

**CITY OF LAGUNA WOODS CALIFORNIA
CITY OF LAGUNA WOODS CITY COUNCIL &
LAGUNA WOODS CIVIC SUPPORT FUND BOARD OF DIRECTORS
MINUTES
MEETING
April 19, 2023
2:00 P.M.
Laguna Woods City Hall
24264 El Toro Road
Laguna Woods, California 92637**

I. CALL TO ORDER

(City Council & Laguna Woods Civic Support Fund Board of Directors)

1.1 Call to Order

Mayor Connors called the Regular Meeting of the City Council of the City of Laguna Woods and the Special Meeting of the Laguna Woods Civic Support Fund Board of Directors to order at 2:00 p.m.

1.2 Emergency Circumstances and Just Cause Teleconferencing – N/A

II. ROLL CALL

(City Council & Laguna Woods Civic Support Fund Board of Directors)

COUNCILMEMBER/
DIRECTOR:

PRESENT: Horne, McCary, Moore, Hatch, Connors

ABSENT: -

All councilmembers/directors participated in-person at the meeting location.

STAFF PRESENT: City Manager/Chief Executive Officer Macon, City Attorney Patterson, City Clerk/Secretary Trippy

All staff participated in-person at the meeting location.

III. PLEDGE OF ALLEGIANCE

(City Council & Laguna Woods Civic Support Fund Board of Directors)

Councilmember Moore led the pledge of allegiance.

IV. PRESENTATIONS AND CEREMONIAL MATTERS

4.1 Community College Awareness Month – April 2023

Mayor Conners made comments.

City Clerk Trippy read the proclamation.

Councilmembers made comments.

Marcia Milchiker, Member of the South Orange County Community College District Board of Trustees, made comments and responded to questions from councilmembers.

Moved by Councilmember Horne, seconded by Councilmember McCary, and carried unanimously on a 5-0 vote, to approve and present the proclamation.

4.2 Donate Life Month – April 2023

City Clerk Trippy read the proclamation.

Councilmembers made comments.

Joy Bradley, Ambassador for Donate Life California, made comments and responded to questions from councilmembers.

Moved by Councilmember Horne, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve and present the proclamation.

The City Council took a brief recess at 2:33 p.m. to pose for photographs with Ms. Milchiker and Ms. Bradley.

The City Council reconvened at 2:36 p.m.

4.3 Presentation Regarding Providence Mission Hospital Expansion – Seth Teigen, Chief Executive, Providence Mission Hospital

Seth Teigen, Chief Executive, Providence Mission Hospital, provided a presentation and responded to questions from councilmembers.

Councilmembers made comments.

4.4 City Hall/Public Library Project Update

City Manager Macon provided an update and responded to a question from Councilmember McCary.

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS

(City Council & Laguna Woods Civic Support Fund Board of Directors)

Kimberlee Belli, representing Orange County Supervisor Katrina Foley, introduced herself and

discussed Supervisor Foley’s priorities, as well as upcoming events and opportunities for public participation and volunteerism.

Councilmembers briefly commented on Ms. Belli’s comments. Ms. Belli responded to questions from councilmembers.

VI. CONSENT CALENDAR

Moved by Councilmember Horne, seconded by Councilmember Moore, and carried unanimously on a 5-0 vote, to approve Consent Calendar items 6.1 – 6.7.

6.1 City Council Minutes

Approved the City Council meeting minutes for the adjourned regular meeting on March 22, 2023.

6.2 City Treasurer’s Report

Received and filed the City Treasurer’s Report for the month of March 2023.

6.3 Warrant Register

Approved the warrant register dated April 19, 2023 in the amount of \$1,157,698.97.

6.4 Right of Way Certifications

Adopted a resolution titled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGUNA WOODS, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE RIGHT OF WAY CERTIFICATIONS AND RELATED DOCUMENTS NECESSARY TO OBTAIN APPROVALS FOR, AND IMPLEMENT, FEDERAL AND/OR STATE-FUNDED LOCAL TRANSPORTATION PROJECTS

6.5 Ridge Route Drive Landscape Project

1. Approved the final record plans and specifications reflecting completion of the “Ridge Route Drive Landscape Project” as prepared by the project architect.

AND

2. Accepted projected completion of the contract agreement with Marina Landscape, Inc. for the “Ridge route Drive Landscape Project”.

AND

3. Release contract retention in the amount of \$8,883.52 withheld per California Government Code 35 days following recordation of the Notice of Completion with the County of Orange, provided no Stop Notices are on file with the City preventing the release of the contract retention.

AND

4. Exonerate project posted bonds 35 days following recordation of the Notice of Completion with the County of Orange.

6.6 City Hall Electric Vehicle Charging Infrastructure Project

1. Approved the “City Hall Electric Vehicle Charging Infrastructure Project” design plans and specifications as prepared by the project engineer.

AND

2. Approved a notice of exemption for the “City Hall Electric Vehicle Charging Infrastructure Project” finding that the project is categorically exempt from the California Environmental Quality Act (CEQA) and authorized the City Manager to cause the notice of exemption to be filed pursuant to applicable law.

AND

3. Awarded a contract agreement to Smart City Electric Group for the construction of the “City Hall Electric Vehicle Charging Infrastructure Project”, in the amount of \$28,400, plus authorized change orders not to exceed 25% of the base amount; and authorized the City Manager to execute a contract agreement and approve change orders, subject to approval of the contract agreement as to form by the City Attorney.

6.7 Laguna Woods Civic Support Fund

1. In the capacity of the Laguna Woods Civic Support Fund Board of Directors, approved amended bylaws for the Laguna Woods Civic Support Fund.

AND

2. In the capacity of the City Council, ratified amended bylaws for the Laguna Woods Civic Support Fund.

AND

3. In the capacity of the Laguna Woods Civic Support Fund Board of Directors, authorized a payment to the City of Laguna Woods in the amount of \$458.75 to offset costs for maintenance of “A Place for Paws” Dog Park incurred for September 2022, with the payment drawn from funds raised by contributions restricted for use to support “A Place for Paws” Dog Park.

VII. PUBLIC HEARINGS

- 7.1 Site Development Permit SDP-1521 to allow for the establishment of an administrative/professional office, including construction of an approximately 4,555 square foot building and physical modifications of existing parking, landscaping, and other site features, and Sign Program SP-2022-0002 to allow for various signage at 24221 Paseo de Valencia, Laguna Woods, CA 92637

City Manager Macon introduced the item and noted that there is at least one document that was included in the agenda packet that needs to be corrected. He recommended that the public hearing be opened and continued to the next regularly scheduled City Council meeting, with the formal staff report to occur at that time, as well.

Mayor Connors opened the public hearing.

Kathryn Freshley, resident, noted her support for development, but expressed concerns regarding the architectural design and compatibility of the proposed new building. Ms. Freshley also stated that she sent an email to the City Council on this subject earlier in the week.

Moved by Councilmember Moore, seconded by Councilmember Hatch, and carried unanimously on a 5-0 vote, to continue the public hearing to the next regular meeting of the City Council on May 17, 2023 at 2 p.m. at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.

VIII. CITY COUNCIL BUSINESS

- 8.1 Mobility Technology Plan

City Manager Macon introduced the item.

Councilmember Moore left the meeting at 3:19 p.m. and returned at 3:21 p.m.

Steve Wilks, IBI Group/Arcadis, made a presentation.

Councilmember Horne left the meeting at 3:32 p.m. and returned at 3:34 p.m.

City Manager Macon made comments.

Mr. Wilks and City Manager Macon responded to questions from councilmembers.

Kathryn Freshley, resident, commented on the challenge of federal funding not being available for use on private property and the need for transportation pick-ups to occur where people actually are.

City Manager Macon briefly responded to Ms. Freshley's comments.

Councilmembers discussed the item.

Mr. Wilks and City Manager Macon responded to questions from councilmembers.

8.2 Ad Hoc Fiscal Year 2022-23 Audit Committee

Mayor Connors and City Manager Macon introduced the item.

Mayor Pro Tem Hatch left the meeting at 4:00 p.m.

Councilmembers discussed the item.

Moved by Councilmember Moore, seconded by Mayor Connors, and carried unanimously on a 4-0 vote, with Mayor Pro Tem Hatch absent, to appoint Councilmember McCary and Councilmember Horne to an Ad Hoc Audit Committee beginning immediately through October 18, 2023 to work with the City's independent auditors on matters related to the Fiscal Year 2022-23 audit.

8.3 Fiscal Years 2023-25 Budget and Work Plan & Fiscal Years 2023-34 Capital Improvement Program Development

City Manager Macon made a presentation.

Mayor Pro Tem Hatch returned to the meeting at 4:05 p.m.

Councilmembers discussed the item and staff responded to questions.

Councilmember McCary left the meeting at 4:57 p.m. and returned at 5:00 p.m.

Items for follow-up by staff include:

- Potential additional tree planting in street medians
- Include in draft budget/capital improvement program: landscape improvements to the El Toro Road medians between Moulton Parkway and Calle Sonora
- Note in draft budget/capital improvement program: potential interest in considering modification of the westbound El Toro Road sidewalk between Calle Sonora and Calle Corta to create a more linear path of pedestrian travel, if grant funds were to become available
- Potential prioritization of the development of architectural and landscape design standards
- Potential new technology at City Hall for teleconferencing

IX. CITY COUNCIL REPORTS AND COMMENTS

9.1 Coastal Greenbelt Authority

Councilmember McCary stated that there would be a meeting next month.

9.2 Orange County Fire Authority

Mayor Pro Tem Hatch provided a report.

9.3 Orange County Library Advisory Board

Councilmember Moore stated that there would be a meeting tomorrow.

9.4 Orange County Mosquito and Vector Control District

Councilmember Horne provided a report.

9.5 San Joaquin Hills Transportation Corridor Agency

Mayor Connors stated that there would be committee meetings next week.

9.6 South Orange County Watershed Management Area

Councilmember Moore stated that she would provide her report at the next meeting.

9.7 Liaisons to Community Bridge Builders

Rebeca Gilad, Community Bridge Builders, provided a report and responded to questions from Councilmember Hatch. Ms. Gilad also provided the City Council with flyers for an upcoming speaker event and intercultural festival.

Councilmember Horne made comments.

9.8 Other Comments and Reports – None

X. CLOSED SESSION – None

XI. CLOSED SESSION REPORT – None

XII. ADJOURNMENT

(City Council & Laguna Woods Civic Support Fund Board of Directors)

The meeting was adjourned at 5:18 p.m. The next regular meeting of the City Council will be at 2:00 p.m. on Wednesday, May 17, 2023 at Laguna Woods City Hall, 24264 El Toro Road, Laguna Woods, CA 92637.



YOLIE TRIPPY, CMC, City Clerk

Approved: May 31, 2023

Cynthia S. Conners

CYNTHIA S. CONNERS, Mayor