

**CITY of LAGUNA WOODS CITY COUNCIL &
LAGUNA WOODS CIVIC SUPPORT FUND BOARD OF DIRECTORS
AGENDA**

Wednesday, April 19, 2023
2:00 p.m.

Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637

Cynthia Connors
Mayor

Noel Hatch
Mayor Pro Tem

Shari L. Horne
Councilmember



Annie McCary
Councilmember

Carol Moore
Councilmember

Welcome to a joint meeting of the Laguna Woods City Council and Laguna Woods Civic Support Fund Board of Directors!

This meeting may be recorded, televised, broadcast, and made publicly available.

Public Comments: There are four options for public comments:

1. Make public comments in-person
2. Submit public comments in writing
3. Make public comments by telephone
4. Make public comments by computer (Zoom)

For more information, please refer to page three of this agenda.

Americans with Disabilities Act (ADA): It is the intention of the City/Laguna Woods Civic Support Fund to comply with the ADA. If you need assistance to participate in this meeting, please contact either the City Clerk's Office/Secretary's Office at (949) 639-0500/TTY (949) 639-0535 or the California Relay Service at (800) 735-2929/TTY (800) 735-2922. The City/Laguna Woods Civic Support Fund requests at least two business days' notice in order to effectively facilitate the provision of reasonable accommodations.

OPTIONS FOR PUBLIC COMMENTS

1. Make public comments in-person. Members of the public wishing to make in-person public comments are asked, but not required, to complete and submit a speaker card to City/Laguna Woods Civic Support Fund staff. Speaker cards are available near the entrance to the meeting location. If you do not wish to submit a speaker card, or wish to remain anonymous, you may indicate your desire to speak from the floor. Speakers are requested, but not required, to identify themselves.

2. Submit public comments in writing. Written public comments may be submitted via email (cityhall@cityoflagunawoods.org) or delivered to Laguna Woods City Hall (24264 El Toro Road, Laguna Woods, CA 92637), provided that they are received by the City prior to 2:00 p.m. on the day of the meeting. Written public comments may be read or summarized to the City Council/Laguna Woods Civic Support Fund Board of Directors at the meeting, and parties submitting written public comments are advised that their email addresses and any information submitted may be disclosed or become a matter of public record. No party should expect privacy of such information.

3. Make public comments by telephone. Dial (669) 444-9171. When prompted enter the following meeting ID: 871 1868 2386 followed by pound (#) and the following meeting passcode: 289506 followed by pound (#). When an item you wish to comment on is discussed, press *9 on your telephone to raise your hand. When it is your turn, you will be unmuted and able to speak. Please note that your telephone number will be visible to the City and Laguna Woods Civic Support Fund. No party should expect privacy of such information.

4. Make public comments by computer (Zoom).

- Visit www.zoom.us
- Click on “Join” toward the top right of the webpage
- Enter the following meeting ID: 871 1868 2386
- Open the Zoom application following the on-screen prompts
- Enter the following meeting password: 289506
- Enter a name and email address as required by Zoom

When an item you wish to comment on is discussed, click on “Raise Hand.” When it is your turn, you will be unmuted and able to speak. Please note that information you enter into Zoom will be visible to the City. No party should expect privacy of such information.

NOTE: ALL ACTIONS ON THIS AGENDA WILL BE TAKEN BY THE CITY COUNCIL EXCEPT WHERE OTHERWISE NOTED.

I. CALL TO ORDER

(City Council & Laguna Woods Civic Support Fund Board of Directors)

1.1 Call to Order

Introductory Note: Members of the public wishing to address the City Council/Laguna Woods Civic Support Fund Board of Directors on items appearing on this agenda are advised to indicate their interest in doing so at the time an item is considered by notifying City/Laguna Woods Civic Support Fund staff if present in-person, pressing *9 on their telephone if participating by telephone, or clicking on “Raise Hand” if participating by computer via Zoom. Members of the public wishing to address the City Council/Laguna Woods Civic Support Fund Board of Directors on items *not* appearing on this agenda may do so during Item V.

1.2 Emergency Circumstances and Just Cause Teleconferencing

Recommendation: Receive and act upon disclosures and requests from members of the City Council/Laguna Woods Civic Support Fund Board of Directors related to teleconferencing pursuant to California Assembly Bill 2449 (2021-2022).

II. ROLL CALL

(City Council & Laguna Woods Civic Support Fund Board of Directors)

III. PLEDGE OF ALLEGIANCE

(City Council & Laguna Woods Civic Support Fund Board of Directors)

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 Community College Awareness Month – April 2023

Recommendation: Approve and present the proclamation.

4.2 Donate Life Month – April 2023

Recommendation: Approve and present the proclamation.

4.3 Presentation Regarding Providence Mission Hospital Expansion –

Seth Teigen, Chief Executive, Providence Mission Hospital

Recommendation: Receive and file.

4.4 City Hall/Public Library Project Update

Recommendation: Receive and file.

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS

(City Council & Laguna Woods Civic Support Fund Board of Directors)

About Public Comments on Non-Agenda Items: This is the time and place for members of the public to address the City Council/Laguna Woods Civic Support Fund Board of Directors on items *not* appearing on this agenda. To indicate interest, please notify City/Laguna Woods Civic Support Fund staff if present in-person, press *9 on your telephone if participating by telephone, or click on “Raise Hand” if participating by computer via Zoom. Pursuant to state law, the City Council/Laguna Woods Civic Support Fund Board of Directors is unable to take action on such items, but may engage in brief discussion, provide direction to City/Laguna Woods Civic Support Fund staff, or schedule items for consideration at future meetings.

VI. CONSENT CALENDAR

About the Consent Calendar: All items listed on the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the City Council/Laguna Woods Civic Support Fund Board of Directors, City/Laguna Woods Civic Support Fund staff, or member of the public requests that specific items be removed from the Consent Calendar for separate discussion and consideration of action.

6.1 City Council Minutes

Recommendation: Approve the City Council meeting minutes for the adjourned regular meeting on March 22, 2023.

6.2 City Treasurer’s Report

Recommendation: Receive and file the City Treasurer’s Report for the month of March 2023.

6.3 Warrant Register

Recommendation: Approve the warrant register dated April 19, 2023 in the amount of \$1,157,698.97.

6.4 Right of Way Certifications

Recommendation: Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE RIGHT OF WAY CERTIFICATIONS AND RELATED DOCUMENTS NECESSARY TO OBTAIN APPROVALS FOR, AND IMPLEMENT, FEDERAL AND/OR STATE-FUNDED LOCAL TRANSPORTATION PROJECTS

6.5 Ridge Route Drive Landscape Project

Recommendation:

1. Approve final record plans and specifications reflecting completion of the “Ridge Route Drive Landscape Project” as prepared by the project architect.

AND

2. Accept project completion of the contract agreement with Marina Landscape, Inc. for the “Ridge Route Drive Landscape Project”.

AND

3. Release contract retention in the amount of \$8,883.52 withheld per California Government Code 35 days following recordation of the Notice of Completion with the County of Orange, provided no Stop Notices are on file with the City preventing the release of the contract retention.

AND

4. Exonerate project posted bonds 35 days following recordation of the Notice of Completion with the County of Orange.

6.6 City Hall Electric Vehicle Charging Infrastructure Project

Recommendation:

1. Approve the “City Hall Electric Vehicle Charging Infrastructure Project” design plans and specifications as prepared by the project engineer.

AND

2. Approve a notice of exemption for the “City Hall Electric Vehicle Charging Infrastructure Project” finding that the project is categorically exempt from the California Environmental Quality Act (CEQA) and authorize the City Manager to cause the notice of exemption to be filed pursuant to applicable law.

AND

3. Award a contract agreement to Smart City Electric Group for the construction of the “City Hall Electric Vehicle Charging Infrastructure Project”, in the amount of \$28,400, plus authorized change orders not to exceed 25% of the base amount; and authorize the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

6.7 Laguna Woods Civic Support Fund

Recommendation:

1. In the capacity of the Laguna Woods Civic Support Fund Board of Directors, approve amended bylaws for the Laguna Woods Civic Support Fund.

AND

2. In the capacity of the City Council, ratify amended bylaws for the Laguna Woods Civic Support Fund.

AND

3. In the capacity of the Laguna Woods Civic Support Fund Board of Directors, authorize a payment to the City of Laguna Woods in the amount of \$458.75 to offset costs for maintenance of “A Place for Paws” Dog Park incurred for September 2022, with the payment drawn from funds raised by contributions restricted for use to support “A Place for Paws” Dog Park.

VII. PUBLIC HEARINGS

- 7.1 Site Development Permit SDP-1521 to allow for the establishment of an administrative/professional office, including construction of an approximately 4,555 square foot building and physical modifications of existing parking, landscaping, and other site features, and Sign Program SP-2022-0002 to allow for various signage at 24221 Paseo de Valencia, Laguna Woods, CA 92637

Recommendation:

1. Receive staff report.

AND

2. Open public hearing.

AND

3. Receive public testimony.

AND

4. Close public hearing.

AND

5. Adopt a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, APPROVING SITE DEVELOPMENT PERMIT SDP-1521 TO ALLOW FOR THE ESTABLISHMENT OF AN ADMINISTRATIVE/PROFESSIONAL OFFICE, INCLUDING CONSTRUCTION OF AN APPROXIMATELY 4,555 SQUARE FOOT BUILDING AND PHYSICAL MODIFICATIONS OF EXISTING PARKING, LANDSCAPING, AND OTHER SITE FEATURES, AND SIGN PROGRAM SP-2022-0002 TO ALLOW FOR VARIOUS SIGNAGE AT 24221 PASEO DE VALENCIA, LAGUNA WOODS, CA 92637, AND DETERMINING AND CERTIFYING THAT THE SITE DEVELOPMENT PERMIT AND SIGN PROGRAM ARE CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO SECTIONS 15302 AND 15311 OF TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS

VIII. CITY COUNCIL BUSINESS

8.1 Mobility Technology Plan

Recommendation:

1. Receive and file a presentation from Arcadis IBI Group, Inc. regarding the Mobility Technology Plan being prepared for the City as part of SCAG's 2020-2021 Sustainable Communities Program – Smart Cities & Mobility Innovations.

AND

2. Provide input to SCAG, Arcadis IBI Group, Inc., and the City Manager regarding the preparation of the Mobility Technology Plan.

8.2 Ad Hoc Fiscal Year 2022-23 Audit Committee

Recommendation: Appoint two members of the City Council to an Ad Hoc Audit Committee beginning immediately through October 18, 2023 to work with the City's independent auditors on matters related to the Fiscal Year 2022-23 audit.

8.3 Fiscal Years 2023-25 Budget and Work Plan & Fiscal Years 2023-34 Capital Improvement Program Development

Recommendation: Provide direction to staff.

IX. CITY COUNCIL REPORTS AND COMMENTS

About City Council Reports and Comments: This is the time and place for members of the City Council to provide reports on meetings attended including, but not limited to, meetings of regional boards and entities to which they have been appointed to represent the City and meetings attended at the expense of the City pursuant to California Government Code Section 53232.3. Members of the City Council may also make other comments and announcements.

- 9.1 Coastal Greenbelt Authority
Councilmember McCary, First Alternate: Councilmember Horne, Second Alternate: Mayor Connors
- 9.2 Orange County Fire Authority
Mayor Pro Tem Hatch
- 9.3 Orange County Library Advisory Board
Councilmember Moore; Alternate: Councilmember McCary
- 9.4 Orange County Mosquito and Vector Control District
Councilmember Horne
- 9.5 San Joaquin Hills Transportation Corridor Agency
Mayor Connors; Alternate: Mayor Pro Tem Hatch
- 9.6 South Orange County Watershed Management Area
Councilmember Moore; Alternate: Councilmember Horne
- 9.7 Liaisons to Community Bridge Builders
Councilmember Horne and Councilmember McCary
- 9.8 Other Comments and Reports

X. CLOSED SESSION

XI. CLOSED SESSION REPORT

XII. ADJOURNMENT

(City Council & Laguna Woods Civic Support Fund Board of Directors)

Next Regular City Council Meeting: Wednesday, May 17, 2023 at 2 p.m.
Laguna Woods City Hall
24264 El Toro Road, Laguna Woods, California 92637