

## CITY OF LAGUNA WOODS

## WARRANT REGISTER

January 18, 2023

ITEM 6.3

This Report Covers the Period 12/01/2022 through 12/31/2022

Date	Vendor Name	Description	Amount	
<b>Debit</b>	<b>Automatic Bank Debits:</b>			
Debit 12/01/2022	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / November 2022	963.62	
Debit 12/01/2022	CALPERS - RETIREMENT	Unfunded Accrued Liability / November 2022	230.33	
Debit 12/01/2022	CALPERS - RETIREMENT	Unfunded Accrued Liability / November 2022	116.67	
Debit 12/02/2022	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / November 2022	1,472.08	
Debit 12/02/2022	AUTHORIZE.NET	Online Credit Card Processing Fees / November 2022	12.00	
Debit 12/02/2022	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / December 2022	497.29	
Debit 12/06/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 11/04/2022	3,157.93	
Debit 12/06/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 11/04/2022	1,710.25	
Debit 12/07/2022	ADP TAX	Payroll Taxes / Pay Period Ended 12/02/2022	8,768.23	
Debit 12/07/2022	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 12/02/2022	21,710.31	
Debit 12/08/2022	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / December 2022	130.80	
Debit 12/08/2022	NAVIA BENEFIT SOLUTIONS	125 Cafeteria Plan Administration / November 2022	100.00	
Debit 12/09/2022	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 12/02/2022	1,520.00	
Debit 12/09/2022	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 11/04/2022 & 11/18/2022	429.12	
Debit 12/12/2022	CALPERS - HEALTH	Employee Benefit Program / December 2022	7,387.03	
Debit 12/15/2022	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / December 2022	25.74	
Debit 12/16/2022	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / December 2022	261,943.67	
Debit 12/20/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 11/18/2022	3,157.93	
Debit 12/20/2022	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 11/18/2022	1,751.54	
Debit 12/21/2022	ADP TAX	Payroll Taxes / Pay Period Ended 12/16/2022	8,462.68	
Debit 12/21/2022	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 12/16/2022	20,885.33	
Debit 12/21/2022	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 12/16/2022	1,520.00	
Debit 12/22/2022	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / December 2022	475.77	
Debit 12/29/2022	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / December 2022	869.29	
<b>Check Number</b>	<b>Warrants:</b>			
6271	12/02/2022	ACC BUSINESS	City Hall Internet Service / October 2022	608.66
6272	12/02/2022	ALISO CREEK MINUTEMAN PRESS	Printing Services	299.54
6273	12/02/2022	AT&T	Telephone / 888-932-6735 / October 2022	181.57
6274	12/02/2022	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / October 2022	628.00
6275	12/02/2022	CAPTIONING UNLIMITED	Closed Captioning / November 2022	200.00
6276	12/02/2022	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / October 2022	9,426.75
6277	12/02/2022	DC PLUMBING, HEATING AND AIR CONDITIONING	City Hall Maintenance	470.00
6278	12/02/2022	EMPIRE PRIVATE SECURITY INC.	City Hall/Public Library Project	675.00
6279	12/02/2022	IBUILD SPECTRUM INC.	City Hall/Public Library Project	179,286.43
6280	12/02/2022	INTERPRETING SERVICES INTERNATIONAL, LLC	Translation Services	200.00
6281	12/02/2022	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / October 2022	55,520.00
6282	12/02/2022	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / October 2022	1,347.50
6283	12/02/2022	LSA ASSOCIATES, INC.	Planning Services / October 2022	30,611.25
6284	12/02/2022	MANAGED HEALTH NETWORK	Employee Benefit Program / December 2022	16.72
6285	12/02/2022	MICHAEL BAKER INTERNATIONAL	Planning Services / October 2022	1,242.50
6286	12/02/2022	NADIA COOK	Document Recording Fee Reimbursement	286.00

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**WARRANT REGISTER**  
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Date	Vendor Name	Description	Amount	
6287	12/02/2022	PROTELESIS	Telephone System Maintenance	325.00
6288	12/02/2022	RESCUE SQUAD CPR	First Aid / CPR / AED Training	765.00
6289	12/02/2022	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / October 2022	2,439.19
6290	12/02/2022	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	710.19
6291	12/02/2022	VERIZON WIRELESS	Building iPads Data Plans / October 2022	120.03
6292	12/02/2022	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / December 2022	120.18
6293	12/02/2022	A & B HOME REMODELING & DESIGN	Building Plan Review Refund	293.75
6294	12/02/2022	ACM CONSTRUCTION, BUILDER GROUP	Building Plan Review Refund	148.00
6295	12/02/2022	AMIR E. SOUMEEH	Building Plan Review Refund	74.00
6296	12/02/2022	CALEB CONSTRUCTION	Building Plan Review Refund	36.25
6297	12/02/2022	DAVID LOTTIE CONSTRUCTION	Building Plan Review Refund	148.00
6298	12/02/2022	DUANE CHAPMAN	Building Plan Review Refund	222.00
6299	12/02/2022	ELEGANT HOME IMPROVEMENT	Building Plan Review Refund	74.00
6300	12/02/2022	ELEGANTE CONSTRUCTION & DESIGN	Building Plan Review Refund	74.00
6301	12/02/2022	FARHAD FASHAMI	Building Plan Review Refund	74.00
6302	12/02/2022	FHI CONSTRUCTION	Building Plan Review Refund	188.00
6303	12/02/2022	HOME LIFE CONCEPTS	Building Plan Review Refund	37.00
6304	12/02/2022	J. LIN REMODELING SERVICES,INC	Building Plan Review Refund	74.00
6305	12/02/2022	KARGER CORPORATION	Building Plan Review Refund	74.00
6306	12/02/2022	LAGUNA GENERAL CONSTRUCTION,INC.	Building Plan Review Refund	72.50
6307	12/02/2022	MIGUEL HERNANDEZ	Building Plan Review Refund	74.00
6308	12/02/2022	MYKATON CONSTRUCTION	Building Plan Review Refund	518.00
6309	12/02/2022	ONE WAY CONSTRUCTION	Building Plan Review Refund	222.00
6310	12/02/2022	RICHARD CONNELL	Building Plan Review Refund	74.00
6311	12/02/2022	RON HARBIN	Building Plan Review Refund	74.00
6312	12/02/2022	SAMUEL ARIAS	Building Plan Review Refund	72.50
6313	12/02/2022	SCOTT REESE	Building Plan Review Refund	148.00
6314	12/02/2022	SDB ENTERPRISE INC.	Building Plan Review Refund	148.00
6315	12/02/2022	SOUTH COAST RESTORATION	Building Plan Review Refund	74.00
6316	12/02/2022	SUBI DESIGN BUILD INC.	Building Plan Review Refund	222.00
6317	12/02/2022	WEST COAST REMODEL	Building Plan Review Refund	74.00
6318	12/02/2022	WL MCFADDEN CONSTRUCTION, INC	Building Plan Review Refund	329.25
6319	12/09/2022	360CIVIC	Website Hosting / November 2022	200.00
6320	12/09/2022	ABOUND FOOD CARE	Edible Food Recovery Program Services / November 2022	317.00
6321	12/09/2022	AT&T	Telephone / 639-0500 / November 2022	228.14
6322	12/09/2022	AT&T	Telephone / 452-0600 / November 2022	2,610.81
6323	12/09/2022	AT&T	Telephone / 458-3487 / November 2022	45.70
6324	12/09/2022	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / November 2022	2,725.79
6325	12/09/2022	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / December 2022	171.45
6326	12/09/2022	KONE INC.	City Hall Elevator Maintenance / December 2022	225.00
6327	12/09/2022	OMNI ENTERPRISE INC	Janitorial Services / September - October 2022	4,800.00
6328	12/09/2022	PETTY CASH	Replenish Petty Cash / November 2022	-
6329	12/09/2022	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / November 2022	10,179.71
6330	12/09/2022	SMITH ARCHITECTS	City Hall Refurbishment & Safety: Phase 3	1,250.00

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Date	Vendor Name	Description	Amount	
6331	12/09/2022	SOUTHERN CALIFORNIA EDISON	Electric Services / October - November 2022	6,549.99
6332	12/09/2022	STAPLES	Office & Janitorial Supplies	1,183.61
6333	12/09/2022	STATE WATER RESOURCES	Annual Permit Fee / July 2022 - June 2023	10,602.00
6334	12/09/2022	US BUILDERS AND CONSULTANTS	City Hall Refurbishment & Safety Project: Phase 3	54,391.08
6335	12/09/2022	YUNEX LLC	Traffic Signal Maintenance / October 2022	2,830.50
6336	12/16/2022	ADVANCED PERMIT SERVICES	Cancelled Permit Refund	67.00
6337	12/16/2022	AT&T	Telephone / 581-9821 / November 2022	187.65
6338	12/16/2022	AT&T	White Pages / December 2022	4.62
6339	12/16/2022	BOUTWELL FAY LLP	Legal Services / November 2022	85.00
6340	12/16/2022	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2021-22	3,500.00
6341	12/16/2022	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / November 2022	9,426.75
6342	12/16/2022	COUNTY OF ORANGE	Automated Fingerprint ID System / December 2022	613.00
6343	12/16/2022	CSMFO	Membership Dues / Calendar Year 2023	125.00
6344	12/16/2022	EL TORO WATER DISTRICT	Water Service / September - October 2022	11,373.01
6345	12/16/2022	FOREST PRINTING & COPYING INC	Printing Services	835.06
6346	12/16/2022	HINDERLITER DE LLAMAS & ASSOCIATES	Sales & Use Tax Consulting Services / 2nd Quarter Fiscal Year 2022-23	750.00
6347	12/16/2022	IBUILD SPECTRUM INC.	City Hall/Public Library Project	170,674.68
6348	12/16/2022	MICHAEL BAKER INTERNATIONAL	Planning Services / November 2022	866.50
6349	12/16/2022	MONARCH ENVIRONMENTAL COMPANIES, INC.	Arborist Services / November 2022	1,050.00
6350	12/16/2022	ORANGE COUNTY REGISTER-NOTICES	Public Notices / November 2022	3,082.48
6351	12/16/2022	RUTAN & TUCKER, LLP	Legal Services / November 2022	5,892.88
6352	12/16/2022	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / November 2022	214.00
6353	12/16/2022	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / November 2022	400.00
6354	12/16/2022	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / November 2022	4,350.00
6355	12/16/2022	THALES CONSULTING INC.	Annual Street Report / Fiscal Year 2021-22	650.00
6356	12/16/2022	VERIZON WIRELESS	Building iPads Data Plans / November 2022	120.03
6357	12/16/2022	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / November 2022	5,573.17
6358	12/16/2022	YUNEX LLC	Traffic Signal Maintenance / November 2022	2,474.50
6359	12/22/2022	ADT COMMERCIAL	Fire & Security Monitoring / January - March 2023	261.60
6360	12/22/2022	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / November 2022	1,786.92
6361	12/22/2022	CALIFORNIA YELLOW CAB	Taxi Voucher Services / November 2022	488.00
6361	12/22/2022	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / November 2022	439.00
6362	12/22/2022	COVER YOUR BRASS LLC	City Hall Maintenance	3,707.50
6363	12/22/2022	J&M TROPHIES	Plaque	23.71
6364	12/22/2022	OMNI ENTERPRISE INC	Janitorial Services / November 2022	2,480.00
6365	12/22/2022	RICOH USA, INC.	Copier Lease / January 2023	246.57
6366	12/22/2022	SCOTT A MOMMER CONSULTING	Deposit Permit Balance Refund	138.40
6367	12/22/2022	VIDIFLO, LLC	Audio Visual Services	600.00
6368	12/22/2022	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / January 2023	129.57
			<b>Total Bank Debits and Warrants:</b>	<b>\$ 967,323.75</b>

**CITY OF LAGUNA WOODS  
WARRANT REGISTER  
January 18, 2023**

This Report Covers the Period 12/01/2022 through 12/31/2022

Date	Vendor Name	Description	Amount
<b>Petty Cash Expenditures Paid Out</b> (See Note 2)			
	Staples	Office Supplies	\$55.46
	Albertson's	Office Supplies	\$18.48
	Aldi's	Office Supplies	\$7.98
	Acoustimac	Office Supplies	\$8.15
	Home Depot	City Hall Maintenance	\$189.12
		<b>Total Petty Cash:</b>	<b>\$279.19</b>
		<b>TOTAL</b>	<b>\$ 967,602.94</b>

**NOTES:**

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of December 2022, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, McCrary and Tao.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - The table below summarizes credit card expenditures paid via Check #6290 to U.S. Bank totaling \$710.19:

Adobe	Computer Software	\$84.95
Zoom	Video Conferencing	\$69.98
USPS	Postage	\$7.85
ESRI	GIS Software License	\$500.00
J&M Trophies	Plaques	\$47.41
	<b>Total Credit Card Reimbursement:</b>	<b>\$710.19</b>

**Administrative Services Director/City Treasurer's Certification**

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

Digitally signed by  
Elizabeth Torres  
Date: 2023.01.12  
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Elizabeth Torres, Administrative Services Director/City Treasurer