

CITY OF LAGUNA WOODS

WARRANT REGISTER

March 22, 2023

ITEM 6.3

This Report Covers the Period 02/01/2023 through 02/28/2023

Date	Vendor Name	Description	Amount	
Debit				
<i>Automatic Bank Debits:</i>				
02/01/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / January 2023	230.33	
02/01/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / January 2023	116.67	
02/01/2023	ADP TAX	Payroll Taxes / Pay Period Ended 01/27/2023	9,589.74	
02/01/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 01/27/2023	20,415.87	
02/02/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / January 2023	416.67	
02/02/2023	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / February 2023	472.44	
02/02/2023	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / January 2023	1,075.57	
02/02/2023	AUTHORIZE.NET	Online Credit Card Processing Fees / January 2023	12.00	
02/03/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 01/27/2023	1,520.00	
02/03/2023	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 12/30/2022 & 01/13/2023	415.20	
02/08/2023	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / February 2023	100.00	
02/09/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / February 2023	416.63	
02/09/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / February 2023	651.78	
02/10/2023	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / February 2023	261,943.67	
02/13/2023	CALPERS - HEALTH	Employee Benefit Program / February 2023	7,847.63	
02/14/2023	U.S. BANK	Bank Service Charges / January 2023	49.04	
02/14/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 01/13/2023	3,157.94	
02/14/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 01/13/2023	1,713.19	
02/15/2023	ADP TAX	Payroll Taxes / Pay Period Ended 02/10/2023	9,184.68	
02/15/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 02/10/2023	20,173.83	
02/16/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / February 2023	198.93	
02/16/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 02/10/2023	1,520.00	
02/22/2023	ADP PAYROLL SERVICES	Payroll Processing Fees / Quarterly and Year End Processing	131.10	
02/23/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / February 2023	257.53	
02/28/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 01/27/2023	3,157.94	
02/28/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 01/27/2023	1,727.94	
Check				
<i>Warrants:</i>				
6436	02/02/2023	ABOUND FOOD CARE	Edible Food Recovery Program Services / December 2022	317.00
6437	02/02/2023	AT&T	Telephone / 458-3487 / January 2023	47.56
6438	02/02/2023	AT&T	Telephone / 639-0500 / January 2023	233.93
6439	02/02/2023	AT&T	Telephone / 452-0600 / January 2023	2,614.62
6440	02/02/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / January 2023	8,313.03
6441	02/02/2023	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / November 2022	9,185.00
6442	02/02/2023	CIVICPLUS, LLC	Municode Online Renewal / April 2022 - March 2023	500.00
6443	02/02/2023	FUSCOE ENGINEERING, INC.	Engineering Services	8,412.50
6444	02/02/2023	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / September 2022	64,295.00
6445	02/02/2023	JOHN L. HUNTER & ASSOCIATES, INC	NPDES Inspection Services / December 2022	495.00
6446	02/02/2023	MARINA LANDSCAPE, INC.	Ridge Route Landscape Project	45,374.32
6447	02/02/2023	OBR ARCHITECTURE, INC.	City Hall/Public Library Project	8,064.03
6448	02/02/2023	OMNI ENTERPRISE INC	Janitorial Services / December 2022	2,480.00
6449	02/02/2023	PETTY CASH	Replenish Petty Cash / January 2023	-
6450	02/02/2023	SOUTHWEST INSPECTION AND TESTING, INC.	City Hall/Public Library Project	1,292.00

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Date	Vendor Name	Description	Amount	
6451	02/02/2023	THALES CONSULTING INC.	State Controller's Report / Fiscal Year 2021-22	1,060.00
6452	02/02/2023	US BUILDERS AND CONSULTANTS	City Hall Refurbishment & Safety Project: Phase 3	39,516.61
6453	02/10/2023	ACC BUSINESS	City Hall Internet Service / December 2022	608.66
6454	02/10/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / January 2023	2,503.75
6455	02/10/2023	CIVICPLUS, LLC	Annual Subscription Municode Online / Fiscal Year 2022-23	350.00
6456	02/10/2023	COUNTY OF ORANGE	Maintenance For Emergency Radio	243.25
6457	02/10/2023	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / February 2023	171.45
6458	02/10/2023	MISSION SQUARE RETIREMENT	Quarterly Plan Fee / January - March 2023	125.00
6459	02/10/2023	PRACTICAL DATA SOLUTIONS	IT Support Services / January 2023	3,889.63
6460	02/10/2023	RECREATION BRANDING SERVICES	Graphic Design	306.00
6461	02/10/2023	RICOH USA, INC.	Copier Usage / November 2022 - January 2023	69.37
6462	02/10/2023	RUTAN & TUCKER, LLP	Legal Services / December 2022	6,710.00
6463	02/10/2023	SAFE AND SOUND SECURITY, INC.	Security Camera Purchase & Installation	26,371.90
6464	02/10/2023	SOUTHERN CALIFORNIA EDISON	Electric Services / January 2023	6,446.68
6465	02/10/2023	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / January 2023	400.00
6466	02/10/2023	STAPLES	Office & Janitorial Supplies	387.30
6467	02/10/2023	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / January 2023	4,350.00
6468	02/10/2023	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	1,514.31
6469	02/10/2023	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / January 2023	4,293.53
6470	02/16/2023	360CIVIC	Website Hosting & Maintenance / January 2023	600.00
6471	02/16/2023	AT&T	Telephone / 581-9821 / January 2023	185.25
6472	02/16/2023	AT&T	White Pages / February 2023	4.63
6473	02/16/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / January 2023	2,083.47
6474	02/16/2023	CALIFORNIA YELLOW CAB	Taxi Voucher Services / January 2023	357.00
6474	02/16/2023	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / January 2023	361.00
6475	02/16/2023	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / January 2023	9,426.75
6476	02/16/2023	COUNTY OF ORANGE	Automated Fingerprint ID System / February 2023	613.00
6477	02/16/2023	FUSCOE ENGINEERING, INC.	Engineering Services	18,761.25
6478	02/16/2023	KONE INC.	City Hall Elevator Maintenance / February 2023	225.00
6479	02/16/2023	NAJIEH SOBHI	Taxi Voucher Refund	61.60
6480	02/16/2023	ORKIN	Pest Control Services	2,100.00
6481	02/16/2023	RICOH USA, INC.	Copier Lease / March 2023	246.57
6482	02/16/2023	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / January 2023	1,208.15
6483	02/16/2023	VERIZON WIRELESS	Building iPads Data Plans / January 2023	120.03
6484	02/24/2023	AMAZON CAPITAL SERVICES	Office Supplies	228.68
6485	02/24/2023	BOUTWELL FAY LLP	Legal Services / January 2023	42.50
6486	02/24/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / November - December 2022	31,754.80
6487	02/24/2023	CAPTIONING UNLIMITED	Closed Captioning / February 2023	200.00
6488	02/24/2023	HDL COREN & CONE	Property Tax Consulting Services / Fiscal Year 2023-24	2,100.00
6489	02/24/2023	MANAGED HEALTH NETWORK	Employee Benefit Program / March 2023	16.72
6490	02/24/2023	MARC DONOHUE	Administrative Services / February 2023	150.00
6491	02/24/2023	MICHAEL BAKER INTERNATIONAL	Planning Services / January 2023	8,073.75
6492	02/24/2023	RJM DESIGN GROUP	Landscape Architect Services	800.00
6493	02/24/2023	ROBERT RAYHILL	Taxi Voucher Refund	218.80
6494	02/24/2023	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	145.00

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Date	Vendor Name	Description	Amount
6495 02/24/2023	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 4)	3,069.39
6496 02/24/2023	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / March 2023	129.57
6497 02/24/2023	YUNEX LLC	Traffic Signal Maintenance / January 2023	1,813.00
Total Bank Debits and Warrants:			\$ 682,533.66

TOTAL \$ 682,533.66

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of February 2023, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished. No petty cash transactions were paid during this time period. The petty cash replenishment on February 2, 2023 was for January petty cash expenditures.

Note 3 - The table below summarizes credit card expenditures paid via Check #6468 to U.S. Bank totaling \$1,514.31:

Microsoft	Office 365 Subscription	\$162.00
Adobe	Computer Software	\$119.95
Zoom	Video Conferencing	\$69.98
Microsoft	Office 365 Online Services	\$462.50
ZURI	City Hall Refurbishment & Safety Project: Phase 3	\$179.10
Stater Brothers	Staff Holiday Luncheon	\$20.85
ELKAY (MR Direct)	City Hall Maintenance	\$67.88
Smart & Final	Staff Holiday Luncheon	\$33.76
Olive Garden	Staff Holiday Luncheon	\$238.57
Staples	Office Supplies	\$6.59
CalChamber	Office Supplies	\$153.13
Total Credit Card Reimbursement:		\$1,514.31

Note 4 - The table below summarizes credit card expenditures paid via Check #6495 to U.S. Bank totaling \$3,069.39:

Microsoft	Office 365 Subscription	\$162.00
Adobe	Computer Software	\$119.95
Zoom	Video Conferencing	\$29.98
Microsoft	Office 365 Online Services	\$462.50
League of California Cities	New Mayors and Council Members Academy Registration (McCary)	\$1,620.00
Expedia	New Mayors and Council Members Academy Lodging (McCary)	\$453.28
CMTA	Membership Dues / Fiscal Year 2022-23	\$95.00
Saddleback Community College	Notary Public Training	\$70.00
USPS	Postage	\$16.50
The UPS Store	Office Supplies	\$16.47
J & M Trophies	Plaque	\$23.71
Total Credit Card Reimbursement:		\$3,069.39

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Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

 Digitally signed by
Elizabeth Torres
Date: 2023.03.15
11:15:04 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer

Dated