

CITY OF LAGUNA WOODS

WARRANT REGISTER

February 15, 2023

ITEM 6.3

This Report Covers the Period 01/01/2023 through 01/31/2023

	Date	Vendor Name	Description	Amount
Debit		Automatic Bank Debits:		
Debit	01/03/2023	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / December 2022	1,589.75
Debit	01/03/2023	AUTHORIZE.NET	Online Credit Card Processing Fees / December 2022	12.00
Debit	01/03/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / December 2022	230.33
Debit	01/03/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / December 2022	116.67
Debit	01/04/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/03/2022	3,157.93
Debit	01/04/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/03/2022	1,798.47
Debit	01/04/2023	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / January 2023	472.44
Debit	01/05/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / December 2022	270.54
Debit	01/05/2023	ADP TAX	Payroll Taxes / Pay Period Ended 12/31/2022	9,809.05
Debit	01/05/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 12/31/2022	19,877.74
Debit	01/06/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 12/31/2022	1,520.00
Debit	01/06/2023	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 12/02/2022 & 12/16/2022	433.76
Debit	01/11/2023	CALPERS - HEALTH	Employee Benefit Program / January 2023	7,847.63
Debit	01/10/2023	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / January 2023	100.00
Debit	01/12/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / January 2023	45.92
Debit	01/12/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / January 2023	15.00
Debit	01/13/2023	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / January 2023	261,943.67
Debit	01/17/2023	U.S. BANK	Bank Service Charges / December 2022	44.85
Debit	01/18/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/16/2022	3,157.94
Debit	01/18/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/16/2022	1,742.69
Debit	01/18/2023	ADP TAX	Payroll Taxes / Pay Period Ended 01/13/2023	9,421.75
Debit	01/18/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 01/13/2023	19,994.17
Debit	01/19/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / January 2023	820.19
Debit	01/19/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / January 2023	535.96
Debit	01/20/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 01/13/2023	1,520.00
Debit	01/26/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / January 2023	425.95
Debit	01/26/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / January 2023	91.80
Debit	01/31/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/30/2022	3,157.93
Debit	01/31/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 12/30/2022	1,724.99
Check Number		Warrants:		
6369	01/06/2023	ACC BUSINESS	City Hall Internet Service / November 2022	608.66
6370	01/06/2023	AT&T	Telephone / 452-0600 / December 2022	2,609.08
6371	01/06/2023	AT&T	Telephone / 458-3487 / December 2022	46.40
6372	01/06/2023	AT&T	Telephone / 639-0500 / December 2022	230.24
6373	01/06/2023	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / October 2022	9,912.50
6374	01/06/2023	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / October - December 2022	471.60
6375	01/06/2023	CAPTIONING UNLIMITED	Closed Captioning / December 2022	500.00
6376	01/06/2023	CIVIL SOURCE	Engineering Services / November 2022	22,570.00
6377	01/06/2023	COUNTY OF ORANGE	NPDES Cost-Share / Fiscal Year 2022-23	35,239.55
6378	01/06/2023	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / October - December 2022	945.53
6379	01/06/2023	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / January 2023	171.45
6380	01/06/2023	FUSCOE ENGINEERING, INC.	Engineering Services / October - November 2022	3,117.50

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6381	01/06/2023	INTERPRETING SERVICES INTERNATIONAL, LLC	Translation Services	417.99
6382	01/06/2023	MANAGED HEALTH NETWORK	Employee Benefit Program / January 2023	16.72
6383	01/06/2023	RJM DESIGN GROUP	Landscape Architectural Services / November 2022	1,803.40
6384	01/06/2023	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / November 2022	2,781.48
6385	01/06/2023	TALIMAR SYSTEMS, INC	City Hall Maintenance	942.81
6386	01/06/2023	WILLDAN ENGINEERING	Code Enforcement Services / November 2022	2,100.00
6387	01/13/2023	360CIVIC	Website Hosting & Maintenance / December 2022	400.00
6388	01/13/2023	AT&T	White Pages / January 2023	4.63
6389	01/13/2023	COUNTY OF ORANGE	Automated Fingerprint ID System / January 2023	613.00
6390	01/13/2023	GOVERNMENT FINANCE OFFICERS	ACFR Award Program Application / Fiscal Year 2021-22	460.00
6391	01/13/2023	HARDY & HARPER, INC	Pavement Management Plan Project	231,386.43
6392	01/13/2023	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / November 2022	278.75
6393	01/13/2023	KONE INC.	City Hall Elevator Maintenance / January 2023	225.00
6394	01/13/2023	MARGARET MOLTHEN	Taxi Voucher Refund	396.00
6395	01/13/2023	ON POINT LAND SURVEYING, INC	Survey Document Preparation	1,120.00
6396	01/13/2023	ORANGE COUNTY REGISTER-NOTICES	Public Notices / December 2022	372.00
6397	01/13/2023	PARK CONSULTING GROUP, INC	Software Consulting Services / October - November 2022	8,706.25
6398	01/13/2023	PETTY CASH	Replenish Petty Cash / December 2022	-
6399	01/13/2023	PRACTICAL DATA SOLUTIONS	IT Support Services / November - December 2022	7,486.25
6400	01/13/2023	REBECCA PENNINGTON	Document Recording Reimbursement	288.00
6401	01/13/2023	RICOH USA, INC.	Copier Usage / October - December 2022	620.56
6402	01/13/2023	SOUTHERN CALIFORNIA EDISON	Electric Services / November - December 2022	6,269.06
6403	01/13/2023	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / December 2022	742.41
6404	01/13/2023	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / December 2022	350.00
6405	01/13/2023	STAPLES	Office & Janitorial Supplies / December 2022	349.65
6406	01/13/2023	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	3,395.61
6407	01/13/2023	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / December 2022	6,468.01
6408	01/13/2023	YUNEX LLC	Traffic Signal Maintenance / December 2022	1,099.00
6409	01/27/2023	ALISO CREEK MINUTEMAN PRESS	Printing Services	94.82
6410	01/27/2023	AMAZON CAPITAL SERVICES	Office Supplies	215.14
6411	01/27/2023	AT&T	Telephone / 581-9821 / December 2022	190.08
6412	01/27/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / December 2022	4,967.39
6413	01/27/2023	CALIFORNIA YELLOW CAB	Taxi Voucher Services / December 2022	629.00
6413	01/27/2023	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / December 2022	224.00
6414	01/27/2023	CAPTIONING UNLIMITED	Closed Captioning / January 2023	200.00
6415	01/27/2023	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / December 2022	9,426.75
6416	01/27/2023	CIVIL SOURCE	Engineering Services / December 2022	7,105.00
6417	01/27/2023	COUNTY OF ORANGE	800 MHz Communication Charges / January - March 2023	1,366.00
6418	01/27/2023	DAVIS SIGN CO. INC.	Office Supplies	213.56
6419	01/27/2023	EL TORO WATER DISTRICT	Water Service / November 2022	2,969.03
6420	01/27/2023	INTERPRETING SERVICES INTERNATIONAL, LLC	Translation Services	157.30
6421	01/27/2023	LSA ASSOCIATES, INC.	Planning Services / December 2022	7,969.50
6422	01/27/2023	MANAGED HEALTH NETWORK	Employee Benefit Program / February 2023	16.72
6423	01/27/2023	MARC DONOHUE	Administrative Services / November 2022 - January 2023	650.00
6424	01/27/2023	MARINA LANDSCAPE, INC.	Ridge Route Drive Landscape Project	62,467.06

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Date	Vendor Name	Description	Amount	
6425	01/27/2023	MICHAEL BAKER INTERNATIONAL	Planning Services / December 2022	2,832.50
6426	01/27/2023	ON POINT LAND SURVEYING, INC	Survey Document Preparation	3,840.00
6427	01/27/2023	ORKIN	Pest Control Services	900.00
6428	01/27/2023	PARK CONSULTING GROUP, INC	Software Consulting Services / December 2022	1,693.75
6429	01/27/2023	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / December 2022	15,751.44
6430	01/27/2023	RICOH USA, INC.	Copier Lease / February 2023	246.57
6431	01/27/2023	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / December 2022	2,587.32
6432	01/27/2023	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / December 2022	3,480.00
6433	01/27/2023	VERIZON WIRELESS	Building iPads Data Plans / December 2022	120.03
6434	01/27/2023	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / February 2023	129.57
6435	01/27/2023	YUNEX LLC	Traffic Signal Maintenance / December 2022	967.00
			Total Bank Debits and Warrants:	\$ 838,804.17

Petty Cash Expenditures Paid Out (See Note 2)

Davis Colors	EI Toro Road and Moulton Parkway Water Quality Treatment Project	\$10.86
FeltRight	City Hall Maintenance	\$34.98
Orange County Clerk-Recorder	Document Recording	\$50.00
Orange County Clerk-Recorder	Document Recording	\$50.00
		Total Petty Cash:
		\$145.84

TOTAL \$ 838,950.01

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of January 2023, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - The table below summarizes credit card expenditures paid via Check #6406 to U.S. Bank totaling \$3,395.61

Microsoft	Office 365 Online Services	\$1,680.00
Microsoft	Office 365 Subscription	\$166.94
Microsoft	Office 365 Subscription	\$471.38
Dropbox	Website Services	\$864.00
Adobe	Computer Software	\$119.95
Zoom	Video Conferencing	\$69.98
USPS	Postage	\$7.25
UPS Store	Printing Services	\$16.11
		Total Credit Card Reimbursement:
		\$3,395.61


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Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

 Digitally signed by
Elizabeth Torres
Date: 2023.02.09
12:39:57 -08'00'

Elizabeth Torres, Administrative Services Director/City Treasurer