson stated that there was no reportable action.

XII. ADJOURNMENT

The meeting was adjourned at 3:07 p.m. The next regular meeting will be at 2:00 p.m. on Wednesday, December 21, 2022 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.



YOLIE TRIPPY, CMC, City Clerk

Approved: January 18, 2023



CYNTHIA CONNERS, Mayor