

CITY OF LAGUNA WOODS
WARRANT REGISTER
April 19, 2023

ITEM 6.3

This Report Covers the Period 03/01/2023 through 03/31/2023

Date	Vendor Name	Description	Amount
Debit	Automatic Bank Debits:		
Debit 03/01/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / February 2023	230.33
Debit 03/01/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / February 2023	116.67
Debit 03/01/2023	ADP TAX	Payroll Taxes / Pay Period Ended 02/24/2023	9,478.75
Debit 03/01/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 02/24/2023	20,526.86
Debit 03/02/2023	BUSINESS PLANS	Employee Benefit Program / February 2023	5.00
Debit 03/02/2023	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / February 2023	986.74
Debit 03/02/2023	AUTHORIZE.NET	Online Credit Card Processing Fees / February 2023	12.00
Debit 03/02/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 02/24/2023	1,520.00
Debit 03/02/2023	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / March 2023	472.44
Debit 03/08/2023	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / February 2023	100.00
Debit 03/09/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / March 2023	74.50
Debit 03/10/2023	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 01/27/2023 & 02/10/2023 & 2/24/2023	639.04
Debit 03/10/2023	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / March 2023	258,561.22
Debit 03/13/2023	CALPERS - HEALTH	Employee Benefit Program / March 2023	7,847.63
Debit 03/14/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/10/2023	3,157.92
Debit 03/14/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/10/2023	1,733.84
Debit 03/14/2023	U.S. BANK	Bank Service Charges / February 2023	54.55
Debit 03/15/2023	ADP TAX	Payroll Taxes / Pay Period Ended 03/10/2023	9,185.39
Debit 03/15/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 03/10/2023	20,188.74
Debit 03/17/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 03/10/2023	1,520.00
Debit 03/22/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / Calendar Year 2023	1,000.00
Debit 03/23/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / March 2023	50.00
Debit 03/28/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/24/2023	3,157.93
Debit 03/28/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 02/24/2023	1,707.22
Debit 03/29/2023	ADP TAX	Payroll Taxes / Pay Period Ended 03/24/2023	9,331.07
Debit 03/29/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 03/24/2023	20,683.01
Debit 03/30/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 03/24/2023	1,520.00
Debit 03/31/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / March 2023	230.33
Debit 03/31/2023	CALPERS - RETIREMENT	Unfunded Accrued Liability / March 2023	116.67
Check Number	Warrants:		
6498 03/03/2023	ABOUND FOOD CARE	Edible Food Recovery Program Services / January - February 2023	761.84
6499 03/03/2023	ACC BUSINESS	City Hall Internet Service / January 2023	608.66
6500 03/03/2023	CIVIL SOURCE	Engineering Services / January 2023	10,190.00
6501 03/03/2023	PETTY CASH	Replenish Petty Cash / February 2023	-
6502 03/03/2023	PORT 53 TECHNOLOGIES, INC.	Computer Equipment	4,162.32
6503 03/03/2023	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / January 2023	10,772.79
6504 03/03/2023	RUTAN & TUCKER, LLP	Legal Services / January 2023	4,095.00
6505 03/03/2023	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / January 2023	2,901.97
6506 03/03/2023	VIDIFLO, LLC	Audio Visual Services	4,367.79
6507 03/10/2023	360CIVIC	Website Hosting / February 2023	200.00
6508 03/10/2023	AT&T	Telephone / 458-3487 / February 2023	47.30
6509 03/10/2023	AT&T	Telephone / 639-0500 / February 2023	233.15
6510 03/10/2023	AT&T	Telephone / 452-0600 / February 2023	2,617.87
6511 03/10/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / January - February 2023	39,199.34
6512 03/10/2023	BUREAU VERITAS NORTH AMERICA INC	Building Plan Review Services / December 2022	9,073.75

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Date	Vendor Name	Description	Amount	
6513	03/10/2023	CIVICPLUS, LLC	Municode Online Renewal / April 2023 - March 2024	500.00
6514	03/10/2023	DATA TICKET, INC	Citation Processing / January 2023	1.28
6515	03/10/2023	EL TORO WATER DISTRICT	Water Service / December 2022 - January 2023	4,674.31
6516	03/10/2023	G2 CONSTRUCTION, INC	Catch Basin Cleaning / February 2023	2,200.00
6517	03/10/2023	HARDY & HARPER, INC	Pavement Management Plan Project	12,178.23
6518	03/10/2023	IBUILD SPECTRUM INC.	City Hall/Public Library Project	317,622.40
6519	03/10/2023	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / November 2022 & January - February 2023	167,197.50
6520	03/10/2023	KONE INC.	City Hall Elevator Maintenance / March 2023	225.00
6521	03/10/2023	MARINA LANDSCAPE, INC.	Ridge Route Drive Landscape Project	52,485.71
6522	03/10/2023	ORANGE COUNTY REGISTER-NOTICES	Public Notices / February 2023	396.80
6523	03/10/2023	ORANGE COUNTY TREASURER	General Election Services / November 2022	35,645.49
6524	03/10/2023	PARK CONSULTING GROUP, INC	Software Consulting Services / January - February 2023	8,137.50
6525	03/10/2023	PRACTICAL DATA SOLUTIONS	IT Support Services / February 2023	7,549.95
6526	03/10/2023	PROTELESIS	Telephone System Maintenance	205.00
6527	03/10/2023	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / February 2023	8,737.17
6528	03/10/2023	RJM DESIGN GROUP	Landscape Architect Services	1,535.00
6529	03/10/2023	SOUTHERN CALIFORNIA EDISON	Electric Services / January - February 2023	6,940.05
6530	03/10/2023	STAPLES	Office & Janitorial Supplies	194.06
6531	03/10/2023	WILLDAN ENGINEERING	Code Enforcement Services / December 2022 - January 2023	3,990.00
6532	03/24/2023	AT&T	White Pages / March 2023	4.63
6533	03/24/2023	AT&T	Telephone / 581-9821 / February 2023	171.98
6534	03/24/2023	BALLIET, MICHAEL	Waste Management Consulting Services / October 2022 - January 2023	5,125.00
6535	03/24/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / February 2023	3,149.94
6536	03/24/2023	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Audit Services / Fiscal Year 2021-22	1,200.00
6537	03/24/2023	CALIFORNIA YELLOW CAB	Taxi Voucher Services / February 2023	535.00
6537	03/24/2023	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / February 2023	408.00
6538	03/24/2023	COASTAL CURRENT ELECTRIC	Building Permit Refund	99.00
6539	03/24/2023	COUNTY OF ORANGE	Automated Fingerprint ID System / March 2023	613.00
6540	03/24/2023	DEPARTMENT OF JUSTICE	Fingerprinting Services / February 2023	32.00
6541	03/24/2023	FHI CONSTRUCTION	Waste Diversion Deposit Refund	900.00
6542	03/24/2023	FUSCOE ENGINEERING, INC.	Engineering Services	3,651.25
6543	03/24/2023	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / February 2023	700.00
6544	03/24/2023	ITERIS, INC	Traffic Engineering / December 2022 - February 2023	9,300.00
6545	03/24/2023	MARC DONOHUE	Administrative Services / March 2023	150.00
6546	03/24/2023	MICHAEL BAKER INTERNATIONAL	Planning Services / February 2023	5,056.50
6547	03/24/2023	READY RUBBER STAMPS	Office Supplies	96.87
6548	03/24/2023	RICOH USA, INC.	Office Supplies	86.00
6549	03/24/2023	RICOH USA, INC.	Copier Lease / April 2023	246.57
6550	03/24/2023	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / February 2023	750.66
6551	03/24/2023	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / February 2023	400.00
6552	03/24/2023	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	397.40
6553	03/24/2023	TRIPEPI, SMITH AND ASSOCIATES, INC.	Audio Visual Production Support Services / February 2023	641.25
6554	03/24/2023	U.S. BANK	Credit Card Charges (expenditures reported separately - see note 3)	6,397.19
6555	03/24/2023	VERIZON WIRELESS	Building iPads Data Plans / February 2023	120.03
6556	03/24/2023	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / February 2023	3,811.45
6557	03/30/2023	ADT COMMERCIAL	Fire & Security Monitoring / April - June 2023	261.60
6558	03/30/2023	BALLIET, MICHAEL	Waste Management Consulting Services / March 2023	625.00
6559	03/30/2023	BOUTWELL FAY LLP	Legal Services / February 2023	212.50

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Date	Vendor Name	Description	Amount	
6560	03/30/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / March 2023	337.05
6561	03/30/2023	CALIFORNIA DEPT. OF TAX & FEE ADMINISTRATION	Use Tax Filing / Calendar Year 2022	49.00
6562	03/30/2023	CIVIL SOURCE	Engineering Services / February 2023	9,635.00
6563	03/30/2023	MANAGED HEALTH NETWORK	Employee Benefit Program / April 2023	16.72
6564	03/30/2023	NADIA COOK	Document Recording Fee Reimbursement	501.88
6565	03/30/2023	PROTELESIS	Telephone System Maintenance	325.00
6566	03/30/2023	RCI IMAGE SYSTEMS	Document Scanning Services	3,399.45
6567	03/30/2023	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / February 2023	2,715.40
6568	03/30/2023	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / April 2023	129.57
6569	03/30/2023	YUNEX LLC	Traffic Signal Maintenance / February 2023	1,592.00
			Total Bank Debits and Warrants:	\$ 1,157,698.97
			TOTAL	\$ 1,157,698.97

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of March 2023, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and McCary.

Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished. No petty cash transactions were paid during this time period. The petty cash replenishment on March 3, 2023 was to replenish the overdrawn cash drawers for taxi voucher refunds.

Note 3 - The table below summarizes credit card expenditures paid via Check #6554 to U.S. Bank totaling \$6,397.19:

Microsoft	Office 365 Subscription	\$162.00
Adobe	Computer Software	\$119.95
GoTo	Computer Software	\$1,539.99
Microsoft	Office 365 Online Services	\$462.50
Adobe	Computer Software	\$17.93
Contract Safe	Computer Software	\$3,767.58
Indeed	Job Posting	\$77.72
USPS	Postage	\$8.13
GoDaddy	Domain Renewal	\$60.32
GoDaddy	Computer Software	\$71.88
Home Depot	Office Supplies	\$75.41
J & M Trophies	Plaque	\$23.71
J & M Trophies	Name Badge	\$10.07
Total Credit Card Reimbursement:		\$6,397.19

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

Digitally signed by
Elizabeth Torres
Date: 2023.04.13
16:32:18 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer