

CITY OF LAGUNA WOODS

WARRANT REGISTER

May 17, 2023

ITEM 6.3

This Report Covers the Period 04/01/2023 through 04/30/2023

Date	Vendor Name	Description	Amount	
Debit				
<i>Automatic Bank Debits:</i>				
04/03/2023	DELTA DENTAL OF CALIFORNIA	Employee Benefit Program / April 2023	472.44	
04/03/2023	GLOBAL PAYMENTS / OPEN EDGE	Credit Card Processing Fees / March 2023	2,283.61	
04/04/2023	AUTHORIZE.NET	Online Credit Card Processing Fees / March 2023	12.00	
04/07/2023	ADP PAYROLL SERVICES	Payroll Processing Fees / Pay Periods Ended 03/10/2023 & 03/24/2023	405.92	
04/10/2023	NAVIA BENEFIT SOLUTIONS, INC	125 Cafeteria Plan Administration / March 2023	100.00	
04/11/2023	CALPERS - HEALTH	Employee Benefit Program / April 2023	7,847.63	
04/11/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/10/2023	3,157.93	
04/11/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/10/2023	1,724.99	
04/13/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / April 2023	872.32	
04/14/2023	ADP TAX	Payroll Taxes / Pay Period Ended 04/07/2023	20,675.35	
04/14/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 04/07/2023	9,559.60	
04/14/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 04/07/2023	1,520.00	
04/14/2023	COUNTY OF ORANGE - SHERIFF	Law Enforcement Services / April 2023	261,943.67	
04/14/2023	U.S. BANK	Bank Service Charges / March 2023	78.21	
04/20/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / April 2023	292.21	
04/25/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/24/2023	3,157.93	
04/25/2023	CALPERS - RETIREMENT	Retirement Contributions / Pay Period Ended 03/24/2023	1,769.25	
04/26/2023	ADP TAX	Payroll Taxes / Pay Period Ended 04/21/2023	9,225.61	
04/26/2023	ADP WAGE PAY	Payroll Transfer / Pay Period Ended 04/21/2023	20,379.32	
04/27/2023	NAVIA BENEFIT SOLUTIONS	Employee Benefit Program / April 2023	167.00	
04/28/2023	MISSION SQUARE RETIREMENT	Employee Benefit Program / Pay Period Ended 04/21/2023	1,520.00	
Check				
<i>Warrants:</i>				
6570	04/07/2023	ACC BUSINESS	City Hall Internet Service / February 2023	608.66
6571	04/07/2023	AT&T	Telephone / 452-0600 / March 2023	2,616.48
6572	04/07/2023	AT&T	Telephone / 639-0500 / March 2023	233.15
6573	04/07/2023	AT&T	Telephone / 458-3487 / March 2023	47.30
6574	04/07/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / March 2023	3,420.12
6575	04/07/2023	CITY OF LAGUNA BEACH	Animal Control & Shelter Services / February 2023	9,426.75
6576	04/07/2023	DATA TICKET, INC	Citation Processing / February 2023	5.00
6577	04/07/2023	EPIC IO TECHNOLOGIES, INC.	City Hall Internet Service / March - April 2023	342.90
6578	04/07/2023	FUSCOE ENGINEERING, INC.	Engineering Services / February 2023	1,845.00
6579	04/07/2023	MARINA LANDSCAPE, INC.	Ridge Route Drive Landscape Project	8,459.75
6580	04/07/2023	OMNI ENTERPRISE INC	Janitorial Services / February 2023	2,160.00
6581	04/07/2023	PETTY CASH	Replenish Petty Cash / March 2023	-
6582	04/07/2023	RUTAN & TUCKER, LLP	Legal Services / February 2023	3,345.00
6583	04/07/2023	STAPLES	Office & Janitorial Supplies	579.90
6584	04/14/2023	ABOUND FOOD CARE	Edible Food Recovery Program Services / March 2023	380.92
6585	04/14/2023	AT&T	White Pages / April 2023	4.28
6586	04/14/2023	AT&T	Telephone / 581-9821 / March 2023	64.70
6587	04/14/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / March 2023	5,534.98
6588	04/14/2023	BROWN ARMSTRONG ACCOUNTANCY CORPORATION	Single Audit Services / Fiscal Year 2021-22	1,800.00

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Date	Vendor Name	Description	Amount	
6589	04/14/2023	CAPTIONING UNLIMITED	Closed Captioning / March 2023	400.00
6590	04/14/2023	COUNTY OF ORANGE	Automated Fingerprint ID System / April 2023	613.00
6591	04/14/2023	EL TORO WATER DISTRICT	Water Service / February 2023	3,295.46
6592	04/14/2023	IRWIN B BORNSTEIN, CPA	Financial Consulting Services / March 2023	1,450.00
6593	04/14/2023	KONE INC.	City Hall Elevator Maintenance / April 2023	225.00
6594	04/14/2023	OMNI ENTERPRISE INC	Janitorial Services / January 2023	2,320.00
6595	04/14/2023	ORANGE COUNTY REGISTER-NOTICES	Public Notices / March 2023	1,117.20
6596	04/14/2023	ORANGE COUNTY SHERIFF'S ADVISORY COUNCIL	Medal of Valor Ticket	150.00
6597	04/14/2023	ORANGE COUNTY SHERIFF'S ADVISORY COUNCIL	Medal of Valor Tickets	450.00
6598	04/14/2023	SHARESQUARED, INC.	Building Document Tracking Project	5,735.00
6599	04/14/2023	SOUTHERN CALIFORNIA EDISON	Electric Services / Feb - March 2023	5,939.76
6600	04/14/2023	SOUTHERN CALIFORNIA GAS COMPANY	Gas Service - City Hall / March 2023	646.15
6601	04/14/2023	SWEEPING CORPORATION OF AMERICA	Street Sweeping Services / February - March 2023	6,699.00
6602	04/14/2023	VERIZON WIRELESS	Building iPads Data Plans / March 2023	120.03
6603	04/14/2023	WILLDAN ENGINEERING	Code Enforcement Services / February 2023	2,010.00
6604	04/14/2023	WM CURBSIDE, LLC	HHW, Medicine & Sharps Program / March 2023	3,892.10
6605	04/20/2023	ARC DOCUMENT SOLUTIONS, LLC.	Printing Services	572.04
6606	04/20/2023	BRIGHTVIEW LANDSCAPE SERVICES, INC.	Landscape Maintenance / March 2023	2,602.55
6607	04/20/2023	CALIFORNIA YELLOW CAB	Taxi Voucher Services / March 2023	456.00
6607	04/20/2023	CALIFORNIA YELLOW CAB	NEMT Taxi Voucher Services / March 2023	526.00
6608	04/20/2023	COUNTY OF ORANGE	800 MHz Communication Charges / April - June 2023	1,364.00
6609	04/20/2023	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / March 2023	71,045.00
6610	04/20/2023	PARK CONSULTING GROUP, INC	Software Consulting Services / March 2023	5,325.00
6611	04/20/2023	PV MAINTENANCE INC	Street, City Hall & Park Maintenance / March 2023	12,395.33
6612	04/20/2023	RICOH USA, INC.	Copier Usage / January - March 2023	912.69
6613	04/20/2023	RICOH USA, INC.	Copier Lease / May 2023	246.57
6614	04/20/2023	RJM DESIGN GROUP	Landscape Architectural Services	1,802.50
6615	04/20/2023	SOUTHERN CALIFORNIA SHREDDING,	Shredding Services / March 2023	450.00
6616	04/20/2023	TYLER TECHNOLOGIES, INC.	Incode Financial Software Annual Maintenance / April 2023 - March 2024	11,773.28
6616	04/20/2023	TYLER TECHNOLOGIES, INC.	EnerGov Permitting Software License Fees	500.00
6617	04/20/2023	VITUITY - URGENT CARE SERVICES, PC	Employee Health Services / February 2023	50.00
6618	04/28/2023	360CIVIC	Website Hosting / March 2023	200.00
6619	04/28/2023	AMAZON CAPITAL SERVICES	Janitorial Supplies	27.87
6620	04/28/2023	CALIFORNIA BLDG STANDARDS COMM	Building Permit Fee Assessment / January - March 2023	744.30
6621	04/28/2023	CAPTIONING UNLIMITED	Closed Captioning / April 2023	500.00
6622	04/28/2023	CIVICPLUS, LLC	Annual Subscription / Fiscal Year 2023-24	350.00
6623	04/28/2023	DEPARTMENT OF CONSERVATION	Strong Motion Instrumentation & Seismic Hazard Mapping Fee / January - March 2023	1,287.90
6624	04/28/2023	FUSCOE ENGINEERING, INC.	Engineering Services / March 2023	4,347.50
6625	04/28/2023	INTERWEST CONSULTING GROUP	Building Official, Permit Counter & Inspection Services / December 2022	51,010.00
6626	04/28/2023	MANAGED HEALTH NETWORK	Employee Benefit Program / May 2023	16.72
6627	04/28/2023	MISSION SQUARE RETIREMENT	Quarterly Plan Fee / April - June 2023	125.00
6628	04/28/2023	RUTAN & TUCKER, LLP	Legal Services / March 2023	6,305.52
6629	04/28/2023	SHELBY ELECTRIC INC.	City Hall Maintenance	8,402.00
6630	04/28/2023	SOUTHERN CALIFORNIA EDISON	Street Lighting - Residential / March 2023	2,718.26

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Date	Vendor Name	Description	Amount	
6631	04/28/2023	TONY'S LOCKSMITH & SAFE SERV.	City Hall Maintenance	173.49
6632	04/28/2023	VISION SERVICE PLAN OF AMERICA	Employee Benefit Program / May 2023	129.57
6633	04/28/2023	YUNEX LLC	Traffic Signal Maintenance / March 2023	1,570.00
			Total Bank Debits and Warrants:	\$ 611,031.67
 Petty Cash Expenditures Paid Out (See Note 2)				
		Amazon	Office Supplies	\$9.69
		Signs.com	Office Supplies	\$43.09
			Total Petty Cash:	\$52.78
			TOTAL	\$ 611,084.45

NOTES:

Note 1 - City Councilmembers are eligible to receive either a salary or vehicle reimbursement allowance in the amount of \$300 per month (\$3,600 per year). Such compensation is included in the City's regular payroll (see "ADP Payroll Services" under "Automatic Bank Debits"), unless waived by the Councilmember. For the month of April 2023, the following Councilmembers received compensation in the amount of \$300: Conners, Hatch, Horne, and McCary.


Note 2 - Petty cash is reported as cash is paid out, not when the fund is replenished.

Note 3 - No credit card transactions were paid during this time period.

Administrative Services Director/City Treasurer's Certification

I, Elizabeth Torres, Administrative Services Director / City Treasurer, do hereby certify:

- In accordance with California Government Code Section 37202, I hereby certify to the accuracy of the demands on cash summarized within;
- That the City is able to meet all cash flow needs which might reasonably be anticipated for the next 12 months; and
- That the City is in compliance with California Government Code Section 27108.

 Digitally signed by
Elizabeth Torres
Date: 2023.05.11
18:43:06 -07'00'

Elizabeth Torres, Administrative Services Director/City Treasurer